

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, July 18, 2018
9:00 a.m.

Senator Hearing Room
555 Court Street NE
Salem, OR 97305

PRESENT: Commissioner Janet Carlson and Commissioner Sam Brentano. Also present were Jane Vetto as county counsel, John Lattimer as chief administrative officer, and Kristy Witherell as recorder.

ABSENT: Commissioner Kevin Cameron

Commissioner Carlson called the meeting to order at 9:03 a.m.

PUBLIC COMMENT

None.

CONSENT

(Video Time 00:00:50)

BOARD OF COMMISSIONERS

OLCC Applications – Recommended Approval

U.S. Market #1, DbA: Five River Management, Inc. – Salem, OR
Fossil & Fawn, LLC – Gervais, OR

BUSINESS SERVICES

Approve a recommendation to adjust pay grade upward and update specifications for classification #619, Juris Doctor Prosecution.

FINANCE

Approve a quitclaim deed to convey real property Tax ID #R77937, adjacent to 2950 Hollywood Drive NE, Salem to ATeam Services, LLC.

HEALTH

Approve the Contract for Services with Cheryl Lynne Cooke for \$187,200 to provide Psychiatric Mental Health Nurse Practitioner Services through June 30, 2020.

PUBLIC WORKS

Approve an order appointing Kevin Hines and Scott Anderson to the Solid Waste Management Advisory Council with terms ending June 25, 2022.

TREASURER'S OFFICE

Approve a resolution establishing a change fund for the Juvenile Department in the amount of \$200.

MOTION: Commissioner Brentano moved for approval of the consent agenda. Seconded by Commissioner Carlson; motion carried. A voice vote was unanimous.

ACTION

(Video Time 00:02:18)

BUSINESS SERVICES

1. Consider a recommendation to establish and adopt two classifications; Information Technology Security Analyst and Information Technology Systems Architect. – Scott Emry

Summary of presentation:

- The Security Analyst position allows the county to have a dedicated focus of information security:
 - Will establish a security program for the county, which makes up three key elements:
 - Security policies;
 - Educate the county staff; and
 - Help with security engineering.
- The Information Technology Architect will help lines of business optimize designs when putting new systems together:
 - The county is storing multiple copies of the same document on the servers; and
 - This position will help with efficiency.
- Both positions will be vital to new systems the county implements.

MOTION: Commissioner Brentano moved for approval of a recommendation to establish and adopt two classifications; Information Technology Security Analyst and Information Technology Systems Architect. Seconded by Commissioner Carlson; motion carried. A voice vote was unanimous.

PUBLIC HEARINGS

9:30 A.M.

None.

Commissioner Carlson read the calendar.
Commissioner Carlson adjourned the meeting at 9:44 a.m.


CHAIR
Not Present At Meeting

COMMISSIONER

COMMISSIONER

Board Sessions can be viewed on-line at <http://www.youtube.com/watch?v=VYF8Y6U7178>.

