



OREGON

MARION COUNTY BOARD OF COMMISSIONERS

Management Update Minutes

Tuesday, February 8, 2022, 9:30 a.m.

Courthouse Square, 555 Court St. NE, Salem
5th Floor, Suite 5231, Commissioners Boardroom

ATTENDANCE:

Commissioners Kevin Cameron, Danielle Bethell, and Colm Willis, Jan Fritz, Chad Ball, Jessica Stanton, Matt Lawyer, Tanisha Bush, Teri Morgan, Katrina Rothenberger, Caroline Castillo, Jay Bergmann, Justine Flora, Kyle Wonderly, Sherry Lintner, Chris Trussell, Brandon Reich, Jane Vetto, Kelli Weese, and Robert Manier as recorder.

Jan Fritz called the meeting to order at 9:30 a.m.

INFORMATIONAL:

Recommendation to re-appoint Sandi Butler to the Local Alcohol and Drug Planning Committee

-Teri Morgan

Summary of presentation:

- Ms. Butler has approximately 30 years of experience in social services including:
 - Domestic violence therapist;
 - Adolescent alcohol and drug treatment counselor; and
 - School counselor.
- She has volunteered on the committee since 2019.

Board discussion:

- This will be brought to Board Session in two weeks.

Revisions to Policy 518 and Procedure 518A Drug and Alcohol-Free Workplace

-Justine Flora

Summary of presentation:

- The drug and alcohol policy and the drug and alcohol procedure were last updated in 2018;
- The primary changes include:
 - Formatting;
 - Grammar; and
 - Updates to web links.
- Added a definition for “breath alcohol test”; and
- Updated directions for accessing The Guide, a tool for supervisors if they have a reasonable suspicion.

Board discussion:

- The updates bring clarification, primarily to the procedure:
 - There have been changes in testing facilities;
 - There have been changes to The Guide; and
 - It was brought into alignment with specific requirements of a bargaining unit agreement in regards to alcohol testing.
- Supervisors and managers who recommend testing for reasonable suspicion consult with Human Resources:
 - Two managers have to agree.
- Legal has reviewed the updates;
- Commissioners Willis and Bethell do not want the training requirement for the assessor removed;
- Situations could arise where an employee needs to be dealt with and there is no county trained employee available; and
- Training was interrupted due to COVID.

Revisions to Policy 502 and Procedures 502-A, Driving on County Business

-Justine Flora, Kyle Wonderly

Summary of presentation:

- A definition section was added;
- Policy language was moved to the procedure;
- The primary reason for making the revisions are the points requirements for being qualified to drive for Marion County have changed;
- The primary reason for the policy is to ensure safe driving and that employees are responsibly using county vehicles, and their own vehicles when on county business; and
- The county self-insures for auto liability.

Board discussion:

- The points requirements changed:
 - Good applicants were not being hired for open positions that require driving due to the current point system:
 - Changes were made to the requirement that an applicant has at least five years of driving experience; and
 - Tickets received by applicants are looked at for infraction type.
- Risk Management and Human Resources have helped departments determine if driving is actually an essential job function when job descriptions are being reviewed;
- Employees are required to carry their own liability insurance to be able to drive for the county:
 - Commissioner Bethell would like to understand if this is a state requirement or a county requirement:
 - If it is a county requirement, she would like it eliminated.
- Insurance goes with the vehicle in Oregon; and
- The policy needs to be clarified to state that if an employee is driving their own car on county business, they need to have their own liability insurance.

Wildfire Update

-All

Summary of presentation:

Chris Trussell:

- Building is continuing in the canyon, but has slowed down a little due to the weather;
- Currently at 45 percent of anticipated rebuild for residential properties;
- Only three commercial buildings have been rebuilt, including the community center and a church;
- Contract Services is looking at the Intergovernmental Agreement for the fire hardening grant program;
- Educational outreach is going to be done on how to maintain the life of a septic system; and
- Public Works would like to do a full fee waiver for commercial property rebuilds:
 - The number of commercial facilities is small.

Board discussion:

- There is a resident on the North Fork who cannot afford a required geotechnical analysis:
 - The analysis cost from \$3,000 to \$8,000;
 - The analysis determines how far back from the bank the rebuild can occur; and
 - The Service Integration Team can facilitate finding funding for the property owner.
- Oregon State University extension services has an individual who gives seminars on living on wells and septic systems:
 - It would be good to have a third party providing this educational outreach in the canyon.

Kevin Cameron:

- Attended the House Wildfire Recovery committee meeting:
 - Several speakers brought up continuing with a Wildfire Recovery Ombudsman:
 - The current ombudsman is retiring in March.
 - The county needs to submit a list of outstanding needs to the committee;
 - The wildfires occurred across the entire state, not just the canyon; and
 - The committee will be holding a public hearing next Tuesday:
 - Individuals can sign up to testify.
- Consumers Power Inc. has staked out their underground power in Detroit; and
- Ziplly Fiber is working in Detroit:
 - Need to find out if Ziplly Fiber and Consumers Power are following the Dig Once policy:
 - A request would have to be directed by the City of Detroit.

Jan Fritz:

- Attended the House Wildfire Recovery committee meeting:
 - The City of Gates is requesting money to buy land to lease back to downtown businesses.

COVID-19 Update

-All

Summary of presentation:

Katrina Rothenberger:

- Health and Human Services (HHS) has discontinued providing work release letters to employers:
 - HHS has not been receiving a lot of requests for the letters;
 - A press release is going out;
 - The HHS webpage will be updated; and
 - Letters are still being provided to county employees for COVID leave.
- HHS distributed home test kits that were received from the Oregon Health Authority.

Board discussion:

- All the Chamber of Commerce groups in the county should be given the press release.

Legislative Update

-Tanisha Bush

Summary of presentation:

- The Commissioners were provided a report that lists everything that is up for public hearings this week;
- The funding for childcare providers to provide new childcare options has not found a home in a bill;
- The forest bills will have their public hearings February 2, 2022, and February 3, 2022;
- The Commissioners were provided with updates on House Bill 4063; and
- Bills that are coming up this week:
 - House Bill 4002, prevents mandatory overtime for agricultural workers;
 - House Bill 4061, water resource allocation;
 - Senate Bill 1573, forest thinning;
 - Senate Bill 1582, fire protection districts;
 - Representative Hoy's state land for housing bill; and
 - House Bill 4140, public meeting bill.

Board discussion:

- The Commissioners would like to send a letter against House Bill 4002;
- The Commissioners would like to track House Bill 4140; and
- Commissioner Bethell would like to have a letter written opposing the childcare bill:
 - She opposes the bill the way that it is currently written.

OTHER:

Katrina Rothenberger:

- A local high school student has an active case of tuberculosis:
 - HHS will have to do a contact investigation.

Meeting adjourned at 10:57 a.m.

COMPLETED BY: **Betsy Young**

Reviewed by: Shawnnell Fuentes