

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, March 26, 2014

9:00 a.m.

Commissioners' Board Room
1115 Commercial Street NE
Salem, OR 97301

PRESENT: Commissioner Sam Brentano, Commissioner Patti Milne, and Commissioner Janet Carlson. Also present were Gloria Roy as county counsel and Kim Hulett as recorder.

PRESENTATION

Public Health Accreditation - Rod Calkins, Pamela Hutchinson

Health Department Administrator Rod Calkins said that this Public Health Accreditation would not have been possible without the truly visionary leadership that Public Health Division Director Pamela Hutchinson brought to the Public Health Accreditation process.

Ms. Hutchinson gave a PowerPoint presentation on the Public Health Accreditation program (Attachment A) and explained that the Public Health Accreditation Board (PHAB) was formed to provide a national accreditation process to improve the quality of public health services across the nation. She said that the Marion County Health Department received its accreditation on March 19, 2014, and that Marion County is the first Health Department in Oregon to be accredited. She added that only 31 Health Departments across the nation have achieved the accreditation. Ms. Hutchinson also explained that accreditation means demonstrated accountability and improved quality for the community and recognized Health Department accreditation team members Jennifer Eskridge, Lyndsie Schwarz, and Carolyn Stegall who were critical to the accreditation process.

The Board of Commissioners and Chief Administrative Officer John Lattimer congratulated the accreditation team members on their accomplishment and thanked them for their hard work. Commissioner Brentano asked that any final report on the accreditation process be shared with the board. Commissioner Carlson requested a copy of the preliminary report. Ms. Hutchinson agreed.

PUBLIC COMMENT

None.

CONSENT

BOARD OF COMMISSIONERS

Approve an order reappointing Bill Cummins, Jay Kimble, Angie Morris, A.J. Nash, and Jim Rasmussen to the Marion County Economic Development Advisory Board for terms beginning April 1, 2014, and ending April 30, 2016.

HEALTH

Approve amendment #3 to add \$99,175 to the Khoury Development, LLC lease for oversight and coordination of tenant improvements to the 1,500 square foot expansion for the Woodburn Health Department location.

Approve amendment #3 to add \$45,900 to Nathan Levin Co. to extend the lease for an additional two years with annual rental increases for the Health Department Alcohol and Drug Treatment Services.

PUBLIC WORKS

Notification of bid award of \$1,199,859 to Knife River Corporation – Northwest for construction of asphalt concrete resurfacing of various county roads.

PUBLIC WORKS – ENVIRONMENTAL SERVICES

Approve amendment #1 to add \$41,360 to the Valley Landfills, Inc. contract to allow unscreened ash to be used as daily cover at Coffin Butte Landfill.

Approve amendment #6 to add \$447,400 to the Pacific Sanitation, Inc. contract to allow hauling of ash directly from the Waste-To-Energy-Facility to Coffin Butte Landfill.

MOTION: Commissioner Milne moved approval of the consent calendar.
Seconded by Commissioner Carlson; motion carried. A voice vote was unanimous.

Commissioner Carlson asked that Environmental Services Division Manager Jeff Bickford clarify that the “unscreened” ash that will be used as daily cover at Coffin Butte Landfill is actually going through a screening process. Mr. Bickford explained that the Waste-to-Energy facility uses both an eddy current system and conveyor belt system to separate and remove ferrous and non-ferrous metals from the ash before it is hauled to the Coffin Butte Landfill.

ACTION

BOARD OF COMMISSIONERS

1. Consider approval of an order approving Video Lottery Funds for Economic Development grants to Fiber-Fab, LLC for \$35,000, and Gilgamesh Brewing for \$35,000. – Don Russo

Economic Development Manager Don Russo requested approval of two Economic Development grant awards for the second cycle of fiscal year 2013-14. He said that the Economic Development Advisory Board (EDAB) has recommended grant awards to Fiber-Fab, LLC in the amount of \$35,000 and Gilgamesh Brewing LLC in the amount of \$35,000. He said that Fiber-

Fab, LLC is a manufacturer of fiberglass bathtubs and showers in Gervais, Oregon and that the grant funds would be used to purchase a ventilation system as part of their expansion to increase production. Mr. Russo said that Gilgamesh Brewing, LLC is a family owned business in Salem and that the grant funds would be used to increase production capacity through the installation of a bottling line and the purchase of new kegs. Mr. Russo added that EDAB's criteria was heavily based on job creation and both proposals scored higher in that area than the other proposals submitted.

Commissioner Carlson said that the board has had discussions in prior meetings about EDAB's grant application process and steps have been taken to ensure that the grant application instructions are clear for the next grant award cycle.

Commissioner Milne stressed how important the Economic Development Grant Program is to Marion County and that every job the program creates expands the local tax base, which helps the county provide its services and programs. She added that many of the jobs created are tied to agriculture which is Marion County's number one industry.

MOTION: Commissioner Carlson moved approval of an order approving Video Lottery Funds for Economic Development grants to Fiber-Fab, LLC for \$35,000, and Gilgamesh Brewing for \$35,000. Seconded by Commissioner Milne; motion carried. A voice vote was unanimous.

PUBLIC WORKS

2. Consider approval of an order setting camping fees at Marion County's Bear Creek Park. – Jeff Bickford and Russ Dilley

Environmental Services Division Manager Jeff Bickford introduced Parks Coordinator Russ Dilley and gave a PowerPoint presentation that described Bear Creek Park and Campground's location, phases of development, proposed fees, and projected revenues (Attachment B). He added that Marion County has received four grants from the Oregon Recreation and Park Department for the development of Bear Creek Park and Campground.

Commissioner Milne said that Environmental Services has kept the board informed throughout the development of the park and explained that the comparative fee study ensures the county will stay competitive. Commissioner Milne asked why Bear Creek Park was selected as the county's first overnight campground. Mr. Bickford said that the Marion County Parks Master Plan calls for the county to provide opportunities for overnight camping and that Bear Creek Park's geographical location and terrain made it a desirable site for overnight camping. He added that in the future, Minto County Park near Gates might offer opportunities for overnight camping.

Mr. Bickford said that the majority of the county's Parks Division is funded by recreation vehicle (RV) registration fees allocated by the state and that the county will benefit by adding the overnight camping. Commissioner Carlson said that she had served on the County Parks Assistance Advisory Committee, which is the committee that determines which counties receive grant funds, and that while serving on that committee she was amazed at the large amounts of money being allocated to Linn County, Columbia River Gorge counties, and coastal counties

because they offered overnight camping. She said now Marion County has an opportunity through this grant program to get amenities in our parks that the county is not able to fund through the regular budget process. Commissioner Carlson added that Mr. Dilley is the only paid employee in the county's Parks Division and that he works with numerous volunteers.

