

**Report on issues discussed at the weekly
Management Update meeting on March 3, 2014**

Commissioners present: Commissioners Sam Brentano, Patti Milne and Janet Carlson.

Others present: John Lattimer, Alan Haley, Jeff Bickford, Chuck Sybrandt, Pam Hutchinson, Russ Dilley, George Moeller, Nancy Murray, Carol Hayes, Mark Wigg, Camber Schlagg, Caron Calvin-Price, Riad Alharithi, Gloria Roy, Scott Norris, Don Russo, Jeff White, Sara McDonald, and Lynne Coburn as recorder.

Guests: Carol Hayes, trustee for the Carl and Phyllis Hall Family Trust; Nancy Murray, attorney for the Hall Family Trust; Ted Dingman, Marion County Parks Commission vice chair; and Mark Wigg, Northwest Land Conservation Trust vice president.

Chief Administrative officer John Lattimer called the meeting to order at 9:00 a.m.

INFORMATIONAL

Title IV-E – Claiming, Planning and Implementation

Juvenile Deputy Director Chuck Sybrandt said that in November 2013, Juvenile put out a Request for Proposal (RFP) to identify an outside agency to assist with seeking reimbursement of Federal IV-E dollars for services already provided through the Juvenile Department. He said that four companies expressed interest and one, Justice Benefits Incorporated (JBI), submitted a proposal. He noted that six other counties are currently using JBI for their reimbursement services. Mr. Sybrandt said that JBI's proposal was accepted and Juvenile is moving forward with the contract and that JBI will provide training, auditing, and monitoring services to ensure that the county is in compliance with all federal requirements. He said that JBI will hold its first training session on March 5 & 6, 2014 for probation officers, educational advocates, and family support staff, noting that JBI identified the positions that would receive training. Mr. Sybrandt described JBI's random moment time study that would track reimbursable services and JBI's candidacy training that would identify which youth qualify. He said that there would be a short practice period before the program begins April 1, 2014. Mr. Sybrandt said that the Juvenile is running educational advocates and family support staff through the program to determine if the effort is and that Juvenile enough to receive the reimbursement and explained that Juvenile may be looking at some replacement funds for the family support program in order to continue the early intervention program. Commissioner Brentano asked how much the county would be reimbursed. Mr. Sybrandt said that Juvenile should have a projection from JBI in the next couple of months and added that JBI has indicated it will be in the hundreds of thousands. Commissioner Milne asked how much it will cost the county to work with JBI.

Mr. Sybrandt said that JBI receives 15 percent of the federal funds reimbursed to the county. Commissioner Milne asked if it is accurate to call the 15 percent administrative fees. Mr. Sybrandt answered yes and said the county is opening its records to audit and responding to emails so that the county is in compliance with the federal government. Commissioner Milne noted that JBI works all across the country and that the laws differ from state to state. Mr. Sybrandt explained said that JBI works closely with the Department of Human Services and must meet the state standards. Commissioner Milne asked to be kept informed.

