

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, June 11, 2014
8:00 a.m.

Senator Hearing Room
555 Court Street NE
Salem, OR 97301

PRESENT: Commissioner Sam Brentano, Commissioner Janet Carlson, and Commissioner Kevin Cameron. Also present were Gloria Roy as county counsel and Kim Hulett as recorder.

PUBLIC COMMENT

None.

CONSENT

BOARD OF COMMISSIONERS

Approve an order adopting revised administrative policy #208 in relation to Immigration Customs Enforcement.

COMMUNITY SERVICES

Approve an order appointing Cyndi Astley to the Marion County Children and Families Commission to a term ending January 31, 2018.

FINANCE

Approve an Access Agreement with the Department of Environmental Quality to enter county owned property located at 140 Palmer Street, Mt. Angel.

HEALTH

Approve an order adopting the revised Health Department fee schedule for fiscal year 2014-15.

PUBLIC WORKS

Approve an order reappointing Darby Randklev to the Marion County Solid Waste Management Advisory Council to a four-year term ending May 31, 2018.

Approve a resolution initiating consideration of amendments to Marion County Code Chapters 16.19 and 17.178, the floodplain overlay zones.

Schedule a public hearing for June 25, 2014, to consider mass gathering application, MG14-001, Whitewind Productions, LLC, Clerk's File #5685.

Notice of bid award up to the amount of \$586,540 to Albina Asphalt for furnishing and application of emulsified oils and liquid asphalt on various Marion County roads.

SHERIFF'S OFFICE

Approve amendment #7 to add \$450,000 to the intergovernmental agreement with the Bureau of Indian Affairs to provide law enforcement and juvenile detention services at Chemawa Indian School.

MOTION: Commissioner Cameron moved approval of the consent calendar. Seconded by Commissioner Carlson; motion carried. A voice vote was unanimous.

ACTION

Video Time (00:04:17)

BOARD OF COMMISSIONERS

1. Consider approval of an order appointing Samuel Brentano as chair, Janet Carlson as vice chair and Kevin Cameron as second vice chair of the Marion County Board of Commissioners effective until the first Monday of January 2015, with attached committee assignments. – Gloria Roy

Summary of presentation:

- State statute requires appointment of chair and vice chair;
- Resignation of Patti Milne created need to reappoint vice chair; and
- Marion County also designates a second vice chair for business continuity.

Board discussion:

- Board of Commissioners' Committee Assignments 2014 (Attachment A);
- Chair's role and responsibilities:
 - Chair meetings;
 - Key spokesperson to media;
 - Signs certain documents that full board is not required to sign; and
 - Provides the opportunity to work on special projects.

MOTION: Commissioner Cameron moved approval of an order appointing Samuel Brentano as chair, Janet Carlson as vice chair and Kevin Cameron as second vice chair of the Marion County Board of Commissioners effective until the first Monday of January 2015, with the attached committee assignments. Seconded by Commissioner Carlson; motion carried. A voice vote was unanimous.

Video Time (00:09:28)

HEALTH

2. Consider approval of an ordinance amending the Ambulance Service Area Plan, by emergency procedure. – Rod Calkins

Summary of presentation:

- Ambulance services regulated by counties by ordinance and Ambulance Service Area plan (ASA):
 - ASA last reviewed spring 2012.
- Boundary descriptions as stated in ASA are correct;
- Geographic Information System (GIS) boundary descriptions between Salem Fire Department and Marion County Fire District #1 need correction:
 - Correction will ensure ambulances are dispatched appropriately.
- Salem Fire Department and Marion County Fire District #1 support amendment.

Board discussion:

- All ASA agencies agreed to plan in 2012;
- ASAs reviewed every five years;
- Discrepancies discovered while testing system.

MOTION: Commissioner Cameron moved that the chair read the ordinance by title only twice. Seconded by Commissioner Carlson; motion carried. A voice vote was unanimous.

