



MARION COUNTY BOARD OF COMMISSIONERS

Management Update Minutes

Monday, February 14, 2019, 9:00 a.m.

Courthouse Square, 555 Court St. NE, Salem
5th Floor, Suite 5232, Silverton Conference Room

ATTENDANCE:

Commissioner Kevin Cameron, Commissioner Sam Brentano, Commissioner Colm Willis, John Lattimer, Jane Vetto, Tamra Goettsch, Jeff White, Colleen Coons-Chaffins, Brian Nicholas, Justine Flora, Phil Jones, Dan Danicic, Daniel Adatto, Debbie Gregg, Rachael Estill, Kyle Wonderly, Nick Hunter, Lisa Trauernicht, Jolene Kelley, and Joanna Ritchie as Recorder.

GUESTS: Jim Seymour and Dr. Maureen Casey, Catholic Community Services

John Lattimer called the meeting to order at 9:00 a.m.

INFORMATIONAL:

Update on the Vacation of N. Pershing Street in Mt. Angel and Discuss Road Maintenance Transfer Request

- Brian Nicholas, Daniel Danicic, Phil Jones

Summary of presentation:

- Mt. Angel has requested to transfer jurisdictional maintenance control of a portion of N. Pershing Street that is associated with an annexation;
- The county maintains the right of way east of N. Pershing that abuts the vacation as well as the rest of the street to the north;
- The annexation has been approved by the Mt. Angel City Council;
- There is a proposed development for the annexed area as well as the land directly to the north;
- The city would like to take over maintenance of that portion of N. Pershing Street;
- The board was in support of vacating the rest of N. Pershing Street with the proposed development; and
- Would like board support on transfer of the maintenance of N. Pershing to the city as well as continued support of the vacation of a portion of N. Pershing Street.

Board discussion:

- The commissioners support the transfer of maintenance to the city; and
- The purpose of the vacation is to realign the street for the development, which the adjacent property owners are in favor of.

Discuss ALICE (Alert, Lockdown, Inform, Counter, Evacuate) Active Shooter Response Training

- Kyle Wonderly, Lt. Nick Hunter

Summary of presentation:

- Update regarding training for employees on responding to an active shooter;
- ALICE is the name of the vendor;
- Many departments have requested training;
- Mr. Wonderly has met with Lt. Hunter and Commander Hlad to develop a training model:
 - Phase I – Employees would take an e-learning training module;
 - Phase II – Workshop; and
 - Phase III - Sheriff's Office would have site specific scenario training for departments.
- Mr. Wonderly is seeking board direction on whether or not to make the e-learning module a mandatory requirement for all county employees or leaving it up to the department's discretion;
- Prior to moving on to additional training, the e-learning module must be taken by all employees in a department;
- Some departments have already shown an interest in this type of training;
- Ms. Flora reiterated that the e-learning training would be a prerequisite to any additional training:
 - It lays a foundation regarding terminology and basic knowledge.
- Lt. Hunter added that this training can be used to show employees how to be safe and feel safe in the work environment:
 - Addresses items such as:
 - Looking for cues;
 - Communication;
 - Escape routes;
 - De-escalation; and
 - Trauma care.
 - Discusses the best way to maintain safety of employees and care for employees after an active shooter event;
 - ALICE creates common terminology for everyone;
 - Once everyone is on the same page they can move forward in the direction the board wants; and
 - Focuses on safety in the workplace; active shooter is just a component of the training.

Board discussion:

- The commissioners directed Mr. Wonderly to continue to offer the training as departments request it, and to send out the link to the e-learning module.

Review Fiscal Year 2018-19 Second Supplemental Budget Request

- Debbie Gregg

Summary of presentation:

- The significance of the second supplemental budget is this will be the revised budget for the departments as they plan for the 19-20 fiscal year;
- Summary of adjustments by fund:

- General Fund:
 - Resources increased by \$1,418,483:
 - Settlement received by Comcast;
 - Intergovernmental State increased due to higher revenues received than anticipated for the ORS Chapter 530 timber funds; and
 - Other Funds Transfer increased for the close out of the Block Grant Fund.
 - Requirements:
 - The District Attorney's Office increased their FTE by 1.0 and used vacancy savings to cover the cost of the new position;
 - The Sheriff's Office increased \$50,000 in Materials and Services in anticipation of the demolition of the Parole and Probation building;
 - Non-Departmental increased \$4,000 for additional costs in contracted services;
 - Transfers Out increased by \$1.5 million for the following projects:
 - \$4,000 to Sheriff's Office Grant Fund for LiveScan System;
 - \$1.5 million for Capital Improvement Project Fund for the new Juvenile Administrative Services building, IT Network Redesign, and future capital needs; and
 - \$16,000 to Central Services Fund for additional costs with on-line clerical skills testing, training and supplies for the Legal Department, and costs associated with the county fair.
 - Contingency was reduced by \$200,000 to cover the remaining increase in expenditures.
- Block Grant Fund:
 - Transferring the remaining balance in the fund to the General Fund because the funds are no longer restricted and do not need to be tracked.
- Building Inspection Fund:
 - Personnel Services increased by \$22,000 for an additional Building Plan Examiner and contingency is being reduced to cover the cost of the position.
- Capital Improvement Projects Fund:
 - Resources increased by \$1.6 million:
 - General Fund Transfer of \$1.5 million; and
 - \$72,000 from Health and Human Services Fund.
 - Requirements increased by \$625,000 for the following projects:
 - Capital Outlay:
 - New projects include Fire Lane at Juvenile Detention, Kitchen Remodel at Her Place, and Phase

