



# Contract Review Sheet

IT-5738-23

Purchase Order #: IT-5738-23 Amendment #: \_\_\_\_\_

Contact: Carrie Graham Department: Information Technology Department

Phone #: (503) 566-3964 Date Sent: Wednesday, October 4, 2023

Title: Dell Computer Hardware and Support

Contractor's Name: Dell Marketing LP

Term - Date From: October 25, 2023 Expires: June 30, 2025

Original Contract Amount: \$ 1,500,000.00 Previous Amendments Amount: \$ -

Current Amendment: \$ - New Contract Total: \$ 1,500,000.00 Amd% 0%

Incoming Funds  Federal Funds  Reinstatement  Retroactive  Amendment greater than 25%

Source Selection Method: 10-0400 Cooperative Cooperative# \_\_\_\_\_

### Description of Services or Grant Award

Computer hardware and support services for Lifecycle Equipment Replacement Program, as well as purchases for the enterprise.

Desired BOC Session Date: 10/25/2023 Files submitted in CMS for Approval: 10/4/2023

Agenda Planning Date: 10/12/2023 Printed packets due in Finance: 10/10/2023

Management Update: 10/10/2023 BOC upload / Board Session email: 10/11/2023

BOC Session Presenter(s) Gary Christofferson / Shaun Phillips

### FOR FINANCE USE

Date Finance Received: 10/4/2023 Date Legal Received: \_\_\_\_\_

Comments: Y

### REQUIRED APPROVALS

Finance - Contracts \_\_\_\_\_ Date \_\_\_\_\_

Contract Specialist \_\_\_\_\_ Date \_\_\_\_\_

Legal Counsel \_\_\_\_\_ Date \_\_\_\_\_

Chief Administrative Officer \_\_\_\_\_ Date \_\_\_\_\_



MARION COUNTY BOARD OF COMMISSIONERS

Board Session Agenda Review Form

Meeting date: October 25, 2023

Department: Information Technology Agenda Planning Date: 10/19/23 Time required:

Audio/Visual aids

Contact: Gary Christofferson Phone: 503-373-4455

Department Head Signature: [Handwritten Signature]

Form with fields: TITLE, Issue, Description & Background, Financial Impacts, Impacts to Department & External Agencies, Options for Consideration, Recommendation, List of attachments, Presenter.

Copies of completed paperwork sent to the following: (Include names and e-mail addresses.)

Copies to: Toby Giddings, tgiddings@co.marion.or.us Cynthia Klein, cklein@co.marion.or.us



**MARION COUNTY  
FINANCE DEPARTMENT**

PO Box 14500  
555 Court St NE #4247  
Salem, OR 97309-5036

Dell Marketing

Purchase Order		
Purchase Order No	Revision	Page
921325		
<b>Ship To:</b>		
Marion County Information Technology 555 Court Street NE, Suite 4130 Salem, OR 97301		
<b>Bill To:</b>		
Marion County Information Technology PO Box 14500 Salem, OR 97309		

Customer Acct No	Supplier No	Order Date / Buyer C. Klein	Revised Date / Buyer C. Klein
Payment Terms Immediate	Ship Via Best Method		F.O.B Destination
Freight Terms Prepaid	Request Or Deliver To		Confirm To / Telephone ( )

Line #	Description	Delivery Date	Quantity	Unit	Unit Price	Total
1	Contract Purchase Order for Lifecycle and Enterprise Computer Hardware and support services for FY23/24 and FY24/25  Pennsylvania Education Purchasing Program for Mirocomputers (PEPPM) Tech Cooperative Purchasing Program  Contract #533902-053 #C000001024003		1			1,500,000.00
					<b>Total</b>	\$1,500,000.00

**INSTRUCTIONS TO VENDOR**

- Please direct any questions concerning this purchase order to invoiced department.
- Purchase Order Number must appear on all Invoices, packages and shipping documents relating to this order.
- Separate invoices must be submitted for each Purchase Order.
- Do not overship or substitute.
- If you cannot supply the items requested, please notify issuing authority at once.

**Note : Please notify department contact (above) for all inquiries regarding this Purchase Order**

**Authorized By:** \_\_\_\_\_  
**MARION COUNTY PURCHASING**  
**NOT VALID Unless Signed By Purchasing**

**SIGNATURE PAGE FOR  
DELL COMPUTER HARDWARE AND SUPPORT - IT-5738-23  
between  
MARION COUNTY and DELL MARKETING LP**

**MARION COUNTY SIGNATURES  
BOARD OF COMMISSIONERS:**

\_\_\_\_\_  
Chair Date

\_\_\_\_\_  
Commissioner Date

\_\_\_\_\_  
Commissioner Date

Authorized Signature: \_\_\_\_\_  
Department Director or designee Date

Authorized Signature: \_\_\_\_\_  
Chief Administrative Officer Date

Reviewed by Signature: \_\_\_\_\_  
Marion County Legal Counsel Date

Reviewed by Signature: \_\_\_\_\_  
Marion County Contracts & Procurement Date