Commissioner Brentano asked how many campsites are available at Bear Creek Park and Campground. Mr. Bickford said there are a total of 15 campsites. Two walk-in campsites and one pull-through campsite for large RVs. There is no reservation process and the campsites are offered on a first come, first serve basis.

Parks Coordinator Russ Dilley formally thanked the operations crews, bridge crew, Juvenile crews, county electrician, and county plumber for helping to get Bear Creek Park and Campground up and running.

MOTION: Commissioner Milne moved approval of an order setting fees at Marion County's Bear Creek Park. Seconded by Commissioner Carlson; motion carried. A voice vote was unanimous.

**PUBLIC HEARING
9:30 A.M.**

None.

Commissioner Brentano read the weekly calendar.

Commissioner Brentano adjourned the meeting at 9:50 a.m.

Attachments: (A) Public Health Accreditation PowerPoint
(B) Bear Creek Park and Campground PowerPoint


CHAIR

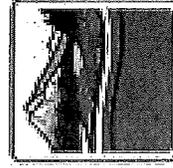
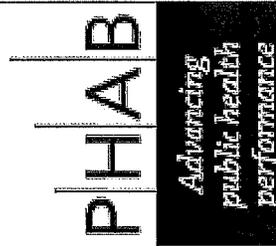

COMMISSIONER

COMMISSIONER

MARION COUNTY HEALTH DEPARTMENT FIRST IN OREGON TO RECEIVE PHAB ACCREDITATION

Marion County Board of
Commissioners

Pam Hutchinson, Division Director



Attachment A

March 26, 2014

About PHAB

- ❑ The Public Health Accreditation Board (PHAB),
- ❑ Established in 2007,
- ❑ National non-profit, non-governmental public health accrediting body.
- ❑ Funded by the CDC and RWJ Foundation.
- ❑ **Developed and supported by public health leaders and practitioners from the national, Tribal, state, and local levels.**

Accredited Health Departments

- 31 health departments accredited since Sept. 2011.
- Located in 16 states across the nation.
- Population served: 37,000 - millions.
- March 19, 2014 Marion County Health Department became the **first health department in Oregon** to be accredited.

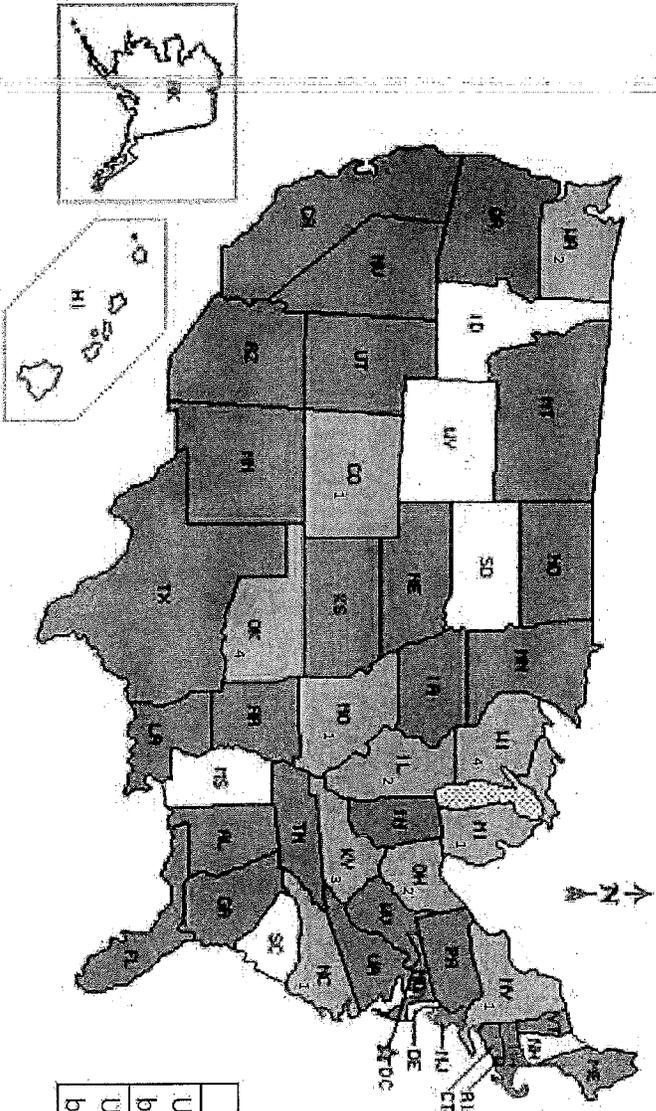
March 18, 2014

Public Health Accreditation Board (PHAB)

Distribution of Health Departments:

- Local: 184
- State: 24
- Tribal: 2
- Centralized States Integrated System: 67
- Multi-Jurisdictional: 3

280 Health Departments in



Key

- States with health departments in process
- States with accredited health departments

Population (last updated 3/3/2014)	
Unduplicated Population Covered by Health Departments in e-PHAB	193,395,724
Unduplicated Population Covered by Accredited Health Departments	16,503,386

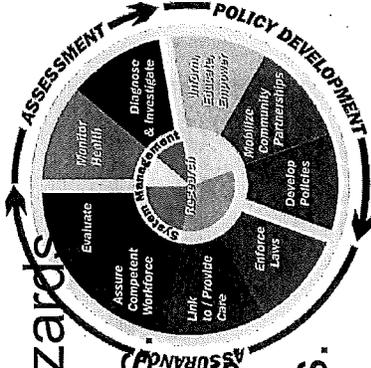
Single accreditation for multiple health departments

Applicant Names Are Kept Confidential

Foundation of Accreditation Standards

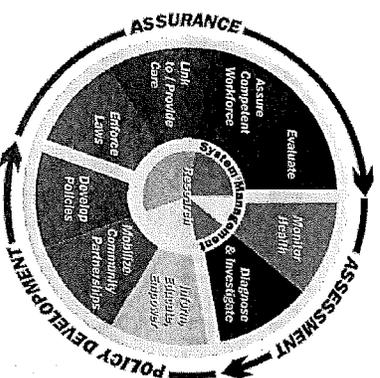
The 10 Essential Public Health Services

1. **Monitor** the health status of the community.
2. **Investigate and diagnose** health problems and hazards.
3. **Inform and educate** people regarding health issues.
4. **Mobilize** partnerships to solve community problems.
5. Support **policies and plans** to achieve health goals.
6. **Enforce laws and regulations** to protect health and safety.
7. **Link people** to needed personal health services.
8. Ensure a skilled, **competent public health workforce**.
9. **Evaluate** effectiveness, accessibility and quality of health services.
10. **Research** and apply innovative solutions.



