



Management Update summary Minutes

OREGON

October 3, 2023. 9:30 AM

Courthouse Square, 555 Court St. NE, Salem
5th Floor, Suite 5232, Commissioners Board Room

ATTENDANCE:

Commissioners: Colm Willis, Danielle Bethell, and Kevin Cameron Staff: Jan Fritz, Chad Ball, Matt Lawyer, Alvin Klausen, Gary White, Shawnnell Fuentes, Jon Heynen, Jeff Stutrud, Dennis Mansfield, Rhett Martin, Alisa Zastoupil, Wendy Zieker, Keegan Murphy, Tamra Goettsch, Justine Flora, Geoff Bonney, Ryan Matthews, Christi Bertschi, Lari Rupp, Kellie Weese, Chris Eppley, Phil Blea, William White, Jane Vetto and Sherry Linter.

Jan Fritz called the meeting to order at 9:34 a.m.

INFORMATIONAL:

Intergovernmental Agreement (IGA) With Bureau of Land Management (BLM) for Patrol Services on BLM Land

-Commander Jeff Stutrud

Summary of presentation:

- BLM solicited a Request for Quote (RFQ), which closed in August;
- Marion County Sheriff's Office (MCSO) was awarded the contract on September 5, 2023;
- The IGA will be from January 1, 2024, through December 31, 2024:
 - With the option of four extensions of one-year increments through December 31, 2028.
- MCSO has provided patrol services on BLM Land for over a decade;
- The new contract will align with the federal fiscal calendar;
- This will be presented at board session on October 11, 2023; and
- The incoming funds will be in the amount of \$101,000.

Board Direction:

- Good to proceed.

Sedan Purchase Plan for Health and Human Services (HHS)

-Dennis Mansfield

Summary of presentation:

- HHS rented over 40 vehicles from the Department of Administrative Services (DAS);
- DAS ended the rental program in July 2023:
 - HHS purchased 36 of the vehicles to continue operations.
- Many of the vehicles are over 10 years old, over 100,000 miles on them and were not well maintained;
- American made sedans are dwindling with Chevrolet being the last to produce sedans:

- The country was not notified of their last three ordering bank windows and one was a single day.
- Hyundai Elantra has a ordering bank window in November 2023 and is \$800 less than the Chevrolet Malibu:
 - There is an additional savings of \$400 a vehicle if the color purchased is gray or silver.
- As vehicles are replaced, they will become part of the light duty fleet program and HHS will pay a lease rate to the consolidated Fleet fund to maintain and replace future vehicles.

Board Direction:

- Good to proceed.

ARCHES and Oregon Department of Human Services (ODHS) Program Update

-Christi Bertschi

Summary of presentation:

- Memorandum of Understanding (MOU) with ARCHES, Union Gospel Mission (UGM) and other potential shelters in the area;
- Many individuals and families working with Marion County Health and Human Services (MCHHS) are unsheltered:
 - Shelters are often full and can't house these individuals.
- Shelters will designate beds for MCHHS housing programs enrollees:
 - MCHHS will navigate housing allowing access to individuals at shelters.
- There have been three to four unsheltered families that MCHHS has worked with;
- There is no payment to the shelter for the use of beds:
 - The requirement is housing navigation services need to be done; and
 - Potential ready-to-rent courses done at the shelters.
- There has not been success in housing the individuals because of the following:
 - Many do not have contract information or ways to be contacted; and
 - Many do not have transportation.
- Individuals in shelters are easier to contact, meet and provide services to;
- The MOU would benefit other programs facing similar barriers such as:
 - The Rental Assistance;
 - Young Adult Rental Assistance; and
 - Family Rental Assistance.

Board Direction:

- The BOC would like to see the MOU draft;
- Commissioner Bethell would like to meet with Ms. Bertschi and Ryan Matthews:
 - Regarding challenges faced and direction taken.

