Contract Review Sheet

Intergovernmental Agreement **PW-7383-87 - Am2**

Title: **Salem-Keizer Area Transportation Study (SKATS) Policy Committee IGA**

Contractor's Name: **Oregon Department of Transportation**

Department: **Public Works Department** Contact: **Janet Wilson**

Analyst: **Kathleen George** Phone #: **(503) 566-4139**

Term - Date From: **April 6, 1987** Expires: **December 31, 2031**

Original Contract Amount: **$ -** Previous Amendments Amount: **$ -**

Current Amendment: **$ -** New Contract Total: **$ -** Amd% **0%**

☐ No Funds Exchanged ☐ Federal Funds ☐ Reinstatement ☐ Retroactive ☐ Amendment greater than 25%

Source Selection Method: **ORS190 Intergovernmental Agreement**

Description of Services or Grant Award

This intergovernmental agreement sets forth requirements for the Salem/Keizer Area Transportation Study (SKATS) Policy Committee for Transportation Planning and providing funds for transportation planning processes between ODOT, City of Keizer, City of Salem, Marion County, Polk County, and the Salem Area Mass Transit District.

Amendment 1 added the City of Turner as a voting member.

Amendment 2 adds the City of Aumsville as a voting member.

Desired BOC Session Date: **11/4/2026** Contract should be in DocuSign by: **10/14/2026**

Agenda Planning Date **10/22/2026** Printed packets due in Finance: **10/20/2026**

Management Update **10/20/2026** BOC upload / Board Session email: **10/21/2026**

BOC Session Presenter(s) **Lani Radtke** Code: **Y**

REQUIRED APPROVALS

Finance - Contracts Date

Contract Specialist Date

Legal Counsel Date

Chief Administrative Officer Date

MARION COUNTY BOARD OF COMMISSIONERS

Board Session Agenda Review Form

Meeting date: November 4, 2026

Department: Public Works

Title: Amendment No. 2 to Salem-Keizer Area Transportation Study (SKATS) IGA

Management Update/Work Session Date: October 29, 2026 **Audio/Visual aids** ☐

Time Required: _____ **Contact:** Brian Nicholas **Phone:** x7943

Requested Action:

Approve Amendment No. 2 to Intergovernmental Agreement No. 20523 between the Oregon Department of Transportation (ODOT), Marion County, Polk County, the Salem-Keizer School District, the Salem Area Mass Transit District (Cherriots), and the cities of Salem, Keizer and Turner to add the city of Aumsville as a voting member of the Salem-Keizer Area Transportation Study (SKATS) Metropolitan Planning Organization (MPO).

Issue, Description & Background:

SKATS was formed in 1987 by mutual agreement of ODOT and local transportation authorities to serve as the Mid-Willamette Valley region's Metropolitan Planning Organization. The MPO serves to promote a unified, region-wide approach to plan, resource and execute transportation programs to ensure regional transportation needs are met. In 2025, the Oregon Transportation Commission (OTC) authorized expansion of the SKATS boundary to include Aumsville based on updated population census data. This amendment adds Aumsville to the SKATS consortium as a voting member of the MPO.

Financial Impacts:

None

Impacts to Department & External Agencies:

None

List of attachments:

Amendment No. 2 to Intergovernmental Agreement No. 20523

Presenter:

Lani Radtke

Department Head Signature:

BNicholas

Digitally signed by BNicholas
Date: 2026.10.29 13:49:45 -07'00'

Misc. Contracts and Agreements
No. 20523
OregonBuys No. 73000-00234265

AMENDMENT NO. 2
to the
COOPERATIVE AGREEMENT
DUTIES AND RESPONSIBILITIES FOR COOPERATIVELY
CARRYING OUT TRANSPORTATION PLANNING AND PROGRAMMING

THE STATE OF OREGON, by and through its Department of Transportation, THE MID-WILLAMETTE VALLEY COUNCIL OF GOVERNMENTS, THE CITY OF SALEM, THE CITY OF KEIZER, THE CITY OF TURNER, MARION COUNTY, POLK COUNTY, and THE SALEM AREA MASS TRANSIT DISTRICT (referred to collectively as "PARTIES") entered into a cooperative agreement for duties and responsibilities for cooperatively carrying out transportation planning and programming. This Agreement was approved by the Oregon Transportation Commission on March 20, 1987, at which time the Director, Oregon Department of Transportation, was authorized and directed to sign the Agreement for and on behalf of the Commission. This Agreement was amended on October 6, 2003 by Amendment No. 1 to add the CITY OF TURNER to Section C.