The Importance of accreditation

1. PHAB standards provide benchmarks → **QUALITY**
1. PHAB standards → increased **Accountability** to stakeholders
2. PHAB accreditation → modified state **Site Review** of MCHD
3. PHAB accreditation → may lead to **Funding**



Getting to Accreditation

- 90+ PHAB measures, 100+ documents
- Public health + Administration
- Formed a final document review/core team
- State accreditation workgroup

Getting to Accreditation: It took a Team

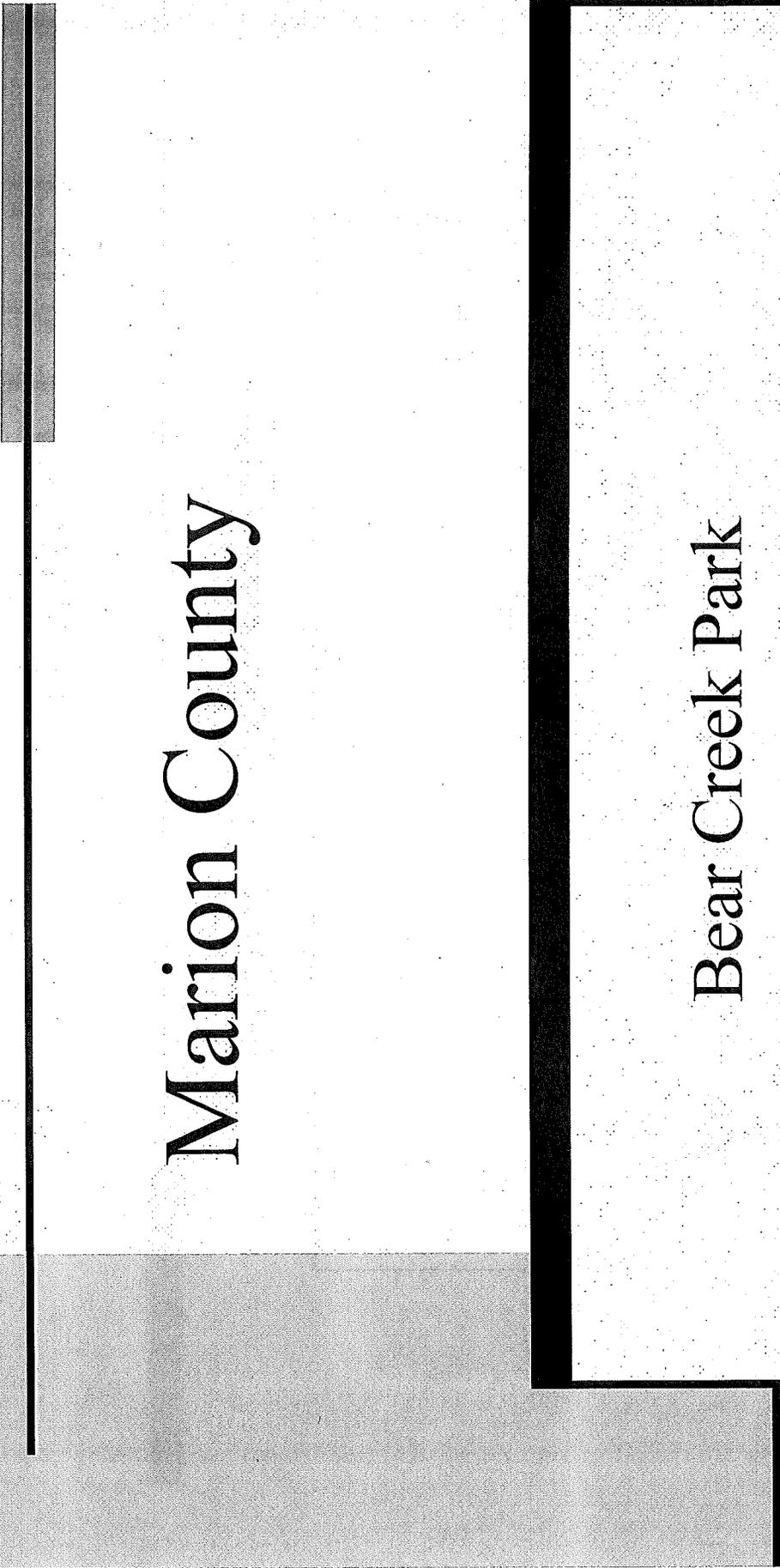
Final document review/Core team –

- ▣ Jennifer Eskridge, Lyndsie Schwarz, Carolyn Stegall
- ▣ Reviewed every piece of documentation
- ▣ Provided technical assistance to programs
- ▣ Made mock site visit to Clackamas
- ▣ Team leads during the PHAB site visit

