

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, October 27, 2021
9:00 a.m.

Senator Hearing Room
555 Court Street NE
Salem, OR 97301

PRESENT: Commissioner Kevin Cameron, Commissioner Danielle Bethell, and Commissioner Colm Willis. Also present were Jane Vetto as county counsel and Brenda Koenig as recorder.

ABSENT: Jan Fritz, chief administrative officer

Commissioner Cameron called the meeting to order at 9:00 a.m.

PUBLIC COMMENT

None.

PRESENTATION

(Video Time 00:01:34)

1. COVID-19 (Novel Coronavirus) update. –Katrina Rothenberger

Summary of presentation:

- COVID-19 case rates continue to decline;
- The seven-day case average is 99;
- The percent positivity rate is declining;
- An estimated 72.8 percent of Marion County residents over the age of 18 have had at least one dose of vaccine:
 - This equates to 191,727 individuals.
- An estimated 59.5 percent of the total Marion County population has had at least one dose of vaccine:
 - This equates to 207,760 individuals.
- The Food and Drug Administration (FDA) voted to recommend emergency use authorization of Pfizer’s COVID-19 vaccine in children ages five to eleven:
 - The Centers for Disease Control and Prevention (CDC) will meet next week to make their recommendation; and

- The Western States Scientific Safety Review Workgroup will review the FDA and CDC recommendations and the data, and then make their recommendation to the governors of the western states.
- Health and Human Services (HHS) is working with the following community-based organizations to help improve vaccination rates:
 - Pineros y Campesinos Unidos del Noroeste (PCUN);
 - Interface Network;
 - Mano a Mano;
 - Woodburn Ambulance;
 - Falck Northwest; and
 - Others.
- Testing for COVID-19 is not widely available:
 - HHS met with the Oregon Health Authority and their contractor, Curative, to discuss adding additional testing capacity in Marion County;
 - The county would provide a location;
 - The Curative team takes care of all logistics including the following:
 - Collecting samples;
 - Sending samples to the lab; and
 - Calling individuals with their test results:
 - It takes one to two days for individuals to receive test results.
 - The test is a PCR test, not a rapid test; and
 - The project is in the planning stages, but HHS is working towards bringing additional testing to Salem and Woodburn.

Board discussion:

- HHS is working with Curative on the possibility of testing at schools.

(Video Time 00:12:34)

2. Wildfire recovery update. –Scott McClure

Summary of presentation:

- It has been 13 months since the fires;
- An estimated 40 percent of homes needing repair or replacement have applied for building permits;
- An estimated 53 percent of homes needing repair or replacement have applied for septic permits;
- Following is the status of county-led recovery projects:
 - Financial needs analysis:
 - Consultants are assisting the City of Gates with developing operating procedures for their new financial software and utility billing system.
 - Communications and outreach:
 - Work is continuing on the santiamrecovery.org website; and

- The fire recovery newsletter was completed and distributed via email and to various physical locations within the canyon.
 - Economic impact and opportunities analysis:
 - The pre-fire economic baseline is complete; and
 - Work has begun on developing a picture of the current canyon economy and documenting the economic impacts of the wildfires.
 - Housing:
 - Reviewing the state grants for the North Santiam State Park and City of Gates temporary housing sites; and
 - Working with the housing vendors on production schedules.
 - Health impact assessment:
 - The Oregon State University team has developed and distributed a survey to assess the health impacts of the wildfires.
 - Community visioning and strategic plans:
 - Consultants are organizing vision ideas; and
 - Currently planning on having meetings in the cities of Gates and Detroit in November.
- Federal Emergency Management Agency (FEMA) staff finished the narrative for the recovery efforts;
- Demolition began on Detroit's old reservoir; and
- Septic issues are making commercial development in Detroit difficult:
 - The pre-wildfire systems were very limited; and
 - Looking at different solutions including the possibility of a group system.

Board discussion:

- Over the next two weeks World Renew is going to be contacting wildfire impacted individuals to have them complete a survey that will collect the following information:
 - What did the individuals lose;
 - How were they impacted by the fires;
 - Where are they located now; and
 - What do they need going forward.
- Data collected on housing losses will be used to apply for grants; and
- The commissioners would like Mr. McClure to investigate the possibility of not charging for commercial building permits, similar to what is being done for residential permits.

(Video Time 00:24:31)

CONSENT

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OLCC Applications – Recommended Approval

3. Circle K Stores, Inc., dba, Circle K Store #9641 – Woodburn, Oregon

FINANCE

4. Approve a quitclaim deed for the private sale of foreclosed property for Tax ID #329536 from Marion County to grantees' John E. Davis and Kelly M. Jones.

HUMAN RESOURCES

5. Approve a recommendation to uphold the pay grades for classification #094, Chief Administrative Officer and #138, Chief Civil Supervisor; and adjust upward the pay grade for classification #164, Juvenile Probation Case Aide.

