



Management Update Summary Minutes

Monday, April 4, 2016, 9:00 a.m.

Courthouse Square, 555 Court St. NE, Salem
5th Floor, Suite 5232, Silverton Conference Room

ATTENDANCE

Commissioner Kevin Cameron, Commissioner Sam Brentano, Commissioner Janet Carlson, John Lattimer, Gloria Roy, Tamra Goettsch, Alan Haley, Matt Knudsen, Cynthia Granatir, Derek Godwin, Kelly Gray, Jolene Kelley, Barb Young, and Kristy Witherell as recorder.

John Lattimer called the meeting to order at 9:00 a.m.

COMMUNICATIONS

Jolene Kelley, Public Information Coordinator, provided communication updates.

INFORMATIONAL

Information on the Title II US Forest Service Fiscal Year 2016 Application

Summary of Presentation:

- Marion County Extension and 4-H Service District was directed to bring grant applications to the board for discussion before submission.
- Marion County Extension would like to apply for Title II funds from the U.S. Forest Service.
 - Requesting \$10,700 for the “Youth Enviro Squad”.
 - Squad will work on environmental community activities and projects at the Willamette National Forest.
 - Range from ten to 24 middle and high school underserved youth living in the North Santiam Canyon.
 - Grant funds will not be used to pay the salary of any Extension staff.

Board Discussion:

- There are a limited amount of Title II funds available.
- Marion County Public Works Department is also applying for Title II funding for Salmon Falls parking improvements which is a health and safety priority over the Extension project application.
- Want Marion County Extension to plan and coordinate projects in the Santiam Canyon with Marion County.
 - If Marion County Extension wants youth to perform community projects, a longer term discussion needs to take place to ensure these are “evidence based”.
 - Marion County Youth Resources Action Team and the local Youth Development Council should be consulted.
- Marion County Extension will withdraw the project so that it does not conflict with Marion County’s priorities.

Stormwater Fee Credit Program Implementation

Summary of Presentation:

- In 2015, the board approved the stormwater fee for unincorporated East Salem.

- Fee is based upon a property's impervious surface.
- Board approved an automatic credit for commercial and multi-family properties.
 - Credit will expire in July 2017.
- County drafting a letter to property owners reminding them they are currently receiving a credit and must reapply to the county if they wish to continue receiving the credit.
 - Applicants will be directed to the Public Works website to apply.

Summary of Discussion:

- Letters to commercial customers should be very clear:
 - Show the prior rate calculation compared to the new rate calculation.
 - Ensure customers understand they are currently receiving a stormwater credit and must apply to the county if they wish to continue to receive the credit.
- Redraft letter and include estimates of how the credit will impact some of the larger businesses like ShopCo and Target.
- Public Works will create a process in case an application is denied and an applicant wants to appeal.
- Item will be brought back to a future Management Update meeting for the board to review.

COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE

- No Updates

OTHER

Commissioner Janet Carlson:

- Association of Oregon County (AOC) dues:
 - Dues have not been raised since 2011.
 - Counties need to work together through AOC if we want to accomplish anything.
 - Very small (three percent) salary increase will result in higher dues to member counties.
 - AOC staff has not received raises for some time.
 - Board of Directors makes the decision to increase dues, not the AOC executive committee.
 - Commissioner Cameron and Marion County Chief administrative officer John Lattimer will meet with AOC executive director Mike McArthur to discuss the membership dues.

Conflict of Interest Policy for non-profit entities.

- Working with Mid-Willamette Valley Behavioral Care Network (MWVBCN) on a conflict of interest policy.
- State of Oregon has just issued a new policy that includes "actual" and "perceived" conflicts.
 - State coming up with elaborate policies above and beyond what the law requires and making it more difficult for elected officials to serve and do their duties on these boards.
 - Linn County has written to the State of Oregon disagreeing with the new policy.
- Commissioner Cameron will ask the Mid-Willamette Jobs Council about the status of their conflict of interest policy since they are also a non-profit like MWVBCN.

Adjourned at 10:31 a.m.

COMPLETED BY: **Kristy Witherell**

Reviewed by: Sarra Sparks