Commissioner Carlson read the ordinance by title only twice.

MOTION: Commissioner Cameron moved approval of an ordinance amending the Ambulance Service Area Plan, by emergency procedure. Seconded by Commissioner Carlson; motion carried. A voice vote was unanimous.

Commissioner Carlson announced a break at 8:22 a.m.

Commissioner Brentano joined the meeting at 8:35 a.m. and reconvened the session.

Video Time (00:22:24)

PUBLIC WORKS

3. Consider approval of amendment #13 to the current contract with Covanta-Marion, Inc. to reduce annual medical waste tonnage requirements accepted at the Waste-to-Energy Facility. – Alan Haley, Jeff Bickford

Summary of presentation:

- Covanta Energy owns and operates Waste-To-Energy Facility (WTEF);
- Marion County began accepting infectious medical waste in 1989;
- Mid-1990's Marion County Board of Commissioners set 1,500 tons per year limit on out-of-county boxed infectious medical waste as recommended by the Marion County Solid Waste Management Advisory Council.
- Existing agreement states Covanta may terminate its obligation to accept medical waste material upon 60 days written notice if Marion County fails to provide at least 1,000 tons of out-of-county boxed infectious medical waste per year:

- Contract runs through September 2014.
- Marion County has specific exclusion not to receive human fetal tissue in infectious medical waste;
- Marion County no longer accepts material from Stericycle, Inc., Canada;
 - Concerns raised about Marion County's ability to meet contractual requirement of 1,000 tons per year; and
 - Covanta agreed to lower minimum obligation for out-county boxed infectious medical waste to 300 tons per year:
 - Lowering minimum medical waste tonnage obligation helps ensure medical waste program remains available for Marion County customers.

Board discussion:

- 1,500 tons per year is maximum out-of-county boxed infectious medical waste allowed;
 - WTEF accepted 1,500 tons in 2013;
 - Stericycle, Inc., Canada provided 500 of 1,500 tons; and
 - Company in California has approached Marion County about disposing of their boxed infectious medical waste.
- Inspection/Audit Process:
 - Request For Proposal (RFP) being drafted to perform random inspections of boxed infectious medical waste:
 - Ensure no human fetal tissue in medical waste; and
 - Inspections performed offsite.
- Certification Process:
 - Medical waste haulers and generators must certify there is no human fetal tissue in the medical waste.
- Marion County controls flow of waste;
- Consequences if hauler/generator violates contract:
 - Ordinance states if contract violated county will no longer do business with generator; and
 - Legal Counsel revising boilerplate for infectious medical waste haulers.

MOTION: Commissioner Carlson moved approval of amendment #13 to the current contract with Covanta-Marion, Inc. to reduce annual medical waste tonnage requirements accepted at the Waste-to-Energy Facility. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

Video Time (00:37:28)

4. Consider approval of amendment #1 to the new contract with Covanta-Marion, Inc. effective September 1, 2014, to reduce annual medical waste tonnage requirements accepted at the Waste-to-Energy Facility. – Alan Haley, Jeff Bickford

Summary of presentation:

- Discussed under action item 3.

Board discussion:

- New Covanta-Marion, Inc. contract takes effective September 20, 2014.

MOTION: Commissioner Carlson moved approval of amendment #1 to the new contract with Covanta-Marion, Inc. effective September 20, 2014, to reduce annual medical waste tonnage requirements accepted at the Waste-to-Energy Facility. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

PRESENTATION

Video Time (00:38:24)

GROW North Santiam Annual Report. – Allison McKenzie

Summary of presentation:

- GROW North Santiam Executive Director Allison McKenzie presented GROW North Santiam’s annual report (Attachment B):
- Larry Etzel, owner of Marcey’s Place Adult Foster Care Home in Sublimity; and Kelly Schreiber, executive director of Stayton Sublimity Chamber of Commerce, described how their businesses and organizations had benefited from GROW North Santiam’s services.