PUBLIC WORKS

6. Approve Amendment #1 to the Service Agreement with Covanta Marion, Inc. adding definitions and new and amendatory sections.

MOTION: Commissioner Willis moved for approval of the consent agenda. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

ACTION

(Video Time 00:25:36)

BOARD OF COMMISSIONERS

7. Consider approval of a Property Lease Agreement with Ron and Mei-Lan Evans in the amount of \$120,000 for the lease of 2.06-acres of a vacant lot to be utilized for short-term recovery housing for individuals displaced by the 2020 Santiam Canyon Wildfires retroactive from October 1, 2021, through October 31, 2023.

–Scott McClure and Matt Lawyer

Summary of presentation:

- The lease is for property located at 112 East Central Street in the City of Gates;
- The property is the location of one of the temporary housing sites being developed;
- Funding has been received from the state to purchase houses and develop the property:
 - Sixteen tiny homes are being placed on the property.
- There are four optional one-year renewals written into the contract;
- The county will improve the property;
- The county will manage the property;
- There is an early termination clause written into the contract;
- In the future if the owner chooses to sell the property the county has first right of refusal; and
- The agreement is a requirement of the grant received from Oregon Housing and Community Services.

Board discussion:

- The tiny homes will be for wildfire impacted households who are still living in motels or RVs.

MOTION: Commissioner Bethell moved to approve a Property Lease Agreement with Ron and Mei-Lan Evans in the amount of \$120,000 for the lease of 2.06-acres of a vacant lot to be utilized for short-term recovery housing for individuals displaced by the 2020 Santiam Canyon Wildfires retroactive from October 1, 2021, through October 31, 2023. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

(Video Time 00:30:37)

HEALTH AND HUMAN SERVICES

8. Consider approval of the Purchase Order with Cardinal Health 110 LLC, in the amount of \$1,500,000 for the purchase of opioid treatment medications through the State of Oregon Price Agreement through October 31, 2022. –Ryan Matthews

Summary of presentation:

- The agreement is for one year with an option to extend for two additional years;
- The \$1.5 million represents the cost of a three-year contract;
- The county's past expenditure on the contract has been \$300,000 to \$400,000 per year;
- The contract provides assisted treatment medications and supplies to individuals enrolled in the county's addiction treatment services program;
- The county has used Cardinal Health for this service for several years; and
- The county has a good relationship with Cardinal Health:
 - A previous supplier had challenges with delivering on time.

Board discussion:

- The county also offers addiction treatment services to individuals addicted to alcohol, methamphetamines, and other controlled substances;
- The commissioners would like to have a work session with Health and Human Services (HHS) on the various addiction treatment services offered by the county, and on the methamphetamine's addiction crisis taking place;
- The COVID-19 pandemic was challenging to the population requiring addiction treatment services due to the reduction of in person services; and
- With HHS offices reopening for in person services there has been an increase in utilization of these programs.

MOTION: Commissioner Willis moved to approve the Purchase Order with Cardinal Health 110 LLC, in the amount of \$1,500,000 for the purchase of opioid treatment medications through the State of Oregon Price Agreement through October 31, 2022. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:36:31)

PUBLIC WORKS

9. Consider approval of the Purchase Order with Owen Equipment Co. in the amount of \$470,790.05 for the purchase of one 2022 Vactor 2100 Plus Flusher Vacuum truck through the Sourcewell Cooperative Contract. –Scott Wilson

Summary of presentation:

- The flusher vacuum truck is used by Public Works throughout the year to flush and vacuum debris out of drainage structures;
- The truck performs non-destructive hydro excavation around underground utilities;
- The truck is an important part of Public Works' fleet for stormwater and culvert maintenance;
- The truck also works on wintertime flooding;
- Funding is through the Sourcewell cooperative purchasing group contract;
- The funding is approved by capital expenditures;
- The truck is essential to Public Works;
- The truck will replace existing equipment that has surpassed its useful life;
- The board has the following options:
 - Approve the purchase order; or
 - Withhold approval of the purchase order.
- Staff recommends the approval of the purchase order.

Board discussion:

- The truck's tube can extend up to ten feet and rotate 90 degrees;
- A high-powered vacuum can be added to the tube that can pull debris out of areas that are up to 20 feet deep;
- High pressured water can be directed at material to loosen it up;
- The truck has a debris tank;
- The truck is primarily used to maintain culverts;
- The county currently has two of this type of truck:
 - One of the trucks has serious mechanical issues.
- The purchase is part of this year's budget.

MOTION: Commissioner Bethell moved to approve the Purchase Order with Owen Equipment Co. in the amount of \$470,790.05 for the purchase of one 2022 Vactor 2100 Plus Flusher Vacuum truck through the Sourcewell Cooperative Contract. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

(Video Time 00:43:37)

Commissioner Cameron stated that Action Items #10, #11, #12, and #13 will all be summarized in one presentation followed by four separate motions.

