



Management Update summary Minutes

OREGON

March 5, 2024. 9:30 AM

Courthouse Square, 555 Court St. NE, Salem
5th Floor, Suite 5232, Commissioners Board Room

ATTENDANCE:

Commissioners: Kevin Cameron, Colm Willis, and Danielle Bethell. Staff: Jan Fritz, Matt Lawyer, Trevor Lane, Shawnnell Fuentes, Jon Heynen, Alvin Klausen, Carl Lund, Brian May, Brian Nicholas, Ryan Crowther, Lani Radtke, Kevin Thompson, Ryan Matthews, Wendy Zieker, Mercedes Floyd, Mario Wells, Kelli Weese, Sherry Linter, Lori Klemsen, Jane Vetto, Justin Kidd, Chad Ball, Troy Gregg, and Melissa Rounds.

Jan Fritz called the meeting to order at 9:30 a.m.

INFORMATIONAL:

Justice of the Peace Pro Tempore Appointments

-Justin Kidd

Summary of presentation:

- Jared Howard has been the Pro Tempore for the last year:
 - Mr. Howard helps cover professional conflicts and absences from the office.
- Rachael Federico is also recommended for appointment as Pro Tempore:
 - Ms. Federico is the Supervising Attorney at Legal Aid for the Willamette Valley region; and
 - The recommendation comes from a panel that held interviews and consisted of the following individuals:
 - Judge Zimmerman;
 - Judge Bureta; and
 - Judge Kidd.
- There were other applicants that did not meet the needs of the position;
- Commissioner Willis suggested public recruitment for this position;
- One candidate is a private side landlord tenant attorney; and
- The other is legal aid for mostly defense side landlord tenant attorney.

Board Direction:

- The Board of Commissioners (BOC) is good to proceed.

Safe Routes to School Grant Applications

-Carl Lund

Summary of presentation:

- This is the first part of the grant process:
 - Identifying what is possible to apply for.
- The second part is applying for the grant;
- The ones that will score well are being put together including:
 - Erin Road
 - Macleay Road to the east of Lancaster Drive;

- Carolina Avenue – from Cordon Road to the west;
- 48th Street north and south of Silverton Road; and
- La Branch Street and 37th Avenue.
- The grant looks at equity and safety and small towns tend to be more prosperous:
 - This causes lower scores; and
 - The grant looks strictly at income levels.
- Mr. Lund will send the list of grants that are to be sent for funding.

Board Direction:

- Commissioner Willis wants to ensure small towns get an opportunity as well; and
- The BOC is good to proceed.

Solid Waste Management Advisory Council Appointment Recommendation of Bill Riecke, Citizen-At-Large

-Brian May

Summary of presentation:

- SWMAC has gone through the appropriate appointment process:
 - Mr. Riecke attended a meeting to see what the council is about;
 - The nomination sub-committee interviewed Mr. Riecke;
 - The sub-committee unanimously recommended to move forward; and
 - The council approved moving forward to board approval.
- Mr. Riecke is a small business owner who is interested in transportation and composting.
- Mr. Riecke is aware of all the requirements and will be reminded.

Board Direction:

- Ensure Mr. Riecke is aware of the board training and requirements.
- The BOC is good to proceed.

ORPD's Local Government Grant Program

-Kevin Thompson

Summary of presentation:

- Asking for a resolution and a letter or support to apply for the grant:
 - These are required along with an application.
- Parkdale Park received ARPA funding in the amount of \$362,000;
- This grant was applied, several years ago, with a scope in excess of what we could afford at the time:
 - ORPD took the funding as the project could not be rescope; and
 - ORPD said to reapply with a realistic scope that could be done with the funding asked for.
- Currently at the stage of reapplying;
- The internal engineer team put together realistic construction costs:
 - The cost will be \$700,000.
- There is \$300,000 in ARPA funding left from the original amount:
 - The other portion was used for design and administration costs.
- Asking for \$400,000 from the grant program;
- The project can be completed with the two funding sources;
- Approval of grant will not be known until around October;
- ARPA rules state that a project must be under contract by the end of the calendar year:
 - An issue may arise as after approval there are only a few months to do so.
- The plan is to continue as if the grant has already been approved:

- The contractor will not be told to proceed until funding is secured; and
- Bidding may be done before Christmas.
- The project may be done in two phases if needed:
 - Using available funds for the first phase; and
 - Phase two will use the grant funding.

