Contract Review Sheet

Contract #: SO-3021-19

Person Sending: Camille Brignon
Contact Phone #: 503-589-3261

Department: Sheriff
Date Sent: 4/1/2020

☐ Contract  ☑ Amendment # 1  ☐ Lease  ☑ IGA  ☐ MOU  ☐ Grant (attach approved grant award transmittal form)

Title: Marion County Work Crew Services for City of Salem

Contractor's Name: City of Salem

Term - Date From: 7/1/2019  Expires: 6/30/2020

Contract Total: $95,000.00  Amendment Amount: $55,000.00  New Contract Total: $150,000.00

Source Selection Method: Exemption (identify rule/statute)  # 190-010

Additional Considerations (check all that apply)

☐ Board Order# __________________________
☑ Incoming Funds
☐ Independent Contractor (LECS) approval date: __________________________
☐ Insurance Waiver (attach)
☐ CIP# __________________________ (required for all goods/software greater than $5,000)

☐ Feasibility Determination (attach approved form)
☐ Federal Funds (attach sub-recipient / contractor analysis)
☐ Reinstatement (attach written justification)
☐ Retroactive (attach written justification)

Description of Services or Grant Award:

This Amendment 1 to the City of Salem Work Crew agreement will add a not-to-exceed amount of $55,000.00 allowing work from a second work crew through June 30, 2020.

FOR FINANCE USE

Date Finance Received:  BOC Planning Date:  Date Legal Received:
Comments:

REQUIRED APPROVALS:

Finance - Contracts  Date  Risk Manager  Date
Legal Counsel  Date  Chief Administrative Officer  Date

☑ Returned to _______ Department for _______ signatures
☐ To be filed  ☐ Added to master list
City of Salem Work Crew IGA _ Amendment 1

Marion County Sheriff's Office will provide a second Adult in Custody Work Crew through June 30, 2020.

$55,000.00 in-comings funds

Original not-to-exceed amount $95,000.00
Amendment 1 additiona $55,000.00
Contract total $150,000.00

1. Approve
2. Deny
3. Take no action at this time

Approve

Contract Amendment, BOC agenda review form, Contract Review Sheet

Sheriff Kast, Commander Karvandi

Camille Brignon; cbrignon@co.marion.or.us
Kevin Karvandi; kkarvandi@co.marion.or.us
MEMORANDUM

To: Marion County Finance

From: Camille Brignon, Contract Specialist
CC: Commander Karvandi, Lieutenant Bergmann
Date: April 1, 2020
Subject: City of Salem Adult in Custody Work Crew Agreement – Amendment 1

Re: Requesting approval to add more than 25% of original contract amount

The Marion County Sheriff’s Office Adult in Custody (AIC) Work Crews provide land maintenance services to the City of Salem. At this time the City of Salem has asked for a second crew for additional work through June 30, 2020.

Currently work by the Marion County AIC Work Crews has been temporarily halted due to orders related to COVID-19, however both Agencies have a desire to add funds with this amendment in the event AIC work crews will be able to continue services before June 30, 2020.

The original agreement was for a not-to-exceed amount of $95,000.00. This amendment will add $55,000.00 for a total of $150,000.00. Please approve this amendment to add $55,000.00, more than 25% of the original agreement.

Camille Brignon
Contract Specialist – Marion County Sheriff’s Office

Jeff Wood
Undersheriff – Marion County Sheriff’s Office
AMENDMENT #1 to the
INTERGOVERNMENTAL AGREEMENT
between
MARION COUNTY and CITY OF SALEM

The Intergovernmental Agreement, entered into pursuant to ORS Chapter 190, as may be amended from time to time, the “Agreement,” between Marion County “County”, a political subdivision of the State of Oregon, and City of Salem, “Agency”, dated July 1, 2019.

The Agreement is hereby amended as follows (new language is indicated by underlining and deleted language is indicated by brackets):

4. FUNDING AND BILLING

4.1 The total amount billed under this contract shall not exceed $150,000.00 [$95,000.00]. The Agency agrees to reimburse County at the rate of $650 per day for the services provided during normal business hours (7:30 a.m. to 4:30 p.m.) Monday through Thursday.

Except as expressly amended above, all other terms and conditions of the original Agreement are still in full force and effect. The Parties certify that the representations, warranties and certifications contained in the original Agreement are true and correct as of the effective date of this Amendment and with the same effect as though made at the time of this Amendment.

MARION COUNTY SIGNATURE

BOARD OF COMMISSIONERS:

Chair Date

Commissioner Date

Commissioner Date

Authorized Signature: ________________________________ 4.1.2020
Department Director or designee Date

Authorized Signature: ________________________________
Chief Administrative Officer Date

Reviewed by Signature: ________________________________
Marion County Legal Counsel Date

SO-3021-19 City of Salem Work Crew Amendment 1
CITY OF SALEM

Authorized Signature: _____________________________ Date: _____________________________

Title: ______________________________