



O R E G O N

MARION COUNTY BOARD OF COMMISSIONERS

# Management Update Minutes

**Monday, February 24, 2020, 9:00 a.m.**

Courthouse Square, 555 Court St. NE, Salem  
5th Floor, Suite 5232, Silverton Conference Room

## ATTENDANCE:

Commissioners Sam Brentano and Colm Willis, Jan Fritz, Jane Vetto, Brian May, Russ Dilley, Barb Young, Lisa Trauernicht, Joe Miller, Joe Fennimore, Debbie Gregg, Brandon Reich, Mike White, Tom Rohlfing, Daniel Adatto, Dennis Mansfield, Laurie Steele, and Kristy Witherell as recorder.

Jan Fritz called the meeting to order at 9:00 a.m.

## INFORMATIONAL:

### **Marion County Parks Update**

- Russ Dilley, Brian May

#### ***Summary of presentation:***

- Update of the 2019 season:
  - Aumsville Ponds, Scotts Mills Park, Bonesteele Park, Joryville Park, St. Louis Ponds, Niagara Park, Bear Creek Park, and Labish Village Park have been cleaned up;
  - The crew removed more than 275 yards of vegetation throughout the parks:
    - Two-thirds were invasive species.
  - Seventy five tons of rock was laid;
  - Repaired an entry way;
  - Repaired a walkway;
  - Repaired a well-house and upgraded water treatment systems;
  - New shelters completed:
    - Upgrade to a bus shelter.
  - Kiosks being built by Eagle Scouts in Bonesteele Park and Aumsville Ponds;
  - Other issues:
    - Tagging at Aumsville Ponds and Bonesteele Park:
      - The person was caught and arrested.
    - Homeless camp was found at Eola Bend; and
    - Cameras are in place to catch people dumping home trash.
  - Trail cameras installed at Packsaddle and Bear Creek Parks;
  - Traffic counters are in place to track usage rates;
  - The same camp host is coming back to Bear Creek Park as usage increased from 2018 by 27.5 percent:
    - The rest of the corridor usage was down.

- Kane property in south Salem needs to be undedicated to be able to sell as it is not very accessible:
  - Proceeds from sale to be put into the Parks Fund; and
  - A public hearing will be held at a later date.
- Auburn Park Conversion public meeting to be held on Thursday, March 19<sup>th</sup>.

### **Discuss Garten Services Recycling Market Impacts**

- Brian May

#### ***Summary of presentation:***

- Marion County has been very proactive with recycling;
- Garten has been helpful with the new recycling programs:
  - The Electronics Recycling Joint Program started prior to the state of Oregon program.
- Co-mingling recycling has expanded to 33-40 percent of all Marion County Curbside collections;
- The county has a battery, CD, and VCR collections program contract in place;
- The recycling market is becoming very competitive with changing technologies and what kind of materials that can be recycled;
- Garten has been able to keep up in the changing market by deferring maintenance; and
- Current bailing equipment needs be replaced and has 12-14 week lead time:
  - They are requesting 30 percent of the down payment to purchase the new bailing equipment; and
  - Will obtain funds through a loan and a Department of Environmental Quality Grant.

#### ***Board discussion:***

- Garten is not the only co-mingled recycler;
- Marion County also has mail and shredding contracts with Garten; and
- Commissioners would like to tour the facility.

### **Review Hardship Dwelling Code Revisions**

- Joe Miller, Brandon Reich, Joe Fennimore

#### ***Summary of presentation:***

- This was brought to the attention of the county from a lawsuit;
- Worked with Planning Division to work on updating the Hardship Dwelling Code;
- The Oregon Revised Statute (ORS) allowed existing buildings to be designated hardship, but county code does not match the ORS; and
- Added language to the county code due to medical hardships.

#### ***Board discussion:***

- The commissioners would like the Planning Division to look at how septic tanks may be affected by being overloaded with adding more people to the property.

