

Contract Review Sheet

Contract for Services

CO-6826-25

Title: Ballot Printing Services

Contractor's Name: Lynx Group, Inc.

Department: Clerk's Office Contact: Sandra Fixsen

Analyst: Sandra Fixsen Phone #: (503) 373-4479

Term - Date From: January 1, 2026 Expires: December 31, 2026

Original Contract Amount: \$ 300,000.00 Previous Amendments Amount: \$ -

Current Amendment: \$ - New Contract Total: \$ 300,000.00 Amd% 0%

Outgoing Funds ☐ Federal Funds ☐ Reinstatement ☐ Retroactive ☐ Amendment greater than 25%

Source Selection Method: 50-0090 Election Supplies and Services

Description of Services or Grant Award

Contract to print ballots for regular and special Marion County elections as directed by the County.

Desired BOC Session Date: 12/3/2025 Contract should be in DocuSign by: 11/12/2025

Agenda Planning Date 11/20/2025 Printed packets due in Finance: 11/18/2025

Management Update 11/18/2025 BOC upload / Board Session email: 11/19/2025

BOC Session Presenter(s) Bill Burgess Code: Y

REQUIRED APPROVALS

DocuSigned by:

C5E72231E6E54E3

Finance - Contracts 11/4/2025 Date

Signed by:

60C98A6F708240B...

Legal Counsel 11/5/2025 Date

DocuSigned by:

C5E72231E6E54E3

Contract Specialist 11/7/2025 Date

DocuSigned by:

DC16351248DF4EC

Chief Administrative Officer 11/7/2025 Date



MARION COUNTY BOARD OF COMMISSIONERS

Board Session Agenda Review FormMeeting date: December 3, 2025Department: Clerk's OfficeTitle: CO-6826-25 - Lynx Group, Inc. Ballot Printing ServicesManagement Update/Work Session Date: November 18, 2025 Audio/Visual aids ☐Time Required: 10 minutes Contact: Bill Burgess Phone: (503) 588-3579Requested Action: Approval of the Contract for Services with Lynx Group, Inc. for Ballot Printing Services through December 31, 2026.Issue, Description
& Background:

Marion County Elections has the responsibility of conducting all federal, state, and county elections and certain elections for municipalities, districts, and other political subdivisions. Marion County has approximately 229,000 registered voters. All elections in Oregon are conducted by mail. Marion County conducts approximately two to six (2-6) elections per year.

Marion County Elections currently utilizes the Hart Verity voting system (Hart Verity) to conduct elections. Hart Verity gives the County the ability to print ballots at the Elections office and ballots are also prepared in electronic form for commercial printers to print larger more economic quantities.

Financial Impacts:

Outgoing funds of \$300,000.00 is anticipated throughout the term of the contract.

Impacts to Department
& External Agencies:

No known impacts

List of attachments:

CRS, Contract for Services and Exhibits A, B and C

Presenter:

Bill Burgess

DocuSigned by:

Department Head
Signature:

Bill Burgess

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**MARION COUNTY
CONTRACT FOR SERVICES
CO-6826-25**

This Contract is between Marion County (a political subdivision of the State of Oregon) hereinafter called County, and Lynx Group, Inc., an Oregon Corporation hereinafter called Contractor.

RECITALS

WHEREAS, this Contract is established pursuant to MCPCR 50-0090 and is a direct award.

WHEREAS, County wishes to engage Contractor to provide the services set forth in Exhibit A.

Contractor agrees to perform, and County agrees to pay for, the services and deliverables described in Exhibit A (the "Work").

1. TERM

This Contract, after it has been signed by all parties and all required County approvals have been obtained, is effective on **January 1, 2026** and expires on **December 31, 2026**.

2. DOCUMENTS / ORDER OF PRECEDENCE

This Contract consists of the following documents, each of which is attached and incorporated herein by reference:

- A. This Contract less exhibits
- B. Exhibit A – Statement of Work
- C. Exhibit B – