

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, March 17, 2021
9:00 a.m.

Senator Hearing Room
555 Court Street NE
Salem, OR 97301

PRESENT: Commissioner Kevin Cameron, Commissioner Danielle Bethell, and Commissioner Colm Willis. Also present were Jan Fritz, chief administrative officer, Jane Vetto as county counsel, and Brenda Koenig as recorder.

Commissioner Cameron called the meeting to order at 9:00 a.m.

PUBLIC COMMENT

None.

PRESENTATION

(Video Time 00:01:15)

COVID-19 (Novel Coronavirus) update. –Katrina Rothenberger

- Ms. Rothenberger reported the following updates for the COVID-19 pandemic as of 8:00 a.m. on Wednesday, March 17, 2021:
 - There have been an estimated 18,938 cumulative cases within the county from the start of the pandemic;
 - An estimated 292 individuals have died from symptoms related to COVID-19;
 - An estimated 12 county residents are currently being hospitalized for symptoms related to COVID-19; and
 - The current positivity rate is estimated to be 8.8 percent since the beginning of the pandemic.
- There was an 11.1 percent decrease in cases over the prior two-week period, from February 28 through March 13;
- The percent positivity rate compared to the state's rate is higher in Marion County, 8.8 percent versus 5.8 percent in Oregon;
- The bulk of the cases are still coming from the central and east City of Salem, City of Brooks, and City of Keizer zip code areas;
- From February 28th through March 6th there were 175 cases reported with a 2.9 percent positivity rate;
- From March 7th through March 13th there were 233 cases with a 4.1 percent positivity rate;
- The state's reporting system has been inconsistent over the past two weeks:
 - Looking at a two-week period versus a one-week period gives a more accurate percent positivity rate.

- It is anticipated that the county will receive over 7,000 doses of vaccinations this week:
 - Approximately 5,000 doses will go to Salem Health at the state fairgrounds;
 - Marion County Health and Human Services (MCHHS) will receive 1,800 doses;
 - The remaining 500 will go to Yakima Valley Farm Workers;
 - There were some leftover Pfizer vaccines from the federal pharmacy program that will be going to Salem Health;
 - 500 Johnson and Johnson vaccines were received; and
 - It is anticipated that 1,800 doses of the Moderna vaccine will be received as well.
- To date, 1.3 million Oregonians have taken their first or second dose of a COVID-19 vaccine:
 - This includes approximately 76,000 Marion County residents; and
 - It is estimated that 58 percent of seniors over the age of 65 years have been vaccinated.
- Clinics are scheduled and openings are available:
 - Information can be found on the county's website at COVID-19.mchealthy.net; and
 - For assistance over the phone individuals can call 503-576-2828.
- On Friday, Governor Brown issued Executive Order 21-06 requiring all public schools to offer universal access to hybrid or full in-person instruction:
 - For kindergarten through grade 5 by the week of March 29th; and
 - For grades 6 through 12 by the week of April 19th.
- The Oregon Department of Education updated their Ready Schools Safe Learners Guidance on March 15th:
 - MCHHS will review the updates to help support school partners in returning to the classroom.
- The Pfizer vaccine is effective seven days after the second dose is administered;
- The Moderna vaccine is effective 14 days after the second dose is administered;
- The Johnson and Johnson vaccine is effective 28 days after it is administered;
- After these time periods an individual is considered fully vaccinated;
- Individuals should receive their second vaccine shot within the recommended time periods; and
- An individual will receive a vaccination card with the following information:
 - The date of vaccination;
 - The type of vaccine;
 - The lot number;
 - The location where they received their vaccination; and
 - The person who administered the vaccination.

Board discussion:

- Some health system partners are testing out their mobile clinic capabilities:
 - Salem Health and Santiam Hospital are working on piloting their clinics;
 - Salem Health is hoping to have a clinic in Keizer within the next couple of weeks:
 - Registration for the event will be similar to the fairgrounds.
 - There is a drive through clinic scheduled for March 18th at Centennial Park:
 - Individuals can call or go online to register.

- Commissioner Bethell thanked Ms. Rothenberger and her team for meeting weekly with the commissioners to provide information regarding the areas with the highest case counts and responding by providing vaccines where it is needed the most; and
- Commissioner Cameron expressed his appreciation to MCHHS for their work in reaching out to underserved communities.

(Video Time 00:11:23)

Introduction of Trevor Womack, City of Salem Police Chief and recent appointee to the Marion County Public Safety Coordinating Council. –Commissioner Kevin Cameron

- Commissioner Cameron introduced Chief Trevor Womack, the new City of Salem Police Chief;
- Chief Womack was recently appointed to the Public Safety Coordinating Council; and
- Commissioner Cameron welcomed him to the city and the county.

