

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, April 29, 2020
9:00 a.m.

Senator Hearing Room
555 Court Street NE
Salem, OR 97301

PRESENT: Commissioner Colm Willis, Commissioner Sam Brentano, and Commissioner Kevin Cameron. Also present were Jan Fritz, chief administrative officer, Jane Vetto as county counsel, and Brenda Koenig as recorder.

Commissioner Willis called the meeting to order at 9:00 a.m.

PUBLIC COMMENT

None.

PRESENTATION

(Video Time 00:00:42)

COVID-19 (Novel Coronavirus) update. –Katrina Rothenberger

- Ms. Rothenberger reported the following updates for the COVID-19 pandemic as of Tuesday, April 21, 2020:
 - An estimated 456 individuals tested positive;
 - An estimated 3,947 individuals tested negative;
 - An estimated 100 individuals have been hospitalized from the start of the pandemic; and
 - Seventeen individuals have died from symptoms related to COVID-19.
- Marion County Health and Human Services (MCHHS) continues to encourage community members to practice the following when in public settings:
 - Maintaining social distancing; and
 - Wearing cloth masks.
- Two members from the Marion County Sheriff's Office will be assisting with planning and safety at the MCHHS Operations Center;
- MCHHS continues to practice the following:
 - Releasing data at the zip code level; and
 - Refining and displaying data that is understandable to the public which includes:
 - Answering questions; and
 - Receiving suggestions.
- An estimated \$150,000 was spent for the prior two week pay period:

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- This includes individuals charging to the project code; and
- The daily expenses continue to be monitored.
- An estimated 84 individuals are working in the operations center to help with COVID-19 support;
- MCHHS is working to increase the testing capacity for the pandemic:
 - Testing criteria is being refined in order to meet changes to the Oregon Health Authority guidelines; and
 - An estimated 970 tests were received from the Oregon State Public Health Lab (OSPHL):
 - The tests are being packaged for release to the community.
- Work to expand contact tracing continues;
- MCHHS on-boarded two individuals to assist with COVID-19 issues; and
- Recruitment has opened up for a temporary epidemiologist.

Board discussion

- Feedback from communities has been positive;
- The OSPHL received 10,000 tests for the pandemic:
 - Tests are being processed at the OSPHL;
 - Testing is prioritized by congregate settings;
 - Testing results could take an estimated two to five days; and
 - Testing samples are being marked with a priority and rush request.
- MCHHS continues to review the states criteria related to the pandemic;
- The commissioners expressed their appreciation to MCHHS for all their hard work; and
- County staff continues to draft a plan to reopen community businesses.

CONSENT

(Video Time 00:06:21)

CLERK'S OFFICE

Approve Amendment #6 to the Contract for Services with Avenu Insights and Analytics, LLC to add \$47,000 for a new contract total of \$1,408,333 for imaging services to process and index land record documents dated prior to 1976.

COMMUNITY SERVICES

Approve an order appointing Lesley Johnson as a Key Volunteer to the Marion County Fair Board with a term ending December 31, 2022.

MOTION: Commissioner Cameron moved for approval of the consent agenda. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

ACTION

(Video Time 00:07:26)

HEALTH AND HUMAN SERVICES

1. Consider approval of a proclamation declaring the month of May 2020, as Mental Health Awareness Month in Marion County. –Cydney Nestor and Jennifer Helms

Summary of presentation:

- The COVID-19 pandemic is impacting the mental health of citizens and county employees;
- MCHHS established a warmline for community members to access resource information related to the pandemic:
 - An estimated 8-16 calls are received daily on the warmline.
- Information is shared with community partners that address the following:
 - Coping skills;
 - Parenting skills;
 - Self-care; and
 - Having conversations with children regarding COVID-19.
- Phone call volume and trends are being tracked and monitored for increases with the following:
 - Suicidal idealization; and
 - Calls related to COVID-19.
- Weekly meetings with school administrators are being conducted that provide bilingual information related to the following:
 - Parental support;
 - Coping skills;
 - Self-care;
 - Family activities;
 - Creating structure; and
 - An on-line support group for parents with kindergarten aged children.
- County employees working from home will have access to the following:
 - Weekly video wellness chats that include some of the following:
 - Guided meditation;
 - Outdoor walks;
 - Baking; and
 - Human interaction.
- An outreach program titled “Caring Contacts” will be implemented to support suicide prevention:
 - Resources and messages of hope will be provided to participants.
- Workforce video’s highlighting programs will be available on the county’s website.