Potential Property Donation

Environmental Services Manager Jeff Bickford discussed a potential land donation to Marion County and the Northwest Land Conservation Trust (NWLCT). He introduced Carol Hayes, trustee of the Carl and Phyllis Hall Family Trust; Nancy Murray, attorney for the Hall Family Trust; Ted Dingman, Marion County Parks Commission vice chair; and Mark Wigg, NWLCT vice president. Mr. Bickford explained that the Carl and Phyllis Hall Family Trust is interested in donating 29 acres for conservation and that the property is located off of Pettyjohn Road South. He said that Carl Hall was a professor at Willamette University for 40 years, a noted artist; and that a wing of the Hallie Ford Museum is named in Mr. Hall's honor. Mr. Bickford described the eight acre and 21 acre parcels and noted that the lots are zoned special agriculture, are lot line adjustable, and could potentially be a park. He said that an initial presentation about the donation was made to the Marion County Parks Commission in October 2013. The parks commission held a special meeting on December 5, 2014, that included a tour of the site. He said that the commission's biggest concern is the home site located on the property. He said that one of the Hall's daughters has a life trust that ensures she can live at the site until she rescinds that right or passes away. Mr. Bickford said that in February 2014 the Marion County Parks Commission made a motion to recommend to the Board of Commissioners an interest in further pursuing the donation for use as a park with the caveat that the home site be sectioned out through a lot line adjustment and donated to the NWLCT and the remaining 27 acres donated to the Marion County and then an agreement between the two agencies be developed related to the conservation easement. He added that the two entities would jointly oversee the maintenance of the property. Mr. Bickford said that the park would be a passive use type of park and that if the county accepts the donation the costs to the county would be a survey for the lot line adjustment, recording fees of \$4,000 and annual maintenance of \$2,000. He said that the Marion County Parks Master Plan states that when opportunities are available to add property into the county's inventory to increase the county's level of service that the county investigate them. He added that staff has not spoken to the neighbors about the possible donation. Ms. Hayes said that it would be a great benefit to the area and a shame if it were just forgotten. Ms. Murray said that the Hall's built the home in about 1948 and husbanded the property for timber. She said that Carl Hall held classes at the site and the parks commission expressed an interest in conserving the house as a cultural

resource. She said the property is a quiet resource with a significant history and the county has an opportunity to partner with a community based organization (NWLCT) and in that collaboration extend and leverage its resources and vice a versa. Mr. Dingman said that the parks commission visited the property and found it to be very suitable for the proposed uses. He said he would like to see this donation happen. Commissioner Carlson said that one of the houses within the Keizer Rapids Park is used for the park host and that there has been discussion about turning another house within the park into an educational center. She said she understands staff's concern, but she sees the house as an asset to the park. Mr. Bickford agreed and noted that the NWLCT would be the owner and work in unison with the county. He added that the house may not be to code. Mr. Wigg said that if the property were donated, NWLCT does not want to be a landlord. He said that if the county has a use for the house it may be better if the county accepts ownership of the entire parcel with the house. Ms. Hayes said that bringing the house up to code would not be an easy task. Interim Public Works Director Alan Haley suggested that the board schedule a field trip to the property. The commissioners agreed. Commissioner Milne said that a foundation could be created to bring the house up to code and maintain the property with the idea that it would eventually be a visitor center. She added that Carl Hall's art could be displayed along with his story so that the history of the property is maintained. Mr. Wigg said the NWLCT is not interested in long term ownership of a house, but is interested in preserving the forest land and keeping the water clean. He said the NWLCT sees the park as a compatible use and the house used for a park host would also be compatible. Ms. Murray said that it is very common to have a conservation easement is what the Hall's trust calls for and that she believes this can be worked out. She said that what the family is trying to avoid is having both the ownership of the land and the conservation easement held by the same entity because that would potentially merge the interest and then the property could be put up for disposition by whoever owns both those interests. She said the family is potentially one party for this generation only and is looking to meet the intent of the trust. Commissioner Milne said more detailed information would need to be gathered. Mr. Haley asked if the board was interested in moving forward with an investigation and suggested that the county building inspectors assess the house and report back to the board. Commissioner Carlson said she likes Commissioner Milne's idea of a foundation and explained that members of Keizer Rotary assisted in building an amphitheater at Keizer Rapids Park. She said that the South Salem Rotary members might volunteer to do the repairs. Chief Administrative Officer John Lattimer said he would like to get an assessment of the long term maintenance costs. Commissioner Milne confirmed that "moving forward" refers to moving forward with getting more information for the board. There was discussion about the timber possibly needing thinned and it was determined that the roles and responsibilities between the trust and county would be worked out. Mr. Bickford said that staff wanted to verify that there was a general interest before gathering more information. Commissioner Carlson said it is a great opportunity if the county can make it work out.

