



Management Update Summary Minutes

Monday, May 4, 2015, 9:00 a.m.
Courthouse Square, 555 Court St. NE, Salem
5th Floor, Suite 5232, Silverton Conference Room

ATTENDANCE

John Lattimer, Sam Brentano, Janet Carlson, Kevin Cameron, Jan Fritz, Gloria Roy, Jolene Kelley, Brandon Reich, Laurie Steele, Jeff White, Debbi Gregg, Barb Young, and Kristy Witherell as recorder.

Mr. Lattimer opened the meeting at 9:04a.m.

COMMUNICATIONS UPDATE

Jolene Kelley, Public Information Coordinator, gave current updates.

INFORMATIONAL

City of Mill City Comprehensive Plan Amendments

Summary of presentation:

- The city of Mill City is seeking to update their Comprehensive Plan;
- In 2005, Mill City did two things without coordinating with the county:
 - Brought in land for their water treatment system; and
 - Brought property to improve the failing sewer system.
- City Planner Dave Kenney is now remediating the small additions to the city;
- The city looked at major employment industrial land and rejected the idea stating that Salem has plenty of land for major industrial employers;
- The city looked at recreational land around the river:
 - Small business growth, internet home businesses and retail service business within the city; and
 - Commercial revitalization development downtown.
- The city did not identify any additional residential land on either Marion County or Linn County sides;
- Initiating a public hearing June 24, 2015:
 - The city does not have concerns over the amendments; and
 - Purpose of hearing is to make right with bringing in the land in 2005.

Treasurer's Update

Summary of presentation:

- Goals and objectives did not change from the previous year, which is not unusual;
- Number one priority is safeguarding funds for the county;
- The county switched bank accounts from Wells Fargo to U.S. Bank:
 - Contract is five years with two one-year extensions; and
 - Good idea to always be under contract to maintain competitive pricing.
- Reduced bank fees, money savings for the county:
 - Saved \$25,000 in bank fees;

- Previously budgeted \$80,000 for bank fees; and
- Forecasting the bank fees to drop to \$10,000 a year by switching to U.S. Bank.
- New merchant system saved \$2,000 in three months:
 - Analysis of savings at Salem Keizer Transfer Station between January through March 2014 to January through March 2015.
- The cost to upgrade credit card machines has been paid for out of the Treasurer's budget:
 - Approximately \$8,000 hardware cost; and
 - The machines will accept the chip in the credit cards.
- The County manages three accounts for monthly reconciliation:
 - U.S. Bank;
 - Wells Fargo; and
 - Umpqua Bank.
- Oregon has one of the strictest investment policies in our statute compared to any other state:
 - By statute, unless you have a policy that has been reviewed by the Short-term Fund Board, you can only purchase investments with a final maturity date of 18 months;
 - Only purchase municipal debt from the states of Oregon, Washington, Idaho and California rated A or better;
 - Only have up to 35 percent in corporate debt in portfolio with a rating of A or better:
 - No more than five percent in any one issuer.
 - Cannot have more than 75 percent of agency bonds in the portfolio:
 - Currently at 70.75 percent.
- Hesitant to pick up corporate bonds;
- Treasurer Steele is personally managing \$120,000,000 portfolio;
- Portfolio summary is given to the Board monthly for review; and
- Finance Department and Treasurer Steele spent a lot of time the past year auditing each petty cash and change fund account throughout the county.

COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE

Commissioner Sam Brentano

- The new Salem Keizer Area Transportation Study (SKATS) Transportation Planning Director, Mike Jaffe, has made the transition very smooth:
 - Director Jaffe makes sure the information he relays is understood and not so technical which is appreciated;
 - SKATS is involved in the Cherriots bus tank replacement project;
 - Received a ConnectOregon grant which gives up to 80 percent toward project costs and requires a minimum of 20 percent cash match; and
 - Center Street Bridge Overlay project is scheduled for this year.
- Attended the Merchant Management Meeting last week:
 - The role that was once held by the Fire Marshal has now been passed to Marion County; and
 - Will meet with Emergency Manager Ed Flick to identify roles and procedures.
- Attended the Santiam Chamber Awards night in Mill City:
 - Would like to recognize Mike Long for his hard work within the community.

Commissioner Janet Carlson

- Thanked Alycia Weathers, John Lattimer, Jan Fritz and Hitesh Parekh for their help on the Second Chance Act Adult Reentry Grant;
- Presented at Southeast Salem Neighborhood Association (SESNA) Tuesday, April 28, 2015 regarding the Big Toy;

- The commissioners attended the Economic Vitality Summit in Stayton;
- Lynn Saxton, the new Oregon Health Authority (OHA) Director, is working on restructuring the Oregon Health Authority:
 - Mental Health integration was included in the restructure;
 - Working with a lot of stakeholder groups to bring the commissioners into the loop;
 - Issue of concern is the hold back of the \$7,000,000 from OHA:
 - Spreadsheet was provided showing where those funds help Marion County.
- Walked in Stayton and Sublimity on Saturday to support Oregon State University (OSU) Extension Service funding.

Commissioner Kevin Cameron

- Met with the Planning department regarding May Trucking Co.:
 - Interested in expanding their facility.
- Met with Evan Remington with Fresh Foods, John Miller from the Courthouse and Steve Johnson:
 - Issue within the community of non-profit's going after full profit businesses, business; and
 - Would like to meet again to get some ideas for future legislation and identify what is a profit and a non-profit.

LEGISLATIVE UPDATE

- Received an email from Rob Bovett on Friday regarding Senate Bill 844 and asked if Marion County had any opposition:
 - Asked for a letter of support or to testify in front of legislature; and
 - Commissioners are willing to provide a letter.
- House Joint Resolution 21:
 - The amendment regarding property taxes which establishes a two dollar minimum per assessed \$1,000 value;
 - The amendment only covers the 13 distressed counties; and
 - Barb Young will draft a letter of support for Commissioner Carlson.
- Marijuana legislation is today, May 4, 2015 at 5:00 p.m.

Adjourned 10:59 a.m.