Board discussion:

- In order to consolidate resources, the county’s Youth and Family Crisis team has temporarily been moved to the Psychiatric Crisis Center (PCC):

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- PCC staff will provide additional support in the event of a crisis team staff shortage.
- Resources are available to assist individuals; and
- Mental health awareness is important as the county transitions through the pandemic.

MOTION: Commissioner Brentano moved to approve a proclamation declaring the month of May 2020, as Mental Health Awareness Month in Marion County. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

The commissioners read the proclamation.

(Video Time 00:24:01)

PUBLIC WORKS

2. Consider approval of Amendment #2 to the Contract for Services with SCS Engineers to add \$103,416.20 for a new contract total of \$713,914 for environmental monitoring and reporting services through June 30, 2021. –Brian May

Summary of presentation:

- SCS Engineers has been providing environmental monitoring for the county since 2014:
 - The monitoring is required for the county’s solid waste permits with the Oregon Department of Environmental Quality (DEQ);
 - The scope of the work involves two annual monitoring events:
 - One is in the spring and the second is in the fall;
 - The monitoring entails reviews of the following:
 - Storm water;
 - Surface water; and
 - Leachate inspection.
 - The information is compiled into an annual report and submitted to DEQ; and
 - Samples are provided for the following:
 - Analysis; and
 - Compliance standards.
- The current contract allows for three annual extensions of service and includes fee adjustments:
 - The fee adjustments are based off of the latest Bureau of Labor Statistics’ Western Consumer Price Index;
 - The initial term of the agreement expired in June of 2019;
 - In 2019 the county applied the first extension:
 - The term was extended to June 30, 2020; and
 - It included a fee increase of 3 percent.
 - If approved, Amendment #2 to the contract will apply the second extension:
 - The term will be extended to June 30, 2021;
 - It includes a fee increase of 2.8 percent; and

- The Amendment adds \$103,416.20 to the contract, for a new total of \$713,914.
- The county is satisfied with the work performed by SCS Engineers; and
- Staff recommends the approval of Amendment #2 to the Contract for Services.

Board discussion:

- Monitoring will be performed at the following locations:
 - An old landfill that is currently closed:
 - The ground water is still being monitored for leakage.
 - The Browns Island Demolition Landfill; and
 - The North Marion Recycling and Transfer Station, which provides the following:
 - An ash monofill; and
 - A leachate collection system.
- The Macleay Landfill is inactive and monitoring is no longer required.

MOTION: Commissioner Cameron moved to approve Amendment #2 to the Contract for Services with SCS Engineers to add \$103,416.20 for a new contract total of \$713,914 for environmental monitoring and reporting services through June 30, 2021. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

(Video Time 00:28:01)

3. Consider approval of the Public Improvement Agreement with Roy Houck Construction, LLC in the amount of \$2,963,257.79 for the resurfacing of various Marion County roads through November 30, 2021. –Brian Nicholas and Ryan Crowther

Summary of presentation:

- The 2020 Asphalt Resurfacing Contract is separated into three projects:
 - Contractors can bid on one to three projects; and
 - The lowest bid for each project is awarded the contract.
- Roy Houck Construction, LLC was awarded a contract for two projects:
 - The first project, identified as #101, is located in the City of Woodburn and the City of Hubbard:
 - Work will be performed on the following roads:
 - Feller Road NE;
 - Boones Ferry Road NE;
 - Arney Road NE;
 - Cooley Road NE; and
 - Meadow Lane NE.
 - Various roads in the two cities will receive slurry patching.
 - The second project, identified as #102, is located southwest of the City of Woodburn:
 - Work will be performed on the following roads:

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- French Prairie Road NE;
- St. Louis Road NE; and
- Waconda Road.
- Work on the two projects will include the following:
 - Paving 16.2 miles of county roadway;
 - Pavement repairs if needed;
 - Slurry patching;
 - Adding aggregate to the shoulders;
 - Man hold adjustments if needed;
 - Driveway connections if needed; and
 - Any other miscellaneous work that may be required.
- The total expense for the two projects is estimated to be \$2,963,257.79;
- Construction on the projects will be from May, 2020, through September, 2020;
- The first project has an anticipated completion date of June 30, 2020; and
- The start date for the second project is scheduled for July 1, 2020.

Board discussion:

- Construction for capital improvement projects has remained consistent through the COVID-19 pandemic:
 - Work crews are able to maintain the required social distancing guidelines and still perform their jobs; and
 - A small percentage of supplies are requiring a longer lead time:
 - This is a minor delay for the projects.
- An estimated \$1.5 million has been budgeted for Project #101:
 - It is scheduled for the current fiscal year.
- Projects #102 and #103 have been budgeted for the next fiscal year.