Bear Creek Park Campground Fee Proposal

Jeff Bickford provided an update on the development of the Bear Creek Park Campground. He said that the county is finishing Phase IV of the multi-phase project and that the campground is scheduled to open on May 1, 2014. He referred to the neighboring park fee schedule (Attachment A) and explained that staff is proposing to match the Bureau of Land Management's (BLM) Elkhorn Campground which is a neighboring campground similar to Bear Creek. He said that the Marion County Parks Commission agrees with staff's proposal to match Elkhorn Park's fee of \$14 per night with a fourteen day stay limit, but determined there should be no fee for day use. Elkhorn charges \$5 for day use. Mr. Bickford explained the Bear Creek Park Campground projected revenues and expenditures (Attachment B) and said that the revenue figures are based on Elkhorn Park revenue figures provided by the BLM. Commissioner Carlson asked why the county did not receive matching funds from Oregon Parks and Recreation on Phase I and II. Parks Coordinator Russ Dilley explained that the county offered to contribute more in order to secure the grant. Mr. Bickford noted that Phase III was a \$10,000 grant and that the county came in under budget. Commissioner Brentano said that the cost of cleaning up the campsites is not addressed in the budget. Mr. Bickford explained that the county is currently advertising for a park host to reside at the campground and that the park host would provide clean up. He added that there is also garbage service at the campground. Commissioner Milne confirmed that the park host's maintenance costs are included in the park's maintenance expenditure line items and asked that a contingency fund be reflected in the budget. There was discussion that a park host would help minimize park abuse and Legal Counsel Gloria Roy asked if there are park hosts at other parks or a park host job description. She said that some of the park host's compensation is probably taxable. Mr. Bickford said the county has one park host that services six canyon parks and resides at Fisherman's Bend. He said the county supplies that park host with a vehicle to collect fees and pick up garbage. He said the county also has a joint park host with the Oregon Fish and Wildlife at St. Louis Ponds. Commissioner Carlson suggested that Public Works discuss the issue with legal counsel. Ms. Roy agreed and said they would work with Human Resources on the position. There was discussion about the important of setting an appropriate fee at the beginning of the process and Mr. Bickford explained that Bear Creek Park is a similar camping experience to Elkhorn Park and that the fee should be sufficient. Mr. Haley noted that he does not know if Elkhorn Park receives subsidies. Commissioner Carlson asked that staff research if Elkhorn's \$14 fee covers their costs. Mr. Dilley agreed. Mr. Bickford asked if the commissioners are comfortable with staff bringing the issue to a board meeting. Commissioner Carlson said that she would after the board receives the information from the state and suggested that staff also ask if the state has any plans to increase their fees.

Public Health Strategic Planning and BOC Involvement

Public Health Division Director Pam Hutchinson discussed the Health Department's strategic planning for the Public Health Division. Ms. Hutchinson said that a meeting is scheduled for April 9 from 1:00 p.m. until 5:00 p.m. to work on strengths, weaknesses, opportunities, and to do an assessment of baseline data about the community and what is going on in public health. She said they will also be setting some general strategic priorities. She said this process will assist the Health Department in forming a plan for the next three to five years around the Health Department's focus on public health and what the department will be doing and invited the commissioners or members of their staff to participate in the process. She also offered to send the commissioners questions that will be used as discussion points at the meeting if the commissioners wished to participate by email. Commissioner Carlson said that a member of the board should be present and she will adjust her calendar so that she is available. She explained that the county needs to change the paradigm about how the county is doing the planning and suggested a work session following the strategic planning meeting to go through the information with all three commissioners. Commissioner Milne said that Shawn Urrutia, who does the commissioners' scheduling, will contact Ms. Hutchinson about who will be attending the strategic planning meeting. Ms. Hutchinson agreed. Commissioner Carlson asked that Ms. Hutchinson set a work session after the strategic planning meeting before the information goes into a plan. Ms. Hutchinson said she would follow up with scheduling a work session.