Board Direction:

- Use Network Capital Funding to fund project.

River Road – Willamette River Bridge, Supplemental Project Agreement

-Ryan Crowther

Summary of presentation:

- This is an Intergovernmental Agreement (IGA) with the Oregon Department of Transportation (ODOT) for the Willamette River Bridge;
- This is a large strengthening project with an estimated cost of \$7.8 million:
 - This is the cost for the full project:
 - Right-of-way acquisitions, construction, consultant, and design.
- The load limit will be removed;
- Do not anticipate closing the bridge as it will be underneath the bridge:
 - The designer will assess how to better do this.
- This will begin preliminary engineering;
- Construction is scheduled for 2027 and completion will be estimated after preliminary engineering; and
- If right-a-ways do not need to be acquired the process may be accelerated.

Board Direction:

- The BOC is good to proceed.

ODHS FY 23-25 Biennium IGA Amendment 1, for Community Developmental Disabilities Program

-Karin Perkins

Summary of presentation:

- This is the second half of an American Rescue Plan Act (ARPA) grant:
 - The first half came in September 2022; and
 - This covers a position that is currently filled.
- Equity is an issue that is often talked about in DHS;
- Marion County Health and Human Services thinks of equity in the referral process is being fair to families making a choice:
 - Showing what is offered and what each offering provides.
- With service equity ensuring that all have access to services to fulfill needs; and
- Ensuring that there is fairness in access to services provided in Marion County.

Board Direction:

- The BOC is good to proceed.

Create Linkage to Care for Diagnosed HIV-Positive Individuals

-Wendy Zieker, Mercedes Floyd

Summary of presentation:

- This is a contract between HIV Alliance and Marion County HIV Early Intervention and Services Outreach (EISO);
- The contract adds that harm reduction services will not be provided including:
 - Syringe collection, disposal, and exchange; and
 - Overdose prevention with fentanyl strips.

- HIV Alliance helps HIV-positive individuals by connecting them to appropriate services within 30 days of identification; and
- Historically the before mentioned services were not provided but it was never specifically named and so the language was added to the contract.

Board Direction:

- The BOC is good to proceed.

Contract with McDonald Wholesale for Food Products and Distribution Services for Juvenile Culinary Program and Fresh Start Market

-Troy Gregg

Summary of presentation:

- This is a five-year contract for an estimated \$1 million;
- A Request for Proposal (RFP) was done and McDonald Wholesale was the only one to participate;
- Previous work has been done with McDonald Wholesale;
- This is for Fresh Market, the culinary, and food service programs;
- McDonald Wholesale will be the primary resource, but other food distribution centers may be used;
- McDonald Wholesale may use other center if they do not have a product in stock;
- The cost is based on the market; and
- McDonald Wholesale will provide bonuses, rebates, and deals as they come.

Board Direction:

- The BOC is good to proceed.

Emergent Economic Opportunity Program – Detroit Sign

-Kelli Weese

Summary of presentation:

- This is for an information sign on Highway 22 and First Avenue;
- The estimated cost is \$60,000:
 - Detroit Community Foundation provided \$40,000; and
 - Applied for EEOP for \$20,000.
- The sign will direct traffic on various events taking place in Detroit:
 - This meets the goal of developing tourism.
- EEOP has \$150,000 budgeted for this fiscal year:
 - There is \$36,000 remaining.
- The city will maintain the sign as they acquired access to the property; and
- A presentation can be done at the board session after completion.

Board Direction:

- Commissioner Cameron is a member of the Detroit Lake Foundation; and
- The BOC is agreeable to a presentation; and
- The BOC is good to proceed.

