



MARION COUNTY BOARD OF COMMISSIONERS

# Management Update summary Minutes

Monday, December 22, 2014, 9:00 a.m.  
Courthouse Square, 555 Court St. NE, Salem  
5th Floor, Suite 5232, Silverton Conference Room

Commissioners present: Commissioners Sam Brentano, Janet Carlson and Kevin Cameron

Others present: John Lattimer, Gloria Roy, Caron Galvin-Price, Jolene Kelley, Allycia Weathers, Barb Young, and Lynne Coburn as recorder.

Chief Administrative Officer John Lattimer called the meeting to order at 9:00 a.m.

## **INFORMATIONAL**

Tax Foreclosed Property, 4098 Portland Road, Salem – Caron Galvin-Price,

### **Summary of presentation:**

- House on a parcel zoned Commercial Retail (CR) land;
- Located behind Myrtle Wood Gift Shop;
- Owns stores, behind on taxes;
- Requesting to buy back property and pay taxes owed on retail business; and
- Pay off as of December 15, 2014 is \$16,725.68.

### **Board discussion:**

- No problem with paying back the taxes;
- Will pay taxes on both properties; and
- Keep it on tax rolls.

### **Board direction:**

- Opportunity to pay back the property taxes.

## **ACTION**

Approve Board Session Minutes – Jolene Kelley, Allycia Weathers

### **Summary of presentation:**

- Sets of minutes where only two commissioners present at the meeting, one Commissioner Milne; and
- Requesting board approve/chair sign minutes.

### **Board discussion:**

- Requests minutes update;
- Focusing on catching up with 2014 first from the direction of the auditors;
- Only two 2014 minutes left;
- Commissioner Cameron recused himself from approval;

**Motion:** Commissioner Carlson moved to approval of the minutes March 30, April 6, April 13, 2011 and April 9, 2014, Seconded by Commissioner Brentano. Motion carried; approved vote two.

## **COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE**

### Commissioner Brentano

- City of Salem approved targeted-goats grazing.

### Commissioner Cameron

- Health advisory board Tuesday night;
- Work Session on Veterans' Services;
- French Prairie trying to get newly elected involved:
  - Discussion on Wilsonville.
- Lunch with George Jennings regarding Strategic Economic Development Corporation (SEDCOR).

### Commissioner Carlson

- Monday pre-conference for housing development for Reentry:
  - See if any organization is interested in managing it;
  - Working on members of a committee to screen proposals;
- Tuesday Marion County Public Safety Coordinating Council (MCPSCC) Steering Meeting House Bill 3194 planning:
  - Board involved in bylaws:
    - Membership, analyze cap; and
    - Reception at capitol in February.
- Attended Willamette Valley Community meeting;
- Lunch with Ron Hays and talked about the Foundation for Reentry:
  - Requested office space for Court Appointed Special Advocates (CASA);
  - Space available in Law Library on High Street. Have not heard back; however, interested;
  - Discussion on Law Library costs and CASA funding; and
  - Commissioner Cameron asked by CASA to lead capital campaign and accepted.
- Community Services:
  - Moving to third floor in late spring/early summer.

## **Communications Update**

- Draft Stormwater Fee announcement requested edits:
  - Going to printer tomorrow;
  - Communicate process/history of fee to better inform public;
  - Link to website better idea of history of fee;
  - Jolene Kelley review website verify information is available; and
  - Add suggestions.
- Electronic Christmas Card:
  - Sent out Christmas Cards to constituents;
  - Will be sent to employees; and
  - To be sent today or tomorrow.

- Employee/Community Newsletter:

- Proposed articles for feedback; and

- Working with Information Technology to embed newsletter into email.

Meeting adjourned 9:45 a.m.