



MARION COUNTY BOARD OF COMMISSIONERS

Board Session Agenda Review Form

Meeting date: October 2nd, 2024

Department: Business Services

Title: Appointing Tamra Goettsch as the HIPAA Officer

Management Update/Work Session Date: October 2, 2024 Audio/Visual aids

Time Required: 7 minutes Contact: Tamra Goettsch Phone: 503-589-3200

Requested Action: Marion County is require to identify a HIPAA Officer. Justine Flora who served in this capacity, retired in September 2024, and Tamra Goettsch is willing to serve as the interim HIPAA Officer until a new Risk Manager is hired.

Issue, Description & Background: Following Justine Flora's retirement on September 3, 2024, we propose to appoint Tamra Goettsch as the HIPAA Officer to ensure continued compliance.

Financial Impacts: None.

Impacts to Department & External Agencies: HIPAA Officer

List of attachments: Board order appointing Tamra as the HIPAA Officer

Presenter: Tamra Goettsch

Department Head Signature: *Tamra Goettsch* 9/16/24

BEFORE THE BOARD OF COMMISSIONERS

FOR MARION COUNTY, OREGON

In the Matter of appointing)
Marion County Security)
Officer under the Health)
Insurance Portability and)
Accountability Act.)

ORDER NO. ____

This matter came before the Marion County Board of Commissioners at its regularly schedule meeting on October 2nd, 2024, for the purpose of appointing a county Security Officer, under the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

IT APPEARING that, in accordance with the requirements of HIPAA, the board is required to appoint a person to serve as the Marion County HIPAA Security Officer; and

IT APPEARING to the board that it is desirable to appoint individuals to act as county HIPAA security office; and

IT APPEARING to the board that Tamra Goettsch, Marion County Business Services Director, is qualified and willing to serve as the county HIPAA Security Officer; now, therefore,

IT IS HERBY ORDERED that Tamra Goettsch is appoint as the count HIPAA Security Officer, to serve at the pleasure of the Marion County Board of Commissioners.

DATED this 2nd day of October, 2024.

MARION COUNTY BOARD OF COMISSIONERS

Chair

Commissioner

Commissioner