(Video Time 00:43:50)

10. Consider approval of the Contract for Services with CDR Maguire, Inc. in the amount of \$250,000 to monitor the Winter Storm 2021 debris removal contractors and document work in accordance with Federal Emergency Management Agency (FEMA) requirements through September 30, 2022. –Scott Wilson

Summary of presentation:

- Mr. Wilson’s presentation covered Action Items #10, #11, #12, and #13;
- The four contracts are for cleanup efforts related to the 2021 winter storm;
- Bids were formally solicited from tree service companies to provide hazardous tree removal and debris cleanup;
- Awarding contracts to three companies will allow the county to maximize efficiency and meet FEMA deadlines;
- There are currently over 1,700 trees that have potentially hazardous limbs;
- There are numerous sites that have debris piles that need to be picked up;
- Contracting out these services is preferred due to the specialized high reach equipment and larger trucking capacity that is required;
- Contracting out these services allows operation teams to perform their regularly scheduled road repair and maintenance work;
- One company responded to the solicitation for contract for services for a debris removal monitoring firm with FEMA documentation experience;
- The monitoring contractor will be responsible for the following:
 - Assessing current county documentation practices and recommending enhancements;
 - Monitoring debris removal contractors;
 - Documenting work with workflow tracking and photos; and
 - Coordinating debris removal efforts in a manner that maximizes the potential for FEMA reimbursement.
- Federal reimbursement for Action Items #10, #11, #12, and #13 is expected to be at a rate of 75 percent;
- The board has the following options for each contract:
 - Approve the contract; or
 - Withhold approval of the contract.
- Public Works staff recommends approval of all four contracts.

Board discussion:

- The debris collected will be taken to Brown’s Island;

- The work must be completed by spring 2022 to meet FEMA’s deadline:
 - Public Works’ goal is to complete the work by the end of winter 2022.
- Within the contracts is a pricing structure for tree removal that is based on the size of the tree; and
- The monitoring contractor will assign work to the other three contractors and provide progress reports to the county.

MOTION: Commissioner Willis moved to approve the Contract for Services with CDR Maguire, Inc. in the amount of \$250,000 to monitor the Winter Storm 2021 debris removal contractors and document work in accordance with Federal Emergency Management Agency (FEMA) requirements through September 30, 2022. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:56:17)

11. Consider approval of the Contract for Services with TFR Enterprises, Inc. in the amount of \$500,000 to provide winter storm tree and vegetative debris removal services through September 30, 2022. –Scott Wilson

MOTION: Commissioner Willis moved to approve the Contract for Services with TFR Enterprises, Inc. in the amount of \$500,000 to provide winter storm tree and vegetative debris removal services through September 30, 2022. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:56:37)

12. Consider approval of the Contract for Services with Mountain View Tree Services LLC, in the amount of \$500,000 to provide winter storm tree and vegetative debris removal services through September 30, 2022. –Scott Wilson

Board discussion:

- Commissioner Bethell stated for the record that her son is an employee of Mountain View Tree Services:
 - The potential conflict was noted for the record.

MOTION: Commissioner Willis moved to approve the Contract for Services with Mountain View Tree Services LLC, in the amount of \$500,000 to provide winter storm tree and vegetative debris removal services through September 30, 2022. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:57:22)

13. Consider approval of the Contract for Services with O’Malley Brothers Corporation in the amount of \$500,000 to provide winter storm tree and vegetative debris removal services through September 30, 2022. –Scott Wilson

MOTION: Commissioner Willis moved to approve the Contract for Services with O’Malley Brothers Corporation in the amount of \$500,000 to provide winter storm tree and vegetative debris removal services through September 30, 2022. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

**PUBLIC HEARINGS
9:30 A.M.**

None.

(Video Time 00:58:11)

Commissioner Cameron read the calendar.

(Video Time 01:01:02)

Board discussion:

Commissioner Bethell gave an update on housing projects in the canyon:

- At the monthly Marion County Housing Authority Board meeting two resolutions were approved:
 - A resolution was approved that allows the housing authority to enter into a partnership with Green Light Development and Home First Development to build two housing developments in the following locations:
 - A 72-unit development in Stayton; and
 - A 54-unit development in Mill City.
 - The developments are being funded by a Local Innovation Fast Track (LIFT) grant; and

- A resolution was approved that allows the housing authority to enter into a partnership with Marion County:
 - The housing authority will manage the short-term housing complexes being built in the City of Gates and at North Santiam State Park.

Commissioner Cameron adjourned the meeting at 10:08 a.m.

CHAIR

COMMISSIONER

COMMISSIONER

Board Sessions can be viewed on-line at

<https://www.youtube.com/playlist?list=PLSUQ1gg6M78UsBE3q6w4rdf59Z5rXkEi5>