



MARION COUNTY BOARD OF COMMISSIONERS

# Board Session Agenda Review Form

Meeting date: September 18, 2019

Department: Public Works      Agenda Planning Date: 9/12/2019      Time required: 2 mins

Audio/Visual aids      N/A

Contact: Thomas Kissinger      Phone: 503-566-4139

Department Head Signature:

**TITLE**      Consider Approval of Amendment # 2 to the Service Agreement with Marion Environmental Services for the disposal of infectious waste within Marion County at the Energy-from-Waste Facility

**Issue, Description & Background**      Marion County Public Works intends to extend the existing agreement with Marion Environmental Services by one (1) year through September 20, 2020. Marion Environmental Services is the franchised hauler authorized by the County to haul and dispose of infectious waste generated within Marion County.  
  
Amendment #2 extends the agreement through September 20, 2020.

**Financial Impacts:**      The County will continue to receive revenue from the disposal of infectious waste through September 20, 2020.

**Impacts to Department & External Agencies**      Approval of this amendment will allow the County to continue the hauling and disposal of infectious waste generated within Marion County at the Energy-from-Waste Facility through September 20, 2020.

**Options for Consideration:**      1) Approve Amendment #2 to Contract # PW-327-16  
2) Withhold approval of Amendment #2 to Contract # PW-327-16

**Recommendation:**      Public Works staff recommends approval of Amendment #2 to Contract # PW-327-16

**List of attachments:**      Amendment #2 to Contract # PW-327-16; Justification Memo

**Presenter:**      Brian May, Environmental Services Division Manager

*Copies of completed paperwork sent to the following: (Include names and e-mail addresses.)*

**Copies to:**      Thomas Kissinger, tkissinger@co.marion.or.us



# Contract Review Sheet

Contract #: PW-327-16

Person Sending: Thomas Kissinger Department: Public Works

Contact Phone #: 503-566-4139 Date Sent: Tuesday, August 27, 2019

Contract  Amendment # 2  Lease  IGA  MOU  Grant (attach approved grant award transmittal form)

Title: Marion County Infectious Waste Disposal Agreement

Contractor's Name: Marion Recycling Center, Inc., dba. Marion Environmental Services

Term - Date From: Upon Signature Expires: Sep 20, 2020

Contract Total: \$0.00 Amendment Amount: \$0.00 New Contract Total: \$0.00

Source Selection Method: Sole Source (attach approval) # \_\_\_\_\_

### Additional Considerations (check all that apply)

- Board Order# \_\_\_\_\_
- Incoming Funds
- Independent Contractor (LECS) approval date: \_\_\_\_\_
- Insurance Waiver (attach)
- CIP# \_\_\_\_\_ (required for all goods /software greater than \$5,000)
- Feasibility Determination (attach approved form)
- Federal Funds (attach sub-recipient / contractor analysis)
- Reinstatement (attach written justification)
- Retroactive (attach written justification)

### Description of Services or Grant Award:

**Amendment #1 to the contract with Metro Metals Northwest Inc. extends the agreement by one year to match the extension with the WTEF**

### FOR FINANCE USE

Date Finance Received: \_\_\_\_\_ BOC Planning Date: \_\_\_\_\_ Date Legal Received: \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### REQUIRED APPROVALS:

Finance - Contracts \_\_\_\_\_ Date \_\_\_\_\_ Risk Manager \_\_\_\_\_ Date \_\_\_\_\_

Legal Counsel \_\_\_\_\_ Date \_\_\_\_\_ Chief Administrative Officer \_\_\_\_\_ Date \_\_\_\_\_

Date \_\_\_\_\_  To be filed  Added to master list

Returned to \_\_\_\_\_ Department for \_\_\_\_\_ signatures



AMENDMENT 2 to the  
MARION COUNTY INFECTIOUS WASTE DISPOSAL AGREEMENT  
between  
MARION COUNTY and MARION RECYCLING CENTER, INC., DBA. MARION  
ENVIRONMENTAL SERVICES

This Amendment No. 2 to the Marion County Infectious Waste Disposal Agreement (as amended from time to time, the “Contract”), between Marion County, a political subdivision of the State of Oregon, hereafter called County, and Marion Recycling Center, Inc., dba. Marion Environmental Services, hereafter called Hauler.

The Contract is hereby amended as follows (new language is indicated by underlining and deleted language is indicated by brackets):

Revise the first paragraph of Section 12, Term and Termination, to read:

The term of this Agreement shall commence on the date signed by all parties through September 20, 2020[2019]. [This Agreement may be renewed for an additional two year term, contingent upon County renewing its contract with the WTEF.]

**MARION COUNTY SIGNATURE  
BOARD OF COMMISSIONERS:**

\_\_\_\_\_  
Chair Date

\_\_\_\_\_  
Commissioner Date

\_\_\_\_\_  
Commissioner Date

Authorized Signature: \_\_\_\_\_  
Department Director or designee Date

Authorized Signature: \_\_\_\_\_  
Chief Administrative Officer Date

Reviewed by Signature: \_\_\_\_\_  
Marion County Legal Counsel Date

Reviewed by Signature: \_\_\_\_\_  
Marion County Contracts & Procurement Date

**HAULER SIGNATURE**

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_



# ***Marion County*** **OREGON**

## **PUBLIC WORKS**

(503) 588-5036

September 6, 2019

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**TO:** Board of Commissioners, Chief Administrative Officer

**FROM:** Tom Kissinger, Management Analyst

**RE:** Collection and Disposal of Infectious Waste  
Contract with Marion Environmental Services  
Contract Number: PW-327-16  
Amendment Number: 2

Marion County Public Works intends to extend the existing agreement with Marion Environmental Services for the collection and disposal of infectious waste at the Energy-from-Waste Facility ("EfWF") located in Brooks, Oregon for an additional term of one (1) year.

In 2016, Marion County Public Works executed an infectious waste disposal agreement with Marion Environmental Services, the franchised hauler for collecting and disposing of medical waste generated within Marion County. This service is imperative for the proper collection and disposal of in-County medical waste and provides revenue to the County that assists in offsetting the expenses associated with sending waste to the facility.

Since this service is essential to the operation of the facility, Public Works is requesting a one-year extension of this contract, in line with the agreement with Covanta Marion Inc. An amendment executed in 2017 allowed the existing agreement to be renewed for an additional two year term after September 20, 2020, contingent upon County renewing its contract with the Energy-from-Waste Facility.

Authorizing this extension will prevent an interruption in service and the funds received from infectious waste disposal services will continue to be collected by the County.

Respectfully,  
Thomas Kissinger