Community Response Team (CRT) Status Report

-Ryan Matthews

Summary of presentation:

- After various informal updates in different settings a monthly update emerged;
- The report provides information on positions being hired and team status;
- The report allows others to see where the program is at and what is going on;
- Suspect language in contract prohibiting law enforcement to be funded from mobile crisis funds:
 - There is no progress with the Oregon Health Authority (OHA) regarding this.
- There are many vacancies and law enforcement not being present during dangerous situations may be contributing factor:

- The goal is to have law enforcement call the team and be in the area to; and
- The team would not be out looking for cases.
- An option being looked at is the following:
 - Law enforcement partners credentialed as Qualified Mental Health Associate (QMHA) or Certified Recovery Mentor (Peer):
 - Bachelor's Degree and experience is needed; and
 - Ruling language will need to be looked at.
- The CRT will be in place to cover and supplement the 24/7 requirements:
 - Currently there are four mobile crisis teams; and
 - Law enforcement is unable to have 24-hour commitment.

Board Direction:

- The BOC is good with the update; and
- Mr. Matthews to continue sending updates to the BOC and then councilors.

Environmental Health Enforcement Policy of Recreational Vehicle Park

-Alisa Zastoupil, Wendy Zieker, Keegan Murphy

Summary of presentation:

- RV park within Salem city limits for violations regarding electrical specialty code and fire protection:
 - The RV Park is located next to Home Depot.
- The BOC sent a letter to the city of Salem requesting action:
 - Environmental Health met with Salem and Salem's legal team attended; and
 - Informed them it was an informational meeting.
- Salem's legal team stated they did not have jurisdiction:
 - Mr. Murphy informed them this was incorrect;
 - Stated potential triangulation of responsibility in enforcement proceedings:
 - A single agency needs to take lead.
 - Will provide individuals with code expertise but the county should take lead.
- The city does not want to take responsibility of the issue;
- A letter can be sent with their position sent back in writing;
- Enforcement of the RV park would be the following:
 - An inspection would take place;
 - Violations will be cited and reported;
 - The inspector will give a deadline for fixing violations:
 - Potentially 30 days to fix violations.
 - After 30 days will check if violations were fixed;
 - If not, write a report and see if the fix is in process:
 - Proof that the issue is being worked on; and
 - Deadline may be extended with provided proof.
 - If there still is no change recommend civil penalties to the BOC; and
 - Penalties will go to the RV Park owner.
- Environmental Services has not done civil penalties and will go to the BOC for direction;
- Marion County's jurisdiction is limited to the water, sewer, and solid waste:
 - Electrical and fire protection falls under Salem's building code:
 - Environmental Services can not cite it in its report.
- Tourist facility rules incorporate building codes allowing Marion County to enforce them:
 - The issue is a lack of expertise to investigate the codes; and
 - Public Works has the expertise but works in the unincorporated areas.

Board Direction:

- Mr. Murphy to follow-up with Salem's legal counsel about what was discussed:
 - Have in writing their affirmation of the discussion.
- There needs to be a written delegation of authority;
- The issue needs to be escalated to a higher authority in the city's legal counsel:
 - The city attorney.
- Environmental Services needs to do what Marion County has jurisdiction over:
 - Through legal counsel's guidance see what Salem needs to take care of.

Gibraltar Medical Staffing LLC - Medical Temporary Personnel

-Phil Blea

Summary of presentation:

- Increase in funding to Gibraltar Medical Staffing LLC for medical services:
 - This is a temporary agency providing mental health therapy to individuals.
- There are 17 vacancies currently:
 - Wanted four personnel and through the agency received 10 personnel.
- The caseloads need to be brought down:
 - There are 70 to 100 cases per person; and
 - Interviewees do not want that size of caseloads.
- Will use the agency for about six months to being down caseload sizes;
- Lower caseloads will allow permanent employees to be hired;
- Temporary agencies are expensive, and funding was quickly spent;
- There are four interns and trying to fund them through a grant:
 - Hiring them earlier will allow the load to go down.
- The adult case load has done down to 85 cases:
 - Staffing changed within the department will bring cases back up.
- This will be brought to board session October 25, 2023;
- The added funding total is \$2.25 million:
 - This is a combination of Medicaid and PacificSource dollars.
- The contract just started and ends January 31, 2028;
- The average cost a week is \$75,000;
- The temporary personnel's caseload is 45 to 50 cases each, currently:
 - Working up to 60 to 70 cases for adults and 40 for children.
- Telehealth therapy has gone up for children, this week:
 - Prefer in-person therapy and able to do hybrid.
- The temporary personnel are located out-of-state;
- This is an up to amount:
 - If more people are hired all funding will not be spent.
- This is to support the current workforce with high caseloads:
 - Positions will continue to be filled with represented QMHA's and Qualified Mental Health Professionals (QMHPs); and
 - Then the temporary personnel will be phased out.
- Therapists are less apprehensive about the telehealth therapists:
 - They are part of the team process and meetings.
- The pay is \$200 - \$225 an hour with bilingual therapists getting \$225:
 - These are QMHPs.