Chief Womack:

- Chief Womack stated it is an honor to serve on the council; and
- He looks forward to partnering with the Marion County Sheriff's Office (MCSO) and the county to serve the community:
 - He has already worked with Sheriff Kast on prior matters.

CONSENT

(Video Time 00:15:38)

HUMAN RESOURCES

Approve a recommendation to adjust upward the pay grade for classification #042, Elections Clerk; #043, Elections Technician; #048, Deputy County Clerk 2; #139, Enforcement Intern; update the classification and adjust upward the pay grade for #398, Wastewater Operator 1; #399, Wastewater Operator 2; and establish and adopt the classification for Community Development Block Grant (CDBG) and HOME Grant Program Manager.

Approve a recommendation to adjust upward the pay grade for classification #038, Election Board Worker (EBW); #121, EBW Processing; #148 EBW Office EB3; and # 500, Human Services Trainee.

PUBLIC WORKS

Schedule final consideration to adopt an administrative ordinance for March 24, 2021, granting Zone Change/Comprehensive Plan Amendment/Partition (ZC/CP/P) Case #19-005/Lois M. Pfennig, Trustee of the Henry O. and Lois M. Pfennig Trust.

SHERIFF'S OFFICE

Approve a resolution extending the suspension of the Marion County Sheriff's Office Jail Capacity Management Plan through June 30, 2021, due to the COVID-19 emergency and authorizing the Marion County Sheriff to restrict lodging of arrestees and to allow release of inmates as appropriate to maintain health and safety.

MOTION: Commissioner Willis moved for approval of the consent agenda.
Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

Board discussion:

- Commissioner Willis expressed his appreciation to the MCSO for keeping the Marion County Jail safe during the COVID-10 pandemic.

ACTION

(Video Time 00:19:29)

BUSINESS SERVICE

1. Consider approval of a Master Services Agreement with Carlson Veit Junge Architects PC in the amount of \$761,723.50 to provide architectural and engineering services for the construction of a new building for the Marion County Health and Human Services Department through March 5, 2024. –Colleen Coons-Chaffins and Kevin Burton

Summary of presentation:

Colleen Coons-Chaffins:

- Ms. Coons-Chaffins is requesting approval for a contract with Carlson Veit Junge Architects (CVJA) for the design, engineering, and construction management of the proposed Public Health building;
- Last summer and fall several properties were examined to potentially lease for the office of Public Health and Administration:
 - Several leases will expire in June and July of 2021;
 - There were no properties available prior to the term date expirations that did not require evicting the existing tenants; and
 - Time constraints were an issue for renovating the building to the county's specific needs.
- It was determined that the county could construct and own a building for a proportionate cost of leasing;
- The county has previously contracted with CVJA:
 - They designed the county's Public Safety building and the Juvenile Services building.
- Marion County Public Contracting Rules were followed in selecting the contractor;
- The design of the new building is a hybrid of both the county's Public Safety and the Juvenile Services building;
- Approval of the contract will help to ensure projects are delivered with industry standard best practices and a design that integrates with the county's building standards; and
- Ms. Coons-Chaffins recommends approval of the contract.

Kevin Burton:

- Mr. Burton stated that this is a hybrid building system:
 - The county is taking a lot of the mechanical systems from the Public Safety Building (PSB);
 - There was a wood frame construction utilized on the PSB;

- A steel balloon frame at the new health building will be similar to the Juvenile Services building:
 - The steel frame allows for construction during the winter months;
 - A reduction in contraction and expansion issues is anticipated;
 - Currently steel is comparable to wood in price; and
 - It provides a stronger structure with a longer life expectancy.
- The square footage is closer to the PSB footage verses the Juvenile building;
- The new building will also have a single-story platform:
 - It will incorporate clear story windows;
 - Bring in natural light to the center of the building; and
 - The structure will have aspects similar to both the PSB and Juvenile building.
- The county will utilize the best aspects of both structures and incorporate it into the new building.

Board discussion:

- Commissioner Bethell is excited for the project to move forward;
- The building will be on the existing campus of the Marion County Health and Human Services building;
- The services provided will be more efficient; and
- Commissioner Cameron expressed his appreciation to Mr. Burton for his work on all the new buildings that have been completed in the past years.

MOTION: Commissioner Bethell moved to approve a Master Services Agreement with Carlson Veit Junge Architects PC in the amount of \$761,723.50 to provide architectural and engineering services for the construction of a new building for the Marion County Health and Human Services Department through March 5, 2024. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

(Video Time 00:26:53)

FINANCE

2. Consider approval of the 2019-20 Comprehensive Annual Financial Report. –Jeff White and Cynthia Granatir

Summary of presentation:

Jeff White:

- This item came before the board at a recent Management Update meeting:
 - Mr. White shared highlights of the report at the meeting.
- Mr. White is seeking board approval of the report.

