



# Management Update Minutes

OREGON

**Tuesday, April 12, 2022, 9:30 a.m.**

Courthouse Square, 555 Court St. NE, Salem  
5th Floor, Suite 5231, Commissioners Boardroom

## ATTENDANCE:

Commissioners Kevin Cameron, Danielle Bethell, and Colm Willis, Robert Manier, Jon Heynen, Tanisha Bush, Matt Lawyer, Ryan Matthews, Colleen Coons-Chaffins, Ann-Marie Bandfield, Kyle Wonderly, Justine Flora, Tom Kissinger, Dakota Tangredi, Yancee Gordon, Rachel VanWoert, Matt Knudsen, Stephanie Rosentrater, Brian May, Erinn Miller, Brandon Reich, Alyssa Schrems, Jose Miranda, Jane Vetto, Chad Ball, Jessica Stanton, and Brian Nicholas.

Commissioner Bethell called the meeting to order at 9:30 a.m.

## INFORMATIONAL:

### **Turner Urban Growth Boundary Review**

-Brandon Reich, Alyssa Schrems

#### **Summary of presentation:**

- Asked the Board if they would like to schedule a meeting to consider initiating Turner's Urban Growth Boundary (UGB) expansion process;
- Cities are required to maintain 20 years of buildable lands for residential and commercial uses:
  - The UGB expansion process is used when a city no longer has this amount of buildable land.
- The city goes through the process first and brings its results before the Board for review and approval.

#### **Board discussion:**

- The Commissioners are okay with starting the process in June.

### **Environmental Services Earth Day 2022 Public Outreach Campaign and Event**

-Thomas Kissinger, Stephanie Pulvers, Yancee Gordon, Rachel VanWoert, Dakota Tangredi

#### **Summary of presentation:**

- Every year Environmental Services runs an Earth Day program;
- This year there will be a month of activities with a final event at Spong's Landing;
- The theme this year is "The Elements of Sustainability":
  - Earth, air, water, and fire.

- Individuals can participate in 20 activities through a program called the passport to sustainability;
- Volunteers will help with the final event being held at Spong's Landing; and
- One of the passport activities is to visit an EarthWISE business.

***Board discussion:***

- The Commissioners would like staff to make a presentation at a Board Session;
- Approximately 95 EarthWISE businesses are participating;
- The events and activities will be advertised on social media; and
- Commissioner Cameron suggested that staff reaches out to Travel Salem.

**HHS Application for Aid and Assist Expansion Request**

-Ann-Marie Bandfield

***Summary of presentation:***

- The state is requesting applications for Aid and Assist funds; and
- The county's request includes the following:
  - The addition of a probation officer for pretrial monitoring:
    - Judges are hesitant to let individuals in the criminal justice system do community restoration because there is no secure facility for the individuals to go to; and
    - Pretrial monitoring and electronic monitoring can help individuals stay out of situations they may not understand, and it can help them continue the community restoration process.
  - Additional Health and Human Services (HHS) staff:
    - Mental health specialist to provide case management and complete evaluation forms;
    - Two mental health associates, and case managers:
      - They would make sure an individual's benefits are in place, housing is being secured, and other needs are being met.
    - Peer support specialist; and
    - Certified recovery mentor.

***Board discussion:***

- All individuals served do not require electronic monitoring;
- Four full-time equivalent employees (FTE) are currently serving 30 individuals:
  - HHS would like to double that.
- Staff has asked the state if the funding will be ongoing;
- Multnomah County has had success with pretrial monitoring;
- There are currently 11 individuals in jail on a waiting list for community restoration services;
- There are individuals in the state hospital who could be released with pretrial and electronic monitoring;
- Approximately 150 to 200 individuals are served each year by the program;
- One of the goals of the program is to keep individuals out of jail and out of the state hospital;

- If the funding goes away HHS would reduce the services they provide;
- Pretrial monitoring is the top priority for any funds received; and
- Funding will be distributed by July 1, 2022.

