

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, December 28, 2022
9:00 a.m.

Senator Hearing Room
555 Court Street NE
Salem, OR 97301

PRESENT: Commissioner Colm Willis and Commissioner Kevin Cameron. Also present were Jan Fritz, chief administrative officer, Jane Vetto as county counsel, and Brenda Koenig as recorder.

ABSENT: Commissioner Danielle Bethell

Commissioner Willis called the meeting to order at 9:00 a.m.

(Video Time 00:00:36)

PUBLIC COMMENT

David Beem:

- Mr. Beem is requesting more funding for the special needs' population living in foster homes in Marion County so that they can be provided better services:
 - There are not a lot of services after 5:00 p.m.
- Mr. Beem is interested in serving on an advisory board for mental health issues.

(Video Time 00:02:13)

CONSENT

BOARD OF COMMISSIONERS

Board Committee Appointments – Local Alcohol and Drug Planning Committee

1. Approve an order appointing Cari Sessums to the Local Alcohol and Drug Planning Committee (LADPC) with a term ending December 28, 2026.

HUMAN RESOURCES

2. Approve the recommendation to update the classification and adjust the pay grade upward for class codes #168, Health Program Manager, #169, Health Program Supervisor, #170, Health Clinical Supervisor 1, #171, Health Clinical Supervisor 2, #173, Public Health Program Supervisor, #175, Public Health Nurse Program Manager, #538, Departmental Division Director, and #664, Computer Forensics Specialist.

PUBLIC WORKS

3. Approve an order reappointing Kent Inman as the Marion County Surveyor.

4. Approve the Right-of-Way Service Agreement with the Oregon Department of Transportation and a resolution authorizing the acquisition and eminent domain for certain real properties for the Silverton Road at Desert Road Improvement Project through September 30, 2026.

MOTION: Commissioner Cameron moved for approval of the consent agenda.
Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

(Video Time 00:03:53)

ACTION

BOARD OF COMMISSIONERS

Board Committee Appointments - Marion County Fair Board

5. Consider approval of orders appointing Becky Delurey as a fair board member and Greg Martin as a key volunteer to the Marion County Fair Board with terms beginning on January 1, 2023, and ending on December 31, 2025. –Kelli Weese

Summary of presentation:

- The Marion County Fair Board is a group of volunteers who work throughout the year to ensure that the fair takes place without any issues:
 - The fair board works to improve the event every year.
- Ms. Becky Delurey and Mr. Greg Martin are being considered for appointments to the fair board:
 - Ms. Delurey will serve as a fair board member; and
 - Mr. Martin will serve as a key volunteer.
- Ms. Delurey expressed she has always loved fairs and attended them throughout her life.

Board discussion:

- The commissioners thanked Ms. Delurey for serving on the fair board:
 - She has been a volunteer for the past two years.
- Ms. Delurey expressed that she enjoys the following:
 - Seeing all the different people who attend the fair;
 - The animals; and
 - The community submissions for some of the following:
 - Pictures;
 - Art; and
 - Quilts.

MOTION: Commissioner Cameron moved to approve orders appointing Becky Delurey as a fair board member and Greg Martin as a key volunteer to the Marion County Fair Board with terms beginning on January 1, 2023, and ending on December 31, 2025. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

(Video Time 00:07:22)

COMMUNITY SERVICES

6. Consider approval of the Community Development Block Grant (CDBG) Subrecipient Agreement with Soaring Heights Recovery Homes in the amount of \$533,000 for the purchase of property located at 1381 Mandarin Street NE in Keizer, Oregon through June 30, 2023.

–Tim Glisson

Summary of presentation:

- The agreement has been identified in the county's 2022 Annual Action Plan;
- If approved the organization will be able to purchase the existing facility that they are currently utilizing on the property;
- As part of the agreement Soaring Heights Recovery Homes will need to document how every client is transitioning out of the home within 24 months;
- A trust deed will be issued once the organization has officially obtained the property; and
- Marion County Legal Counsel will be listed as the trustee on the deed.

Board discussion:

- Soaring Heights Recovery Homes operates two transitional homes that serve individuals struggling with substance abuse:
 - The organization works to transition individuals back into society.
- The property in the City of Keizer will be utilized for the Oriole House;
- With the funding the organization will be able to expand and provide more services;
- Soaring Heights Recovery Homes currently rents the house that they will be purchasing;
- Client rental fees will be utilized as a down payment for an additional home:
 - Individuals will have access to housing and recovery at the same time.
- Success rates increase for individuals reentering society when they have the following:
 - Identification;
 - A job; and
 - A place to live.