Cynthia Granatir:

- This is the county’s annual report for FY 2019-20;
- The report was audited by the auditing firm of Moss Adams;
- The county received an unmodified opinion:
 - This is the highest level of assurance; and

- There were no findings.
- Ms. Granatir is recommending approval by the board; and
- Once approved the report will be posted on the Marion County Finance Department website.

Board discussion:

- Mr. White stated the county has continued to receive the Government Finance Officers Association's highest award:
 - The county has received this award for the past 19 years; and
 - He stated that Ms. Granatir, the general ledger accountants, and the entire finance team do a great job in compiling the report and that they are recognized annually.
- The commissioners expressed their appreciation for the work and the professionalism of the Finance Department.

MOTION: Commissioner Willis moved to approve the 2019-20 Comprehensive Annual Financial Report. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:31:43)

PUBLIC WORKS

3. Consider approval of an order appointing Gary White to the Marion Water Quality Advisory Committee (MWQAC) with a term ending March 17, 2025. –Matt Knudsen

Summary of presentation:

- Mr. Knudsen stated that the advisory committee works on education and outreach for water quality within Marion County, as well as:
 - Operational plans for storm water; and
 - They provide recommendations to the board and to staff for responses related to regulations.
- The advisory committee consists of a variety of people, including:
 - The water shed council;
 - The development community; and
 - At-large members.
- Mr. White contacted Mr. Knudsen requesting to be a part of the committee, and he has participated in an advisory committee meeting; and
- Staff recommends the appointment of Mr. White to the advisory committee.

Gary White:

- Mr. White has lived in the Willamette Valley since 1972;
- He grew up in Dallas, Oregon;
- He currently resides in northeast Salem;
- He is self-employed and is always looking for ways to serve;
- He enjoys multiple outdoor activities and he expressed that maintaining water quality is important; and
- He is excited for the opportunity to serve.

Board discussion:

- The commissioners welcomed Mr. White; and
- Commissioner Cameron shared some memories that included Mr. White.

MOTION: Commissioner Bethell moved to approve an order appointing Gary White to the Marion Water Quality Advisory Committee (MWQAC) with a term ending March 17, 2025. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

(Video Time 00:37:38)

4. Consider adoption of an administrative ordinance granting Zone Change/ Comprehensive Plan Amendment (ZC/CP) Case #20-005/Mark D. Stadel, Trustee of the Mark D. Stadel Living Trust. –Lindsey King

Summary of presentation:

- The application request entails the following for a 2-acre parcel located at 12424 Silverton Road:
 - Change the zone from Exclusive Farm Use (EFU) to Industrial;
 - Change the Comprehensive Plan designation from Primary Agriculture to Industrial; and
 - Grant an exception to statewide planning Goal 3, Agricultural Land.
- A public hearing was conducted by the hearings officer on December 10, 2020;
- On January 21, 2021, a recommendation to approve the application was issued;
- The board held a public hearing on February 17, 2021, and after considering all the evidence in the record approved the request, subject to conditions;
- The ordinance and findings have been prepared and a notice of adoption was given on March 10, 2021;
- The administrative ordinance is now set for formal adoption;
- The board has the following options:
 - Adopt the ordinance as written;
 - Direct staff to prepare a modified ordinance; or
 - Choose not to adopt the ordinance at this time.
- Staff recommends that the board adopt the ordinance as written.

MOTION: Commissioner Willis moved to adopt an administrative ordinance granting Zone Change/Comprehensive Plan Amendment (ZC/CP) Case #20-005/Mark D. Stadel, Trustee of the Mark D. Stadel Living Trust. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

PUBLIC HEARINGS

9:30 A.M.

None.


Commissioner Bethell read the calendar.

Video Time (00:46:14)


Board Discussion:

- Commissioner Bethell provided information regarding how seniors can access information related to COVID-19 vaccinations:
 - The county is working with the following community partners to reach out to homebound seniors:
 - Northwest Senior and Disability Services (NWSDS); and
 - Center 50+.
 - She also encouraged family members to engage, help schedule, and transport seniors if possible;
 - The county is expanding outreach efforts through Salem Health and Santiam Hospital;
 - Woodburn Ambulance will be providing drive-thru clinics in the future; and
 - The county realizes that not everyone has access to the internet or phone:
 - Seniors community members may need to have a one-on-one connection; and
 - NWSDS hosts the Meals-On-Wheels program:
 - Able to relay information and navigate transportation services this way.
- Community members are encouraged to contact the county for assistance with obtaining services.

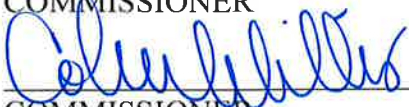
Commissioner Cameron adjourned the meeting at 9:57 a.m.



CHAIR



COMMISSIONER



COMMISSIONER

Board Sessions can be viewed on-line at

<https://www.youtube.com/playlist?list=PLSUQ1gg6M78UsBE3q6w4rdf59Z5rXkEi5>