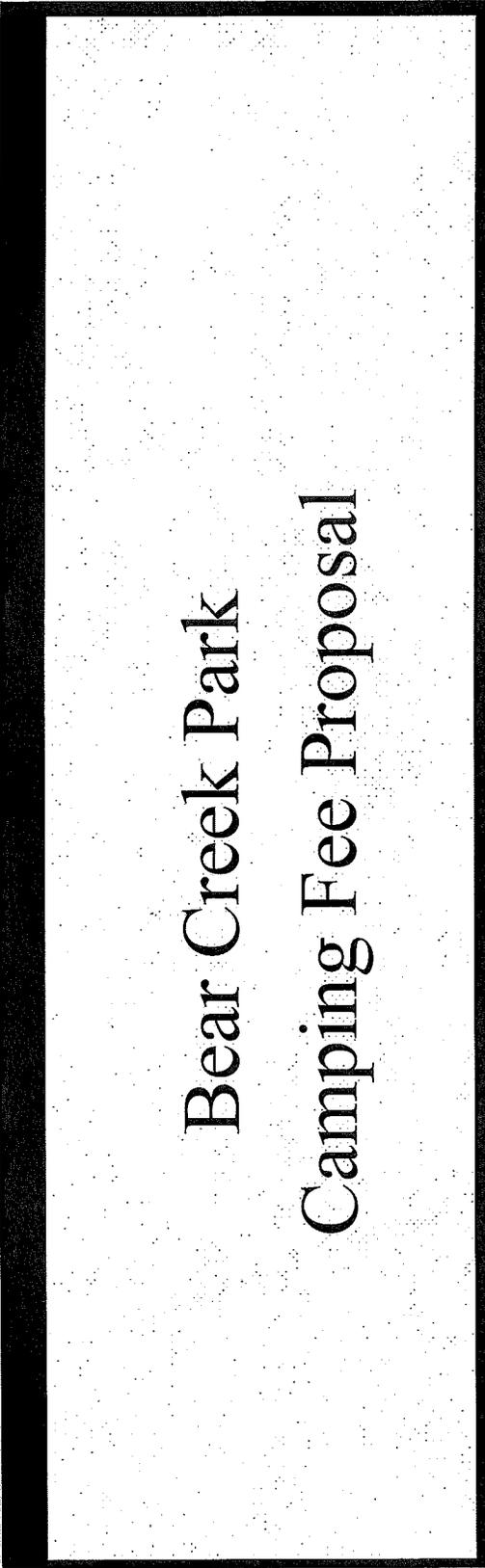
Where we go from here

- 5 year accreditation cycle
- Continuous Quality Improvement
- Build on our strengths
- Make annual reports to PHAB through 2019.

Questions?



