



Management Update summary Minutes

OREGON

August 22, 2023. 9:30 AM

Courthouse Square, 555 Court St. NE, Salem
5th Floor, Suite 5232, Commissioners Board Room

ATTENDANCE:

Commissioners: Colm Willis, Kevin Cameron, and Danielle Bethell: Jan Fritz, Shawnnell Fuentes, Jon Heynen, Katrina Griffith, Joe James, Matt Neuenheim, Carol Heard, Ryan Matthews, Dennis Mansfield, Carl Lund, Sherry Linter, Gary Christofferson, Steve Brooks, Chad Ball, and Jane Vetto.

Jan Fritz called the meeting to order at 9:30 a.m.

INFORMATIONAL:

Purchase of Three Light Duty Fleet Vehicles

-Dennis Mansfield

Summary of presentation:

- This is part of the Light Duty Fleet Program annual replacement;
- This is for the purchase of three Ford F-150 crew cab trucks;
 - Detroit Marine and Forest Patrol will receive one truck;
- There is a transition from Chevrolet to Ford trucks;
 - Chevrolet stopped making the truck that Marion County Public Works uses;
- This will be at Board Session on August 30, 2023, with Brian Nicholas presenting;
- The state price agreement was used;
- The purchase comes from Gresham Ford; and
- All three vehicles are for the Sheriff's office.

Board Direction:

- The Board of Commissioners (BOC) are good to proceed.

Purchase of Two Trucks from Northside Ford

-Dennis Mansfield

Summary of presentation:

- These are larger trucks from Northside Ford;
- Gresham Ford does not carry one-ton 4x4 vehicles;
- Road Operations is replacing a flatbed truck that is 22 years old;
- The Emergency Management program is changing platforms;
 - They currently have a Ford Expedition;
 - This is not practical for pulling trailers for various projects;
 - The cost between an Expedition and a truck is the same; and
- This will be presented at Board Session on August 30, 2023, by Brian Nicholas.

Board Direction:

- The BOC is good to proceed.

Purchase of a 2024 John Deere 6110 Tractor from John Deere & Company

-Scott Wilson

Summary of presentation:

- Part of the budget is looking at heavy equipment fleet that needs to be replaced;
- This is a tractor used for roadside vegetation control and mowing;
- The tractor to be replaced is from 2005, and it 18 years old; and
- This will be presented at Board Session on August 30, 2023 by Brian Nicholas.

Board Direction:

- None.

Health and Human Services Strategic Planning Update

-Joe James, Katrina Griffith

Summary of presentation:

- Strategic planning was done in 2018 with Corraggio Group which included;
 - Imperatives;
 - Goals; and
 - Objectives.
- Some progress was made specifically in suicide prevention and implementing the Electronic Health Record (EHR);
- The last few years have brought hardships including Covid-19 staffing shortages;
- The internal focus has shifted to workforce stabilization with data being brought to the quarterly work sessions;
- Internal committee structures are being used to assist with recruitment retention, workforce development training and employee activities;
- This is an internal document meant to provide strategic direction to Marion County Health and Human Services for the next few years;
- A larger strategic planning process will be done, at a later time, engaging with the BOC and Community partners;
- Workforce stabilization and organizational & workplace culture was prioritized;
- Positions were added to the office of executive team, including;
 - Deputy Director;
 - Strategic Planning Coordinator; and
 - Community Relations Coordinator.
- The positions and initiatives are coming from the covid and pandemic response;
 - This is reengaging the department with strategic planning;
- Each committee has goals that were formalized;
 - Work and action plans were put together based on the goals;
 - Data is used to stay on track with adjustments being made when needed;
- The strategic plan, Community Health Assessment (CHA) and Community Health Improvement Plan (CHIP) have specific purposes and outcomes;
 - The common outcomes and work are being aligned;
- A specific internal timeline is being used breaking down tasks on a monthly basis;
- This is done in collaboration with many partners each setting its own priorities;
 - How things are worked on will be done independently;
- The Community Relations Coordinator position was created in October to keep relations going with various groups in the community;
 - He is in charge of the follow up after meetings;
- The committees are formal and have agendas and minutes;
 - They are located on the I drive;
- The focus is streamlining internally so things will be clear when individuals apply;

- Met with Human Resources (HR) and there is understanding of what is needed and the support that HR will give;
- Currently working on what is needed from the recruiter

Board Direction:

- Commissioner Bethell would like to see the work of the Community Relations Coordinator and if there are things, he should be part of in the community;
- The committee minutes and agendas to be sent to the BOC;
- There is concern that the county is slowing the process down; and
- There are less complaints and more proactive conversations from community partners.

