

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, October 6, 2021
9:00 a.m.

Senator Hearing Room
555 Court Street NE
Salem, OR 97301

PRESENT: Commissioner Danielle Bethell and Commissioner Colm Willis. Also present were Jan Fritz, chief administrative officer, Jane Vetto as county counsel, and Brenda Koenig as recorder.

ABSENT: Commissioner Kevin Cameron

Commissioner Bethell called the meeting to order at 9:00 a.m.

PUBLIC COMMENT

None.

PRESENTATION

(Video Time 00:00:43)

United Way 2021 Employee Contribution Campaign Kick-off. –Stephanie Bob, Resource Development Coordinator – United Way of the Mid-Willamette Valley

Summary of presentation:

- The United Way focuses on the following four areas:
 - Developing housing for all;
 - Meeting basic needs;
 - Building community capacity; and
 - Strengthening children and families.
- There are 974 homeless individuals living in Marion County:
 - 76 are veterans; and
 - 431 are women:
 - 233 of these women have families.
- The United Way runs a low barrier women’s shelter named SafeSleep that can house up to 14 women overnight;
- The United Way is working on a new project to build tiny cottages:
 - The cottages will provide transitional housing for low-income seniors, women, and veterans;

- Tenants will be charged \$350 per month;
- The first phase is for 11 cottages; and
- The goal is to have 50 cottages built by the end of 2022.
- The United Way is continuing to work on wildfire recovery projects:
 - A \$250,000 donation was made to the Detroit foundation to be used on the community center.
- The United Way partners with Willamette University's MBA program through a \$150,000 donation that is distributed by students to local organizations in need:
 - In 2020 \$93,936 of the \$150,000 went to organizations within Marion County.
- Another important United Way program is the Good360 Gifts-in-kind Program:
 - Donations made during the wildfires were a critical resource for individuals and families affected by the fires; and
 - 20 to 30 pallets of a variety of items are donated weekly by Amazon.
- The United Way's Enrichment Academy provides the following:
 - Early learning programs at local elementary schools to help students stay on grade level; and
 - The Aspire Program that works with the Advancement Via Individual Determination programs at local junior and senior high schools.
- The United Way supplies resource cabinets with hygiene supplies, clothing, and shoes at local Title 1 schools;
- The United Way's Women United Red Cart Project provides students in need with feminine hygiene products;
- The United Way employee campaign gives employees an opportunity to be philanthropic by having donations taken directly from their paychecks:
 - Employees can designate another non-profit to receive their donations and the United Way will distribute those funds.
- The United Way of the Mid-Willamette Valley serves Marion, Polk, and Yamhill counties.

CONSENT

(Video Time 00:15:02)

BOARD OF COMMISSIONERS

Approve an order appointing Chris Hoy to the Marion County Public Safety Coordinating Council with a term ending June 30, 2024.

MOTION: Commissioner Willis moved for approval of the consent agenda. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

ACTION

(Video Time 00:15:27)

BOARD OF COMMISSIONERS

1. Consider approval of the incoming funds Intergovernmental Agreement with the Oregon Business Development Department in the amount of \$975,000 to provide financial assistance for Marion County Public Works, Building and Planning Department staffing costs due to the 2020 wildfires through June 30, 2023. –Scott McClure

Summary of presentation:

- The county applied for a \$975,000 grant from the state:
 - \$610,000 will go towards the last fiscal year; and
 - \$365,000 will go towards the current fiscal year.
- The commissioners have the following options:
 - Accept the grant; or
 - Not accept the grant.
- Staff recommends that the board accepts the grant.

MOTION: Commissioner Willis moved to approve the incoming funds Intergovernmental Agreement with the Oregon Business Development Department in the amount of \$975,000 to provide financial assistance for Marion County Public Works, Building and Planning Department staffing costs due to the 2020 wildfires through June 30, 2023. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:18:16)

HUMAN RESOURCES

2. Consider approval of the ratification of the Federation of Oregon Parole and Probation Officers (FOPPO) Collective Bargaining Agreement (CBA) from July 1, 2021, through June 30, 2024. –Michelle Shelton and Undersheriff Jeff Wood

Summary of presentation:

- FOPPO deputies perform case management for approximately 3,700 individuals;
- The deputies work daily on facilitating positive change;
- Individuals being supervised are held accountable for their actions;
- The three-year collective bargaining agreement includes the following:
 - Duty officer pay was increased;
 - An additional holiday, Juneteenth, is included;
 - The county's contribution costs for health insurance is increasing; and
 - The cost-of-living adjustment will be as follows:
 - 2.5 percent retroactive to July 1, 2021;
 - 3 percent effective July 1, 2022; and
 - 3 percent effective July 1, 2023.
- The agreement allows the Sheriff's Office to budget and plan for three years.

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Board discussion:

- ORPAT stands for Oregon Physical Abilities Test.