### **Juvenile Guaranteed Attendance Program Behavioral Rehabilitation Services Licensing Renewal Application**

-Jose Miranda

#### ***Summary of presentation:***

- The Guaranteed Attendance Program (GAP) is licensed through the Department of Human Services (DHS) and the state;
- GAP provides behavioral rehabilitation services; and
- The license is renewed every two years.

#### ***Board discussion:***

- Commissioner Bethell signed the license renewal application.

### **Revisions to Policy 518 and Procedure 518A Drug and Alcohol-Free Workplace**

-Justine Flora, Kyle Wonderly

#### ***Summary of presentation:***

- The edits requested by the Commissioners have been made;
- This will be brought to Board Session on April 20, 2022;
- The unions are reviewing the revisions;
- Revisions to Policy 518 include:
  - Grammar and format changes;
  - Updates to web links;
  - Added a definition for "breath alcohol test";
  - Added testing methods; and
  - Other revisions.
- Revisions to the procedure include:
  - Grammar and format changes;
  - Clarification of some sections; and
  - Other revisions.

#### ***Board discussion:***

- A recent workplace situation highlighted the need for this policy and procedure to be updated:
  - A collective bargaining agreement and the policy conflicted with each other.

### **Emergency Rental Assistance Program Update**

-Melissa Rounds, Robert Manier

#### ***Summary of presentation:***

- The Commissioners were provided with a handout of statistics summarizing the Emergency Rental Assistance Program through March 31, 2022:
  - 475 households have been paid a total of \$2.6 million;
  - 84 cases were denied because the landlords declined to participate:
    - Would have had a total payout of \$500,000.

- 1,299 applications were submitted with 824 denied and 475 paid.
- The Commissioners were provided with ERA 1 and ERA 2 summary numbers through April 11, 2022:
  - There is currently more requested for ERA 1 funds than the remaining balance of funds:
    - Some of the applications could end up being denied.
- The United Way or county staff is attending eviction hearings;
- Yardi could move forward spending ERA 2 funds for specific priorities, including evictions and relocations if the Commissioners choose to; and
- Allowed to spend 10 percent of the ERA 2 award towards housing stability services which could include a housing navigator:
  - Approximately \$825,000.

**Board discussion:**

- Yardi's denied category includes some applications that were incomplete;
- The Commissioners would like monthly statistics emailed to them;
- Commissioner Willis would like to continue spending ERA 1 funds before ERA 2 funds are spent;
- Commissioner Willis is okay with spending some ERA 2 funds on specific priorities; and
- Commissioner Bethell is okay with spending ERA 2 funds if the applicants are referred by case managers who are working for county partners.

**Communications Update**

-Jon Heynen

**Summary of presentation:**

- There will be three articles in the *Salem Reporter* this week regarding:
  - The new Health and Human Services building;
  - His Place; and
  - Mr. Brentano being elected treasurer.
- Working on the brochure and videos for the reentry breakfast.

OTHER:

Jessica Stanton:

- Working on the public investment policy;
- Working on the first draft of a new fraud, waste, and abuse policy:
  - Will be a 1-800 hotline individuals can call to report suspected misuse of funds; and
  - Reports will be investigated.
- Home occupation zone code conversations start this Friday.

COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATES:

Colm Willis:

- Along with Commissioner Bethell attended the Keizer City Council work session:
  - Discussed soccer fields in Keizer Rapids Park:
    - The county is giving Keizer \$2 million for 2 fields.

Danielle Bethell:

- Matt Lawyer attended an Aurora State Airport Master Plan meeting;
- Met with Matt Lawyer and Jan Fritz regarding the county's request for funding from the Oregon Housing and Community Services, Community Development Block Grant disaster recovery advisory committee; and
- Attended a happy hour benefit for the Boys & Girls Club.

Meeting adjourned at 10:52 a.m.

COMPLETED BY: **Betsy Young**

*Reviewed by: Shawnnell Fuentes*