## Review Fiscal Year 2019-20 Second Supplemental Budget

- Debbie Gregg, Daniel Adatto

### **Summary of presentation:**

- Nine funds are being modified, but net change is zero.
- General Fund:
  - Resources:
    - Increase in the Taxes revenue category:
      - Public, Educational, and Governmental franchise fees that are received from Comcast;
      - Accounting change; and
      - Fees go to the Cable Regulatory Commission (CRC).
    - Other Fund Transfers:
      - Receiving \$14,000 from the Community Corrections Fund due to the Marion County Law Enforcement Association (MCLEA) contract negotiations that occurred earlier this year; and
      - Receiving \$17,000 from the Criminal Justice Assessment Fund to help fund personnel within the Sheriff's Office Jail.
  - Requirements:
    - Juvenile Department:
      - Increase in Materials and Services:
        - \$5,000 for the food program;
        - \$9,000 for new computers;
        - \$15,000 for data connections; and
        - \$36,000 in Contractual Services for:
          - Electronic monitoring; and
          - Re-negotiated contract for the Food Program.
    - Sheriff's Office Personnel Services:
      - Increased by \$497,000.
    - Non-Departmental, Materials and Services, Contracted Services had a net decrease:
      - A reduction to offset MCLEA negotiations of \$466,000;
      - \$288,000 increase in Cable Access Services for the CRC direct payment; and
      - \$52,000 increase in outside legal and insurance services.
    - Transfers Out increased:
      - Capital Improvement Projects Fund:
        - Juvenile Computer Numerical Control (CNC) Wood Router was approved for \$8,700; and
        - Washer and dryer for Dog Services, which has been budgeted at \$25,000.
      - Sheriff's Grants Fund increased \$869 for costs associated with MCLEA bargaining personnel; and
      - Central Services Fund increased \$3,000 for a sound proofing project for the Board's Office Library.
- Central Services:

- General Fund Transfer increased \$3,000 for the Board's Office Library project; and
  - Information Technology, Materials and Services increase of \$365,000 for temporary contracted services, which was offset by a reduction in Personnel Services for vacancy savings.
- District Attorney's Office:
  - Two FTE changes:
    - Added a victim assistance advocate and a victim assistance senior program coordinator.
  - Personnel Services increased for the two FTE positions; and
  - Materials and Services increased by 420,000 for additional program training, which is paid by a grant.
- Health and Human Services:
  - Net decrease in personnel;
  - Net decrease in Intergovernmental Federal and Intergovernmental State, which are offset by a net increase in Charges for Services:
    - Federal and state funding decreases are as follows:
      - \$138,000 for housing rental assistance services;
      - \$139,000 for Parent Child Interaction Therapy Services;
      - \$78,000 for Tobacco Prevention and Education Program Services;
      - \$94,000 for Public Health Modernization Regional Services; and
      - \$159,000 for HIV and Prevention Services.
  - Charges for Services increased for the Sheriff's Office contribution of \$106,000 to the Law enforcement Assisted Diversion (LEAD) First responders services:
    - Increase of \$50,000 for the Oregon Mothers Care Service; and
    - Increase of \$32,000 in other Public Health Services.
  - Personnel Services decreased by \$96,000 due to the deletion of one Public Health Worker 1 and one Mental Health Specialist 2;
  - Materials and Services increased for the following:
    - \$120,000 for drugs for the Methadone Services and educational supplies for the Mental Health Promotion and Prevention services;
    - \$74,000 for small office equipment for the Mobile Crisis Team facility;
    - \$132,000 in contracted services, client assistance for LEAD System Level Diversion Services and Lead First Responder departmental services into a new upgraded facility; and
    - \$233,000 miscellaneous expenditures increases related to training and conferences.
- Juvenile Department:
  - Other Fund Transfers increased \$17,000 from the Criminal Justice Assessment Fund; and
  - Materials and Services increased \$3,518 for the purchase of a lathe.
- Public Works:

- Charges for Services increased for an agreement with the City of Donald;
- Materials and Services, contracted services increased \$210,000 for the City of Donald Americans with Disabilities Act (ADA) ramps;
- Miscellaneous increased \$62,000 for IdeaLearning work culture training;
- Capital Outlay increased \$47,500 for Sidewalk Improvements and \$14,245 for Aumsville Facility Landscape Project; and
- Contingency decreased for the Materials and Services and Capital Outlay increase costs.
- Land Use Planning Fund:
  - Personnel Services were reduced by \$19,000 and re-appropriated for increased Materials and Services, Contracted Services for additional consulting services with land use cases.
- Building Inspection Fund:
  - Materials and Services, Contracted Services increased for scanning and record management services:
    - Rental lease increases for an additional vehicle that was purchased; and
    - Miscellaneous increases for IdeaLearning culture training.
  - Contingency decreased to cover the costs.
- Sheriff's Office:
  - Community Corrections Fund:
    - Intergovernmental State increased due to a net result on increases in Intergovernmental Agreements with the Department of Corrections in the amount of \$42,000:
      - Increase in the Criminal Justice Commission for Jail Reentry Initiative for \$139,855.
    - Decreases in the Department of Corrections Measure 57 for \$20,500:
      - Family Sentencing Alternative Program decrease of \$6,555.
    - Other Fund Transfers increased for additional Criminal Justice Assessment funds;
    - Personnel Services increased due to collective bargaining agreements with MCLEA in the amount of \$1,716:
      - Increase of \$121,000 for the Federation of Parole and Probation Officers; and
      - Increase of \$11,000 for grade and title changes.
    - Materials and Services, Contracted Services increased due to a net result from increase in Department of Corrections Measure 57 Housing Subsidy in the amount of \$161:
      - Increase of \$11,000 for the Criminal Justice Commission Justice Reentry Initiative Contracts with the District Attorney's Office;
      - Increase of \$85,000 for Pathfinders for Cognitive Services;

