



MARION COUNTY BOARD OF COMMISSIONERS

# Management Update Minutes

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**Monday, April 27, 2020, 9:00 a.m.**

Courthouse Square, 555 Court St. NE, Salem  
5th Floor, Suite 5232, Commissioners Boardroom

## ATTENDANCE:

Commissioners Colm Willis, Sam Brentano, and Kevin Cameron, Jan Fritz, Laurie Steele, Jane Vetto, Tamra Goettsch, Jeff Wood, Brian Nicholas, Nick Hunter, Dennis Mansfield, Tamra Goettsch, Jason Schneider, Barb Young, Lisa Trauernicht, Chad Ball, and Kristy Witherell as recorder.

Jan Fritz called the meeting to order at 9:00 a.m.

## INFORMATIONAL:

### **Marion County Radio Communications Project – Phase 1 Update**

- Brian Nicholas

#### ***Summary of presentation:***

- Before the board is a draft version of the contract;
- Following up from a Work Session in October 2019, for the radio project for the county;
- In October 2019, Public Works issued a Request for Proposals:
  - In December 2019, selected ADCOMM Engineering, LLC as the radio consultant; and
  - Public Works will work on the scope and strategy with the consulting firm.
- The contract will come before the board in a few weeks for approval;
- The board gave the approval to move forward with an IIP for \$280,000 for the project;
- The contract is for \$523,300 due to the fact that it will cover the Public Works UHF and the Sheriff's Office VHF radios:
  - There are more sites and analysis that will need to be done; and
  - Potentially a unified system that the county can leverage multiple sources of funding to maintain that system.
- More than half of the scope of work contains contingency items.

#### ***Board discussion:***

- The total price of the project, with all three phases is \$3 million;
- The radio system is a digital truncated system, which will meet every way that public safety radio network can be compliant;
- The county's primary partner is METCOM, and they are satisfied with the simulcast system they have;
- There are 21 agencies that would need to buy-in to a new system;

- There is some 9-1-1 funding for this project;
- Currently there are no Intergovernmental Agreements with the radio systems in place now;
- The Sheriff's Office current infrastructure is very close to being obsolete;
- There are seven radio towers that the county uses:
  - The county owns three; and
  - METCOM owns four.
- There are seven satellite repeaters in the area; and
- There are three or four radio towers that are needed to cover the dead areas around the county.

### **Discuss Purchasing Mobile Radios for Sheriff's Office Vehicles**

- Brian Nicholas, Lt. Nicholas Hunter

#### ***Summary of presentation:***

- The county patrol cars are outfitted with a dual deck radio system, UHF and VHF, in order to talk with multiple agencies around the county;
- The City of Salem switched over to their new radio system;
- The City of Salem will turn off their old system in the fall of 2020;
- The most economical option the county has found to maintain connectivity with the city is to add a tri-deck radio system;
- Public Works identified 99 patrol vehicles needing radio upgrades;
- The county is looking for an intermediate solution that works;
- Because of the pandemic, all radios are on backorder; and
- Staff recommends making the entire purchase at once in order to get into the backorder queue.

#### ***Board discussion:***

- There is money in Networking Capital to cover the cost of the radios;
- There is also an option to add the cost into the third supplemental budget;
- The Sheriff's Office is waiting on the recommendation from ADCOMM for the portable radios; and
- The jail radio project will be finished by June 30, 2020.

### **Review Buena Vista Ferry Operating Hours**

- Brian Nicholas

#### ***Summary of presentation:***

- Due to COVID-19, ridership has dropped dramatically;
- Wheatland Ferry has 80 percent ridership;
- Buena Vista Ferry has 17 percent ridership:
  - It is on a 12-hour schedule, 7:00 a.m. – 7:00 p.m.;
  - The ferry operates with 21 hours of overtime a month;
  - Staff is proposing to operate the ferry from 8:30 a.m. – 5:30 p.m.;
  - Would eliminate impact of overtime; and
  - The ferry averages 100 cars a day.

#### ***Board discussion:***

- The commissioners approve changing the operating time for the ferry, but would like to revisit it when the pandemic is over:

- The commissioners would like the ferry to operate until 6:00 p.m. to give people getting off work the opportunity to get to the ferry in time.
- Public Works is providing the public two weeks' notice of the schedule change.

## **COVID-19 Update:**

### ***Summary of presentation:***

- County Grant Program for Small Businesses:
  - There are 636 applications entered into the system;
  - There have been 377 checks sent out;
  - There are 101 checks ready to go out today;
  - There are 150 incomplete applications left to go through:
    - Community Services will be verifying each of them one-by-one.
- The City of Keizer voted to dedicate community prosperity funds awarded by Marion County to the sole purpose of making the money available to small Keizer businesses:
  - There are 18 businesses that will be awarded \$2,500.
- The county is releasing positive COVID-19 cases by the zip code; and
- The Oregon Health Authority will be releasing COVID-19 recovery data at the county level.

### COMMISSIONERS' COMMITTEE ASSIGNMENTS AND UPDATE:

#### Sam Brentano:

- Would like to propose the county to take back the management of the forests under the lawsuit:
  - Proposing setting up regions for several counties to oversee sections of the forest lands; and
  - Hiring managers to oversee fire suppression:
    - Harvesting.

#### Kevin Cameron:

- Would like to work with Polk County to set up a framework with reopening the county.

Meeting adjourned at 10:10 a.m.

COMPLETED BY: **Kristy Witherell**

Reviewed by: *Joanna Ritchie*