



OREGON

MARION COUNTY BOARD OF COMMISSIONERS

Management Update Minutes

Monday, January 21, 2020, 9:00 a.m.

Courthouse Square, 555 Court St. NE, Salem
5th Floor, Suite 5232, Silverton Conference Room

ATTENDANCE:

Commissioners Kevin Cameron, Sam Brentano, and Colm Willis, Jan Fritz, Bruce Armstrong, Ryan Matthews, Brian Nicholas, Tamra Goettsch, Brandon Reich, Joe Fennimore, Joe Miller, Chris Trussell, Russ Dilley, Brian May, Alisa Zastoupil, Katrina Rothenberger, Barb Young, Chad Ball, Jolene Kelley, and Kristy Witherell as recorder.

Jan Fritz called the meeting to order at 9:00 a.m.

INFORMATIONAL:

Update on the Well Water Public Health Hazard Assessment Request

- Joe Miller, Alisa Zastoupil, Katrina Rothenberger, Ryan Matthews

Summary of presentation:

- Environmental Health Services completed an assessment of a well in Turner as a follow up to a report given at an October 28th Management Update;
- The well does not pose a health hazard, although it appears to be low yielding due to the three houses on the same well;
- The well was for farm use prior to property being subdivided and developed as residential;
- The property owner wants to be connected to City of Turner's water, but the property is outside of the Turner Urban Growth Boundary (UGB);
- Other properties in the area are bringing in water to be stored in underground tanks;
- With this property being outside of the city limits and outside of the UGB, any potential health hazard of the well is under the jurisdiction of the Oregon Health Authority and not Marion County; and
- The county would need to hire staff to create an integrated water plan within the county and create a policy to handle situations like this.

Planning Division's 2020 Special Projects Update

- Brandon Reich, Joe Fennimore

Summary of presentation:

- 2019 updates:
 - City of Turner floodplain maps completed;
 - The five-year FEMA community rating system audit completed and approved;

- UGB amendments in Sublimity, Donald, and Gervais have been completed and approved;
- Through Department of Geological and Mineral Industries (DOGAMI) the geological hazard maps have been updated;
- One affordable housing project has been adopted; and
- Adopted a beekeeping ordinance.
- 2020 updates:
 - Additional affordable housing options are being worked on;
 - Land Conservation and Development Commission (LCDC) session updates include the following:
 - Inventory requirements for cities; and
 - Mental housing bill allowing duplexes on single family lots.
 - Working on code updates;
 - City of Turner UGB updates;
 - Inventory requirements throughout the legislature;
 - Transportation updates:
 - Brooklake Road;
 - Cordon Road; and
 - Aurora/Donald interchanges.
 - Updating the County Transportation System Plan;
 - Federal Emergency Management Agency (FEMA) is mapping natural hazards on the Willamette River from Newburg to Albany;
 - Flood mitigation strategies are being coordinated with cities in the Mill Creek Basin;
 - Worked with Community Services on the water service district for Brooks Hopmere;
 - Working with all cities for countywide inventory for residential lands; and
 - Working with three to four counties to identify regional industrial land inventory needs.

Board discussion:

- City of Keizer was very complimentary of Marion County Community Services Grant award:
 - Wants to divorce their Salem UGB:
 - Need to amend their comprehensive plan; and
 - Would trigger the city of Salem to review their UGB.

Building and Planning Division's 2020 Update

- Brandon Reich, Joe Fennimore, Chris Trussell

Summary of presentation:

- Personnel and staffing:
 - Down one Onsite Wastewater Specialist, considering hiring a third Wastewater Specialist;
 - Team building to update procedures and customer service;
 - New hire came from Yamhill County, has suggested different processes:
 - Calling customers prior to coming out to inspect.

- Austin Barnes is a new Assistant Planner and two new associate Planner positions are open and being recruited;
- One to five year staffing workload assignments being shifted to accommodate upcoming retirements;
- Developing new onboarding tools to help match work with goals; and
- Working with the planners to be a floodplain manager, and American Flood Plain Association accredited.
- Integrating Building and Planning:
 - Working toward weekly staff meetings to get feedback;
 - Changing teamwork dynamics;
 - Shared approach to better align with Building and Planning being more cohesive with customer service; and
 - Need to continue the concept of being integrated with Public Works.
- Permit/inspection customer service process:
 - It is being updated with the newly hired employee's suggestions and increased staffing;
 - Online permit process needs to be streamlined to be more user friendly;
 - Efficiency check up by presenting to annual installer meeting on March 12th;
 - Will work with Land Development and Permitting (LDAP) for driveways and roadway improvements for more of a one stop shop for all permitting processes; and
 - Structural improvements within the Building and Planning Department for counter space/lobby area to be more customer service friendly.
- Timelines for improvements and future projects:
 - Integrated strategic plan for LDAP, Building and Planning Departments is six months;
 - Applying for Infrastructure for Rebuilding America (INFRA) grants:
 - Additional federal funds for Aurora/Donald interchange.
 - Within a year the department would like to coordinate with other departments for integrated customer service;
 - Would like to have storefront permitting up and running within six to eight months; and
 - Would like to have the online permitting process completed within two years.