It has now been determined by the "PARTIES" that the agreement referenced above, while remaining in full force and effect, shall be amended by this Amendment No. 2 to add THE CITY OF AUMSVILLE as a voting member on the Salem-Keizer Area Transportation Study (SK ATS) Policy Committee.

1. **Effective Date.** This Amendment shall become effective on the date it is fully executed and approved as required by applicable law.

2. **Amendment to Agreement.** (Additions to existing language are shown in *italics and underlined*, deletions are shown as ~~strikethrough~~):

   a. **Section C of the Cooperative Agreement shall be amended to add subsection 9 to read as follows:**

   Section C. The Salem Area Transportation Study (SATS) Coordinating Committee will be renamed the Salem/Keizer Area Transportation Study (SKATS) Policy Committee.

   Voting membership on the SKATS Policy Committee shall consist of:

   1. One member, Marion County Board of Commissioners
   2. One member, Polk County Board of Commissioners
   3. One member, City of Salem City Council
   4. One member, City of Keizer City Council
   5. One member, Salem Area Mass Transit District Board of Directors
   6. One member, Oregon Department of Transportation
   7. One member, School District 24J Board
   8. One member, City of Turner City Council
   9. *One member, City of Aumsville City Council*

This agreement shall be effective on the date all required signatures are obtained.

3. **Counterparts.** This Amendment may be executed in two or more counterparts (by facsimile or otherwise) each of which is an original and all of which when taken together are deemed one agreement binding on all Parties, notwithstanding that all Parties are not signatories to the same counterpart.

4. **Original Agreement.** Except as expressly amended above, all other terms and conditions of the original Agreement are still in full force and effect. All Parties certify that the representations, warranties and certifications in the original Agreement are true and correct as of the effective date of this Amendment and with the same effect as though made at the time of this Amendment.

5. **Electronic Signatures.** The Parties agree that signatures showing on PDF documents, including but not limited to PDF copies of the Agreement and amendments, submitted or exchanged via email are "Electronic Signatures" under ORS Chapter 84 and bind the signing Party and are intended to be and can be relied upon by the Parties. State reserves the right at any time to require the submission of the hard copy originals of any documents.

THE PARTIES, by execution of this Agreement, hereby acknowledge that their signing representatives have read this Agreement, understand it, and agree to be bound by its terms and conditions.

SIGNATURE PAGES TO FOLLOW

APPROVED AS TO FORM FOR ODOT:

_**Maribeth Bonner via email**_____
Assistant Attorney General

Date _**10/15/26**_____

STATE OF OREGON, by and through its Department of Transportation

_____
Amanda Pietz, Policy, Data and Analysis Division Administrator

Date _____

Agreement No. 20523-02
OregonBuys No. 73000-00234265

CITY OF KEIZER, by and through its elected officials:

_____
City Attorney

Date _____

_____
By Mayor

Date _____

_____
ATTEST: City Recorder

Date _____

Agreement No. 20523-02
OregonBuys No. 73000-00234265

CITY OF SALEM, by and through its elected officials:

_____
City Attorney

Date _____

_____
By Mayor

Date _____

_____
ATTEST: City Recorder

Date _____

Agreement No. 20523-02
OregonBuys No. 73000-00234265

CITY OF TURNER, by and through its elected officials:

_____
City Attorney

Date _____

_____
By Mayor:

Date _____

_____
ATTEST: City Recorder

Date _____

Agreement No. 20523-02
OregonBuys No. 73000-00234265

CITY OF AUMSVILLE, by and through its elected officials:

_____
City Attorney

Date _____

_____
By Mayor

Date _____

_____
ATTEST: City Recorder

Date _____

Agreement No. 20523-02
OregonBuys No. 73000-00234265

COUNTY OF MARION, by and through its elected officials:

_____
Chief Administrative Officer

Date _____

_____
By Chairman

Date _____

_____
Department Director or designee

Date _____

_____
Commissioner

Date _____

_____
Commissioner

Date _____

_____
Legal Counsel

Date _____

_____
Contracts & Procurement

Date _____

Agreement No. 20523-02
OregonBuys No. 73000-00234265

COUNTY OF POLK, by and through its elected officials:

_____
Legal Counsel

Date _____

_____
By Chairman

Date _____

_____
Commissioner

Date _____

_____
Commissioner

Date _____

Agreement No. 20523-02
OregonBuys No. 73000-00234265

SALEM AREA MASS TRANSIT DISTRICT, by and through its BOARD OF DIRECTORS:

_____
Legal Counsel

Date _____

_____
President

Date _____

MID-WILLAMETTE VALLEY COUNCIL OF GOVERNMENTS:

_____
Executive Director

Date _____

AMENDMENT NO. 1
to the
COOPERATIVE AGREEMENT

DUTIES AND RESPONSIBILITIES FOR COOPERATIVELY CARRYING OUT TRANSPORTATION PLANNING AND PROGRAMMING

THE STATE OF OREGON, by and through its Department of Transportation, THE MID-WILLAMETTE VALLEY COUNCIL OF GOVERNMENTS, THE CITY OF SALEM, THE CITY OF KEIZER, MARION COUNTY, POLK COUNTY, and THE SALEM AREA MASS TRANSIT DISTRICT (referred to collectively as "PARTIES") entered into a cooperative agreement for duties and responsibilities for cooperatively carrying out transportation planning and programming. This Agreement was approved by the Oregon Transportation Commission on March 20, 1987, at which time the Director, Oregon Department of Transportation, was authorized and directed to sign the Agreement for and on behalf of the Commission.

It has now been determined by the "PARTIES" that the agreement referenced above, while remaining in full force and effect, shall be amended by this Amendment No. 1 to add THE CITY OF TURNER as a voting member on the Salem-Keizer Area Transportation Study (SKATS) Policy Committee.

Therefore, the Cooperative Agreement shall be amended as follows:

Section C of the Cooperative Agreement shall be amended to add subsection 8 to read as follows:

Section C. The Salem Area Transportation Study (SATS) Coordinating Committee will be renamed the Salem/Keizer Area Transportation Study (SKATS) Policy Committee. Voting membership on the SKATS Policy Committee shall consist of:

1. One member, Marion County Board of Commissioners
2. One member, Polk County Board of Commissioners
3. One member, City of Salem City Council
4. One member, City of Keizer City Council
5. One member, Salem Area Mass Transit District Board of Directors

6. One member, Oregon Department of Transportation
7. One member, School District 24J Board
8. One member, City of Turner City Council

This agreement shall be effective on the date all required signatures are obtained.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be signed in their respective names by their duly authorized representatives as of the dates set forth below.

The Oregon Transportation Commission on January 16, 2002, approved Delegation Order No. 2, which authorizes the Director to approve and execute agreements for day-to-day operations when the work is related to a project included in the Statewide Transportation Improvement Program or a line item in the biennial budget approved by the Commission.

SIGNATURE PAGE TO FOLLOW

On January 31, 2002, the Director of the Oregon Department of Transportation approved Subdelegation Order No. 2, in which the Director grants authority to the Deputy Directors, Division Managers, Chief of Staff, Technical Services Manager/Chief Engineer, Branch and Region Managers for their respective Branch or Region, to approve and execute agreements up to $75,000 when the work is related to a project included in the Statewide Transportation Improvement Program, other system plans approved by the Commission such as the Traffic Safety Performance Plan, or in a line item in the approved biennial budget.