Ambulance Service Area (ASA) Advisory Committee Appointment

-Matt Neuenheim, Katrina Griffith

Summary of presentation:

- There are twelve members on the advisory committee serving three-year staggering terms;
- There is a member with one year left in their term who is retiring, Mark Bjorkland;
- Mike Berger is a Marion County Fire Chief and would like to move forward with appointing him as a member;
- Mr. Berger has been participating in most of the meetings and is on top of the issues and topics being worked on;
- This will be to serve out the remainder of Mr. Bjorkland’s term which ends December 31, 2024;
- This will come before the board September 6, 2023; and
- Applications for all 10 ASA’s have been received to continue service for another five-year franchise agreement.

Board Direction:

- The BOC is good to proceed; and
- E-mail the 10 applications to the BOC.

International Overdose Awareness Day and Proclamation for National Recovery Month in September

-Carol Heard

Summary of presentation:

- Marion County Health and Human Services Addiction Treatment Services is planning on participating in an International Overdose Awareness Day on August 31, 2023;
 - The event is hosted by Bridgeway at their location from 11 am to 2 pm;
- Education and resources will be provided at the event;
 - Possibly distributing Narcan;
- Individuals will be at the event speaking;
 - In memory of those they know who have overdosed or their personal recovery path;
- National Recovery Month educates on the effectiveness of substance use treatment and mental health treatment can help those with mental health and/or substance use disorders live a health and rewarding life;
- Preliminary data shows there were 86 drug related deaths in Marion County, last year;
 - This is a 59 percent increase from 2020;

- In 2021 Oregon had over 1,000 overdose deaths, the most involving opioids with stimulants;
- In 2022 Oregon had over 1,100 overdose deaths;
- Unintentional overdose deaths in Oregon increased from an average of 42 deaths per month, in 2019 to 80 deaths per month in 2021;
 - Primarily from fentanyl and methamphetamine overdoses;
- Many lives have been transformed through recovery and it shows behavioral health help works;
- This will come to Board Session on September 6, 2023;
 - There will be individuals present to share their stories;

Board Direction:

- Measure 110 will be discussed when this is presented;
 - Measure 110 should be repealed proclamation is going to be done.

Requesting Approval of Purchase Order, for Firewall Support and Subscription Renewal for FY 2023/2024

-Gary Christofferson, Steve Brooks

Summary of presentation:

- This is a request for the annual purchase of software maintenance and support for the County firewall and virtual private network solutions;
- The firewall and Virtual Private Network (VPN) is important to maintain security and ensure business applications run smoothly;
- Annual maintenance ensure the following;
 - The software is up to date;
 - Free of bugs;
 - Free of security flaws; and
 - Runs at optimal performance;
- The maintenance fees pay for the following;
 - Ongoing product development, updates and enhancements;
 - Security updates;
 - Technical support and assistance;
 - Resources to maintain products and implement new functionality; and
 - Technical Support that is 24/7.
- A firewall is a perimeter device that sits in between the private and public network;
 - It filters traffic allowing good traffic to pass through and blocking bad traffic;
- Traffic that comes through is classified based on the threat received;
- The firewall is updated when new items are passed through and added to the block list;
- VPN allows for traffic to be encrypted and protected;
- Palo Alto is the first company to implement this technology and continue to be the best at doing so;
- This is on the consent calendar for August 23, 2023, Board Session;
 - This is because software maintenance is due at the end of next week and this is expiring;
- Some of the products the county has overlaps and other products help make the decision if certain things are a true problem or not; and
 - The product should get better over time.

Board Direction:

- The BOC is good to proceed.