Marion County State Fair Booth Request

Policy and Research Manager Sara McDonald discussed the Oregon State Fair's request that Marion County host a Marion County exhibit booth at their event. Ms. McDonald distributed copies of the request letter and 2014 Oregon State Fair Participant Guidelines for Demonstrators/Exhibitors and said that the state fair runs from August 22 through September 1, 2014 and the theme of this year's is "Where Oregon Comes Together". She said that the state fair is asking that each county exhibit cultural and historic information about their county and that this year's theme is "Where Oregon Comes Together." She said there will be no charge for the exhibit space which will be inside the Americraft Jackman-Long Building and that participants will receive free passes to the fair. There was discussion about potential partners that could participate in the exhibit and assist with staffing including the Willamette Heritage Center, Travel Salem, Oregon Garden, agriculture industry, Travel Salem and Commissioner Milne suggested that the exhibit be designed so that full-time staffing is not required. Commissioner Carlson suggested photographs of the 20 cities featured in Community Hall at the Marion County Courthouse. Ms. McDonald confirmed that the board would like to pursue partners to help staff the exhibit and that

the partners may bring their own posters/handouts. Gloria Roy suggested that each city commit to half a day and then the county staff an entire day. Ms. McDonald said that the participant guidelines state that the exhibit must be staffed at all times, but the state fair staff has indicated that they would work with the county on that requirement. Commissioner Carlson said the county needs to set parameters on when the county is willing to staff the exhibit noting that there is not a lot of foot traffic in the evening. She asked that Ms. McDonald contact the state fair with the suggestion of staffing the exhibit for five business hours a day. Ms. McDonald said she would reach out and get back with the board.

ACTION

Convene Contract Review Board

Commissioner Brentano convened the contract review board and introduced Chief Financial Officer Jeff White.

Mr. White said that as the board convenes as the contract review board the county's procurement rules still apply and today. He said that he is going to discuss the rules under Section 20 and Section 40 that gives the board discretionary action to permit a waiver, correction or withdrawal of any offers for certain mistakes on formal competitive processes. Mr. White explained that there was a competitive process for resurfacing contracts which had some errors and introduced Contracts Compliance Analyst Camber Schlag to discuss the issue. Ms. Schlag read a description of the issue from the Marion County Public Contracting Rules Discretionary Action Form. Commissioner Milne said that the error is not a minor error and asked for the company's explanation for the error. Ms. Schlag said that in the company's response to the county they claim the error occurred while transcribing the offer. The company's unit prices were correct, but in their addition and multiplication from unit to quantity is where the errors occurred. Mr. White added bad math. Commissioner Milne expressed concern that the company did not double check their figures before submitting their bid and asked if the company has worked with Marion County past. Capital Projects Manager Riad Alharithi said that the company works all over the state and that the county has contracted with them in the past. Commissioner Milne asked if the county has had this issue with this company in the past. Mr. Alharithi said not with this company specifically, but it is not uncommon to see these types of errors. He said quite often companies negotiate with subcontractors that supply things at the last minute. He said as they are submitting last minute bids they do some math and do some errors because it is just the nature of the business. It is not uncommon, but the county has not had this quite as often. Commissioner Milne said it should not happen and thanked Contract Specialist Tim Beaver for identifying the errors. Mr. Alharithi said that Public Works checks the math on every project and does a balancing analysis to

ensure the prices are correct and unit prices are not moving from one item to another item. He said Public Works did that and figured out that there are no anomalies in this bid. John Lattimer asked if the company is bidding on projects all over the state at the same time for project. Mr. Alharithi said he does not know, but the county tries not to put its bids on the same day as the state puts their bids so that the county receives better bids. There was discussion about the errors and the company using the item number as the price and not checking the quantity. Mr. White said that the board does not have to allow the company to make the correction and if not the company would be unresponsive and the county would go to the second lowest bidder. He said referred to the revised information and said or the board can allow the company to submit the revised information and they would remain the lowest bidder and be selected. Commissioner Carlson confirmed that the county is only selecting one bidder to perform the multiple projects. Commissioner Milne said it sends a message of carelessness, but now the history and issue is on the record. She said the company should be informed there is at least one commissioner that does not find minor errors acceptable.