APPROVED AS TO FORM:

Assistant Attorney General

Date 9/30/03

Deputy Director, Oregon Department of Transportation, Transportation Development Division

Date 10-6-03

City Attorney

Date 6-26-03

CITY OF KEIZER:

By: Mayor

ATTEST: City Recorder

Date 6-17-03

City Attorney

Date 6/14/03

CITY OF SALEM:

By: Mayor

ATTEST: City Recorder

Date 6-12-03

City Attorney

Date 7/16/2003

CITY OF TURNER:

By: Mayor

ATTEST: City Recorder

Date

Approved as to form

Peggy Mitchell
County Contracts Coordinator 8/15/03

Miscellaneous Contracts and Agreements
No. 20,523

COUNTY OF MARION:

Jane Ellen Stonecipher
Legal Counsel

Date 20 August 2003

By: Chairman

Commissioner

Commissioner

Date 8/27/03

COUNTY OF POLK:

Legal Counsel

Date 5/12/03

By: Chairman

Commissioner

Commissioner

Date

Legal Counsel

Date 5/22/03

SALEM AREA TRANSIT DISTRICT
BOARD OF DIRECTORS:

Lloyd Chapman
President

Date 5/22/03

MID-WILLAMETTE VALLEY
COUNCIL OF GOVERNMENTS

Executive Director

Date 9/8/03

Appendix A

COOPERATIVE AGREEMENT

DUTIES AND RESPONSIBILITIES FOR COOPERATIVELY CARRYING OUT TRANSPORTATION PLANNING AND PROGRAMMING

THIS AGREEMENT made and entered into this 6th day of April 1987 by and between the State of Oregon by and through its Department of Transportation, hereinafter called "STATE", Mid Willamette Valley Council of Governments, hereinafter called "COG", City of Salem, hereinafter called "SALEM", City of Keizer, hereinafter called "KEIZER", Marion County and Polk County, hereinafter called "MARION" and "POLK", and the Salem Area Transit District, hereinafter called "DISTRICT" all of which are referred to collectively as "PARTIES".

W I T N E S S E T H

WHEREAS, the Highway Act of 1973 set forth requirements for Transportation Planning and provided funds for this purpose to Metropolitan Areas of 50,000 population or more to carry out a continuous, comprehensive and cooperative (3C) transportation planning process; and

WHEREAS, STATE, COG, SALEM, KEIZER, MARION, POLK and TRANSIT DISTRICT participate in the "3C" process in the Salem/Keizer Metropolitan Area; and

WHEREAS, the PARTIES desire to update, clarify, and streamline the process;

NOW, THEREFORE, the PARTIES hereto do mutually agree as follows:

Section A. The COG will provide administrative services and, along with STATE, carry out the technical responsibilities for the transportation planning process.

Section B. The Council of Governments shall retain the sole responsibility for acceptance of all contracts, grants and gifts for transportation planning in the Salem area, and all fiscal and financial responsibility therefore. The Director of the COG shall select and supervise the transportation planning coordinator and staff assigned to the transportation planning process.

Section C. The Salem Area Transportation Study (SATS) Coordinating Committee will be renamed the Salem/Keizer Area Transportation Study (SKATS) Policy Committee. Voting membership on the SKATS Policy Committee shall consist of:

1. One member, Marion County Board of Commissioners
2. One member, Polk County Board of Commissioners
3. One member, City of Salem City Council
4. One member, City of Keizer City Council
5. One member, Salem Area Mass Transit District Board of Directors
6. One member, Oregon Department of Transportation
7. One member, School District 24J Board

Section D. The SKATS Policy Committee is responsible for developing Bylaws, operating procedures, transportation plans, transportation improvement programs, and work programs, and to take other actions necessary to carry out the transportation planning process.

Section E. The SKATS Policy Committee shall use the following process in adopting the Transportation Plan and Transportation Improvement Program:

1) If the Policy Committee approves the document with a unanimous vote of the Policy Committee members attending a meeting as described in Section F., then the document is adopted.

