

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, May 4, 2016  
9:00 a.m.

Senator Hearing Room  
555 Court Street NE  
Salem, OR 97301

PRESENT: Commissioner Kevin Cameron, Commissioner Sam Brentano and Commissioner Janet Carlson, John Lattimer as chief administrative officer, Gloria Roy as county counsel and Kristy Witherell as recorder.

Commissioner Cameron called the meeting to order at 9:00 a.m.

**PUBLIC COMMENT**

*(Video Time 00:01:05)*

Sue Bloom:

- Ms. Bloom has been appointed to the Marion County Children and Families Commission;
- Ms. Bloom was recently appointed as Director of the Boys and Girls Club;
- Ms. Bloom is replacing Tim Sinatra’s vacated position on the Commission;
- The Boys and Girls Club is focused on the academic success of the youth in the program:
  - Serve 10,000 children in the community per year; and
  - 600 children per day throughout Marion and Polk Counties.

**MOTION:** Commissioner Brentano moved to add, “Schedule a public hearing for Zone Change/Comprehensive Plan (ZC/CP) Case #15-001/Coastal Forest Products, LLC, Clerk’s file #5704 for May 18, 2016” to the consent calendar. Seconded by Commissioner Carlson; motion carried. A voice vote was unanimous.

**CONSENT**

*(Video Time 00:10:25)*

COMMUNITY SERVICES

Approve an order appointing Sue Bloom to the Marion County Children and Families Commission for a term ending January 31, 2018.

## FINANCE

Approve the proposed list of tax foreclosed real property to be sold at public auction on June 23, 2016 at 10:00 a.m.

## HEALTH

Approve Amendment #5 to the Contract for Services with Salem Hospital to extend through May 30, 2016 and add \$6,554.52 in funding.

Approve an order setting a public hearing date to consider the Ambulance Service Area (ASA) Administrator's recommendation regarding transfer of ASA #7 for May 18, 2016.

## INFORMATION TECHNOLOGY

Approve the Purchase Order from the State Price Agreement #2590 with SHI International Corporation for \$960,771.57 for Oracle software licenses and support maintenance renewal through May 31, 2021.

## PUBLIC WORKS

Schedule a public hearing for Zone Change/Comprehensive Plan (ZC/CP) Case #15-001/Coastal Forest Products, LLC, Clerk's file #5704 for May 18, 2016.

**MOTION:** Commissioner Brentano moved for approval of the consent agenda. Seconded by Commissioner Carlson; motion carried. A voice vote was unanimous.

## **ACTION**

*(Video Time 00:13:10)*

Recessed as Board of Commissioners  
Reconvened as Contract Review Board

## CONTRACT REVIEW BOARD

### BUSINESS SERVICES

1. Consider the waiver of two minor informalities for the Request for Proposals for Oracle Advanced Benefits Consulting. – Camber Schlag

#### ***Summary of presentation:***

- Business Services issued a Request for Proposals (RFP) for Oracle Advanced Benefits Consulting on Tuesday, April 5, 2016;
- The RFP closing deadline was Wednesday, April 20, 2016 at 4:00 p.m.;
- The county received two proposals in response to the RFP;
- In preliminary review by the department contract specialist, it was discovered that both proposals contained minor informalities;
- Infosemantics Inc. did not sign the original copy of their proposal in blue ink as required;
- Applications Software Technology Corporation did not include a signed Attachment B, Trade Secret Form as required;

- If the county does not waive these minor informalities, the proposers will be declared non responsive and the county will have to reissue the RFP; and
- The county may waive or permit an offer or to correct a minor informality.


**MOTION:** Commissioner Carlson moved for approval of a waiver of two minor informalities for the Request for Proposal for Oracle Advanced Benefits Consulting. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.


Adjourned as Contract Review Board  
Reconvened as Board of Commissioners


**PUBLIC HEARINGS**  
**9:30 A.M.**

None.

Commissioner Cameron read the weekly calendar.  
Commissioner Cameron adjourned the meeting at 9:24 a.m.

  
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CHAIR

  
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COMMISSIONER

  
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COMMISSIONER

**Board Sessions can be viewed on-line at <http://www.youtube.com/watch?v=VYF8Y6U7178>.**