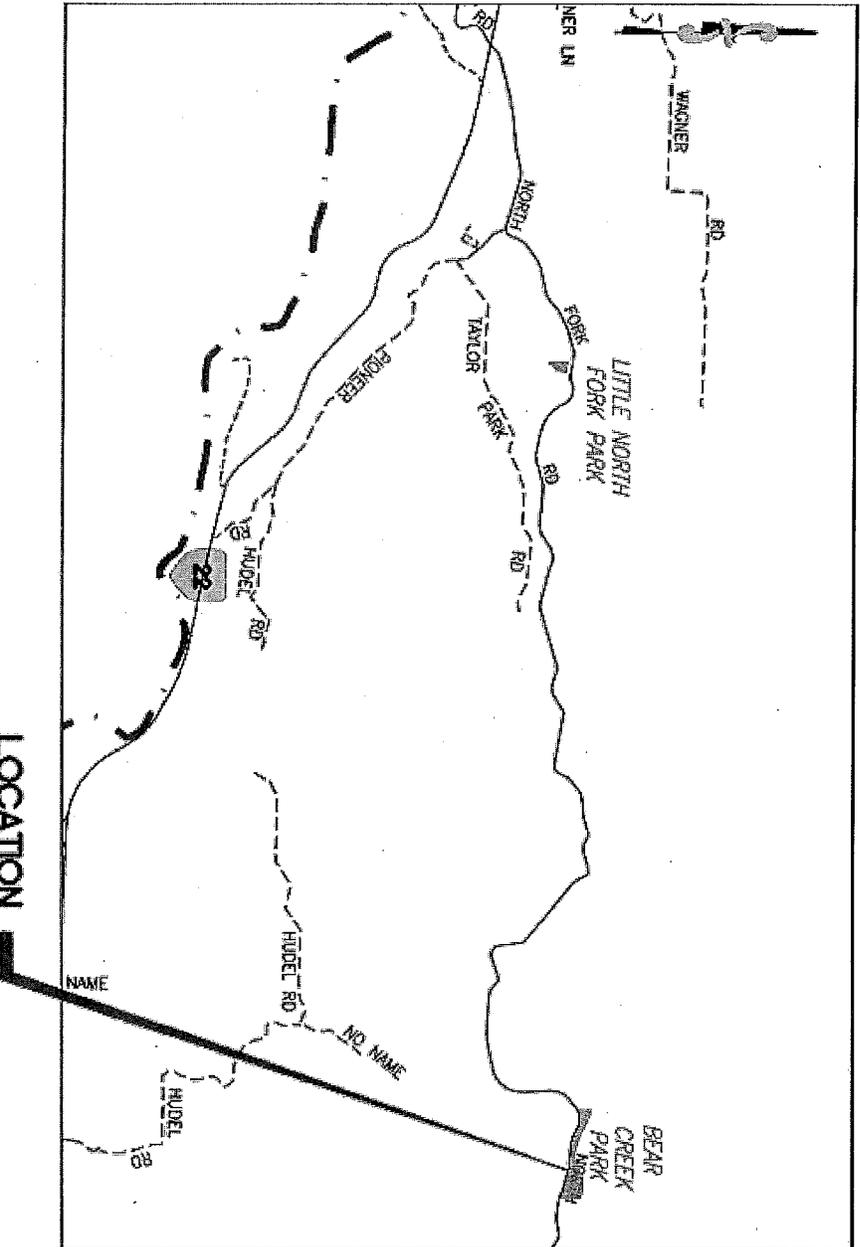
Marion County



Bear Creek Park Camping Fee Proposal

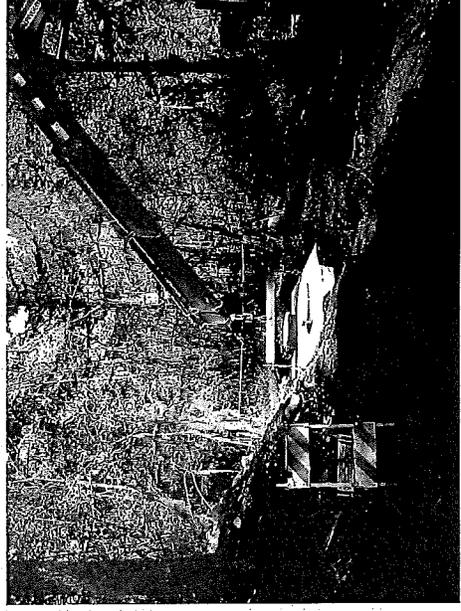
Park Location

BEAR CREEK PARK



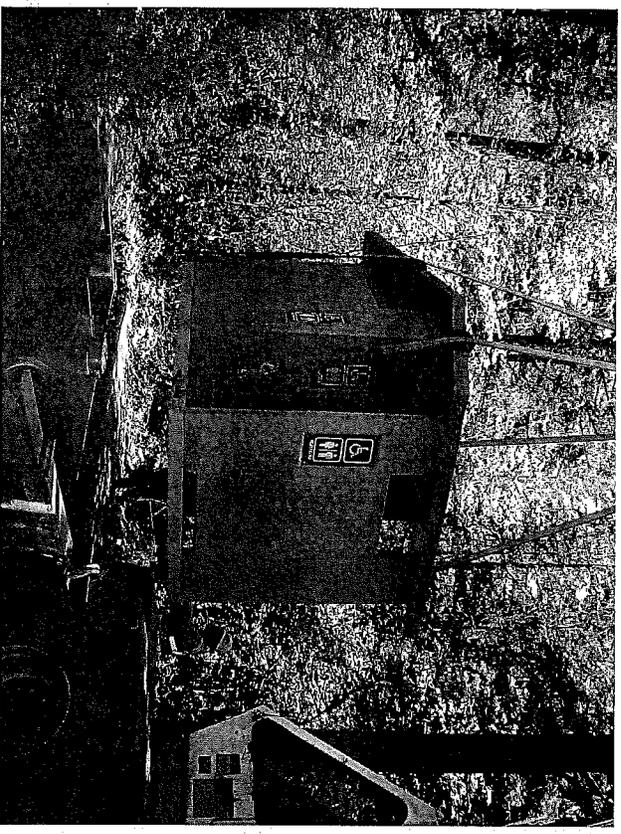
Camp Preparation Overview

- Began development in 2011
- Leveraged a series of four grants over four years from the Oregon Parks & Recreation Department
- Phase 1 (2011/2012):
 - Drill water well
 - Construct well pumphouse
 - Install water pipes and pipestands
 - Extend electrical service from the road to the site
 - Perform initial brush clearing
- Phase 2 (2012/2013):
 - Septage holding tank for host installed
 - Woodshed built
 - Grey water sumps installed (for camper wash water)
 - Gravel parking pads placed



Camp Preparation Overview (cont.)

- Phase 3 (2013):
 - New vault toilet purchased and installed
- Phase 4 (2014):
 - Asphalt pad for host site installed
 - Installation of signs, picnic tables, fire pits/BBQ's, and the iron ranger pay station



Camp Fees From Other Providers

Other Campground Fees in the Vicinity of Bear Creek Park

Park	Camp fee	Other charges
BLM – Elkhorn	\$14 per night	\$5 Extra vehicle, \$5 day use
BLM – Fisherman's Bend	\$16-28 per night	
Linn Co – John Neal	\$22 per night	\$7 Extra vehicle
OR – Silver Falls & Detroit	\$19 per night (5/1 – 9/30)	\$5 Extra vehicle



Proposal

- Recommend setting camping fee to \$14 per night, with \$5 additional vehicle charge
- Maximum stay would be 14 continuous days, with a maximum of eight people per campsite
- The campground will be open from May 1 through October 31
- Park Host will be onsite to manage facility



Projected Revenues & Expenses

Revenue Assumptions

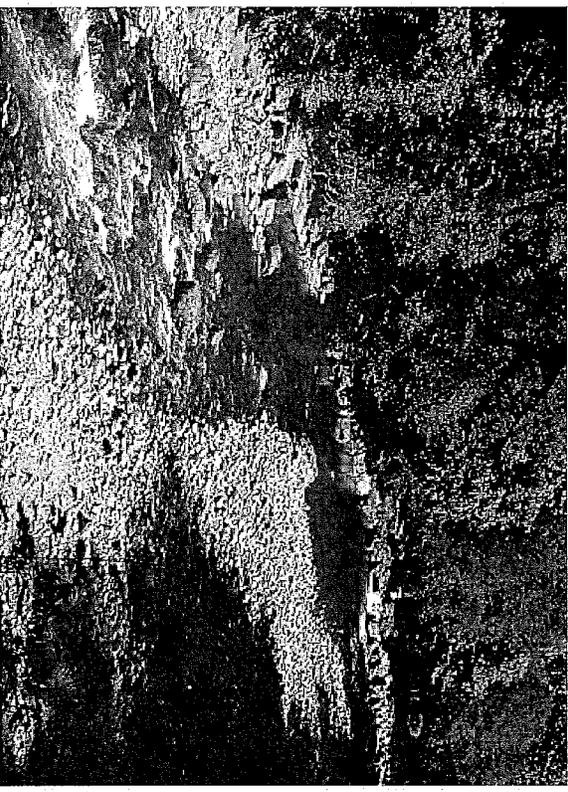
- From May 1 until Memorial Day, Bear Creek (BC) is 10% occupied on Sunday – Thursday nights, and 50% occupied Friday and Saturday nights.
- From Memorial Day to Labor Day, BC is 50% occupied Sunday – Thursday nights, 80% occupied Friday and Saturday nights
- From Labor Day until October 31, BC is 20% occupied on Sunday – Thursday nights, and 50% occupied Friday and Saturday nights.
- There are 15 campsites
- Camping fee is \$14 per night

	Weekly Revenue	Weeks	Total Revenue
May 1 – Memorial Day	\$336	4	\$1,344
Memorial Day – Labor Day	\$826	14	\$11,564
Labor Day – October 31	\$476	8	\$3,808
Projected Annual Revenue			\$16,716

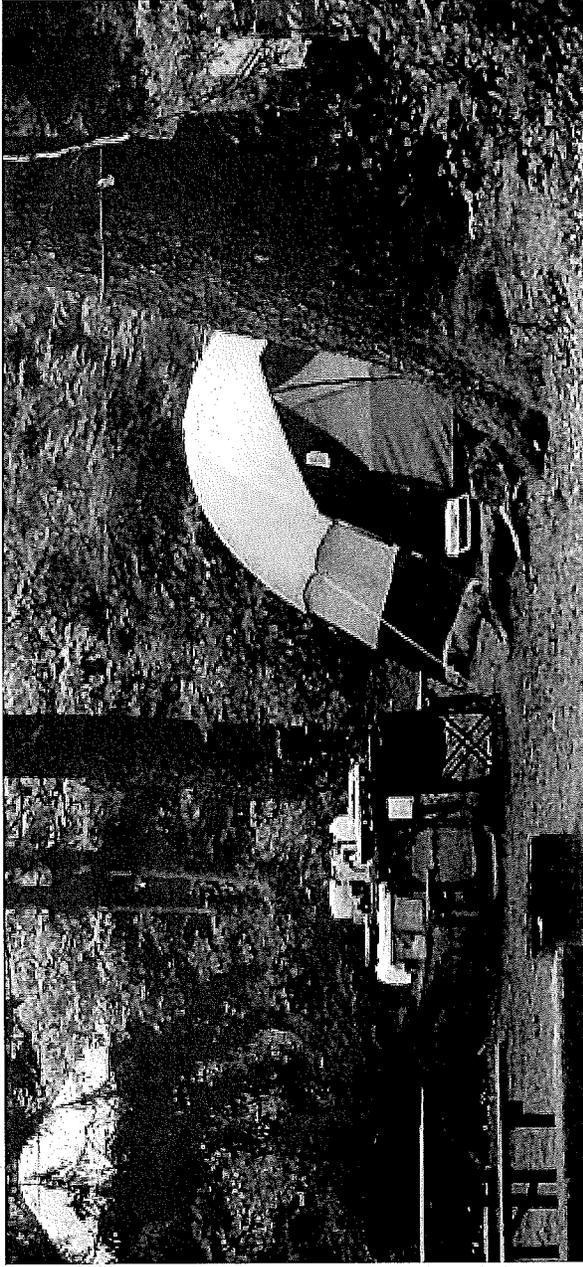
Projected Annual Maintenance Costs	
Campsite maintenance (gravel, etc)	\$1,000
Restroom maintenance	\$1,000
Restroom vault pumping	\$1,200
Sign maintenance	\$500
Road/entrance maintenance	\$3,000
Garbage pickup	\$620
Various replacements (tables, fire pits)	\$1,000
Electricity	\$750
Well testing	\$200
Water system maintenance	\$500
Printing (brochures, pay envelopes)	\$200
Total	\$9,970