MOTION: Commissioner Willis moved to approve the ratification of the Federation of Oregon Parole and Probation Officers (FOPPO) Collective Bargaining Agreement (CBA) from July 1, 2021, through June 30, 2024. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:23:48)

PUBLIC WORKS

3. Consider approval of the Contract for Services with Radio Technology Services in the amount of \$190,500 to provide project management consulting services for the VHF Radio Replacement Project through June 30, 2023. –Brian Nicholas

Summary of presentation:

- In July of 2019 a project was initiated to replace the two Marion County radio systems operated by the following departments:
 - The Sheriff's Office; and
 - The Public Works Department.
- The following tasks have been completed by ADCOMM Consulting Engineers:
 - Preliminary site evaluations;
 - Coverage needs analysis;
 - Collecting stakeholder input from emergency response agencies around the county; and
 - ADCOMM is finalizing their system recommendations.
- The following are program objectives:
 - County managed system;
 - Capacity to serve all stakeholders;
 - Public safety grade radios;
 - Interoperability; and
 - Affordable.
- Public Works cannot deliver this project with their current staffing levels:
 - A dedicated project manager is required;
 - A request for proposal was issued and the following three companies responded:
 - ADCOMM Consulting Engineers;
 - MDX, a Colorado company; and
 - Radio Technology Services, an Oregon company.
 - The selection committee selected Radio Technology Services for the following reasons:
 - They are experienced with the technical side of this type of project; and
 - They possess unique experience that the other two companies do not have.

- The consultant agreement contains the following scope of services:
 - Validation of ADCOMM’s system recommendations;
 - Verify with stakeholders that their needs will be met by the new system;
 - System design and procurement specifications;
 - Site improvement design;
 - Cost estimates;
 - Assistance with governance, financial, and transition plans; and
 - Assistance with developing user and site licensing agreements.
- The contract not to exceed value is \$190,500;
- The contract term for the initial phase is through December 2022;
- Following are future project phases:
 - Procurement and implementation of systems, including transitioning from the old system to the new system; and
 - Operation and maintenance.
- Public Works may require Radio Technology Services to assist with future phases.

Board discussion:

- There are two ways that stakeholder agencies will be involved:
 - Proposing to establish a technical advisory committee; and
 - User fees to support the ongoing maintenance of the system and future upgrades and replacement of equipment.
- If financing is available, the system can be operational within two years;
- The new system will support emergency responders in the canyon; and
- User fees should be affordable for stakeholders.

MOTION: Commissioner Willis moved to approve the Contract for Services with Radio Technology Services in the amount of \$190,500 to provide project management consulting services for the VHF Radio Replacement Project through June 30, 2023. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:38:00)

4. Consider approval of the incoming funds Intergovernmental Agreement with the Oregon Department of Transportation (ODOT) for phase 1 of the I-5 Aurora-Donald Interchange (Exit 278) project estimated at \$48,273,000, which ODOT will provide an estimated \$48,161,600 in state and federal funds and the county will provide \$111,400 in funding. –Lani Radtke and Janelle Shanahan

Summary of presentation:

- The project is located in Northern Marion County at Ehlen Road;
- The following is the progress of the project to date:
 - ODOT has completed an interchange area management plan that the county adopted in 2020:

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- A diverging diamond interchange design was selected.
- Current challenges in the area:
 - At peak traffic times traffic backs up onto the ramps and onto I-5;
 - It is challenging to make a left turn onto Ehlen Road; and
 - Bents Road is very close to the southbound off-ramp.
- The funding for Phase 1 plans has been secured;
- Bid documents have been completed;
- The following are components of the chosen diverging diamond interchange design:
 - A new I-5 bridge will be built;
 - Lanes on I-5 will be realigned;
 - On-ramps and off-ramps will be lengthened and widened;
 - Sound and retaining walls will be built next to the RV park;
 - Ehlen Road will be widened and realigned on the west side;
 - Bents Road will be reconstructed and realigned to align with Bents Court;
 - Dolores Way will be realigned; and
 - Three traffic signals will be installed.
- The total project cost is \$72 million;
- Phase 1 will provide necessary safety and capacity enhancements within the available funding;
- Phase 1 improvements include the following:
 - Build the new I-5 bridge;
 - Realign I-5 lanes;
 - Lengthen and widen off-ramps;
 - Construct sound and retaining walls;
 - Widen Ehlen Road;
 - Realign Bents Road; and
 - Install three new traffic signals.
- The total cost of Phase 1 is \$48.4 million:
 - The county contribution is \$111,400.
- There will be detour routes in place during Phase 1 construction at the following locations:
 - Ehlen Road will be closed four times, for three days each closure; and
 - The off-ramps will be closed two times, for three weeks each closure.
- The following is included in the Intergovernmental Agreement:
 - The county contributes \$111,400;
 - ODOT is responsible for acquiring all necessary rights of way; and
 - Upon project completion the county accepts jurisdiction and maintenance for the following:
 - Ehlen Road;
 - Bents Road;
 - Bents Court; and
 - New traffic signal at Ehlen Road and Bents Road.