Board discussion:

- GROW North Santiam formed in 1986;
- Modeled after Sirolli Institute;
- GROW North Santiam Resource Board:
 - 56 members;
 - Selected for:
 - Connections and interest in economic development;
 - Marketing expertise;
 - Financial expertise; and
 - Real Estate expertise.
- City of Stayton has most client involvement;
- Santiam Canyon’s timber-dependent communities shifting to small community businesses to retain identity;
- GROW North Santiam working with SEDCOR’s Community Business Retention and Expansion Strategies Program;
- GROW North Santiam applying for a Wealth Works Northwest grant to assist entrepreneurs working on:
 - Forestry products; and
 - Tourism.
- GROW North Santiam recently became a trustee of KIVA Zip:
 - Provides crowd-funded microloans for small business start-ups;
 - Role of trustee is to assist in identifying entrepreneurs; and
 - Screen applicants.

Commissioner Brentano announced a break at 9:18 a.m.

Commissioner Cameron was excused to attend a funeral.

Commissioner Brentano reconvened meeting at 9:30 a.m.

**PUBLIC HEARINGS
9:30 A.M.**

Video Time (01:06:12)

PUBLIC WORKS – PLANNING

A. Public Hearing to consider an amendment to the Marion County Comprehensive Plan amending the Salem/Keizer Urban Growth Boundary for land at Keizer Rapids Park. – Brandon Reich

Summary of presentation:

- Senior Planner Brandon Reich’s presentation (Attachment C).

Board discussion:


- Public Hearing continued until June 25, 2014.

MOTION: Commissioner Carlson moved approval to continue the public hearing to consider an amendment to the Marion County Comprehensive Plan amending the Salem/Keizer Urban Growth Boundary for land at Keizer Rapids Park on June 25, 2014, at 9:30 a.m. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

Commissioner Brentano read the weekly calendar.

Commissioner Brentano adjourned the meeting at 9:36 a.m.


Attachments: (A) Board of Commissioners’ Committee Assignments 2014.
(B) GROW North Santiam Annual Report.
(C) Senior Planner Brandon Reich’s presentation.



CHAIR



COMMISSIONER



COMMISSIONER

2014 Committee Assignments

Commissioner – Sam Brentano

REGIONAL, STATE, NATIONAL Marion County Budget Committee

Association of Oregon Counties (AOC)
Legislative Committee
Transportation Steering Committee
Association of Oregon & California Counties
Board of Directors
Cordon Road Interchange Advisory Committee
Council of Forest Trust Land Counties
Marion County Emergency Management
Emergency Management Board Designee
Emergency Management Advisory Council (EMAC)
Marion County Children & Families Commission
Executive Committee
Mid-Willamette Valley Area Commission on Transportation (MWACT)
Mid-Willamette Valley Cable Regulatory Commission
Mid-Willamette Valley Council of Governments
Board
Revolving Loan Fund
Valley Development Initiatives Board
Northwest Senior & Disability Services
Board of Directors
Oregon Garden Foundation
Board of Directors, Chair
Salem-Keizer Area Transportation Study (SKATS)
Salem Parking Task Force
Salem River Crossing Policy Committee
Salem Water/Waste Water Task Force
Travel Salem

JOINT

Marion County Budget Committee
Marion County Community Corrections Board
Marion County Housing Authority
Mid-Willamette Jobs Council
Board of Directors
Mid-Valley Behavioral Care Network
Board of Directors
Service Districts Boards (East Salem, Labish Village, Brooks, Fargo, and
Illahe Hills Lighting District)

CIVIC

Stayton Rotary
Sublimity Volunteer Firefighters Association

2014 Committee Assignments

Commissioner – Janet Carlson

REGIONAL, STATE, NATIONAL

Association of Oregon Counties (AOC)

