

Contract Review Sheet

Information Technology Agreement

DA-6410-24

Title: **Criminal Justice Case Management**

Contractor's Name: **Karpel Computer Systems, Inc.**

Department: **District Attorney's Office**

Contact: **Toby Giddings**

Analyst: **Sandra Fixsen**

Phone #: **(503) 588-5047**

Term - Date From: **upon signatures**

Expires: **December 31, 2028**

Original Contract Amount: **\$ 764,740.00**

Previous Amendments Amount: **\$ -**

Current Amendment: **\$ -**

New Contract Total: **\$ 764,740.00**

Amd% **0%**

Outgoing Funds Federal Funds Reinstatement Retroactive Amendment greater than 25%

Source Selection Method: **20-0275 Sole Source**

CMS# **DA1573-24**

Description of Services or Grant Award

The District Attorney's Office Criminal Division is contracting with Karpel for the Prosecutor Case Management Software (PROSECUTORbyKarpel) and related services. Contract expires 3 years from the Go-Live date.

Desired BOC Session Date: **1/15/2025**

Contract should be in DocuSign by: **12/25/2024**

Agenda Planning Date: **1/2/2025**

Printed packets due in Finance: **12/31/2024**

Management Update: **12/31/2024**

BOC upload / Board Session email: **1/1/2025**

BOC Session Presenter(s) **Brendan Murphy/Paige Clarkson**

Code: **Y**

REQUIRED APPROVALS

DocuSigned by:

E4592AE8CAA542C

12/24/2024

Finance - Contracts

Date

Contract Specialist

Date

Legal Counsel

Date

Chief Administrative Officer

Date



MARION COUNTY BOARD OF COMMISSIONERS

Board Session Agenda Review Form

Meeting date: January 15, 2025

Department: District Attorney

Title: Criminal Justice Case Management

Management Update/Work Session Date: January 7, 2025 Audio/Visual aids

Time Required: 30 minutes Contact: Brendan Murphy/Paige Clarkson Phone: 503-588-5222

Requested Action: Seeking approval of the contract with Karpel Computer Systems, Inc. for the Criminal Justice Case Management system in the amount of \$764,740.00.

Issue, Description & Background: The Marion County District Attorney's Office (MCDA) Criminal Division is contracting with Karpel for the Prosecutor Case Management Software (PROSECUTORbyKarpel) and related services. The existing system is not currently meeting the needs of the MCDA. A Sole-Source Determination for PROSECUTORbyKarpel was approved by the Board of Commissioners (BOC) on September 18, 2024.

Financial Impacts: The maximum amount payable under this Agreement for its term is \$764,740.00. This amount consists of \$222,765 one-time costs, three years of annual fees totaling \$534,975.00, \$6,000.00 for additional cloud storage over the 3-year term, and \$1000.00 data collection fee upon termination.

Impacts to Department & External Agencies: The current DA system no longer meets the need for MCDA. The MCDA budget impact is a \$39,595.00 per year increase from its current, broken data system. That increase will be offset by increased attorney and staff efficiency.

List of attachments: DA-6410-24

Presenter: Brendan Murphy/Paige Clarkson

Department Head Signature: Paige Clarkson
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