Health Insurance Study Committee Appointment Recommendation – Kay Alejandre

-Lori Klemsen

Summary of presentation:

- An additional member is needed for management;
- Ms. Alejandre is from Marion County Public Works:
 - She is part of the accounting administrative division; and
 - She has expressed interest in the position.

Board Direction:

- The BOC is good to proceed.

Marion County Law Enforcement Association Health Insurance Study Committee Appointment Recommendation – Jeremy Landers & Mike Hartford

-Lori Klemsen

Summary of presentation:

- An additional two members are needed for voting and management;
- The committee is looking for knowledgeable individuals able to provide valuable input;
- There are four members in the committee:
 - Jeremy Landers and Mike Hartford (who are being recommended);
 - Allycia Weathers; and
 - Jacob Ramsey.

Board Direction:

- Ms. Klemsen to speak to the Sheriff to recommend individuals, so all management of the Sheriff's Office is represented.

Review Plans for National Volunteer Week, April 21-27, 2024

-Sherry Linter

Summary of presentation:

- Volunteer recognition happens daily around the county:
 - It comes from staff working directly with the volunteers.
- Volunteer awards and Volunteer mailers are done on behalf of the BOC;
- The process for National Volunteer Week is as follows:
 - In January volunteers are asked to update contact information;
 - Annual report information is collected, and records are updated;
 - On March 8th annual volunteer award nominations are due:
 - This may be extended.
 - On April 18th Volunteer mailers go out to 2023 and 2024 volunteers:
 - It includes a word from the BOC and an appreciation item.
 - On April 24th the annual report will be shared as board session;
 - The selection committee reviews and makes recommendations; and
 - Volunteer awards are presented at the Marion County Fair.
- Volunteers appreciate it when the BOC present the awards;
- Will connect with Mike Bell, Volunteer Coordinator of the Sheriff's Office;
- Positions do not have to be volunteer positions but need to include work components;
- Reserves in the Sheriff's Office are primarily volunteers;
- Will follow up to see if the individual who started the Truck Safety Program may be eligible to be nominated; and
- Will come to board session early April with a proclamation and volunteers.

Board Direction:

- Ms. Linter will send an application to Sergeant Mark Ferron for nominations; and
- The BOC is good to proceed.

Subrecipient Agreement Amendment 1, with the City of Aurora for ARPA Aurora Downtown Water Line Project

-Mario Wells

Summary of presentation:

- There is a change in the scope of the project, budget, and timeline;
- Over the last three months the BOC rejected the City of Aurora’s amendment to tap into the reservoir and waterlines:
 - Asked the city to go back to the original agreement.
- The city found using the additional ARPA dollars for the reservoir and this leaves a gap;
- Previously the water lines are from four to six inches down Main Street, from First Street to Ottaway Road and down Highway 99;
- Currently the water lines are eight inches going along Main Street, from Ottaway Road to Bobs Avenue and from Bobs Avenue to Highway 99;
- The project will be 1,700 linear feet and previously it was about 3,900 linear feet;
- Budget wise previously it was under Constructions and now it is under Design and Engineering:
 - The eligibility criteria are the same;
- The original timeline was January 2023 to December 2026;
- The new timeline is December 2023 to March 2026;
- The waterline is still in downtown;
- The \$1 million will still be awarded plus the change in linear feet:
 - A more cost-effective PVC will be used; and
 - There is a new contractor, and engineers are on board:
 - Keller Associates and Leeway Engineering.
- Progress is being monitored on a regular basis.

Board Direction:

- The BOC is good to proceed.

Commissioners at Marion County Fair

-Shawnnell Fuentes, Gary White

Summary of presentation:

- The Marion County fair is July 11th to the 14th;
- Commissioner Bethell will be at a National Association of Counties (NACo) conference and will not attend;
- The following events have been done at previous Fairs:
 - Board session;
 - Volunteer awards and recognition;
 - Legislative dinner;
 - 4H FAA events;
 - Meet and greets;
 - Marionberry Pie Judging Contest
- These events will be advertised; and
- Most likely parking will be charged for greeters.

Board Direction:

- The BOC agrees to events on July 11th and 12th in the morning; and
- Ms. Fuentes to check with the Salem Chamber regarding greeters.