Legislative Update:

-Alvin Klausen

Summary of presentation:

- None

Board Direction:

- None

COMMUNICATIONS UPDATE

-Jon Heynen

Summary of presentation:

- Marion County Today;
 - The content was email to the BOC;
 - Will get photos of the Brooks-Hopmere Project;
 - Will then send in for mock-up;
 - Final proof would like to be done by September 8, 2023;
 - Mail date is September 22, 2023;
- County-Wide Survey;
 - Previous survey was done by Ragnor;
 - Would like to go with DHN for future surveys;
 - Need to know what questions to ask and what companies to use;
 - Statement of work for Request for Quote (RFQ) will be done and best company will be chosen;
- CGI Digital;
 - Received edits back from Commissioner Willis;
 - Need edits from the Commissioners Bethell and Cameron;
- Marion County Reentry Initiative (MCRI) Videos;
 - The video will be shot early next week at the office;
- New Employee Orientation (NEO) videos;
 - There is filming equipment in the office this week;
 - These can be filmed at the office this week; and
 - Individual videos can be made as well as a group video.

Board Direction:

- Marion County Today;
 - Try to change header to a navy blue color;
- County-Wide Survey;
 - Needs to be done as last one was two years ago;
 - Try to do survey's every two years;
 - RFQ would be good;
 - It is good to have more than one company so there is no bias;
 - Make sure questions match so there can be tracking;
- NEO videos;
 - A group video would be good;
 - Individual videos for Commissioners Bethell and Willis will be done also;
- CGI Digital;
 - The script feels generic;
 - Commissioner Cameron will look at it; and
 - The script can be changed and should be

COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE

Commissioner Danielle Bethell

- N/A

Commissioner Kevin Cameron

- Planning Commission at Detroit;
 - Minutes were approved; and
- Met with Brandon and Malory on State Forest issues.

Commissioner Colm Willis

- N/A

OTHER

Cordon Road/Kuebler Road Plan – Carl Lund, Dennis Mansfield;

- There is concern of if the East side of Cordon Road becomes developable there will be a frontage road connected to keep access to the East side;
 - This is relating to the rule not allowing driveways;
 - There needs to be consideration to keep the access off of Cordon Road;
- Would like this to be a Parkway with signals;
- Requested new driveways on Cordon Road should come to the commissioners before staff approval;
- There are driveways currently that were not approved;
 - Would like to have a conversation to accommodate instead of a hardline approach;
- South of Caplinger Road and North of Gaffin Road is the City's;
- There will be a median and at specific points there will be left turn lanes out of the median;
 - This will cut off access at Caplinger Road;
 - The turning movements will be transferred to the major intersections;
 - The road expansion will expand the intersections;
- State Street and Cordon Road is expected to be the most congested;
- Will need areas with right turn lanes;
- The roads are very narrow and cars park on the roads;
 - This is a congested area;
 - Medians change traffic patterns;
- The access will be for residents, and it will be to go in and out;
 - No access points will be cut off; and
- An origin analysis was done in several spots through cell phone tracking.

Board Direction:

- A plan needs to be created to visualize and understand how things will work with the narrow roads and cars parking on the roads;
 - There will be problems and harm if roads get overwhelmed;
 - Will work with Matt Lawyer to address this concern; and
- Will speak to Lani Radtke and Max Hepburn about the non-permitted driveways on Cordon Road.

Cats – Jane Veto;

- The stray cat issue seems to be rising up again;
- An email and phone were received;
- Met with the Oregon Humane Society's legal counsel;
 - They asked for \$450,000 to fund neutering cats;
 - The BOC was not interested in doing this;
- They are still trying to get legislation passed;
 - The BOC supported this in the past;

- A Memorandum of Understanding from the BOC was sent to the Humane Society;
 - It seems it was not looked at;
 - It stated the county does not look after cats but they can if they would like;
- With the cold weather coming this will become a problem again; and
- Jane Vetto can reach out to them.

Board Direction:

- The BOC needs to decide what needs to be done;
 - A statement needs to be made that the county takes care of dogs;
 - Or does the county stay silent;
- This request can be brought up when meeting with Representative Tom Anderson;
- Jane Vetto to create a timeline regarding the cat situation;
 - To be given to Representative Tom Anderson and Senator Deb Patterson;
 - Include the previous legislation that was purposed;
 - Include an explanation on why Marion County is different from other counties in this matter;
- The statement that Jon Heynen gives may need to be updated and mention that this is a legislative issue; and
 - Let them know the county supports them legislatively.

Adjourned – time: 10:34 am

Minutes by: Mary Vityukova

Reviewed by: Gary L. White