

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, September 12, 2018
9:00 a.m.

Senator Hearing Room
555 Court Street NE
Salem, OR 97305

PRESENT: Commissioner Janet Carlson and Commissioner Kevin Cameron. Also present were Jane Vetto as county counsel, John Lattimer as chief administrative officer, and Kristy Witherell as recorder.

ABSENT: Commissioner Sam Brentano

Commissioner Carlson called the meeting to order at 9:00 a.m.

PUBLIC COMMENT

None.

CONSENT

(Video Time 0:01:27)

BUSINESS SERVICES

Approve a recommendation to adjust upward pay grades and update specifications for classification code #225, Juvenile Detention Supervisor and #230, Juvenile Program Supervisor.

PUBLIC WORKS

Schedule an adoption of an ordinance concurring in City of Donald Urban Growth Boundary Amendment for September 19, 2018.

MOTION: Commissioner Cameron moved for approval of the consent agenda. Seconded by Commissioner Carlson; motion carried. A voice vote was unanimous.

ACTION

(Video Time 0:02:45)

JUVENILE

1. Consider approval of the Contract for Services with Trinity Service Group, LLC for \$1,250,000 to provide food management services for the various programs at the Juvenile Department. – Troy Gregg

Summary of presentation:

- In the last year, the USDA federal guidelines changed;
- The department needed a change in the procurement process;
- Contract went back out for bid;
- Two responses received;
- Trinity Service Group received the highest marks;
- Food services has been a bit of a challenge over the last several years; and
- Looking to see if department can manage services in a cost effective way.

Board discussion:

- The commissioners wanted to know if this was the same company that provided food services in the past;
- Problems with food quality;
- The department is doing a cost-benefit analysis about taking it in-house;
- Same company providing services and had challenges with them in the past;
- With the new procurement guidelines and expectations, it gives them tighter rein on addressing the issues;
- The department is not confident that Trinity Service Group will meet the level of quality and service that the department is looking for;
- Cost-benefit for the department to see:
 - Meets USDA and school nutrition guidelines to get reimbursements back;
 - Practical; and
 - Tie into current program of teaching and training kids.
- Great experience with Fresh Start Market;
- Managing food service in-house can utilize existing resources;
- The amount of the contract is for five years, renewed every year;
- Can opt out;
- Budgeted amount is set high due to different programs within the Juvenile Department;
- Good time to look at new way of handling services;
- Anticipate bringing something forward in new budget year to improve quality and services for youth.

MOTION: Commissioner Cameron moved for approval of the contract for services with Trinity Service Group, LLC for \$1,250,000 to provide food management services for the various programs at the Juvenile Department. Seconded by Commissioner Carlson; motion carried. A voice vote was unanimous.

(Video time 0:12:00)

CONTRACT REVIEW BOARD

BUSINESS SERVICES

1. Consider approval of an order to set a public hearing on a proposed exemption from Marion County Public Contracting Rules for the Courthouse Square Fire Alarm System Upgrade Public Improvement Project for Wednesday, October 3, 2018. – Camber Schlag & Colleen Coons-Chaffins

Summary of presentation:

- Requesting approval from the board to hold public hearing on October 3, 2018 for testimony regarding the use of an alternative contracting method for the Courthouse Square Fire Egress System;
- Background information on Courthouse Square (CH2):
 - Five story building;
 - Two lane transit bus mall;
 - Building is co-owned by Marion County and Salem Area Mass Transit District (Cherriots);
 - Currently has a Silent Night Module 5104B Alarm System;
 - Alarm is triggered by building's HVAC system;
 - Alarm has an annunciator beeper on the first floor and a bell at the south entry doorway; and
 - Notification of an alarm is sent by phone intercom system by a live person.
- Proposal for adding horns and strobes to the system will upgrade the service;
- Provides for an automated notification both audio and visually;
- Eliminates the human component;
- Current rules require an invitation to bid on any public improvement process;
- Requesting alternative method;
- Would like to pursue design build public contracting method;
- Alternative method would allow county to issue an RFP to a contractor or consultant:
 - They would control design and construction; and
 - Takes on majority of risk.
- County would provide a project manager;
- Must provide findings for exemption for local contracting review board to approve to proceed with process;
- Unlikely to encourage favoritism and diminish competition;
- Marion County will provide a public notice;
- Evaluate proposals based on costs and experience;
- Substantial cost savings for contractors; and
- A complete list of findings is provided in the packet.

Board discussion:

- The commissioners wanted to know if an alarm system was a specialized area of construction;
- Contract will comply with public improvement conditions and county rules;

- Benefit to have automated system; and
- Transparency for public in process.

MOTION: Commissioner Cameron moved for approval of an order to set a public hearing on a proposed exemption from Marion County Public Contracting Rules for the Courthouse Square Fire Alarm System Upgrade Public Improvement Project for Wednesday, October 3, 2018. Seconded by Commissioner Carlson; motion carried. A voice vote was unanimous.

(Video time 0:19:46)

COMMUNITY SERVICES

2. Consider approval of the Class Special Procurement to contract with SEDCOR, Travel Salem, North Santiam Economic Development Corporation, and Oregon Garden Foundation for implementation of the Marion County Economic Development Strategy in the amount of \$2,300,000 through June 30, 2023. – Tamra Goettsch and Camber Schlag

Summary of presentation:

- Each year Oregon allocates 2.5 percent of lottery proceeds to be distributed to counties;
- Created a strategic place for the Economic Development Program;
- Focuses on increasing the economy while working with policy makers, community members, and entrepreneurs;
- Interest is to increase employment and improve standards of living;
- The county received \$4.5 million for the current 18-19 fiscal year;
- Set aside \$445,000 identified as board designated allocations;
- Grant program meant to support regional economic development activities through entities that have expertise in that area;
- Regional focus is on improving manufacturing, agriculture, and tourism;
- Focus on improving the canyon:
 - Infrastructure;
 - Small business growth; and
 - Support local entrepreneurs.
- Seeking exemption from public contracting rules;
- Board would need to approve utilization for class special procurement;
- By contracting with established economic development partners, will be able to move forward with economic strategy;
- Not encouraging favoritism or diminishing competition;
- RFP's have been done in the past;
- Community Services seeks to obtain other partners through solicitation; and
- Asking that the board approve the special procurement.

Board discussion:


- The funding does not obligate the county to the specific agencies annually; and
- Streamlines process.

MOTION: Commissioner Cameron moved for approval of the Class Special Procurement to contract with SEDCOR, Travel Salem, North Santiam Economic Development Corporation, and Oregon Garden Foundation for implementation of the Marion County Economic Development Strategy in the amount of \$2,225,000 through June 30, 2023. Seconded by Commissioner Carlson; motion carried. A voice vote was unanimous.


**PUBLIC HEARINGS
9:30 A.M.**

None.

Commissioner Carlson read the calendar.
Commissioner Carlson adjourned the meeting at 9:46 a.m.



CHAIR



COMMISSIONER

Not Present At Meeting

COMMISSIONER

Board Sessions can be viewed on-line at:
<https://www.youtube.com/playlist?list=PLSUQ1gg6M78UsBE3q6w4rdf59Z5rXkEi5>.