Legislative Update:

-Alvin Klausen

Summary of presentation:

- Letter of Support to reauthorize the Secure Rural School Act
 - Commissioner Cameron was asked to work on this; and
 - Marion County gets \$1 million a year.

- List of bills moving in legislation:
 - Wildfire property tax reset bill:
 - Very likely to pass; and
 - Commissioner Cameron to testify.
 - House Bill 4007 & Senate Bill 1520 - Creates an Oregon tax subtraction for amounts received in settlement/resolution of civil actions arising from wildfire:
 - On third reading; and
 - Likely to pass.
 - HB 4140 – Appropriates moneys to the Department of Justice to fund certain programs that assist victims of crime. Directs the Department of Justice to include in future budget requests amounts necessary to fund children’s advocacy centers, the Survivor Housing Funds grant program and the Oregon Domestic and Sexual Services Fund:
 - Funding will not need to be lobbied; and
 - Draft letter of support.
 - SB 1587 – Grants certain immunities to children’s advocacy centers and to employees and designated agents of children’s advocacy centers:
 - It is on the floor.
 - Measure 110 bill passed;
 - Governor’s housing bill passed both chambers;
 - Marion County Health and Human Services does not support the IDD civil commitment bill;
 - SB 1526 – Makes technical, policy and administrative changes to certain Oregon tax laws:
 - Going to the House;
 - Nate Combs, Assessors Office, said exemption turns into a property tax credit; and
 - A one pager will be created for this.

Board Direction:

- Letter of Support Rural School Act
 - Ask to allow cutting.
- Bills:
 - Commissioner Colm to testify on wildfire tax reset bill; and
 - HB 4140:
 - Send a letter of support.
 - Send a copy of IDD civil commitment bill to BOC and CAO.

Employee Hotline

-Salvador Llerenas

Summary of presentation:

- Contracted with Public Safety and Economic Growth;
- This is an alternative to communicate and report incidents and complaints;
- There will be a 1-800 number, an email, or a website option;
- The issues will be triaged;
- Employees can be anonymous; and
- Every report will then be investigated.

Board Direction:

- The BOC is good to proceed.

Board Session Agenda Review

-Kevin Cameron

- Overview of agenda.

Board Direction:

- The BOC is good to proceed.

COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE

Commissioner Danielle Bethell

- N/A

Commissioner Kevin Cameron

- Salem-Keizer Area Transportation Study (SKATS):
 - Governance structure;
 - Aumsville was brought in;
 - All parties were present;
 - Tried to vote on adding Aumsville in:
 - Staff intervened regarding issues with process.
 - Will have another meeting to discuss.
 - Board members represent Marion County.
- Solid Waste Management Advisory Council (SWMAC):
 - Appointments; and
 - Right to repair bill passed and with the Governor.

Commissioner Colm Willis

- Internship position interviews:
 - Chad Ball helped with interviews;
 - Chose candidate going to Western Oregon University; and
 - Political Science major.

OTHER

Brian Nicholas – ARPA Allocations – Parkdale Park:

- The BOC previously stated that a playground is needed;
- The current park plan contains trails and picnic tables;
- The neighborhood has not been engaged by Mr. Thompson yet:
 - Has not shared the plans and goals.
- A local neighborhood playground is the goal.

Board Direction:

- If a playground is done it should be a good one if not there is no need for one;
- A playground may be built over time; and
- The goal is a place for families to enjoy time and not playing on the street.

Brian Nicholas – Sublimity's Call:

- Called Marion County Public Works to inform that Comcast is placing fiber on a county road in Sublimity city limits:
 - Asked if the County can stop this.
- They would like to stop it as it is within city limits and Comcast does not have a city franchisee in Sublimity;
- Marion County does not have the means to stop this on a county right-a-way;
- Suggested Sublimity call Scott Norris, Legal Counsel;
- The BOC may get a call on this; and
- The city rules may prevent this.

Board Direction:

- The BOC is good with the update.

Adjourned – time: 11:34 am

Minutes by: Mary Vityukova

Reviewed by: Gary L. White