- Increase of \$14,000 to the Center of Hope and Safety for victim services;
    - Decrease of \$13,000 for Housing Subsidy; and
    - Decrease of \$84,700 for Bridgeway Services.
  - Transfers Out increased to allocate a portion of the Department of Corrections Intergovernmental Agreement State Grant in Aid to the General Fund.
- Enhanced Public Safety ESSD Fund:
  - Personnel Services increased by \$21,000 due to the collective bargaining agreement; and
  - Contingency decreased to cover the increase in Personnel Services.
- Sheriff Grants Fund:
  - Intergovernmental Federal increased due to contract increase with the Bureau of Indian Affairs to provide a School Resource Officer at Chemawa Indian School;
  - Intergovernmental State increased for the following:
    - Oregon State Hospital contract for \$126,000; and
    - An increase in funds in the amount of \$14,600 from the Criminal Justice Commission for Justice Reentry Initiative;
  - Charges for Services increased by \$50,359 due to changes in contracts with the following:
    - \$41,178 with Salem-Keizer School District for a school resource officer;
    - \$5,877 with the City of Jefferson for patrol services; and
    - \$3,304 with the City of Aurora for patrol services.
  - General Fund Transfers increased due to the collective bargaining agreement; and
  - Personnel Services increased due to the collective bargaining agreement in the amount of \$25,600.
- Traffic Safety Team Fund:
  - Personnel Services increased due to the collective bargaining agreement;
  - Capital Outlay increased \$26,600 for the purchase of a Forensics Robotic Mapping System that will be used for scene reconstruction for crash/accident/homicide scenes; and
  - Contingency was decreased to cover the increases in Personnel Services and Capital Outlay.
- Inmate Welfare Fund:
  - Materials and Services increased by \$29,600 due to exercise equipment for an Adult in Custody exercise room at the Transition Center;
  - Capital Outlay increased \$30,000 for two Apollo 12 station multi-gyms for the exercise room at the Transition Center; and
  - Contingency was decreased to cover the increase in Capital Outlay and Materials and Services.
- Non-Departmental:
  - Criminal Justice Assessment Fund:

- Increased Resources to recognize annual payment received from the state, as well as court revenue estimates, which are distributed as Transfers Out to the Juvenile Grants Fund, Community Corrections Fund, and the General Fund for the Sheriff's Office Jail Services.
- Capital:
  - Capital Improvement Projects Fund:
    - General Fund Transfers increased for a new Juvenile Department wood router and Dog Services washer and dryer;
    - Capital Outlay increased \$1,164,666 for the following new and modified projects:
      - \$8,700 for a new wood router;
      - \$25,000 for a washer and dryer;
      - \$189,000 for the Sheriff's Office Records Management System/Jail Management System;
      - \$140,000 for the Assessor's Office Assessment and Taxation Software; and
      - \$800,000 for Information Technology infrastructure upgrades for both RMS/JMS and ORCATS.
- The Second Supplemental budget will go before Board Session on Wednesday, February 26<sup>th</sup>.

LEGISLATIVE:

**Update**

- Barb Young

***Summary of presentation:***

- Ways and Means committee meeting on Senate Bill 1530 - Cap and Trade:
  - Betsy Johnson is chairing the committee, but she may be replaced by Senator Courtney to pass the bill out of committee.
- The Unemployment Benefits for Striking Employees Bill is dead;
- The Economic Development Bill is dead;
- The REC Bill is still going;
- The Forest Trust Bill is dead;
- The Willamette Falls Locks Bill is moving;
- The Court Care Bill is still moving; and
- The Aid and Assist Bill is still moving.

OTHER:

- Jane Vetto
  - Final draft of the Habitation and Right-of-Way Ordinance:
    - Needed to remove the tent piece to the ordinance;
    - Needed to remove the criminal portion of the ordinance;
    - Does not have a time limit; and
    - Sheriff's Office was consulted during the writing of the draft ordinance.
- Laurie Steele
  - The counties won the lawsuit for timber funds;

- Marion County's portion of the timber funds would be \$20 million;
- Need to determine how to distribute the funds; and
- Need to determine administrative fee percentages.

***Board Discussion***

- The commissioners would like the District Attorney's input on the ordinance.

COMMISSIONERS' COMMITTEE ASSIGNMENTS AND UPDATE:

Sam Brentano:

- Brought up concerns with coronavirus earlier, but didn't believe he was taken seriously; and
- Attended Association of O&C Meeting on Friday, February 21<sup>st</sup>.

Meeting adjourned at 10:21 a.m.

COMPLETED BY: **Molly Hatfield**

*Reviewed by: Kristy Witherell*