

Access FAQs

What is an “Access”?

An access is a drivable connection to the public right-of-way from private property.

Do Marion County’s requirements apply to my entire access?

Marion County Standards apply to the portion of your access within the public right-of-way.

When will I get my Access Review/Permit?

Typically, no more than 2 weeks from the date the completed application was received.

How do I receive my Access Permit?

Currently, unless otherwise requested, we mail all access permits to the applicant.

Can I make changes to my access before the inspector comes out if I know it is going to fail?

“Changes” are not appropriate without a permit, but maintenance such as cleaning out culverts or trimming vegetation should be done and may expedite the review approval. You may indicate on the application, the date when the site will be ready for inspection if you have maintenance to do.

My Access has been this way for years, can it be ‘Grandfathered’ in?

Some accesses within the county were constructed prior to certain access standards, were constructed without permits, or were not properly maintained causing them to not meet current Marion County Standards. At this time, there is not an exception for accesses that are preexisting if they are out of compliance with current Marion County Standards.

Questions? Fill Out Our Contact Form:



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OR

<https://forms.office.com/g/SNU3n5eGjL>

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OR

CONTACT US

PHONE:
503-584-7714

EMAIL:
MCLDEP@CO.MARION.OR.US

ADDRESS:
5155 SILVERTON RD NE
SALEM, OR 97305

HOURS:
8:00 AM TO 5:00 PM
MONDAY THRU FRIDAY

Updated: 2/6/2024

ACCESS PERMITS AND REVIEWS



Marion County

OREGON

Public Works
Land Development
Engineering & Permits (LDEP)

**ACCESS
PERMITS
AND
REVIEWS**

Access Permit

Access Permits are issued for access to Marion County maintained roads, local access roads, and connections from private roads to Marion County roads.

An Access Permit is required when:

- Creating a new driveway access
- Improving an existing driveway
- Changing the use of an existing driveway

You may need an Access Permit if:

- Applying for a Building Permit
 - Applying for a Planning Action
- LDEP determines the access is unsafe per Marion County Standards

If you will be modifying or installing sidewalk in conjunction with an Access Permit, all Sidewalk work must be completed to local city or [Marion County ADA standards](#). Sidewalk work will incur additional permitting fees and conditions.

Access Review

An Access Review is a no cost engineering safety analysis of an access by one of our Access Inspectors. This review is done to make sure safe access is available to the property.

Reviews for Building Permits

Upon application for certain Building Permits, the Building Inspection Department will create a Public Works permitting record that will notify LDEP to conduct an Access Review.

The Building Inspection Department typically does not issue Building Permits until an Access Permit has been issued or an Access Review has been signed off.

If it is determined an access does not meet Marion County Standards, you will be notified that a permit is required, it will be prepared and you will be invoiced the Access Permit fee.

Upon receiving the Access Permit it will have details on how to get your access in compliance with Marion County Standards.

Access Review Items

Location

An access is typically not allowed on sharp curves, steep grades, areas of poor sight distance, or if it interferes with intersections.

Sight Distance

Based on the speed of the road the access is connected to. Speed correlates with minimum sight distance according to the table below:

Mph	20	25	30	35	40	45	50	55
Ft	125	150	200	250	325	400	475	550

Drainage

When a ditch is present, a culvert must be installed with the driveway and should be backfilled with 3/4" minus crushed rock.

Spacing for Rural & Urban County Roads (measured centerline to centerline)

Rural	ODOT & Art	Maj Coll	Min Coll & Local	Private
Arterial	500'	500'	400'	400'
Major Collector	400'	300'	300'	300'
Minor Collector	300'	150'	150'	150'
Local	200'	100'	100'	50'

Urban (UGB/CL)	ODOT & Art	Maj Coll	Min Coll	Local & Private
Major Arterial	500'	500'	400'	400'
Arterial	400'	400'	300'	300'
Major Collector	300'	150'	150'	150'
Collector*	250'	125'	125'	125'
Minor Collector	200'	100'	100'	100'
Local	150'	75'	75'	50'

*For Cities with only 1 collector class

Access Review Items (Cont.)

Surfacing Material

Rural Commercial: Asphalt
 Rural Residential: Gravel or Asphalt
 Urban Accesses: follow the City adopted standards or [Marion County ADA standards](#).

Width

Residential	Urban	12' to 24'
	Rural	20' to 24'
Commercial	Urban	1 Lane = 14' to 16'
		2 Lane = 28' to 32'
		3 Lane = 36' to 40'
	Rural	1 Lane = 20'
		2 Lane = 20' to 30'
		3 Lane = 36' to 40'

Excessive Accesses

One access is typically allowed per lot.

Relevant Inspections

Please schedule inspections at least 24 hours in advance. See our Scheduling Public Works Inspections Brochure for details.

Pavement Prep

Prior to paving an asphalt driveway, after base rock placement, after the existing driveway has been removed.

Stormwater Culvert/RipRap

Prior to covering the culvert completely, after the culvert/riprap has been installed

Approach Forms

Prior to pouring a concrete driveway, after the existing driveway has been removed, and forms have been laid.

Sidewalk Forms

Prior to pouring concrete sidewalk, after existing sidewalk has been removed, and forms have been laid.

Final Driveway/Sidewalk

All driveway work has been completed.