



Management Update summary Minutes

June 14, 2022, 9:30 AM
Courthouse Square, 555 Court St. NE, Salem
5th Floor, Suite 5232, Silverton Conference Room

ATTENDANCE: Kevin Cameron, Colm Willis, Danielle Bethell, Jan Fritz, Jon Heynen, Jessica Stanton, Tanisha Bush, Matt Lawyer, Shawnnell Fuentes, Brian Nicholas, Katrina Rothenberger, Alisa Zastoupil, Jeff White

GUESTS

None

North Santiam Canyon Sewer Update

-Brian Nicholas

Board Presentation:

Brian Nicholas presented a timeline for hiring a consultant to lead the city septic project in the City of Detroit;

The position is all-encompassing (planning, designing, managing contracts for construction, collaborating until the project is complete), with a tight timeline; and Brian is aiming for the project to break ground in early spring;

Board Discussion:

None

Discuss Environmental Health Licensed Facilities Fee Increase for 2023-2025

-Katrina Rothenberger, Alisa Zastoupil

Board Presentation:

Katrina and Alisa brought a proposed schedule for Licensed Facilities Fees for 2023-2025; Increasing fees to include a 3% increase for two years.

Board Discussion:

Commissioners agree on the need to increase fees;

Commissioners are ok with the increase of fees for the years 2023-2025, there are a few adjustments to be made.

FY 21-22 Third Supplemental Budget

-Jeff White

Board Presentation:

The Third Supplemental Budget will be advertised in the Woodburn Independent next Wednesday

The following Wednesday at Board Session for Adoption;

\$11,580,993 million increase to the Countywide budget;

\$649,819,924 million to \$661,400,917 million of the total countywide budget;

23 funds being modified;

2 with FTE changes

- General Fund – Decrease of 0.5 FTE to reflect the reduction in the Treasurer position
- Health and Human Services Fund- A net decrease of 3.25 FTE

Public notice any funds that have more than 10% change or a new category added:

- Community Development Fund;
- General Grants Funds;
- Environmental Services Fund;
- Enhanced Public Safety Districts Fund; and
- Sheriff Grants Fund.

Part of the 23 funds that had been modified had a 0-dollar impact, just movement of funds within the categories;

Central Services, Finance/Treasury is utilizing vacancy saving \$26,000 to cover office consolidation remodel;

\$236,000 will be utilized by IT;

\$36,000 will be utilized by Legal, for restaffing;

Budgeted anticipation of 1.7 million dollars for development and acquisition of wildfire recovery, in Mill City

Board Discussion:

COMMUNICATIONS UPDATE

-Jon Heynen

EOC Drill Jon will formalize his feedback;

Update on Project Limited Homelessness Awareness resource awareness in the process of updating their report, they have not given a deadline.

Marion County Today is going into production; and

A video update will be scheduled, the topic will be the Marion County Fair.

COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE

Commissioner Danielle Bethel

- Attended the Tillamook Working Lands Tour;
- Going to work on bringing a tour together for Marion County to talk about water and how it relates it is to timber and farms;
- Attended Church in the Park tour;
- Discussed bringing Marion County Health Services specifically the Health and Wellness van on-site; and
- Commissioner Bethel had lunch with Justin Kidd, Justice of the Peace.

Commissioner Kevin Cameron

- Attend the North Fork Recreation Group;
- State Forest was not in attendance;
- BLM Forest Service, Sheriff's Department, and Marion County Parks Department, making progress on North Fork Canyon.
- Log Trucks will be traveling frequently on the road removing salvaged wood.
- Fall of 23 or later for Gates on Road to North Fork to be removed;
- Commission Cameron met with the Resilient Headwaters Group;

- Talked about issues of developing trails long-term in the canyon; and
- They will be moving forward including more people in the conversations.

Commissioner Colm Willis

- Went to a luncheon that celebrated Rodger Tofte and Duncan Construction

OTHER

Deputy Public Works Director Position

- Brian Nicholas

Only one candidate for Public Works Position Brian would like to start the Bidding process;

He would like to schedule a time for the Commissioners to meet the candidate; and Chad Ball will schedule.

Mill City Property Purchase Update

OHCS IGA will be ready for Commissioners to consider and sign at an upcoming Board Session;

Closing documents and estimates are done;

The property purchases will wrap up before the end of the fiscal year; and Marion County was awarded 1.7 million for property purchases.

Adjourned – time: 11:00 am

Completed by: Shawnnell Fuentes

Reviewed by: Robert Manier