2) If the Policy Committee approves the document with less than a unanimous vote (as described in Section F.) then the document shall be referred to the governing bodies of Marion, Polk, Salem, Keizer, and the District for endorsement. All five jurisdictions must endorse the document for it to be considered adopted. If all five jurisdictions do not endorse the document, they shall individually or through the Policy Committee develop a mutually acceptable proposal which will then be adopted in accordance with paragraphs 1 and 2 of this Section.

A graphic representation of this adoption process is presented in Attachment A.

Section F. The unanimous vote of the Policy Committee members required in Section E. shall meet the following requirements:

1) All of the members in attendance must vote in favor of the action.

2) All of the members must have been notified of the meeting time, date, and place.

3) All of the members must have been notified that the issue was on the meeting agenda prior to the meeting.

Section G. The SKATS Policy Committee has the authority to take final action on all other matters pertaining to the transportation planning process.

Section H. Transportation Planning documents such as the Transportation Plan and the Transportation Improvement Program which have been prepared, adopted, and are currently in effect, will remain in effect until the SKATS Policy Committee adopts new, updated, or revised versions of the documents.

Section I. The SKATS Policy Committee shall review this agreement on or before January, 1992 and every five years thereafter and recommend revisions as desired to the PARTIES. This agreement will remain in effect until revised or replaced by the PARTIES.

Section J. This Agreement supersedes all previous agreements among the respective parties covering the same subject, particularly the Agreement of October 30, 1980 among the State, COG, Salem, Marion, Polk and District; and the October 14, 1980 Joint Resolution between COG and the SATS Coordinating Committee.

IN WITNESS WHEREOF, STATE, COG, SALEM, KEIZER, MARION, POLK and DISTRICT have caused this Agreement to be executed in their respective names by their authorized representatives as of the day set out above.

This Agreement was approved by the Oregon Transportation Commission on March 20, 1987, at which time the Director, Oregon Department of Transportation, was authorized and directed to sign said Agreement for and on behalf of the Commission. Said authority is set forth in Volume 14, Page ____, Minute Book of the Oregon Transportation Commission.

APPROVED AS TO FORM:

Assistant Attorney General and Counsel State of Oregon

Director, Oregon Department of Transportation

City Attorney

CITY OF KEIZER

By: _____ Mayor

ATTEST: _____ City Recorder

City Attorney

CITY OF SALEM

By: _____ Mayor

ATTEST: _____ City Recorder 4/27/87

Legal Counsel 3-25-87

COUNTY OF MARION

_____ Chairman

_____ Commissioner

_____ Commissioner

Legal Counsel 9-29-87

COUNTY OF POLK

_____ Chairman

_____ Commissioner

_____ Commissioner

SALEM AREA TRANSIT DISTRICT BOARD OF DIRECTORS

Legal Counsel

_____ President

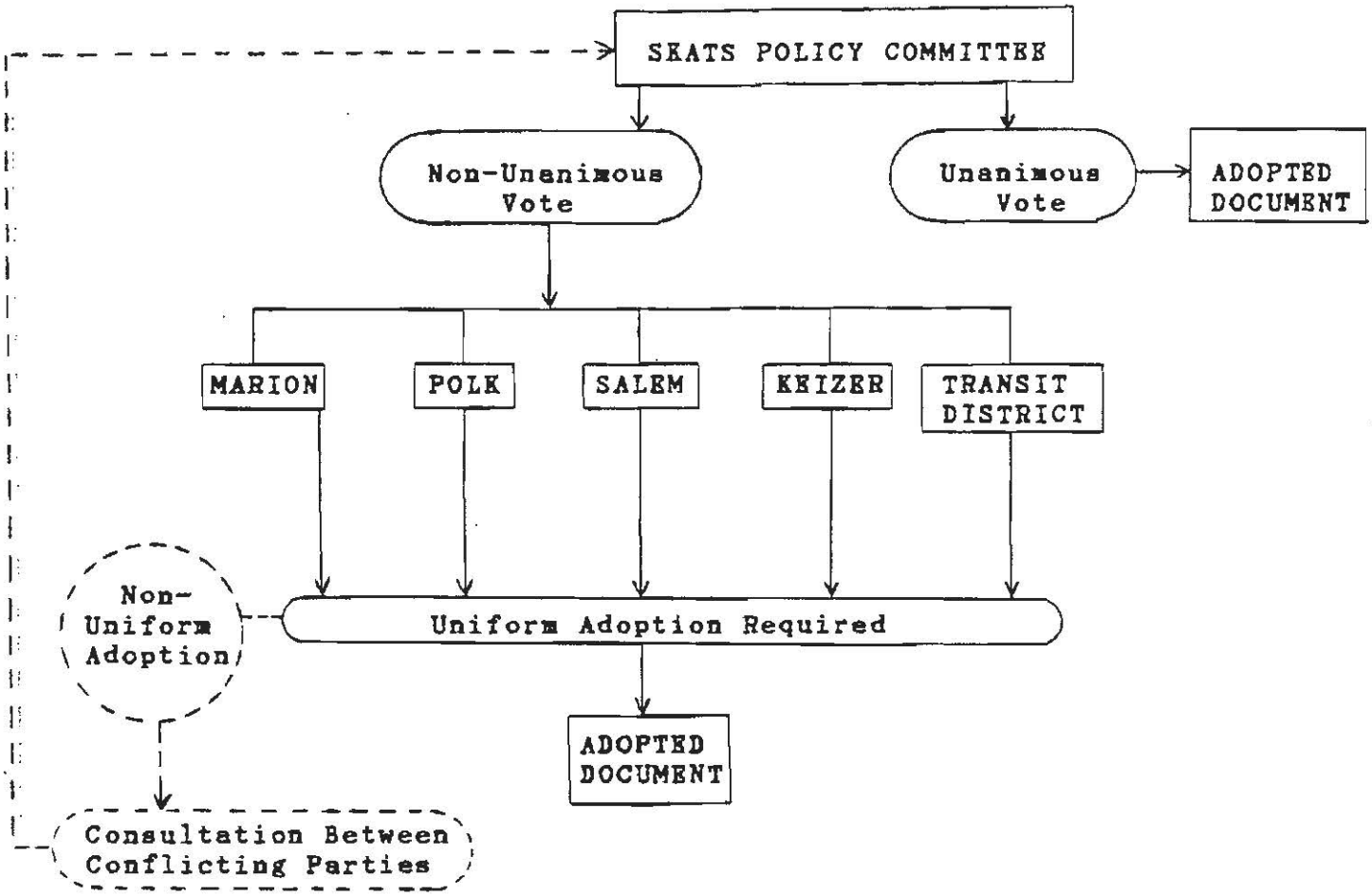
MID WILLAMETTE VALLEY COUNCIL OF GOVERNMENTS

Legal Counsel

_____ Chairman

ATTACHMENT A

ADOPTION PROCESS FOR TRANSPORTATION PLAN AND TRANSPORTATION IMPROVEMENT PROGRAM



NEIL GOLDSCHMIDT
GOVERNOR

OFFICE OF THE GOVERNOR
STATE CAPITOL
SALEM, OREGON 97310-1347

RECEIVED
MAY 13 1987
MID WILLAMETTE VALLEY
COUNCIL of GOVERNMENTS

May 8, 1987

Mid-Willamette Valley
Council of Governments
400 Senator Building
220 High Street NE
Salem, OR 97301-3683

Dear Council:

The cities of Salem and Keizer and the counties of Polk and Marion, along with the Salem Area Transit District and the Oregon Transportation Commission, have agreed that the Metropolitan Planning Organization for the Salem-Keizer urbanized area should be the Salem-Keizer Area Transportation Study Policy Committee. I concur with the designation of the new Metropolitan Planning Organization.

The Mid-Willamette Council of Governments will carry out the administrative responsibilities for the new Metropolitan Planning Organization. Funds used to carry out the transportation planning process will be funneled through the Council of Governments and expended under the direction of the Salem-Keizer Area Transportation Study Policy Committee.

Sincerely,

Neil Goldschmidt
Governor

NG:dkc
1175A