Board Direction:

- The BOC is good to proceed.

Recommended Revisions Policy 507 Coordination of Health, Safety, and Environmental Issues

-Justine Flora, William White

Summary of presentation:

- This policy was adopted in 1992 and the last official review was in 1996;
- The policy addresses the following:
 - Response to inspections and citations;
 - Laws, rules, and regulations for outside agencies such as:
 - Occupational Safety and Health Administration (OSHA);
 - United States Environmental Protection Agency (EPA);
 - Oregon Department of Environmental Quality (DEQ); and
 - The Fire Marshal.
 - Outlines services that Risk Management provides with departments:
 - Legal counsel may help.
 - Maintains documentation and responds to agencies.
- There is no specific procedure attached to the policy;
- The main purpose is to outline how to respond;
- Most changes in the policy are language clean up; and
- This will be presented at board session October 25, 2023.

Board Direction:

- This can be a consent item at board session; and
- The BOC is good to proceed.

Modifications to Capital Improvement Project (CIP) - Center Street Health Building - First Floor Improvements

-Tamra Goettsch, Terry Stoner, Geoff Bonney

Summary of presentation:

- The project was accepted in the budget in the last cycle;
- The original CIP was for \$275,000 and the modified CIP is \$742,500;
- The project will include some of the following:
 - Architecture and Engineering (A&E) services;
 - Moving staff from Beverly buildings to first floor of the health department:
 - This allows all staff to be on county property.
- The process will be further refined including:
 - Painting the first floor, during this move, instead of in five years.
- There was no basis for the estimate of \$275,000:
 - It was an ambitious placeholder.
- The work being done is minimal allowing for functionality for employees;
- This will be funded through Health and Human Services budget;
- The following are Marion County Health and Human Services Buildings:
 - Psychiatric Crisis Center (PCC);
 - Center Street Campus;
 - Silverton Road; and
 - Woodburn.
- The Woodburn's building is the last needing improvements:
 - There have been meetings with the landlord regarding renovations.
- An additional \$467,500 is being asked for;
- Bids will be ready early next year;
- The rental agreement expires in June 2024;
- The medical examiner's office is moving;

- Parking will be the next step after this process:
 - Not enough parking was created initially.

Board Direction:

- Add costs into the description of the issue;
- Timeline will be sent to the BOC; and
- The BOC is good to proceed.

Opal Creek Promise - Implementation Plan Award

-Lari Rupp, Kelli Weese

Summary of presentation:

- Marion County’s Economic Development department is working to obtain the 1996 Opal Creek Promise funding (15 million):
 - This will support economic development in the North Santiam Canyon.
- In 2022 congressional appropriation of \$2 million was received;
- In 2021 \$1 million in appropriation was received;
- The remaining \$12 million of the promise funding will be coming;
- The BOC asked to develop a community driven implementation plan:
 - This is for the remaining \$12 million.
- The plan gives structure to the funding implementation;
- The scope of the work comes in three phases:
 - Phase one is data gathering;
 - Phase two is stakeholder interviews;
 - Phase three is drafting the plan including:
 - Timelines;
 - Budgets;
 - Cost estimates; and
 - Cost benefit analysis.
 - This will then be submitted to the US Forest Service.
- A broad overview of the process is as follows:
 - Community feedback will come from the following:
 - Surveys; and
 - Open houses.
 - Community feedback will be brought to the BOC at a work session:
 - Here the BOC will provide feedback.
 - All feedback will be drafted into strategy of dollar use:
 - This will be presented to the BOC as a work session.
 - The plan will then be adopted;
- Public outreach should happen before the holiday season begins:
 - Would like to come to board session October 11, 2023, to start the process.
- The scope of work outlines what ECONorthwest will be doing.

Board Direction:

- It needs to be clear that the purpose is to gage the community’s goals and vision:
 - This is not going to be primarily the community’s decision; and
 - ECONorthwest needs make this clear as well.
- The BOC would like to be aware of scheduled activities;
- The BOC will review the contract; and
- The BOC is good to proceed with board session on October 11, 2023, if no problems in the contract are found.

Emergent Economic Opportunity Program (EEOP) - Detroit Sign

-Kelli Weese

Summary of presentation:

- Spoke with Councilor Denny Nielsen of Detroit:
 - Looking to fund a community sign:
 - This will display events.
- The cost will be about \$60,000;
- Requested funding from the Detroit Community Foundation:
 - Asked for \$40,000 from the foundation; and
 - Looking for additional funding.
- Did not commit and stated it will be brought to the BOC:
 - Use the EEOP funding.
- EEOP had \$150,000 for the current fiscal year:
 - There is \$36,050 left.
- This helps with tourism and is beneficial:
 - There are 20 other communities who may have similar projects to fund.
- Detroit is discussing using the prosperity initiative funds to outfit their city hall:
 - To be more accessible technologically and electronically; and
 - It will be about \$80,000 and they have \$90,000 in funding.
- Oregon Department of Transportation has been contacted.

Board Direction:

- The BOC supports and will assess when other communities ask for project funding;
- There will be support up to \$20,000:
 - Plan needs to be placed by those doing the work.
- The BOC is good with an application being submitted for the project.

Application for Appointment to the Marion County Public Safety Coordinating Council (MCPSCC)

-Gary White

Summary of presentation:

- This will come to board session on October 25, 2023:
 - To appoint Commander Mike Hartford to the Marion County Public Coordinating Council; and
 - He will replace retiring Undersheriff Jeff Wood.
- Per ORS 423.560 a director of Community Corrections is to be on the council:
 - Commander Hartford will fulfill this requirement.
- Commander Hartford completed an application and included how he will use his position to share information;
- The Sheriff's Office chose Commander Hartford to apply:
 - Having the Undersheriff apply is not the direction they are going to take.
- Commander Hartford will come forward to be appointed to the Justice Reinvestment Council (JRIC).

Board Direction:

- There are usually three individuals from the Sheriff's office on the MCPSCC;
- What role will the Undersheriff fill on the MCPSCC:
 - Commissioner Colm Willis will reach out.
- The BOC is good to proceed.

Legislative Update:

-Alvin Klausen

Summary of presentation:

- Kirby visiting:
 - October 5, 2023; and
 - Will meet after department head meeting; and
 - Allowing to meet the department heads as well.
- Association of Oregon Counties (AOC) Foreclosure Surplus:
 - Scott Norris, Legal Counsel is on the work group.
- Emergency Medical Services (EMS) Modernization Legislative Concept:
 - Monitoring for effects on Marion County's Ambulance Services Areas (ASA);
 - Representative Dacia Grayber is leading the Emergency Management, General Government, and Veterans Committee;
 - Oregon is one of the lowest performing in emergency response;
 - Matt Neuenheim is a Marion County representative on the workgroup;
 - The Legislative Concept does the following:
 - Reorganizes Oregon's EMS committees;
 - Converts Area Trauma Systems into Emergency Health Care Regions; and
 - Creates and operates an integrated EMS Data Registry.
- Agility Robotics Factory:
 - World's first humanoid robot factory;
 - Capacity to produce 10,000 robots annually;
 - Will employ 500 workers to work with digital robots to make robots; and
 - This will be in Mill Creek.
- Cleaning banks of Willamette River with Representative Kevin Mannix:
 - Cleaning needles off the banks of the river; and
 - Taking place on October 4, 2023.
- Superintendent of Salem Keizer Public Schools:
 - Would like to meet with the commissioners.
- AOC gather in Health and Human Services (HHS):
 - Commissioner Bethell spoke on the failure of Measure 110

Board Direction:

- EMS Modernization Legislative Concept:
 - Reach to AOC as this needs to be on the meeting agenda; and
 - Reach out to Commissioner Steve Kramer Co-Chair of the committee.
- Willamette River and Rep. Kevin Mannix:
 - Verify that Polk County is attending.
- Superintendent meeting:
 - Commissioners Willis and Cameron to attend.

COMMUNICATIONS UPDATE

-Jon Heynen

Summary of presentation:

- Marion County Reentry Initiative:
 - Finishing up the project this week.
- Marion County Survey:
 - Would like three months for the Request for Procurement (RFP).
- Salem Reporter Article:
 - Article on the Behavioral Health Program expansion and new building; and
 - Ann-Marie Banfield will take part.
- Justice of the Peace Justin Kidd Press Release:
 - The purpose of the Justice Court; and

- This will be coming from Justice Kidd's office.
- CGI Digital:
 - Have not heard back yet.

Board Direction:

- Marion County Survey:
 - The RFP needs quicker than three months;
 - Calls need to be done by the first week of December;
 - The contract needs to be done by the end of October;
 - The contract has 30 days to be completed;
 - Add two questions on Measure 110:
 - The exact questions Clackamas County May ballot will have; and
 - Matt Lawyer will provide the questions.
- Salem Reporter Article:
 - Commissioner Bethell to take part in the article.
- Justice of the Peace Justice Kidd Press Release:
 - Focus should not be on traffic and citations;
 - Circuit court needs to focus on criminal cases;
 - This is a preventative space; and
 - Commissioner Bethell would like to see it before its release.

COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE

Commissioner Danielle Bethell

- N/A

Commissioner Kevin Cameron

- N/A

Commissioner Colm Willis

- N/A

OTHER

Chris Eppley – North Santiam Sere Authority (NISA) Update;

- NISA needs to decide what they will become:
 - Need to create intergovernmental agreements and rules.
- Sought an attorney firm through MWVCOG:
 - Cable Huston LLP is the firm.
- The firm is familiar with putting agreements together regarding utilities;
- The project will be about \$80,000:
 - To complete all the work and form into a group.
- When the group is formed, they will be able to seek grants:
 - Currently they are not able to do so.
- Some things that need to be done are:
 - The asset owner; and
 - The agreement among the parties.
- Marion County Community Services has a contract with NISA to provide funding to MWVCOG:
 - This is for staff support.
- Mill City may be able to help in funding more than Detroit, Idanha, and Gates;
- The \$80,000 needed is separate from the support staff costs;
- The goal is for Marion County not to own the asset;
- There are a few funding sources that can be used:
 - Property tax rebate;

- Lottery dollar funding; and
- Undesignated Wildfire funding.
- This is a complex issue as there are various components involved;
- The attorney firm will help explore all the options available:
 - Then settle on an ownership model.
- Marion County Public Works is working on the engineering:
 - Linn County has been getting updates on this.

Board Direction:

- Oregon Housing and Community Services \$12 million for infrastructure or things that lead to housing;
- There is a possibility that Marion County will own this;
- There needs to be further discussion regarding this; and
- Mr. Eppley will bring a team to inform Linn County's BOC of the situation.

Gary White – **United Way;**

- Will be brought to board session on October 11, 2023;
- This will start the 2023 employee contribution campaign for United Way;
- United Way will present their progress and impact:
 - Discuss the cottages and their initiative, specifically.

Board Direction:

- United Way to discuss Safe Sleep and Santiam Wildfire Recovery:
 - Marion County has funded this and would like to see the impact.
- The BOC knows about the cottages, and does not need a presentation; and
- Mr. White will ask United Way to change presentation to reflect topics of interest.

Chad Ball – Measure 110 Resolution Draft;

- The draft includes the comments given;
- The draft is similar to what Jackson County has, but it reflects Marion County:
 - There have been six resolutions made in Oregon.
- This will be presented at board session October 11, 2023.

Board Direction:

- All the BOC's signatures need to be on the resolution; and
- Mr. Ball will present, and the BOC will provide comment.

Adjourned – time: 11:30 am

Minutes by: Mary Vityukova

Reviewed by: Gary L. White