Board of Directors

Legislative Committee

Governance Steering Committee

Human Services Steering Committee

Keizer Rapids Park Community Build Task Force

Local Government Advisory Committee to Oregon Department of Human Services & Oregon Health Authority, Chair

Marion County Fair Board

Board of Commissioners' liaison

Marion County Reentry Council

National Association of Counties

Human Services and Education Steering Committee

Northwest Senior and Disability Services

Budget Committee

Oregon State Fair Council (Cameron appointment pending)

Public Safety Coordinating Council, Chair

Willamette Valley Community Health, LLC, Board of Directors

JOINT

Marion County Budget Committee

Marion County Community Corrections Board

Marion County Housing Authority

Mid-Willamette Jobs Council

Board of Directors, Vice Chair

Mid-Valley Behavioral Care Network

Board of Directors, Chair

Executive Committee, Chair

Service Districts Boards (East Salem, Labish Village, Brooks, Fargo and Illahe Hills Lighting District)

CIVIC

Marion County Reentry Initiative

"How Are the Children" – CCTV public affairs program

United Way of the Mid-Willamette Valley Campaign Cabinet

2014 Committee Assignments

Commissioner – Kevin Cameron

REGIONAL, STATE, NATIONAL

Aurora State Airport Master Plan & Airport Layout Plan Update
Planning Advisory Committee (PAC)
Federal Lakes Recreation Committee for Detroit Lake
French Prairie Work Group
Job Growers, Inc.
Executive Committee
Marion County Economic Development Advisory Board (EDAB)
Mid-Willamette Valley Community Development Partnership
Mid-Willamette Valley Regional Solutions Advisory Committee
Oregon State Fair Board (appointment pending)
Strategic Economic Development Corporation of the Mid-Willamette Valley
(SEDCOR)
Board of Directors
Executive Council

JOINT

Marion County Budget Committee
Marion County Community Corrections Board
Marion County Housing Authority
Mid-Willamette Jobs Council
Board of Directors
Mid-Valley Behavioral Care Network
Board of Directors
Service Districts Boards (East Salem, Labish Village, Brooks, Fargo and Illahe
Lighting District)

CIVIC

Corban University Leadership and Political Engagement Advisory Committee
Oregon Governor's Re-entry Council
Salem Area Chamber of Commerce
Government Affairs Committee
Leadership Salem

**Synopsis of Upcoming Annual Report to Commissioners
North Santiam Canyon Economic Development Corporation d/b/a GROW•EDC
June 11, 2014**

Since launching GROW North Santiam in September 2008, our primary focus has been on offering free, confidential, one-on-one consulting to business owners and aspiring entrepreneurs as well as other organizations (non-profits, governments, groups working on a special project) in our service area, from Aumsville/Scio to Marion Forks. In recent years we have also developed and presented many classes and workshops that augment our consulting process and provide an opportunity for entrepreneurs to network, collaborate and learn together and from each other.

Direct client work:

- To date we have served 348 clients, the majority of whom are people who want to start a new business of some kind;
- The majority of GROW clients are low/moderate income earners, particularly in the upper canyon area;
- Women-owned or businesses with a woman partner consistently make up 2/3 of our client base; chronic underemployment among this population and the appeal of our collaborative business development model help drive the participation of women entrepreneurs in our programs;
- Our work is done face-to-face (one-on-one or in group settings), by telephone, and by email, depending on the time constraints and needs of the client we are serving; most clients benefit from a combination of these communication methods. In the last 11 months we have had 2,338 client contacts.

Classes & Workshops:

- In the last 11 months we have facilitated 11 workshops of our own, and facilitated two classes for the Stayton-Sublimity Chamber of Commerce. Total attendance at these events is 144.
- *Small Steps, Big Results* was created during our last CDBG grant cycle when we noticed that our entrepreneurs often had time to work *in* their businesses but not much time to work *on* them. This monthly class remains our most popular offering and routinely draws 10-12 participants each month.
- As one participant said earlier this week, "As a new business owner, I've really enjoyed the camaraderie and the feeling of being uplifted by fellow entrepreneurs in the GROW 'Small Steps, Big Results' workshops. The monthly workshop has given me the confidence, contacts and support network I need to run a successful business."