Board discussion:

- The commissioners would like to streamline the online permit process like the state e-permit program:
 - Used by contractors and architects; and
 - Is a multiple jurisdiction program.
- The commissioners would like feedback from the contractors with how the process has improved.

Review the North Fork Corridor Cooperative Agreement

- Brian May, Russ Dilly

Summary of presentation:

- Coordinated with a number of jurisdictions over the last three years regarding North Fork Road:
 - Bureau of Land Management (BLM);
 - Forest Service;
 - Board's Office; and
 - Sheriff's Office.
- This area is heavily used for recreation;
- Applied for a Federal Lands Access Program (FLAP) Grant;
- Three way agreements are against BLM/Forest Service policy; there will be separate agreements between Marion County and BLM and Marion County and Forest Service, to have integration and not separation of sections of the recreational area;
- A Work Session will be held to discuss final contracts to share resources in the North Fork Road area;
- Working toward getting the agreements in place to install a kiosk in the area;
- Daily communication is improving between the jurisdictions on volume of users;
- The Detroit State Park budget is negative \$250,000;
- The Army Corps of Engineers is updating their Master Plan and may include Marion County Parks taking over Big Cliff day use/boat launch area; and
- The three to five year plan is a land swap or lease opportunity with BLM, Bear Creek, North Fork, and Fisherman's Bend for continuous land for ease of management.

Discuss the County-Wide Solid Waste System Feasibility Study and Site Analysis Report

- Brian May

Summary of presentation:

- Work Session is scheduled for January 30th to discuss the draft;
- Gershman, Brickner, and Bratton will come and present; and
- The Feasibility Study was presented to Solid Waste Management Advisory Council (SWMAC) on December 12th.

LEGISLATIVE

Update

- Barb Young

Summary of presentation:

- Renewable Energy Certificate Bill was dropped in the House Ag Committee by Representative Clem:
 - Bill number should be coming this week.
- **LC-72 – REC Bill**
 - Covanta and Marion County met with moderate democrats last week;
 - Met with Representative Alonso Leon:

- Had a great conversation and provided great information;
 - Will not be formally opposing Covanta; and
 - Concerned with Cap and Trade regarding diesel emissions, pesticides, and other air quality issues that could affect farmworkers.
- **Oregon Fairs Association (OFA) – Tamra Goettsch**
 - Bart Knowles, President of OFA, hired a lobbyist to introduce a bill for \$250,000 for a statewide fairground study to identify deferred maintenance and future needs;
 - Fairs and fairgrounds around the state are struggling;
 - Bill would include a \$900,000 statewide ask, \$25,000 per fair per year;
 - Asking for a letter of support; and
 - February 20th is Fairs Day at the capitol.
- **LC-139 – Dog Licensing – Tamra Goettsch**
 - Multnomah County submitted a LC draft to decouple dog licensing expiration requirement with rabies vaccination expirations;
 - Multnomah County found that how they were licensing was not in compliance with ORS:
 - Their dog license expiration did not match with rabies vaccination expiration.
 - Marion County is in compliance with ORS dog licensing/rabies vaccinations; and
 - Bill could make it a requirement for veterinarians to report rabies vaccinations to be able to track unlicensed dogs.
- CFM will be giving a Federal agenda presentation at Board Session on February 19th.

COMMUNICATIONS:

Update:

- Jolene Kelley
- Ms. Kelley gave a brief update of upcoming scheduled events.

COMMISSIONERS' COMMITTEE ASSIGNMENTS AND UPDATE:

Sam Brentano:

- Attended the Oregon Garden Foundation:
 - Submitted his resignation to the board and his replacement is Ken Hector.

Kevin Cameron:

- Attended the Oregon State Fair Council;
- Attended Chamber Forum Lunch;
- Attended RAC meeting;
- Attended Economic Housing Summit; and
- Attended the Association of Oregon Counties.

Colm Willis:

- Attended last Homeless meeting:

- Next meeting will be as Continuum of Care.

Meeting adjourned at 10:54 a.m.

COMPLETED BY: **Kristy Witherell and Molly Hatfield**
Reviewed by: Joanna Ritchie