MOTION: Commissioner Cameron moved to approve the Community Development Block Grant (CDBG) Subrecipient Agreement with Soaring Heights Recovery Homes in the amount of \$533,000 for the purchase of property located at 1381 Mandarin Street NE in Keizer, Oregon through June 30, 2023. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

(Video Time 00:10:44)

7. Consider approval of the Community Development Block Grant (CDBG) Subrecipient Agreement with the Boys and Girls Club of Salem, Polk, and Marion Counties in the amount of \$216,912 for operational costs pertaining to the new Epping Homestead Branch retroactive to July 1, 2022, through September 1, 2029. –Tim Glisson

Summary of presentation:

- The Boys and Girls Club of Salem, Polk, and Marion Counties was identified in the county's 2022 Annual Action Plan to receive the public service category funding;
- The funding is capped at 15 percent which equals the \$216,912 being requested;
- The funding will be utilized for staffing costs pertaining to the following:
 - Youth development professionals;
 - Team program coordinators for middle school;
 - Team program coordinators for high school;
 - Membership services specialist;
 - Program director 1; and
 - Program director 2.
- The organization will submit invoices on a quarterly basis over a period of multiple years;
- The county will track the funds until they are expended; and
- The funds are specifically for the staff costs to operate the new facility.

Board discussion:

- The commissioners attended the ribbon cutting for the new facility earlier in the year;
- The Marion County Sheriff's Office (MCSO) has an office located on site so that they can interact with the youth;
- The site location is where the Epping family grew up:
 - The family donated the property to the Boys and Girls Club to serve area youth.
- The location is the one location within the county with the most youth in poverty that did not have a Boys and Girls Club or an equivalent location where children could play.

MOTION: Commissioner Cameron moved to approve the Community Development Block Grant (CDBG) Subrecipient Agreement with the Boys and Girls Club of Salem, Polk, and Marion Counties in the amount of \$216,912 for operational costs pertaining to the new Epping Homestead Branch retroactive to July 1, 2022, through September 1, 2029. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

(Video Time 00:13:41)

HEALTH AND HUMAN SERVICES

8. Consider approval of the Intergovernmental Agreement with the Marion County Sheriff's Office in the amount of \$290,000 to oversee the community restoration monitoring of individuals who are unable to aid and assist in their own defense through June 30, 2024. –Ryan Matthews

Summary of presentation:

- The funding is for a Community Restoration (CR) monitoring position;
- In August of 2022, the county received additional funding for Aid and Assist:
 - This position was built into that plan.
- Aid and Assist is for individuals with mental health challenges who are unable to aid and assist in their own defense and stand trial for pending crimes;
- The individuals are generally referred to a higher level of care which may include the following:
 - The Oregon State Hospital;
 - A secure residential treatment facility; or
 - Community Restoration (CR).
- The CR team is staffed by behavioral health professionals;
- The CR monitor will perform some of the following:
 - Actively track and check in with individuals that are assigned to CR;
 - Report findings back to courts and judges to ensure that individuals are doing the following:
 - Living where they are supposed to live; and
 - Engaging in treatment and services that they are supposed to engage in.
- Two components are provided to the Aid and Assist population:
 - The behavioral health component:
 - Staff works to restore individuals so that they can stand trial; and
 - Staff helps the individuals obtain stable housing, resources, and engage in treatment and services.
 - The public safety component:
 - This will be the primary focus for the CR monitor:
 - The individuals have been accused of committing a crime; and
 - The CR monitor will help ensure that the individuals are following the rules that were set forth as part of their release into the community.
- Marion County Behavioral Health has had a long-standing partnership with the Marion County Sheriff's Office (MCSO), and they have worked together on some of the following:
 - Mobile crisis response teams; and
 - Mental health services in the Marion County Jail.
- The CR monitor is a new position:

- Behavioral health professionals should not be expected to also be a monitor reporting back to the courts:
 - This is not their expertise or their passion; and
 - They are focused on treatment and recovery.
- The classification for CR monitor position will be a probation officer:
 - The individual will have the background and the skills to perform the monitoring function as part of the Aid and Assist team.