Other Projects/Collaborations/Participation:

- We participate in a variety of programs and events throughout our area each year. Some of these workshops, meetings and collaborations in the past 11 months include:
 - Detroit Area Shared Wastewater Project
 - Detroit-Estacada Bikeway workshop

- Business Retention & Expansion Program -- there will be two programs in our area, with the Stayton-Sublimity-Aumsville program ready to launch this spring
- Skills Gap Workshop
- North Santiam Watershed Council Collaborative
- WealthWorks NW workshop in Lincoln City
- Preliminary talks with Travel Salem re: a potential tourism initiative
- (then) Rep. Cameron's Aumsville Business & Community Engagement Town Hall breakfast
- Rep. Sherrie Sprenger's Scio Resource Fair
- Keizer Sustainability Summit presenter
- Oregon Microenterprise Network conference -- this group has also been providing in-depth market research for some of our clients
- Rural community revitalization research
- Facilitating Stayton-Sublimity Chamber of Commerce Strategic Planning sessions and Board Retreat; and the Silverton/Mt. Angel tourism collaboration meeting

New Initiatives:

- We are launching a **Young Professionals** group on Thursday, June 5, which is open to entrepreneurs, key employees and civic leaders who are under the age of 40 and who live or work in our service area. Our hope is that making connections between folks in this age group will inspire larger projects region-wide, further anchor the investment these young people have made in our communities, and provide an active forum for them to do business their way while bringing a fresh perspective to economic development in our area.
- The board recently voted to become a **KIVA-Zip Trustee**, a crowd-funded 0% loan program for entrepreneurs that is gaining traction in Oregon and other parts of the country. We plan to launch this program in the fall after we create our endorsement committee this summer. KIVA loans are funded by micro-lenders, often in the hometowns of the entrepreneurs. Our role is to set criteria for recommendation, endorse candidates to KIVA-Zip, and help selected entrepreneurs reach out to virtual networks to attract lenders. KIVA loans have worked especially well for entrepreneurs who cannot or do not want to go through traditional lending avenues; they also help build community commitment to and investment in local businesses.

Upcoming Projects:

- We are researching larger economic development programs that would have a wide reach around our region, including Advancing Rural Prosperity's Community Entrepreneurship Accelerator (the next iteration of Home Town Competitiveness) which helps build four pillars of sustainability in communities (Leadership, Entrepreneurship, Youth Engagement and Wealth Retention) and which would leverage and build on the work being done by GROW and others in our area, and WealthWorks NW, a program that helps a region access existing resources to build a value-chain around a particular industry that has clear market demand, such as tourism or specialty forest products.

Good morning commissioners. For the record, Brandon Reich, staff representing the planning division

The City of Keizer is proposing to expand the Salem/Keizer urban growth boundary by approximately 58 acres for park land at Keizer Rapids Park. 38 acres of land is inside the city limits of Keizer but outside the UGB. 20 acres of land is both outside the city limits and outside the UGB.

Once inside the UGB, the city intends to begin a master planning process to identify future uses at the park.

The city has held two public hearings on this proposal, one before the city's planning commission and one before city council. On May 5, 2014, after the Keizer City Council took testimony from interested persons, the Council approved the proposal.

The City of Salem is also considering the UGB amendment. On June 9th Salem held a public hearing and took testimony on the proposal. Salem city council subsequently approved the proposal and is scheduled to concur in the amendments by ordinance by the end of June.

On May 7, 2014, the county adopted a resolution to initiate consideration of the amendment and schedule public hearing for today. The county must review proposal because it affects rural land that would be brought into UGB and coordinates a population forecast for Keizer for 2032.