MOTION: Commissioner Carlson moved that the Marion County Board of Commissioners acting as the Contract Review Board permit correction of clerical errors waiving minor informalities under the Marion County Public Contract Rules. Seconded by Commissioner Milne; motion carried. A voice vote was unanimous.

Adjourn Contract Review Board

Commissioner Brentano adjourned the Contract Review Board and the commissioners signed the Marion County Public Contracting Rules Discretionary Action Form.

OTHER

John Lattimer said that he received a call from Salem City Manager Linda Norris regarding the south downtown waterfront development project (Boise Cascade property). He said that part of the deal the city is working on would provide a tax abatement that would come out of the south riverfront urban renewal area. He said it would not affect any taxing district, but would affect the urban renewal revenues for that district. He said that the Ms. Norris stated that the city is having problems with getting the required consent for the tax abatement from the school district and has requested that the issue be presented to the board to get feedback. Commissioner Carlson confirmed that it would not affect Marion County's revenues and noted that it would be good for the county to have a write up on it.

Commissioner Carlson said she saw Salem City Mayor Anna Peterson at the State Fair Council and afterwards spoke with her about the stormwater billing issues. She said she requested another meeting about the issue and Mayor

Peterson was going to discuss it with the city manager. Mr. Lattimer said that Information Technology (IT) and Finance have already dealt with the billing issue because there was not time to wait for the city to make a decision. The commissioners requested specifics. Mr. Lattimer said that IT is doing the programming to do the billing. Commissioner Carlson explained that the postage is the most expensive part of the program and that the city is already sending bills to 8,500 people. The county will need to bill. She said that she would like to have another discussion with the City of Salem. Mr. Lattimer said that the county could not get an agreement with the city, but that he will talk with the city manager. Commissioner Carlson suggested that the city manager and mayor attend a management update meeting. Mr. Lattimer agreed. Commissioner Carlson said it would make more sense to people if it was all in the same bill. Commissioner Milne agreed. Commissioner Brentano said he is starting to get inquiries about the stormwater fee. There was discussion about the savings that could be gained by billing through the City of Salem and Mr. Lattimer said that it was his understanding that it was a timing issue that they had to get something done. Commissioner Carlson said that Environmental Services did not have a budget and indicated that they would bring that budget to the work session to show how the fees would cover the costs. She said if it is a cash flow issue and the county could save several thousands of dollars in postage.

Commissioner Milne explained that SEDCOR is holding a special event, An Evening with Forbes Publisher Rich Karlgaard, and the cost to reserve a table is \$750. Commissioner Carlson suggested that county officials/staff who are interested in attending each contribute \$90 to fill a table. She said if there are not enough people then the county could ask if city officials are interested in attending so that the county has a presence at the event. Commissioner Milne agreed to contact SEDCOR Special Events Coordinator Tami Lundy about holding a table. Commissioner Carlson agreed to handle the details and asked that the email from SEDCOR be forwarded to department heads and elected officials with the statement that interested parties could coordinate through the board's office. Commissioner Milne noted that the cost to bring Forbes Publisher Rich Karlgaard to the area was shared with the Economic Development for Central Oregon in Bend. Don Russo volunteered to forward the email from SEDCOR and asked if anyone is interested in going to get a count. Commissioner Carlson said if the county does not have a full table by March 17, 2014, a note can be sent to Polk County. Mr. Russo suggested members of the Economic Development Advisory Board (EDAB). The commissioners agreed and noted that EDAB members would have to pay to attend as well.