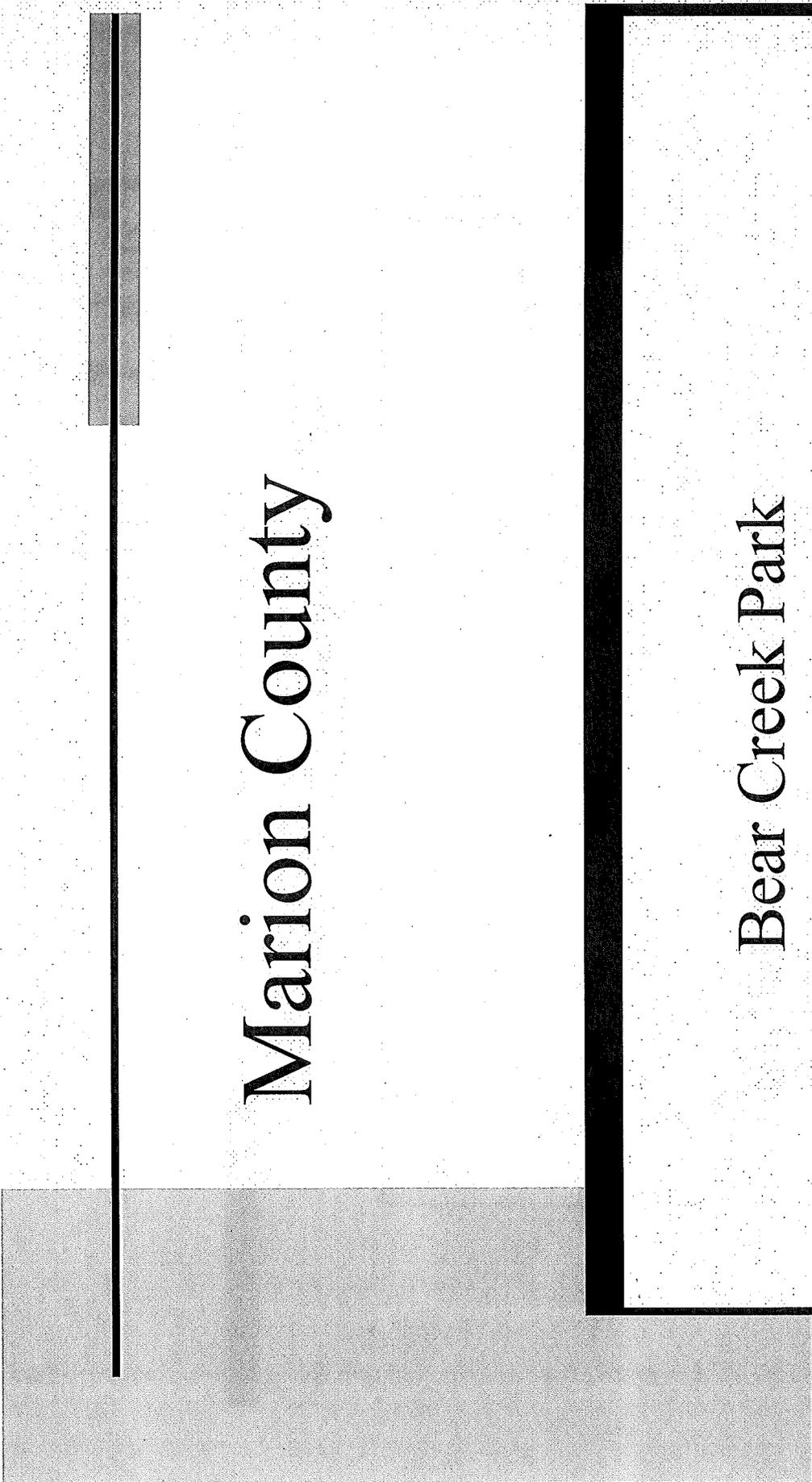
Parks Commission Input

- Brought proposed fees and rules before the Parks Commission at their October 24th, 2013 meeting
- Parks Commission passed a motion recommending to the Board approval of the proposed fees

