

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, September 2, 2020
9:00 a.m.

Senator Hearing Room
555 Court Street NE
Salem, OR 97301

PRESENT: Commissioner Colm Willis, Commissioner Sam Brentano, and Commissioner Kevin Cameron. Also present were Jan Fritz, chief administrative officer, Jane Vetto as county counsel, and Brenda Koenig as recorder.

Commissioner Willis called the meeting to order at 9:00 a.m.

PUBLIC COMMENT

(Video Time 00:00:35)

David Beem:

- Mr. Beem would like improved voting accessibility for homeless and disabled citizens:
 - He stated many individuals have writing challenges.

PRESENTATION

(Video Time 00:01:44)

COVID-19 (Novel Coronavirus) update. –Katrina Rothenberger

- Ms. Rothenberger reported the following updates for the COVID-19 pandemic as of 8:00 a.m. on Wednesday, September 2, 2020:
 - There are currently an estimated 3,897 cases within the county;
 - An estimated 44,326 individuals have been tested;
 - An estimated 3,730 individuals have tested positive; and
 - An estimated 80 individuals have died from symptoms related to COVID-19.
- The percent positivity rate for the week of August 24, 2020, through August 30, 2020, was estimated at 8.8 percent:
 - There were an estimated 260 cases for the time period; and
 - The percent positive rate was a decline from the prior two weeks.
- Oregon's percent positivity rate is below five percent:
 - The county's percent positivity rate has consistently remained over eight percent;
 - The prior week had the highest rate estimated at 11.1 percent; and
 - The highest weekly case count was reported with an estimated 291 cases.

- Marion County Health and Human Services (MCHHS) continues to urge citizens to maintain good social distancing practices:
 - Individuals should consider the activity risk before participating in gatherings and contemplate the following:
 - The gathering size:
 - Fewer people may decrease the chances of contracting or spreading COVID-19.
 - The gathering location:
 - Private spaces such as homes or backyards are the lowest risk; and
 - Outdoor activities away from crowds may reduce risks.
 - Proximity to individuals that are not household members:
 - Activities that allow for six foot social distancing may reduce risks.
 - The time frame for gatherings with individuals that are not household members:
 - Close contact with individuals for an accumulative of 15 minutes or longer may increase risks.
 - Masks are required in public spaces regardless of climate temperatures; and
 - MCHHS has received all reopening blueprints from schools located within the county:
 - Letters of attestation have been sent.

Board discussion:

- The commissioners expressed their appreciation to Ms. Rothenberger for her continued hard work.

CONSENT

(Video Time 00:05:09)

BOARD OF COMMISSIONERS

Approve Marion County's grant application for Oregon Department of Veterans' Affairs (ODVA) funds in the amount of \$204,134 for fiscal year 2020-21.

COMMUNITY SERVICES

Approve an order appointing Holly Nelson to the Marion County Children and Families Commission with a term ending August 31, 2024.

Approve an order authorizing the Marion County Community Services Director and the Dog Services Director to adjust Dog Services late fees resulting from the impacts of COVID-19 and extend the date through October 31, 2020.

HUMAN RESOURCES

Approve the recommendation to uphold the pay grade for classification #066, Adult Abuse Investigator; #140, Deputy Sheriff Trainee Enforcement; #144, Deputy Sheriff Trainee Institutions; #154, Deputy Sheriff Certified Enforcement; and #181, Deputy Sheriff Certified Institutions.

LEGAL COUNSEL

Approve an order for the resolution of a litigation matter.

PUBLIC WORKS

Approve an order approving Administrative Review (AR) case #20-022/Turner Extension of Water/Copple, Lowder, and Loggan.

MOTION: Commissioner Brentano moved for approval of the consent agenda. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

ACTION

(Video Time 00:06:49)

INFORMATION TECHNOLOGY

1. Consider approval of a Contract for Procurement, Licensing, and Maintenance of an Electronic Health Records Management System with EnSoftek, Inc. in the amount of \$3,778,160, through August 31, 2025. – Scott Emry and Ryan Matthews

Summary of presentation:

Scott Emry:

- MCHHS is requesting to replace the current electronic health records system:
 - The current system captures work flow information related to the following:
 - Referrals;
 - Intake;
 - Eligibility determinations;
 - Assessments;
 - Case management;
 - Care and treatment;
 - Discharge; and
 - Outgoing referrals.
- The current system has served the county for over an estimated 15 years and is significantly past its useful life:
 - The system is void of key capabilities for generating quality of care metrics related to the following:
 - Patient outcomes; and
 - Service reimbursements.

- Development of replacement specifications and the selection of a new system has been a two year process;
- The county went through the competitive contracting process;
- EnSoftek, Inc. was awarded the contract;
- The project is not without risks:
 - It will be the first large scale and fully vendor supported system in the cloud based Software-as-a-Service system.
- The Information Technology (IT) Department is at maximum capacity for the next two years managing multiple high expense replacement projects;
- The subscription, implementation, and support services are in effect through August 31, 2025; and
- The contract total is estimated at \$3,778,160.

Ryan Matthews:

- The new electronic health records system plays a critical role in meeting community needs:
 - It improves the quality of health care that MCHHS provides;
 - It allows MCHHS to coordinate care with healthcare providers;
 - It allows individuals to access records remotely;
 - MCHHS will be able to improve and standardize multiple processes;
 - The system provides a single point of entry;
 - It provides centralized scheduling; and
 - The entire MCHHS Department will benefit from the new software system.

Board discussion:

- MCHHS has a project team dedicated to the following:
 - Working with all the programs;
 - Developing training materials;
 - Managing the transition;
 - Communicating with staff;
 - Employee work flow processes;
 - Standardizing processes; and
 - Providing training guidelines.
- The onboarding of new staff and workforce support will improve:
 - Procedures, which will be outlined and documented; and
 - Processes, which will be standardized.
- It is estimated that the implementation of the new software and the transition period will take 14 months;
- The contract is for five years, with the option to extend the time period to ten years;
- The contract expense provides for some of the following:
 - Initial implementation;
 - Relevant licensing;

- Hardware; and
- Cloud subscription:
 - Software updates are included in the subscription;
 - The cloud holds a large base of patient records; and
 - It allows for the continued growth of patient records without the need to purchase new servers.
- Implementation of the new software will begin immediately;
- MCHHS began analyzing the current software system in 2017 to determine if the software could meet all of the department's needs:
 - A consultant was hired to determine the department's software requirements; and
 - It was determined that many software applications were unable to meet all of the department's needs for the wide array of services that are provided.
- The contract went through the Request for Proposal process and vendor demonstrations; and
- Other counties currently contracting with EnSoftek Inc. have had positive feedback.

MOTION: Commissioner Cameron moved to approve a Contract for Procurement, Licensing, and Maintenance of an Electronic Health Records Management System with EnSoftek, Inc. in the amount of \$3,778,160, through August 31, 2025. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

PUBLIC HEARINGS

9:30 A.M.

None.

Commissioner Cameron read the calendar.

Commissioner Willis adjourned the meeting at 9:18 a.m.



CHAIR



COMMISSIONER



COMMISSIONER

Board Sessions can be viewed on-line at

<https://www.youtube.com/playlist?list=PLSUQ1gg6M78UsBE3q6w4rdf59Z5rXkEi5>

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