Don Russo said that he received a call from Kurt Arthur, a commercial real estate broker in Salem who represents the GEO Group, a private company that provides corrections services. He said that Mr. Arthur asked if the Marion County Board of Commissioners would be interested in a long term land lease for four to five acres between the dog shelter and the jail for a federal reentry facility that the Geo Group would build and operate. Mr. Russo said

the Geo Group is responding to a federal grant and looking for sites in Oregon. He said the GEO group is looking for a 20-year lease from the county and would install pre-manufactured buildings at the location. He said that he contacted Sheriff Jason Myers who stated that his priority is that the land is reserved for future needs of the Corrections Department or Marion County Jail, but if the commissioners are interested he would be willing to discuss it further. He noted that the GEO Group's proposal is due March 14, 2014. Commissioner Brentano said that it all sounds bad to him and he has no interest. Commissioner Carlson agreed. Commissioner Milne noted March 14, 2014 and said there is not enough time. Commissioner Carlson said that the sheriff would have to be in favor of lease and the county does not know what strings are attached to the federal grant. The commissioners asked that Mr. Russo contact Mr. Arthur and inform him that there is not enough time and communicate Sheriff Myers position.

COMMISSIONERS' UPDATE

Commissioner Brentano expressed concern about canceled meetings. He suggested a better job of calendaring in terms of all of us, if we could start spending that time together that would not happen again. He asked Mr. Lattimer what expectation or needs he has from the board in the next couple of months. Mr. Lattimer explained that a lot of work is going on with finishing up the Courthouse Square and that there are many details that have to be finished. He said that staff is trying to set their time and agendas so the county can get back into Courthouse Square in a good way and then trying to do a budget at the same time. Commissioner Milne suggested that they look at the scheduled meetings and evaluate their priority. Mr. Lattimer also explained that staff is working with Structural Preservation Systems (SPS) on the items SPS needs to provide so that there are no issues following the move back. He gave the example of the county requesting that SPS perform the low voltage checks to ensure everything works properly. He said that SPS is not sure they want to do that. Commissioner Milne said a rededication date has been set and she does not want the county to get into a position where there is a lot of push and then things go wrong or do not get done. She asked if the rededication date needs to be moved out. Mr. Lattimer said that staff wants to make sure that it is not a problem which means staff has to focus on a lot of details about the remediation. He said the structural stuff is done and done well and well documented. It is the fit and finish (electrical, windows, marks on walls, cove base). He added that the county will have to take care of some plumbing items following the move back in order to save money. Commissioner Carlson asked if the county administrators would be at tomorrow's budget committee meeting. Mr. Lattimer said he would be there. There was discussion about the one-on-one meetings with department heads and it was determined that the one-on-one meetings with the Chief Financial Officer Jeff White, Information Technology Director Ida Salazar and Health Director Rod Calkins would be rescheduled so that Mr. Lattimer could attend. Commissioner Milne said that it does not sound like the April 2, 2014

Courthouse Square Rededication Ceremony needs to be changed, but she wants to be certain that the move back does not get in the way or ignore anything that needs to be done either major or on the punch list in regards to the Courthouse Square. Mr. Lattimer said that staff is working on the punch list and will try to finish up the list this afternoon. Commissioner Milne said she is very nervous about moving back in and there are things that are not done, not done properly, or overlooked and there was a rush to move back in and then the county has to pay extra money to do them, fix them or redo them or whatever the case may be. Mr. Lattimer said that substantial completion is on March 17, 2014 and the county will not sign off on substantial completion if there is anything left that has not been done and done properly. He said then final completion is at a later date. He said that the substantial completion is the important one and SPS has to have everything done otherwise SPS is going to get charged \$6,000 a day for everyday they go past that date. Commissioner Milne said she does not want to find the county in that situation at all and she is having nightmares about a negative Courthouse Square story being on the front page of the Statesman Journal. She said it is the very last thing that the county needs. She said good decisions have been made all along this process with deciding that this is the right thing to do and the right company doing the work. She said if things go wrong at the eleventh hour you know what it going to happen. Commissioner Brentano said that he brought up the issue because he wanted to make note that there are going to be people gone and the board needs to be aware and he does not want to be holding anything up, which is exactly the same theme, but nothing is wrong to this point.

