



# Management Update summary Minutes

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**Monday, July 23, 2018, 9:00 a.m.**

Courthouse Square, 555 Court St. NE, Salem  
5th Floor, Suite 5232, Silverton Conference Room

## ATTENDANCE:

Commissioners Janet Carlson, Kevin Cameron and Sam Brentano, John Lattimer, Jane Vetto, Justine Flora, Joseph Miller, Brandon Reich, Barb Young, Jolene Kelley, Kristy Witherell, and Joanna Ritchie as Recorder.

John Lattimer called the meeting to order at 9:00 a.m.

## INFORMATIONAL:

### **Little Road Update**

- Joseph Miller

#### **Summary of Presentation:**

- Three properties on Little Road;
- First property is still processing on timeline provided to remove manufactured home on property and vacate RV's:
  - In process of vacating RV's, occupants have set up tents in yard; and
  - Code Enforcement can cite under Marion County Code for unpermitted campground in Exclusive Farm Use (EFU) zone.
- Second property was issued a citation because they failed to meet the timeline to vacate the RV; and
- The third property is a solid waste issue and code enforcement is pursuing the process.

#### **Board Discussion:**

- Commissioners would like a copy of the code provided relating to campgrounds in EFU zone before moving forward to cite for the unpermitted campground;
- Check with Housing Authority to see if the family is on the list for housing assistance;
- The board wants Mr. Miller to:
  - Follow up with Code Enforcement about a property complaint in Mehama; and
  - Follow up on the Jefferson property – next steps, county involvement.

### **Review MCLEA Health Insurance Study Committee (MCLEA HISC) Charter Document**

- Justine Flora

#### **Summary of Presentation:**

- Marion County Law Enforcement Agency (MCLEA)'s version of the Health Insurance Study Committee (HISC);
- Typically would be giving updates on non-MCLEA HISC group during this time of year;
- Committee reviews health plans and quotes for renewals:

- Entertains possible changes; and
  - Makes recommendations to the board.
- In MCLEA’s contract they are allowed to participate in HISC, although their health plan is different than the non-MCLEA plans;
- Leadership for MCLEA group has had many questions in the last couple of years and has asked to form their own HISC;
- Ms. Flora met with the group last year and talked about plan changes and no recommendations were made;
- MCLEA would like to formalize their HISC group;
- Charter is before the board to finalize:
  - Proposing three members from represented side and three members from management side.
- This item is on Board Session Wednesday to adopt the Charter and to appoint the management members to the committee;
- Ms. Flora’s role would be the same as it is for the larger group:
  - Meeting coordination;
  - Help the group stay on task;
  - Makes sure they do not go out of scope venturing into bargaining issues;
  - Provides materials and information to the group; and
  - Brings in representatives.
- MCLEA has become more interested in processes in the last couple of years with leadership changes.

***Board Discussion:***

- Management members are in the non-MCLEA group;
- Not getting into bargaining outside of bargaining;
- Operating informally since 2017;
- Members sitting in group discussing different plans, other group wants same plan;
- Would not want to merge both groups;
- MCLEA does not have a Health Savings Account option;
- Advisory group makes recommendations and board has final decision;
- Benefit of having group is for a chance to explain and be educated as to what the board is doing and why before it happens;
- The commissioners want Legal Counsel to review the charter;
- Financial impacts from management participation; and
- The commissioners want this item removed from the July 25<sup>th</sup> Board Session.

OTHER:

COMMUNICATIONS UPDATE

Jolene Kelley, Public Information Coordinator, gave current updates.

COMMISSIONERS’ COMMITTEE ASSIGNMENTS and UPDATE

**Commissioner Sam Brentano**

- Attended Parks Commission Meeting.

**Commissioner Kevin Cameron**

- Attended Scotts Mills Pizza in the Park;
- Attended Jobs Council;
- Attended Willamette Workforce Partnership;
- Attended Governor's Reentry Council;
- Attended Marion County Juvenile Department BBQ; and
- Attended Marion County Parole and Probation BBQ.

Meeting dismissed at 10:01 a.m.

COMPLETED BY: **Joanna Ritchie**

*Reviewed by: Kristy Witherell*