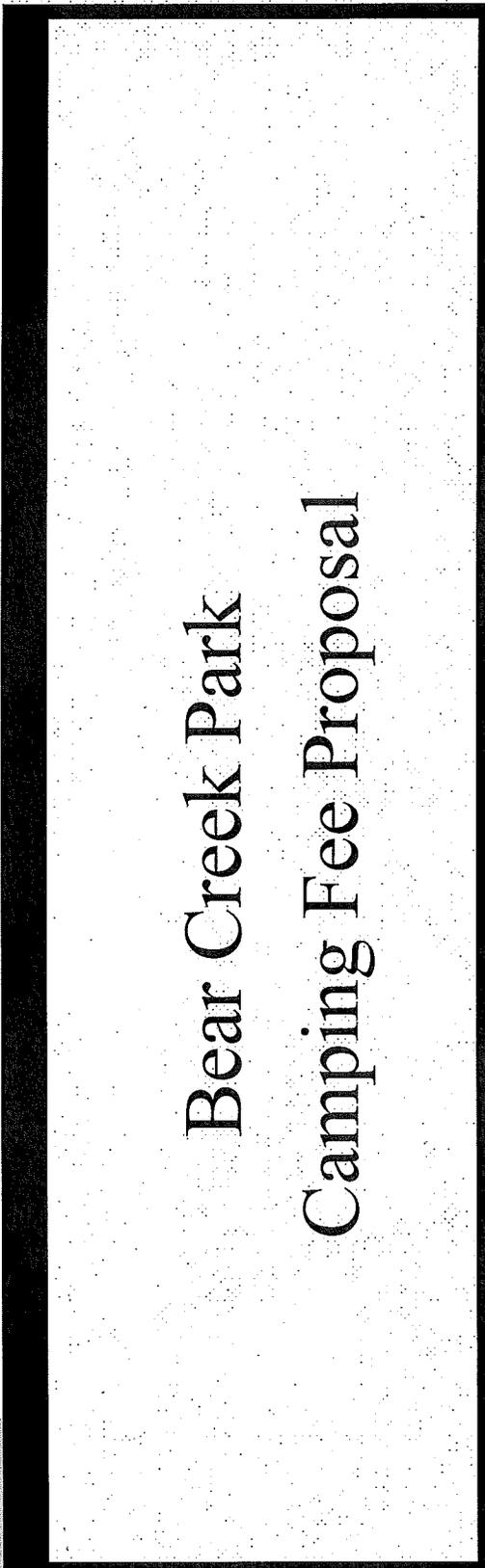


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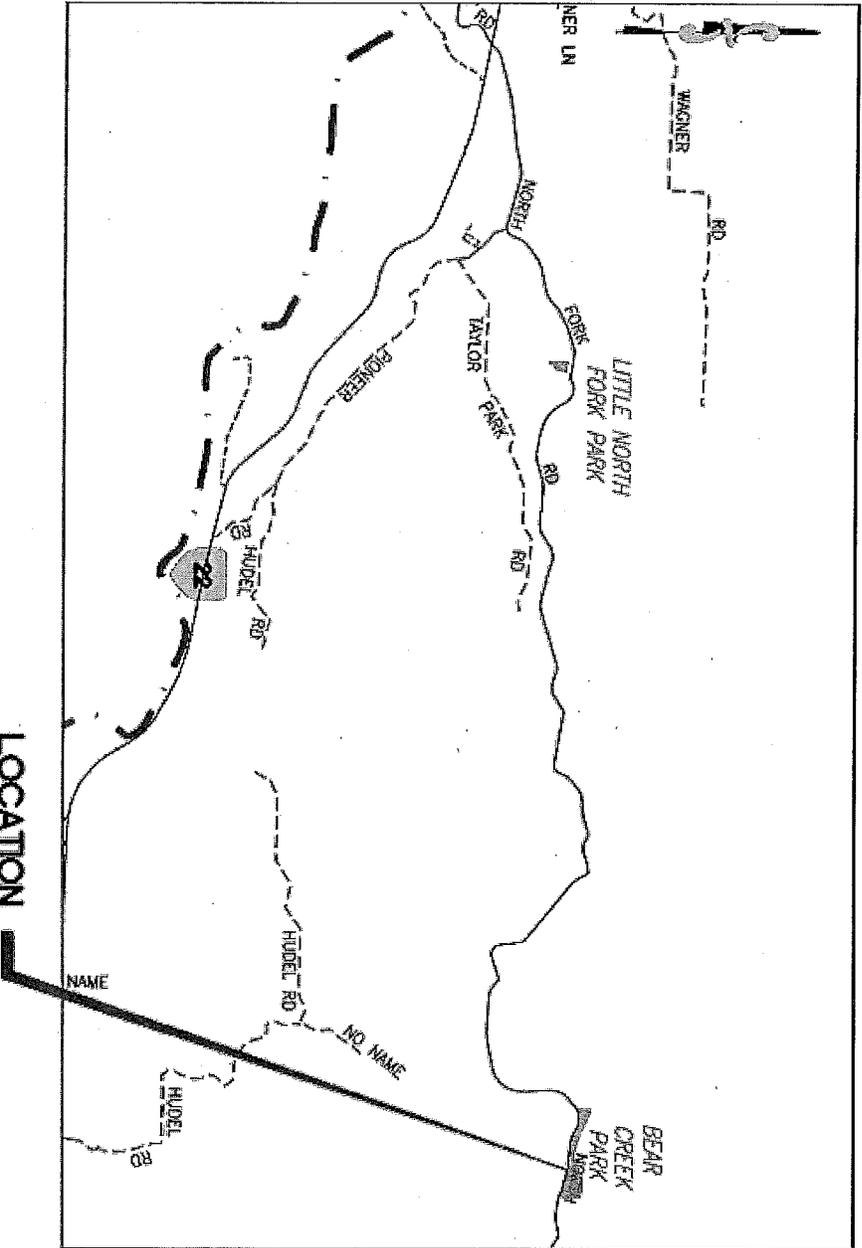
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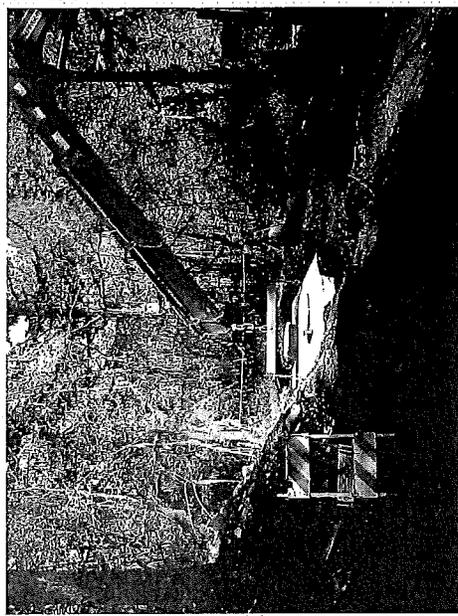
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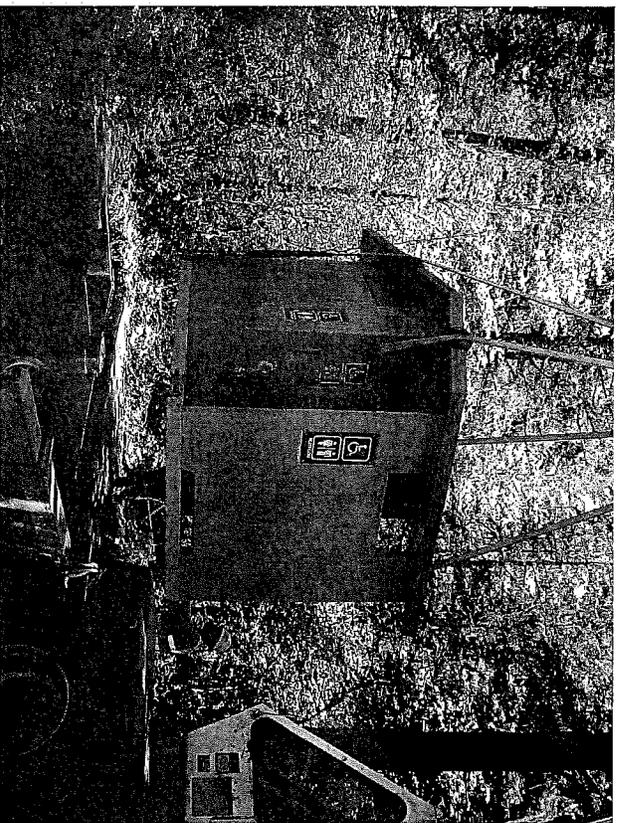