Mr. Lattimer said that some of Facilities and Board of Commissioner staff are being used to do this punch list and Deputy County Administrative Officer Jan Fritz will be supervising to make sure every piece is checked off. He said there will be formal check lists on every piece and staff has already been through several go-arounds with SPS about lighting not being in the right place and switches not operating as requested. He said SPS knows the county is paying attention. He explained that staff wants to ensure that all the electrical outlets are functioning, that the fire alarm system works and that the intercom system works. Commissioner Carlson noted that the one-on-ones need to be done by June. Commissioner Milne requested the punch list. Mr. Lattimer agreed and said he would reschedule the one-on-one meetings.

Commissioner Milne explained that the funding for the operation of the Aurora Airport tower is separate from funding for the construction. She said Aurora Airport will break ground on the construction in the next couple of weeks, but there needs to be the assurance that someone will be there to operate the new tower. She said that Government Relations Manager Barb Young has been following the communication going back and forth between

CFM and our legislative delegation and there has been a request for the Board of Commissioners to compose another letter and send it out as soon as possible. She said Ms. Young has a copy of the letter Oregon Department of Aviation Director Swecker has written and the background information of what needs to be said which is that the county needs to have the assurance that the operation of the Aurora tower is on the list in the budget and that it needs to be on that list because Marion County has done everything it needs to do to this point in time, plus it matches with the Federal Aviation Administration's (FAA) vision and mission. She said that Ms. Young will put the letter together. Mr. Lattimer suggested that Mr. Russo assist with the letter. Commissioner Milne agreed. Commissioner Milne said the letter will basically follow what Mr. Swecker's letter and she is working on the letter with Ms. Young. She said she also has a personal message to Representative Greg Walden that Marion County needs help on this issue.

Ms. Roy said that applications are in process for medical marijuana facilities. Ms. McDonald said that the House convenes today at 10:30 a.m. and House Bill 1531 is on the schedule for the third reading. Commissioner Carlson said that it was reported in the paper that the legislature was going to refer it to Rules off the Floor and let it die there. Commissioner Milne agreed and said the county has House Bill 3460 and that is it. Commissioner Carlson said that Rob Bovett is hopeful and believes there are the votes on the floor to pass it if it makes it to the floor. Mr. Russo said there is a new marijuana dispensary going in on Fairgrounds Road, approximately two blocks from a Head Start program. Commissioner Carlson noted that it is a city matter. Mr. Russo said that the facility operator on State Street that attended a couple of the board meetings sent an email to the commissioners requesting assistance with defeating House Bill 1531.

Commissioner Milne said that at last week's Marion County Public Safety Coordinating Council (MCPSSC) Steering Committee they talked about doing community forums to share education information and engage people in the discussion so that the community is more aware of the various aspects of the issue. She said if the legislature ends up doing nothing it is going to be even a bigger discussion going into next year. She said the MCPSSC Steering Committee is looking to hold the forums over the summer and cover the different regions. She said that Mr. Russo is working on a tentative schedule.

Commissioner Carlson confirmed that the liquor store hours and Oregon Liquor Control Commission (OLCC) information included in the amendment to the ordinance. Ms. Roy answered correct and said she also sent the board additional information about the hours that liquor stores operate. She said the fee for the Sheriff's Office is included. She said the Sheriff's Office wants to do the fee in house to have oversight and the proposed fee is \$45. She said she is currently working on the application form for the Sheriff's Office.

Ms. Roy said that amendments to the Marion County Urban and Rural Zone Codes are also back for adoption.

Meeting adjourned at 10:52 a.m.