- Two of improvements at the Health Silverton Road location; and
 - Modified projects include Jail Visitation Remodel, Juvenile Administration furnishings, and IT Network Redesign.
 - Contingency was reduced to cover a portion of the costs; and
 - Reserve for Future Expenditures increased for anticipated projects in FY 2019-20.
 - Central Services Fund:
 - General Fund Transfer to cover requirements for:
 - Business Services Department on-line clerical skills testing; and
 - Legal Department additional training and office supplies.
 - Information Technology transfer appropriation authority from Personnel Services to Materials and Services for additional contracted services for temporary staffing.
 - Child Support Fund:
 - Resources increased in federal and state revenue for an increase for part-time to full-time Support Enforcement Agent and an addition of a Deputy District Attorney 3.
 - Community Corrections Fund:
 - Resources increased by \$9,000 for Intergovernmental State to correct the reduction in the first supplemental budget;
 - Requirements increased by \$10,000 for contracted services; and
 - Contingency was reduced to cover a portion of the increased costs.
 - County Fair Fund:
 - General Fund transfer for an increase in Materials and Services for operating costs for the Marion County Fair.
 - County Schools Fund:
 - Increase in Intergovernmental State revenue for the additional ORS Chapter 530 forest funding received.
 - Environmental Services Fund:
 - Resources increased by \$95,000 for the sale of capital equipment; and
 - Requirements increased in Capital Outlay for:
 - The purchase of a new Tilt trailer;
 - The purchase of a new excavator; and
 - Browns Island Water Tower project.
 - Contingency was reduced to cover a portion of the increased costs.
 - Facility Renovation Fund:
 - Transfer from Contingency to Capital Outlay for an increase in costs for the Transition Center HVAC project.
 - Fleet Management Fund:
 - Other Fund Transfers from Health and Human Services for costs associated with a mobile clinic van.

- Health and Human Services Fund:
 - Resources increased by \$219,000:
 - Decrease in Intergovernmental Federal and increase in Intergovernmental State for reallocation of funding for women's health clinic;
 - Increase in Intergovernmental Local for distribution of acute inpatient care services; and
 - Increase in Interest due to underestimate of actual return on investment.
 - Requirements increased for:
 - 11.4 FTE in Personnel Services;
 - \$59,000 in Materials and Services for a contract for the development and facilitation of a community substance abuse needs assessment;
 - Transfers Out of \$72,000 for the Capital Improvement Project on Silverton Road, Her Place, and funding for a mobile van clinic; and
 - Contingency was reduced to cover a portion of the increased costs.
- Land Use Planning Fund decreased due to vacancy savings used for increased costs in consulting services for a geological hazard plan;
- Law Library Fund increased to adjust Net Working Capital to actual;
- Lottery and Economic Development Fund:
 - Increase in resources of \$121,000 for payments received by Oregon Garden Foundation (OGF);
 - Increase in Materials and Services of \$400,000 for distribution to OGF for capital uses in transportation, repair, and maintenance of key features in the garden; and
 - Reduced contingency to cover a portion of the remaining costs.
- Public Works Fund:
 - Resources increased for various grants received for the Emergency Management program, and a settlement for a wrecked vehicle;
 - Requirements increased in:
 - Personnel Services for a temporary employee for the support of the Emergency Management program;
 - Materials and Services for supplies, contracted services, and consulting services for design of a stormwater discharge system at the Public Works campus;
 - Capital Outlay for the purchase of vehicles, vehicle parts, and Browns Island project; and
 - Contingency decreased to cover a portion of the increased costs.
- Sheriff Grants Fund:
 - Resources decreased due to a reduction in the number of resource officers for the Chemawa Indian School contract;
 - Increased for additional funding by a grant for the LiveScan system;

- Requirements were reduced in Personnel and Materials and Services for costs associated with the reduction of the 1.0 FTE in the above mentioned contract;
 - Capital Outlay increased by \$118,000 for the LiveScan system; and
 - Contingency was reduced to cover the remaining costs.
 - Stormwater Management Fund:
 - Materials and Services decreased to cover the increased costs in Capital Outlay by \$78,000.
 - Traffic Safety Team Fund:
 - Personnel Services decreased for the reduction of one resource officer for the Chemawa Indian School contract; and
 - Unappropriated Ending Fund balance increased for the savings in personnel reduction.
- This will come before the board at Wednesday's Board Session.