Board discussion:

- The behavioral health professionals and the CR monitor will be part of the same team:
 - They will not be traveling together;
 - The CR monitor will be communicating and working with the treatment team;
 - The monitor will know who the Aid and Assist individuals are;
 - The monitor will know where the Aid and Assist individual is supposed to be; and
 - Staff will be able to follow up with the monitor to determine if an individual is engaging in the required treatment.
- The CR monitor will be the county's liaison with the court system;
- There may be instances where it is appropriate for individuals to use a GPS monitoring device:
 - The CR monitor will track the individual to ensure the individual is where they are supposed to be.
- Commissioner Willis commented on the following:
 - We have a situation with individuals who are unable to aid and assist in their own defense;
 - There is currently litigation over how the state hospital is, and should, handle these individuals:
 - The CR monitor position is not going to solve the problem.
 - The CR monitor position is a good thing:
 - It will help make our community safer; but
 - The problem is much bigger than one position in the parole and probation office helping to monitor individuals in our communities.
- Mr. Matthews clarified that the position and project design were completed before the state's order took place:
 - The position focuses on individuals who can legitimately be served under CR;
 - There are individuals who require a higher level of care:
 - This is not a remedy for those individuals;
 - More statewide resources are needed for secure treatment facilities; but
 - CR monitoring is a good step forward for the county.
- The jail is housing Aid and Assist individuals who need to be in the state hospital; and
- The issues at the state hospital need to be fixed.

MOTION: Commissioner Cameron moved to approve the Intergovernmental Agreement with the Marion County Sheriff's Office in the amount of \$290,000 to oversee the community restoration monitoring of individuals who are unable to aid and assist in their own defense through June 30, 2024. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

(Video Time 00:21:14)

9. Consider approval of Amendment #1 to the Contract for Services with Caroline Grady Castillo, M.D. to add \$500,000 for a new contract total of \$700,000 to continue to provide public health medical director services through December 31, 2024. –Ryan Matthews

Summary of presentation:

- Dr. Castillo serves as the Public Health Officer and Medical Director for the Marion County Public Health Division;
- Dr. Castillo's responsibilities entail some of the following:
 - Establishes the standing orders and protocols that the county's registered nurses operate under;
 - Provides consultation and medical direction for communicable diseases and outbreaks; and
 - Prescribes and dispenses medication.
- Dr. Castillo started working with the county in late 2021;
- The county's partnership with Dr. Castillo has been a good fit; and
- Dr. Castillo also provides input and advice to the local public health authority regarding new outbreaks or new diseases that are occurring.

Board discussion:

- Commissioner Cameron clarified that the amendment adds \$500,000 to the contract;
- The current contract expires December 31, 2022:
 - The amendment will extend the contract through 2024.
- The contract was initially a one-year contract to allow for an evaluation period;
- Dr. Castillo is paid an hourly rate and she can bill up to the amount of the contract; and
- Any treatment services she provides are billable, so the county gets reimbursed.

MOTION: Commissioner Cameron moved to approve Amendment #1 to the Contract for Services with Caroline Grady Castillo, M.D. to add \$500,000 for a new contract total of \$700,000 to continue to provide public health medical director services through December 31, 2024. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

(Video Time 00:25:47)

INFORMATION TECHNOLOGY

10. Consider approval of the Purchase Order with CVE Technologies Group, Inc. in the amount of \$149,577.96 to provide software maintenance updates, advanced replacement of hardware, technical support, and services for the network infrastructure. –Rick Clark

Summary of presentation:

- The Purchase Order (PO) provides for the following:
 - Software maintenance updates;
 - Advanced replacement of hardware; and
 - Technical support and service.
- Business is continuously changing:
 - New applications are being released daily.
- Abandoning software support may result in new applications not working, or not working properly;
- Benefits for new versions of software include some of the following:
 - Add new functionality;
 - Boost the return on the county's investment; and
 - Lengthen the life of the network infrastructure.
- This expenditure has been budgeted for the current fiscal year.

Board discussion:

- The following are examples of what the Purchase Order provides:
 - If a piece of network hardware fails, it will be replaced the next business day; and
 - If software on the network equipment is discovered to have security vulnerabilities, updates will be provided to patch those vulnerabilities and prevent the county's equipment from being compromised.

MOTION: Commissioner Cameron moved to approve the Purchase Order with CVE Technologies Group, Inc. in the amount of \$149,577.96 to provide software maintenance updates, advanced replacement of hardware, technical support, and services for the network infrastructure. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

(Video Time 00:28:55)

PUBLIC WORKS

11. Consider approval of the Intergovernmental Agreement with the Oregon Department of Transportation (ODOT) in the amount of \$175,000 for the ODOT/Marion County Cooperative Traffic Signal, Flashing Beacons, Illumination and Other Electrical Installations Maintenance Agreement through June 30, 2027. –Carl Lund

Summary of presentation:

- The funding is used to maintain the traffic signal infrastructure within the county's jurisdiction and outside of the City of Salem municipal area.

