



MARION COUNTY BOARD OF COMMISSIONERS

Management Update Minutes

Monday, February 6, 2017, 9:00 am – 11:00 am

Courthouse Square, 555 Court St. NE, Salem
5th Floor, Suite 5232, Silverton Conference Room

ATTENDANCE:

Commissioner Sam Brentano, Commissioner Janet Carlson, John Lattimer, Jan Fritz, Scott Norris, Alan Haley, Joe Fennimore, Danielle Gonzalez, Debbie Gregg, Rich Minaker, Jeff White, Tamra Goettsch, Barb Young, Jolene Kelley and Kenna West as recorder.

Absent: Commissioner Kevin Cameron

Guests: Charlie Ikard and Marc Steiner

John Lattimer called the meeting to order at 9:00 am

INFORMATIONAL

Butteville Road Frontage Improvements

Summary of Presentation:

- Owners of industrial properties on the west side of Woodburn that were recently added to the Woodburn Urban Growth Boundary have applied to the county to subdivide their property;
- Condition of approval requires frontage improvements along Butteville Road to be made now or deferred until the property is developed contingent upon the execution of an IGA between the city and county;
- Expected to go before the Board at session on February 15, 2017;
- The long range plan is for this property to be annexed into the city, but at this point the county would maintain control of the road;
- County would have authority as to frontage improvements, but those improvements would be paid for by the developers;
- This would create a nexus between the north and south sections of the road, so it maintains a smooth corridor for Butteville Road under county control;
- There are some improvements north and south planned in the future, but would be improved to county standard not to city standard because still in the county; and
- This creates no problems for Public Works but, in fact, creates a smoother transition for the future.

Board Discussion:

- Confirmed the reasons for the IGA and will move to Board Session on February 15, 2017.

Neighbor to Neighbor Update

Summary of Presentation:

- Neighbor to Neighbor has a two year agreement with the University of Oregon;
- Marion County aided in the RFP processes two years ago;
- Discussion of succession planning and continued projects;
- Grant agreement coming due in June and hope that Marion County will opt-in as they have in the past;
- Charlie Ikard has retired and Marc Steiner will take over the Executive Director role;
- Large part of the program is the Oregon Foreclosure Program;
- Have 3 full-time employees for all counties which is quite lean and helps with the bottom line financially;
- The main office is in Salem with branch offices in Albany and Corvallis which is donated by Linn and Benton Counties;
- The primary funding sources are the University of Oregon Law School, the Legislature and the Foreclosure Program;
- It is anticipated that they will see a small reduction in funding from the University of Oregon Law School due to budgetary constraints at the State; and
- Moving forward with Marc, they would like to have more of a presence with government agencies.

Board Discussion:

- Commissioner Carlson suggested a presentation by Neighbor to Neighbor at the Public Safety Coordinating Council.

FY 2016-17 Second Supplemental Budget

Summary of Presentation:

- Debbie Gregg is assisting in the Budget process with Rich Minaker;
- The second supplemental increased the Marion County budget by almost \$2 million to almost \$404 million;
- Juvenile Department requesting \$53,000 for bargained cost of living adjustment;
- Transferring \$124,000 to Central Services, Parks and Public Works Funds;
- In the building inspection fund, a portion of the contingency funds are allocated to purchase ten laptop computers to replace iPads and an increase in merchant and credit card fees;
- Capital Improvement Projects fund is adjusting budget with the addition of \$7,400 to the jail paving project and \$35,000 to the Clerk's ballot sorting project;
- Central Services Fund is increasing \$31,000 to non-department portion for the McBee Program for a consultant to assist the county with improvements to the Oracle Advanced Benefits module;

- Community Corrections Fund has a substantial increase which are passed through to Bridgeway for the re-entry program;
- In the Criminal Justice Assessment fund some funds were transferred to Sheriff, Community Corrections and Juvenile grants, plus \$10,000 for Court Security to repair and replace camera equipment in the courthouse;
- District Attorney Grants Fund has a contract with the Health Department and the Health Department will pay them \$42,500 and the District Attorney will add a part-time Deputy District Attorney position for the rest of the year to work with the Aid and Assist 370 Case Management at the psychiatric crisis center;
- Environmental Services is an accounting adjustment;
- Fleet Management Fund increased \$66,000 for capital equipment for a Sheriff's medical transport van and to outfit the patrol vehicles with new radio equipment;
- Health Fund has many adjustments, but many of these adjustments weren't made in first supplemental so are being made in this supplemental process with the key change being an increase in personnel;
- Non-Departmental Grants fund includes \$15,000 transfer to the Sheriff's Grant Fund for search and rescue services for unanticipated costs:
 - This is part of the Title III funds that can only be used for search and rescue services; and
 - Board of Commissioners working to adjust the usage of this money for other needed services, but up to the federal government.
- Parks Fund will use the money for some capital outlay, including North Fork and Salmon Falls Parks fee collection points, as well as temporary employee;
- Public Works Fund wants to back-fill emergency management grant funds with general fund money;
- Materials and Services increases of \$216,000 for contracts for the slurry seal program for the cities of Silverton, Salem and Keizer;
- Winter Creek road repair of \$169,000;
- Sheriff's Department capital outlay for body cameras in the sum of \$71,985;
- Surveyor's Fund is getting larger without the ability to use the funds so perhaps the Board should consider reducing the fees or perhaps provide more services to our constituents with these fees;
- Traffic Safety Team received new federal grants and money is going to overtime for Deputies to increase enforcement in certain areas;
- Supplemental budget will be on board session this week and was noticed in the paper last week;
- Over \$400 million for budget and rapidly approaching \$100 million for the general fund; and
- Population of Marion County is 333,950 per Portland State University last year.

Board Discussion:

- Proceed to Board Session on Wednesday.

Legislative Update

Summary of Presentation:

- Accessory Dwelling Units:
 - Accessory Dwelling Unit work group meeting including homebuilders, 1000 Friends of Oregon, Ellen Miller, Association of Oregon Counties and Farm Bureau was held this week; and
 - Reviewed 3267, 3268 and 3298.
- SB 682, Child Support Bill discussed; and
- HB 2386, Secure Medicare Takeback Bill discussed.

Communications Update

- The public information officer provided a communications outreach update.

COMMISSIONERS' COMMITTEE ASSIGNMENTS AND UPDATES

- Commissioner Carlson:
 - Last Homeless Initiative meeting is tomorrow;
 - Karen Ray will be in town to help facilitate part of that meeting;
 - Press release after this meeting regarding the outcome of this task force;
 - Attended a Bud Pierce event; and
 - Met with Senator Courtney's office regarding the system of care revision.
- Commissioner Brentano:
 - Met with Senator Winters regarding the Dundee bypass and Donald interchange and she was very supportive;
 - Met with Senator Courtney regarding the Dundee bypass and Donald interchange and he was not as supportive as Senator Winters; and
 - Senator Courtney is more supportive of the transportation package.

ACTION

OTHER

- House District Appointment Process:
 - Working with Clackamas County and Secretary State regarding agenda and procedures;
 - Marion County has 8.33 votes per commissioner because our population is 25,042;
 - Clackamas County has 4.0 votes per commissioner because their population is 20,324;
 - Expect to have interested names by February 21, 2017; and
 - Reviewed questions and commissioners chose the question they would like to ask.

Adjourned at 10:25 am

COMPLETED BY: **Kenna West**

Reviewed by: Sarra Sparks