Board discussion:

- During the Ehlen Road closures the ramps will remain open;
- The Ehlen Road closures will occur over extended weekends;
- Local businesses will be notified of all closures;
- ODOT has already conducted extensive outreach to stakeholders;
- Ehlen Road will increase from one lane to two lanes in each direction;
- The three new traffic signals will improve the flow of traffic;
- The major traffic improvements will be seen when Phase 2 is completed;
- ODOT has been trying to acquire funding for the entire project, but has been unsuccessful; and
- Completing this project is a high priority for ODOT.

MOTION: Commissioner Willis moved to approve the Intergovernmental Agreement with the Oregon Department of Transportation (ODOT) for phase 1 of the I-5 Aurora-Donald Interchange (Exit 278) project estimated at \$48,273,000, which ODOT will provide an estimated \$48,161,600 in state and federal funds and the county will provide \$111,400 in funding. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:53:27)

5. Consider approval of the Standard Professional Services Contract with David Evans and Associates, Inc. in the amount of \$874,982.13 to provide architect and engineering services for the Hazelgreen Road NE: Pudding River Bridge Replacement project through October 31, 2025.
–Ryan Crowther

Summary of presentation:

- The existing structure is an old timber bridge;
- The bridge gets overtopped during heavy rains and has to be closed;
- The project scope consists of the following:
 - Replace the substandard bridge with a new, higher structure that meets all current standards;
 - Realign Torvend Road to accommodate the new structure; and
 - Construction of an approach guard rail for safety.
- David Evans and Associates were selected through a qualifications-based selection process;
- The contract scope includes the following:
 - Project design;
 - Right of way services; and
 - Bid and award support.
- The total contract budget is \$874,982.13:
 - Included in the budget is \$192,983.98 for contingency tasks that are listed in the contract.

- The project schedule is as follows:
 - Design- 2021 through 2023;
 - Right of way acquisition- 2022; and
 - Construction- 2024.

Board discussion:

- The project is funded through a federal grant program, the Local Bridge Program, administered by ODOT:
 - The county is contributing a 10.27 percent match.

MOTION: Commissioner Willis moved to approve the Standard Professional Services Contract with David Evans and Associates, Inc. in the amount of \$874,982.13 to provide architect and engineering services for the Hazelgreen Road NE: Pudding River Bridge Replacement project through October 31, 2025. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:58:06)

6. Consider approval of three Oregon Federal Lands Access Program (FLAP) grant applications for the North Fork Road Guardrail Improvements project, the North Fork Road Kiosks project, and the Wintel Road Reconstruction and Bridge 47C76 Replacement project. –Ryan Crowther and Brian Nicholas

Summary of presentation:

- The FLAP grant program is a program designed to improve roadways that access federal land;
- Details of the North Fork Road Guardrail project include the following:
 - There are six locations that would benefit from having guardrails installed; and
 - The estimated cost of the project is \$1,641,469:
 - The FLAP program requires no county match for safety projects.
- Details of the North Fork Road Kiosks project include the following:
 - The project is to install manned kiosks at the following two locations:
 - On North Fork Road near the intersection of North Fork Road and Highway 22; and
 - On Gates Hill Road near the intersection of Gates Hill Road and North Fork Road.
 - Kiosk employees would collect user fees for the corridor:
 - User fees could be paid with debit and with credit cards.
 - The kiosks would help with management of the corridor:
 - Would be able to have real-time parking availability; and
 - Would reduce congestion within the corridor.
 - The estimated cost of the project is \$1,173,917:
 - The county’s share would be 10.27 percent.

- Details of the Wintel Road Reconstruction and Bridge 47C76 Replacement project includes the following:
 - The project would reconstruct a portion of Wintel Road between Jorgenson Road and Ankeny Hill Road;
 - An existing timber bridge would be replaced; and
 - The estimated cost of the project is \$3,716,857:
 - The county's share would be \$425,411.

Board discussion:

- There are issues with managing the volume of people and vehicles trying to use the North Fork corridor during the summer;
- The kiosks will help manage the corridor for recreation, particularly during the summer season;
- The kiosks will not be permanent structures and will only be in place during the summer season;
- The user fees collected will cover the cost of kiosk employees;
- The FLAP grant program is run by the Federal Department of Transportation:
 - The Northwest Highway Division serves Oregon, Washington, and Idaho and is located in Vancouver, Washington; and
 - The program was previously called the Forest Access Program.
- During the last FLAP grant process, the county received \$7.3 million to mitigate slides on North Fork Road:
 - The landslide repair project is in the design phase; and
 - The \$7.3 million will not cover the entire project cost, so a second FLAP grant application will be submitted in the future.

MOTION: Commissioner Willis moved to approve three Oregon Federal Lands Access Program (FLAP) grant applications for the North Fork Road Guardrail Improvements project, the North Fork Road Kiosks project, and the Wintel Road Reconstruction and Bridge 47C76 Replacement project. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 01:13:26)

**PUBLIC HEARINGS
9:30 A.M.**

None.

Commissioner Willis read the calendar;
Commissioner Bethell adjourned the meeting at 10:19 a.m.

CHAIR

COMMISSIONER

COMMISSIONER

Board Sessions can be viewed on-line at
<https://www.youtube.com/playlist?list=PLSUQ1gg6M78UsBE3q6w4rdf59Z5rXkEi5>