Board discussion:

- Commissioner Willis requested an overview for the signals:
 - Traffic signals are run using a detection concept:
 - If a car is there the signal should detect it.
 - Sometime signals are synchronized:
 - Signals are set to be green for a certain amount of time for a corridor with side street traffic waiting at the red light.
 - Some signals are timed with no detection on the signal.
- Most of the county's traffic signals are detection signals with a portion of the signals having synchronization;
- The county does not employ electricians to maintain the signals:
 - The Oregon Department of Transportation's (ODOT's) provides the necessary equipment and electricians who are trained to work on signals.
- It is more difficult to synchronize signals when they are spaced out a great distance.

MOTION: Commissioner Cameron moved to approve the Intergovernmental Agreement with the Oregon Department of Transportation (ODOT) in the amount of \$175,000 for the ODOT/Marion County Cooperative Traffic Signal, Flashing Beacons, Illumination and Other Electrical Installations Maintenance Agreement through June 30, 2027. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

(Video Time 00:33:54)

PUBLIC HEARINGS

9:30 A.M.

FINANCE

A. Public hearing to consider adopting the Fiscal Year 2022-23 First Supplemental Budget.

–Daniel Adatto

Summary of presentation:

- In accordance with local budget law and county policies, Mr. Adatto presented the First Supplemental Budget for Fiscal Year 2022-23;
- The request is increasing the county's budget by approximately \$22.8 million:
 - The total county budget to almost \$715.5 million.
- Public notice was posted in the Woodburn Independent newspaper on December 21, 2022:
 - Copies of the budget are available for review on the county's website and at the Board of Commissioners office.
- The supplemental budget was reviewed in detail by the commissioners during a Management Update meeting;
- A net total of 14.1 Full Time Equivalent (FTE) employees were added across all departments;
- The budgets of 33 funds were modified;
- Net working capital was adjusted to actual in accordance with county policy;
- The Central Services Fund had changes within appropriation categories with zero net impact:
 - Therefore, those changes were not presented in the fund detail section.
- Information Technology's (IT's) Personnel Services of \$283,379 was reallocated to Materials and Services for contracted staffing due to position vacancies;
- The Community Development Fund moved from the Board of Commissioners department to the Community Services department; and
- A resolution has been drafted for consideration if the budget is approved.

Board discussion:

- The budget has been discussed in detail with the board at a prior meeting;
- Commissioner Willis detailed some of the county's budget for the public:
 - The county's adopted budget was \$692,644,391;
 - The amended budget brings the total budget to \$715,482,690:
 - This is an increase of almost \$23 million;
 - Several additional FTE positions are being added, but there are also FTE positions that are being subtracted:
 - Positions that are being added or removed are available on the county's website; and

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- Many times, when job positions are being added, they are connected to grants that the county has received from the state or the federal government.
- A lot of the money that is spent by the county is not property tax revenue:
 - Funding can come from agreements that the county has with the state or federal government for the county to provide certain services:
 - The county may have the option to provide specified services; and
 - Staff is added to provide the services pursuant to the government contracts.
- Commissioner Willis noted for the record that no one signed up for public comment.

MOTION: Commissioner Cameron moved to close the public hearing and adopt the Fiscal Year 2022-23 First Supplemental Budget. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

(Video Time 00:40:18)

ACTION

FINANCE

12. Consider approval of a resolution to adopt the Fiscal Year 2022-23 First Supplemental Budget. **(TO BE ACTED ON FOLLOWING THE PUBLIC HEARING)** –Daniel Adatto

MOTION: Commissioner Cameron moved to approve a resolution to adopt the Fiscal Year 2022-23 First Supplemental Budget. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

(Video Time 00:42:17)

The Commissioners made the following comments for the record:

- This is the last official Board Session for 2022;
- The next Board Session will be January 4, 2023; and
- Commissioners Cameron and Willis will be sworn in for four more years on January 3, 2023, at 9:00 a.m. in the Senator Hearing Room and the public is invited.

Commissioner Willis adjourned the meeting at 9:43 a.m.

CHAIR

COMMISSIONER

COMMISSIONER

Board Sessions can be viewed on-line at

<https://www.youtube.com/playlist?list=PLSUQ1gg6M78UsBE3q6w4rdf59Z5rXkEi5>