

Report on issues discussed at the weekly Management Update meeting on October 6, 2014

Commissioners present: Commissioners Sam Brentano, Janet Carlson and Kevin Cameron.

Others present: John Lattimer, Jan Fritz, Gloria Roy, Amy Rose Fish, Caron Calvin-Price, Jeff White, Bruce Armstrong, Richard Minaker, Jolene Kelley, Barb Young and Lynne Coburn as recorder.

Chief Administrative Officer John Lattimer called the meeting to order at 9:00 a.m.

INFORMATIONAL

Marion County Juvenile Employees Association (MCJEA)

Collective Bargaining Agreement 2014-2016 – Amy Rose Fish

Summary of presentation:

- Tentative agreement reached;
- MCJEA ratification vote October 8, 2014;
- Changes include:
 - Article 7, Section 3 Part-time Employees:
 - Assessing part-time employees and benefit eligibility by .5 FTE;
 - Article 8, Section 3 Sick Leave Verification:
 - Criteria when management may request a medical certification.
 - Article 8, Section 6 Bereavement Leave:
 - Language incorporated stating an employee who qualifies for Oregon Family Leave Act (OFLA) will receive bereavement leave according to OFLA. An employee that does not qualify under state and/or federal protected leave laws will receive a maximum of five working days.
 - Article 10, Section 4 Employer Health Insurance Contributions:
 - Insurance cap \$1,346 per employee, per month; and
 - If cost of renewing plan exceeds five percent of employer contribution parties will reopen Article 10 for negotiations. Each party may also reopen one non-economic language item.
 - Article 11, Section 3 Wage Adjustment:
 - Effective August 31, 2014, general pay range increase of 2.5 percent. Effective July 1, 2015, general pay range increase of 2 percent.
 - Article 13, Section 2 Overtime:
 - Language added to clarify overtime is in excess of 40 hours in a week or over ten 10 hours worked consecutively for regular status employees.
 - Article 20, Section 6 Discipline and Discharge:
 - MCJEA allowed to audio record fact finding or investigations initiated by the department.
- If ratified, contract effective through June 2016.

Board discussion:

- MCJEA COLA versus Marion County Employee Association (MCEA), Oregon Nurses Association (ONA), and non-represented employee COLAs;
- Five percent reopener; and
- Agreement affects 40 employees.

Tax Foreclosed Real Property, 14353 Manning Rd. NE, Woodburn – Caron Galvin Price, Jeff White

Summary of presentation:

- Board gave approval to sell and convey property back to prior owner on March 17, 2014;
- County has not received payment;
- County has liability as long as prior owner lives on property; and
- Staff requests board approval to send correspondence to prior owner requesting full amount or 25 percent down payment.

Board discussion:

- No previous deadline given to prior owner;
- Deadline date;
- Assessed value and description of property; and
- Amount owing.

Board direction:

- Send correspondence allowing sufficient time for prior owner to complete task.

ACTION:

Unsold Auction Property – Caron Galvin-Price, Jeff White

Summary of presentation:

- Marion County policy states tax foreclosed real property that is not sold at public auction may be offered for sale at private sale;
- Staff recommends county sell property ID#R68023 to owners of property ID#R68022 and requests direction on the sale amount;
- County cannot sell property for less than 15 percent of minimum bid set at auction which is \$2,260.12; and
- Tax owed is \$1,484.11.

Board discussion:

- Confirmed owners of property ID#68022 are interested in purchasing property; and
- Sale price.

Motion

Commissioner Carlson moved that the Marion County Board of Commissioners authorize the Finance Department to sell property tax ID #R68023 directly to the owners of property tax ID #68022 for \$2,260.12. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

First Supplemental Budget – Richard Minaker

- Reviewed “First Supplemental Budget for Fiscal Year 2014-2015 Executive Summary” (Attachment A);
- Total reduction in General Fund Contingency \$695,017;
- 19 funds modified to add COLA expenditures;
- MCLA and Federation of Oregon Parole and Probation Officers (FOPPO) not included;
- Countywide cost of COLA \$2.4 million;
- Reviewed total of budget change requests by fund (Attachment B); and
- 7 out of the 19 funds increased.

Board discussion:

- Commissioners included in General Fund;
- \$2.4 million COLA does not include Sheriff’s Office or MCJEA;
- Noticed on October 10, 2014; and
- Scheduled for October 15, 2014, Board Session.

Commissioners’ Committee Assignments and Update

Commissioner Brentano

- Habitat for Humanity:
 - Requesting property taxes be suspended until projects are ready to go;
 - Requires legislative action; and
 - Would like to invite Habitat for Humanity to Management Update meeting.
- Personal property tax issue regarding mobile homes:
 - When mobile home owing back personal taxes is sold a mobile home park owner is required to pay entire amount owed. Person not associated with park only pays the value of the mobile home;
 - Requires legislative action to correct; and
 - Assessor Tom Roling working to improve personal property tax collection.
- Disagrees with governor’s carbon tax plan.

Commissioner Cameron

- Met with Mt. Angel Oktoberfest Board of Directors on tax exemption application issue;
- Met with County Engineer Cindy Schmitt at May Trucking Company to discuss additional access to Brooklake Road NE. County will conduct traffic study.
- Commended Commissioner Carlson on Marijuana and Our Youth forum; and
- Attended Oregon Forest Resources Institute forestry tour.

Commissioner Carlson

- Met with Senate President Peter Courtney’s staff and an animal rights group on Senate Bill 6:
 - Marion County’s animal rescue entity ordinance to be revised:
 - County only responsible for registering parent organization;

- Language added to state register means a license under a specified statute; and
- Senior Assistant Legal Counsel Bruce Armstrong and Community Services Director Tamra Goettsch to work on annual renewal section of ordinance.