MOTION: Commissioner Brentano moved to approve the Public Improvement Agreement with Roy Houck Construction, LLC in the amount of \$2,963,257.79 for the resurfacing of various Marion County roads through November 30, 2021. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

(Video Time 00:34:08)

4. Consider approval of the Public Improvement Agreement with Riverbend Materials in the amount of \$1,945,262.76 for the resurfacing of various Marion County roads through November 30, 2021. –Brian Nicholas and Ryan Crowther

Summary of presentation:

- Riverbend Materials was awarded the third contract, also identified as #103;
- Work on Project #103 entails paving 9.9 miles of county roadway which includes the following:
 - Paving 5.4 miles of roadway near the City of Aumsville and the City of Stayton:

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- Work will be performed on the following roads:
 - Mill Creek Road SE;
 - 70th Avenue SE;
 - Golf Club Road SE; and
 - Several roads located within the City of Stayton limits which include:
 - Deschutes Drive;
 - Rogue Avenue; and
 - Willamette Avenue.
 - Paving 4.5 miles of roadway in east county:
 - Work will be performed on the following roads:
 - Fern Ridge Road SE;
 - River Road SE; and
 - Several roads located in the City of Gates which include:
 - Louisa Drive;
 - Dogwood Drive; and
 - Oak Street.
 - Local cities are given the opportunity to be included in the county's bid for roadway resurfacing:
 - The cities receive a lower bid when they partner with the county;
 - They are able to resurface more roadways; and
 - The cities will provide the funding for roadway resurfacing in their communities.
 - Work on Project #103 will include the following:
 - Pavement repairs if needed;
 - Adding aggregate to the shoulders; and
 - Any other miscellaneous work that may be required.
 - The total expense for Project #103 is \$1,945,262.76:
 - The county will provide \$1,616,078.66 in funding;
 - The City of Stayton will provide \$244,195.80 in funding; and
 - The City of Gates will provide \$84,988.30 in funding.
 - Construction on the project will occur between July, 2020 and September, 2020.

Board discussion:

- Public Works staff is currently working on chip seal projects in the following locations:
 - North Fork Road; and
 - Gates Hill Road.
- The term ending date on the contract is November 30, 2021:
 - The bulk of the work will be completed by September of 2020; and
 - Extra time is provided so that the contractor can complete any project issues that arise after the first job inspection.

MOTION: Commissioner Cameron moved to approve the Public Improvement Agreement with Riverbend Materials in the amount of \$1,945,262.76 for the resurfacing of various Marion County roads through November 30, 2021. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

(Video Time 00:38:50)

Brian Nicholas, Marion County Public Works Director, provided an update on the county's gas tax and road funds that have been impacted by the COVID-19 pandemic:

- The Oregon Department of Transportation (ODOT) performs financial analysis work that they share with the Association of Oregon Counties:
 - The county reviews ODOT's projections when the fiscal year budget is created.
- Gas tax receipts are the primary source of funding for the county's road fund;
- The county's gas tax receipts for fiscal year 2019-20 budget were originally estimated to be \$24 million:
 - The estimate was prior to the COVID-19 pandemic;
 - It was also prior to the governor's stay-at-home order;
 - The order resulted in fewer cars traveling on county roadways; and
 - Prior to the pandemic, the county's revenue from gas tax receipts was higher than originally budgeted.
- ODOT provided an initial projection two weeks after the stay-at-home order was issued:
 - The projection estimated that counties may see a 20-50 percent decrease in gas tax receipts for the remaining four months of the fiscal year.
- There is an estimated two month delay between gas pump sales and fund distribution to the counties:
 - The pandemic that started in March is estimated to start impacting the county's budget in May; and
 - The impacts will be felt during the remainder of the FY 2019-20 budget and the beginning of the FY 2020-21 budget.
- ODOT provided a second and more accurate projection about one month after the start of the pandemic:
 - The projection was based off of gas tax receipts after the stay-at-home order was issued;
 - The county has seen a 23-28 percent decrease in gas tax receipts over the two month period; and
 - An estimated \$3.5 million decrease in funds from gas tax receipts is anticipated.
- Public Works anticipates making adjustments for the 2020-21 budget which may include the following:
 - Deferring large equipment used on jobs;
 - Scaling back on federal projects;
 - Focusing on the basic scope for projects;

- Making sure projects stay within the fiscal budget; and
- Making use of cash reserves in the short term.

Board discussion:

- Public Works staff is starting to develop the initial projection for the 2020-21 fiscal year; and
- Current projects are on track for completion:
 - Some projects were deferred to later in the year; and
 - The biggest challenge is transporting employees to and from job sites:
 - More vehicles are being deployed; and
 - One person per vehicle is a priority for safety.