Board discussion:

- The commissioners inquired about the additional funding for capital projects and Ms. Gregg stated the increase is for juvenile furnishings;
- Mr. Lattimer added that in the future departments have been asked to include furnishings in their proposal;
- The commissioners inquired about the \$1.5 million set aside for future capital needs;
- Mr. White replied requests from department for Fiscal Year 2019-20 are around \$10 million:
 - Transferring appropriation authority in anticipation of the list of projects;
 - The list is not finalized; and
 - Helps generate funding for the projects.
- The commissioners would like more information regarding the fueling station project at Brown's Island.

LEGISLATIVE UPDATES

Community Services – Tamra Goettsch, Jim Seymour, Dr. Maureen Casey

- LC 3418 – Community Agency Tax Credits
 - The Children and Families Commission would like to have support from the county on this concept;
 - Catholic Community Services is working on the bill;
 - A short video was presented entitled "Strong Families, Resilient Neighborhoods" (<https://www.youtube.com/watch?v=Dd9ZCPAWv3o>);
 - Mr. Seymour stated that he is excited about this project:
 - There are eight non-profit organizations along with their board of directors in support of this bill;
 - The director of the Oregon Department of Human Services has selected the Foster Hope Initiative and this project as only one of two projects in the state that they see as most promising to prevent child maltreatment;
 - The project was developed with Harvard University:

- Center of Development has signed off on the theory of change; and
- Project is grounded in science.
- Has been ongoing for eight years with grant funding:
 - Asking for support on a tax credit bill for funding project in three communities around the state;
 - Three positive impacts on strengthening families and building resilient neighborhoods:
 - Significant reduction in maltreatment and children in foster care;
 - Improves health outcomes; and
 - Reduces behavioral disruptions in the classroom by teaching and building social skills to parents and children.
- Dr. Casey stated this is a powerful approach that engages the entire community:
 - A certified community health worker is assigned to each community project;
 - Mostly high poverty neighborhoods;
 - Community members participate in various activities:
 - Health Fairs;
 - Literacy Fairs;
 - Community Café; and
 - Community Garden.
 - Support of other community partners, such as Marion Polk Food Share, in activities;
 - For high risk families, provide wraparound support services; and
 - The program also offers other resources.
- The commissioners are in support and directed Ms. Goettsch to prepare a letter for signature.

Marion County Public Safety Coordinating Council – Commissioner Cameron, Barb Young, Hitesh Parekh

- Amendments to the Legislative Agenda were discussed at the last meeting:
- SB 7 – Blood Alcohol Content for DUII
 - Recommended watching this bill; and
 - The commissioners were in agreement with the recommendation.
- HB 2239 – Increases Number of Circuit Court Judges
 - Will give Marion County one more judge;
 - Recommended supporting this bill; and
 - The commissioners were in agreement with the recommendation.
- HB 2065 – Drug Take-Back Program
 - Would require pharmaceutical companies to have disposal sites in each county;
 - Recommended supporting this bill; and
 - The commissioners were in agreement with the recommendation.

- HB 2339 – Matching Grants for Sobering Facilities
 - Requires Oregon Health Authority to administer a grant program for registered sobering facilities;
 - Recommended watching this bill; and
 - The commissioners were in agreement with the recommendation.
- HB 2244- CourtCare Program
 - Two bills:
 - First is to extend the program for two years;
 - Second is to add a surcharge to state filing fees to help support the program;
 - The language regarding a surcharge on fees will be removed;
 - The bill is adding two additional counties, Jackson and Deschutes;
 - The cost for the additional counties will come from the general fund; and
 - There will be a 10% match for funding from the counties.
 - As the bill is written, the commissioners would recommend watching the bill; and
 - If the bill is rewritten, the commissioners would support the bill.

Board of Commissioners – Commissioner Willis

- Commissioner Willis updated the board on a couple of bills he will be providing testimony on in a non-representative capacity.

COMMUNICATIONS

Update

- Jolene Kelley
- Ms. Kelley gave a brief update of upcoming stories, a guest opinion with a department head, and discussed preparations for the upcoming State of the County.

COMMISSIONERS' COMMITTEE ASSIGNMENTS AND UPDATE:

Sam Brentano:

- Oregon Garden update:
 - Alarm system problem;
 - Resort and foundation were able to work through the issue;
 - A tram has been ordered and will arrive in the spring:
 - Mixed system of gas and propane.
 - Received about \$40,000 in gifts and grants.
- Visited the Veterans Service Office at ARCHES:
 - Problematic to have VSO services out of a homeless shelter;
 - Would like the county to operate; and
 - Ms. Trauernicht will discuss alternate locations with VSO staff.
- Discussed an email received regarding recycling cans and bottles from a constituent.

Colm Willis:

- Attended the Willamette Valley Community Health Finance Committee meeting;
- Met with Nick Harville of SEDCOR:
 - Discussed current projects.
- Attended an education collaborative meeting with business partners and school district members:
 - Discussed increasing graduation rates.

Kevin Cameron:

- Discussed a gun noise issue received from a constituent.

OTHER:

Meeting adjourned at 10:34 a.m.

COMPLETED BY: **Joanna Ritchie**

Reviewed by: Cindy Johnson