Adjourned 9:57 a.m.

Attachments: (A) First Supplemental Budget for Fiscal Year 2014-2015 Executive Summary

Marion County
Second Supplemental Budget for Fiscal Year 2014-2015
November 26, 2014

Executive Summary

The governing body of any municipal corporation, under certain circumstances, may make a supplemental budget for the fiscal year for which the regular budget has been prepared. Generally, these circumstances involve unanticipated resources or occurrences that require additional appropriation authority.

Supplemental budgets may involve changes that increase the appropriation of any fund by 10% or more of the total current appropriation. In these cases, by law, a notice of the date and time of a public hearing on the proposed supplemental budget must be published in a local newspaper. The public notice must contain a summary of the changes proposed in the funds that differ by more than 10 percent of the expenditures in the budget as most recently amended prior to the supplemental budget. For increases to funds of less than 10% no public hearing is required; the governing body may adopt these changes simply by resolution. Transfers of appropriation authority between appropriation categories within a fund do not require a supplemental budget process, a public hearing or publication; they may be accomplished through governing body resolution at any time during the year. However, Marion County's practice is to combine all changes into a comprehensive supplemental budget action.

The second supplemental is unique in that almost every fund has been modified to adjust the Net Working Capital account adopted budget to actual. Net working capital is the amount of net resources computed at the end of the fiscal year that is available as a resource in the ensuing fiscal year. Therefore, it is also known as beginning fund balance. Net Working Capital has been calculated and recorded in the financial management system making it readily available to enter in the budget system. Although this adjustment to actual has been done for some funds in the past it has not been a general requirement. This has led to a continuing concern that shortfalls in Net Working Capital (compared to budget) may mean that there are insufficient resources to finance current fund appropriations, or that significant excesses in net working capital may mean that available resources are not being utilized to provide county services. Showing actual Net Working Capital on financial reports should assist with the ongoing process of estimating end-of-year net resources and avoiding deficits.

The second supplemental budget of fiscal year 2014-2015 increases the total Marion County budget by \$10,426,723 from \$371,326,293 to \$381,753,016. The board resolution authorizes the following specific amendments to the budget to be adopted on November 26, 2014 for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Executive Summary
Second Supplemental Budget for Fiscal Year 2014-2015

Total of Budget Change Requests by Fund

Fund	Current Budget	2nd Supplemental Increase/(Decrease)	Revised Budget
General	\$ 82,390,826	\$ 1,302,411	\$ 83,693,237
Block Grant	\$ 46,318	\$ 1,192	\$ 47,510
Building Inspection	\$ 2,804,704	\$ 259,461	\$ 3,064,165
Capital Improvement Projects	\$ 3,188,233	\$ 236,540	\$ 3,424,773
CH2 Redevelopment	\$ 216,929	\$ 92,365	\$ 309,294
Child Support	\$ 1,503,060	\$ 18,167	\$ 1,521,227
Children and Families	\$ 323,525	\$ 830,890	\$ 1,154,415
Community Corrections	\$ 14,257,817	\$ 273,397	\$ 14,531,214
County Clerk Records	\$ 144,710	\$ 8,377	\$ 153,087
County Fair	\$ 362,461	\$ 13,200	\$ 375,661
County Schools	\$ 166,650	\$ 4,053	\$ 170,703
Criminal Justice Assessment	\$ 1,336,358	\$ 342,253	\$ 1,678,611
Debt Service	\$ 6,863,656	\$ (38,540)	\$ 6,825,116
District Attorney Grants	\$ 1,063,372	\$ 3,232	\$ 1,066,604
Dog Control	\$ 1,243,499	\$ 1,277	\$ 1,244,776
Environmental Services	\$ 32,815,634	\$ 693,722	\$ 33,509,356
Facility Renovation	\$ 16,879,030	\$ 1,089,472	\$ 17,968,502
Fleet Management	\$ 4,636,588	\$ 231,580	\$ 4,868,168
Health	\$ 74,141,984	\$ 3,411,396	\$ 77,553,380
Inmate Welfare	\$ 602,029	\$ (66,353)	\$ 535,676
Juvenile Grants	\$ 3,290,814	\$ (118,726)	\$ 3,172,088
Law Library	\$ 626,581	\$ 79,226	\$ 705,807
Lottery and Econ Development	\$ 2,675,598	\$ 97,397	\$ 2,772,995
Non-Departmental Grants	\$ 450,780	\$ 114,745	\$ 565,525
Parks	\$ 405,655	\$ 42,228	\$ 447,883
Public Works	\$ 49,444,812	\$ 2,638,601	\$ 52,083,413
Self-Insurance	\$ 34,905,596	\$ (1,094,729)	\$ 33,810,867
Sheriff Grants	\$ 3,782,753	\$ 95,475	\$ 3,878,228
Surveyor	\$ 1,923,838	\$ 3,865	\$ 1,927,703
Tax Title Land Sales	\$ 397,026	\$ 18,760	\$ 415,786
Traffic Safety Team	\$ 2,729,592	\$ (158,211)	\$ 2,571,381
Supplemental Total	\$ 345,620,428	\$ 10,426,723	\$ 356,047,151
All Other Funds*	\$ 25,705,865	\$ -	\$ 25,705,865
Marion County Total	\$ 371,326,293	\$ 10,426,723	\$ 381,753,016

* This summary line is included to reflect the total adopted and total revised budgets for informational purposes only. There have been no supplemental budget requests submitted for any of these "all other funds".