



MARION COUNTY BOARD OF COMMISSIONERS

Management Update Minutes

Tuesday, May 12, 2020, 9:30 a.m.

Courthouse Square, 555 Court St. NE, Salem
5th Floor, Suite 5231, Commissioners Boardroom

ATTENDANCE:

Commissioners Colm Willis, Sam Brentano, and Kevin Cameron, Jan Fritz, Jane Vetto, Laurie Steele, Jeff White, Melissa Rounds, Camber Schlag, Barb Young, Lisa Trauernicht, Chad Ball, and Kristy Witherell as recorder.

Jan Fritz called the meeting to order at 9:30 a.m.

INFORMATIONAL:

Discuss Delegating Certain Authority to the Chief Administrative Officer and Chief Financial Officer while the County is Operating under a State of Emergency

- Jeff White, Camber Schlag

Summary of presentation:

- The order is tied to the current emergency order that the county is under;
- There are some upcoming potential contracts that may need to be entered into for the contact tracing positions:
 - The contract may go over the \$100,000 that Ms. Fritz has the authority to sign off on.
- Individuals are requesting forbearance on payments;
- One shipment of masks was \$50,000;
- Expecting another shipment of masks to be more than \$100,000; and
- In order to keep things streamlined with ordering, staff is recommending raising the limit to \$200,000 authority for Ms. Fritz and Mr. White for sign-off approval.

Board discussion:

- The commissioners approved the increase in sign-off authority, but they would like to be updated on what big items are being purchased at the weekly BOC Policy Meetings; and
- There are 12 Land Sale Contracts through the Finance Department:
 - Finance Department is tacking the missed payments on to the end of the contract term.

COVID-19 Update:

Summary of presentation:

- On May 11th at 6:46 p.m., the application for Marion County to reopen was under review;

- There was a comment made from the state capitol that the county was not communicating with the governor's office:
 - Commissioner Cameron has been participating on all Mid-Valley ERT meetings.
- Dentists in the area are having trouble getting Personal Protective Equipment (PPE);
- The county is doing a one-time donation of PPE to farmworkers;
- The commissioners will deliver masks to area chambers to distribute to businesses in the community;
- Commissioner Cameron had a call with Senator Courtney:
 - He stated that Marion County is participating in meetings with the governor's office;
 - Commissioner Cameron stated that the plan to reopen Marion County has been submitted to the governor's office;
 - Senator Courtney appreciated the phone call with Commissioner Cameron; and
 - Senator Courtney will let Governor Brown know where Marion County is with the plan.
- Commissioner Cameron had a conversation with Congressman Schrader's Office and the federal money went to the larger metro counties:
 - Senator Courtney stated that \$220 million would come to the county for COVID-19 relief.
- There were 28 positive COVID-19 cases today with 188 tested; and
- The commissioners would like to see a draft of the press releases of the county reopening or not reopening by the end of the day.

OTHER:

Jane Vetto:

- A land owner in the City of Donald tried to do some improvements on his property to pave his driveway and needed to get a permit through the county;
- Has submitted an application with Planning Division, but it is on hold due to him needing to submit additional criteria, which he has yet to do;
- The property owner sent an email to state representatives stating that county commissioners were ignoring his emails; and
- Mr. Norris will follow up with more information.

Meeting adjourned at 10:37 a.m.

COMPLETED BY: **Kristy Witherell**

Reviewed by: *Joanna Ritchie*