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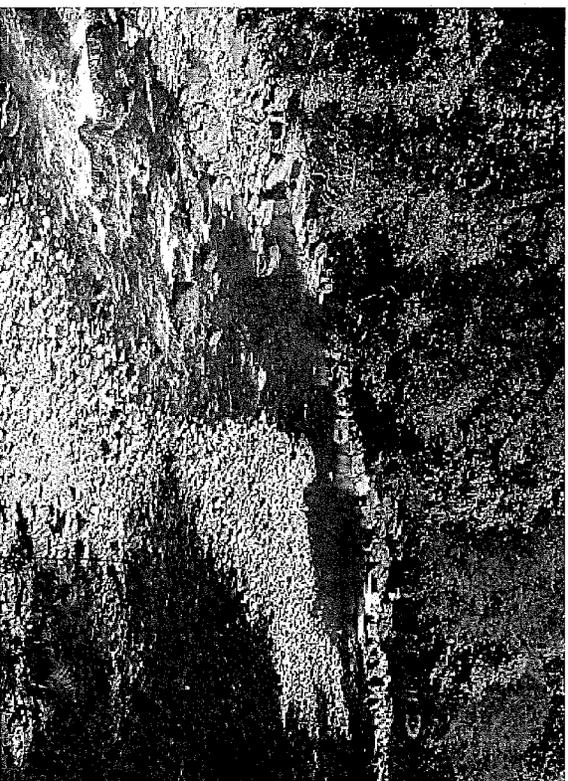
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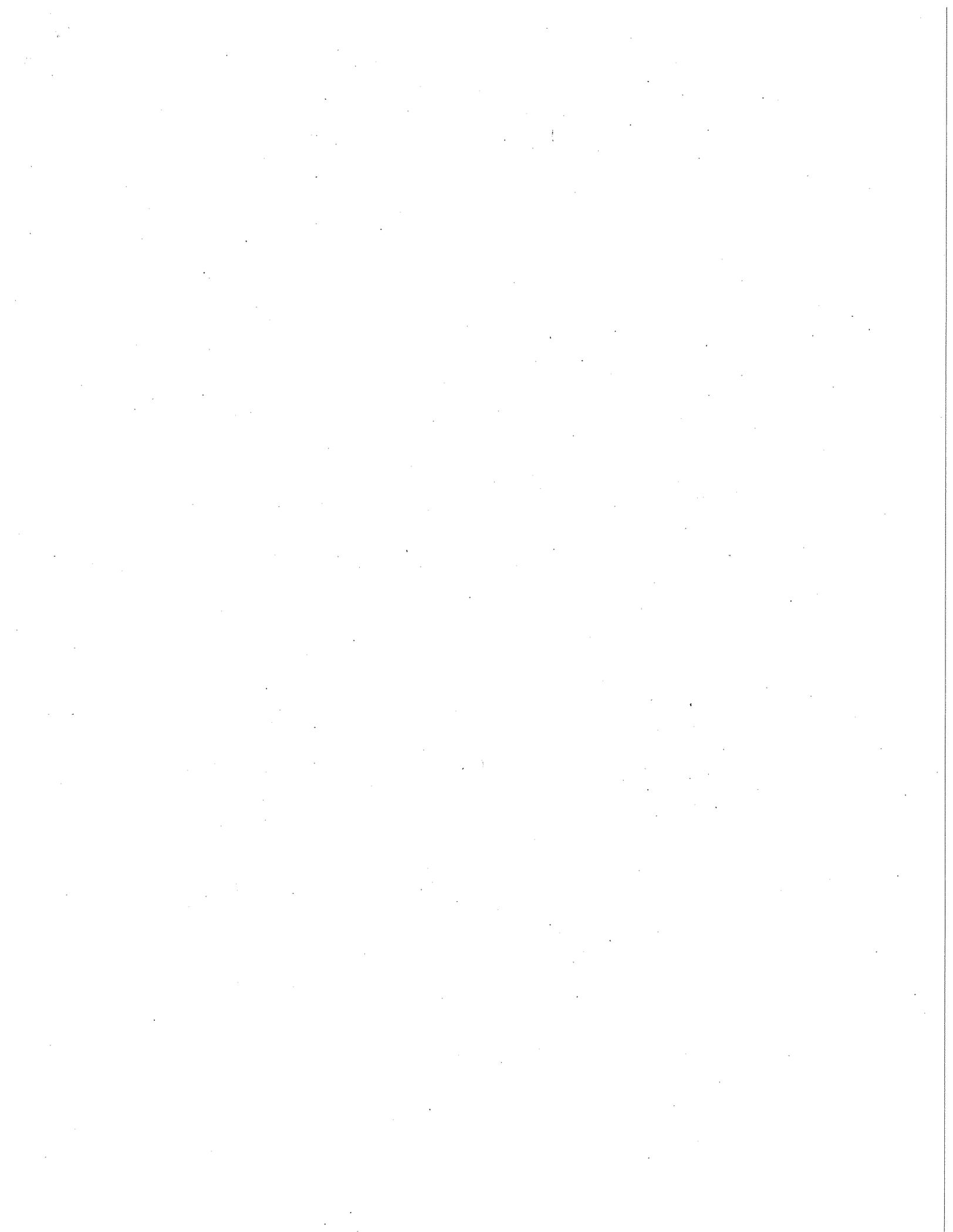
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