(Video Time 00:44:17)

SHERIFF'S OFFICE

5. Consider approval of a proclamation declaring May 3-9, 2020 as National Corrections Professionals Week and May 6-12, 2020 as Nurses Appreciation Week in Marion County. – Sheriff Joe Kast, Undersheriff Jeff Wood, and Commander Tad Larson

Summary of presentation:

- The Institutions Division of the Marion County Sheriff's Office (MCSO) includes:
 - Deputies;
 - Non-sworn staff; and
 - Nurses.
- An estimated 15,000 individuals were booked into the Marion County Jail in 2019;
- On March 16, 2020, the county adopted a resolution declaring an emergency related to the COVID-19 pandemic:
 - This impacted routine jail operations; and
 - Required process changes.
- Staff is challenged with managing a jail population that can include individuals who are:
 - Medically fragile;
 - Have co-occurring disorders or issues; and
 - Are resistant to receiving assistance or treatment.
- Operational changes required by the following occur frequently:
 - The Oregon Governor;
 - The Oregon Health Authority; and
 - The Centers for Disease Control.
- Process changes at the jail include:
 - Testing temperatures;
 - Answering medical questions;
 - Decreasing the jail population; and
 - Adults in custody are housed in single cells.
- The MCSO Institutions Division staff is professional and they have done an excellent job of adapting to the operational changes.

Board discussion:

- The commissioners expressed their gratitude to MCSO staff for their flexibility and hard work.

MOTION: Commissioner Brentano moved to approve a proclamation declaring May 3-9, 2020 as National Corrections Professionals Week and May 6-12, 2020 as Nurses Appreciation Week in Marion County. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

The commissioners read the proclamation.

(Video Time 00:53:21)

6. Consider approval of the Contract for Services with Dr. O’Neill S. Solanky DDS, LLC in the amount of \$168,000 to provide dental services to adults in custody at the Marion County Jail through June 30, 2024. –Sheriff Joe Kast and Commander Tad Larson

Summary of presentation:

- The request is for a contract renewal:
 - Dr. Solanky is currently providing services to the jail population.
- Generally five to ten adults in custody are seen every week for routine and emergency dental work:
 - Due to the COVID-19 pandemic, the state Board of Dentistry has restricted dental work to emergency services only; and
 - Currently an estimated two to three adults in custody are receiving emergency dental work every week.
- Rising medical expenses have resulted in a contract increase for dental services; and
- Marion County Jail staff and adults in custody are happy with the services provided by Dr. Solanky.

MOTION: Commissioner Cameron moved to approve the Contract for Services with Dr. O’Neill S. Solanky DDS, LLC in the amount of \$168,000 to provide dental services to adults in custody at the Marion County Jail through June 30, 2024. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

(Video Time 00:55:04)

7. Consider approval of the Purchase Order Agreement with Correct RX Pharmacy Services Inc. in the amount of \$338,333 to provide pharmacy services for the Marion County Jail through the Minnesota Multi-state Contracting Alliance for Pharmacy Contracts Cooperative Purchasing Agreement through October 31, 2021. –Sheriff Joe Kast and Commander Tad Larson

Summary of presentation:

- Correct RX Pharmacy Services Inc. has been providing services to the Marion County Jail for 13 years:
 - The company has kept expenses down; and
 - They provide a formulary list of medications for adults in custody.
- Over 2,000 adults in custody are in need of medications:
 - An estimated 1,900 individuals need psychotropic medications which are higher in price.
- Correct RX Pharmacy Services Inc. will provide services through a cooperative price agreement.

Board discussion:

- Correct RX Pharmacy Services automatically places a generic version of a medication on the formulary list once it becomes available:
 - They do not wait for contract renewals or negotiations before providing this service.

MOTION: Commissioner Cameron moved to approve the Purchase Order Agreement with Correct RX Pharmacy Services Inc. in the amount of \$338,333 to provide pharmacy services for the Marion County Jail through the Minnesota Multi-state Contracting Alliance for Pharmacy Contracts Cooperative Purchasing Agreement through October 31, 2021. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

PUBLIC HEARINGS

9:30 A.M.

None.

Commissioner Willis read the calendar.
Commissioner Willis adjourned the meeting at 10:05 a.m.

CHAIR

COMMISSIONER

COMMISSIONER

Board Sessions can be viewed on-line at

<https://www.youtube.com/playlist?list=PLSUQ1gg6M78UsBE3q6w4rdf59Z5rXkEi5>

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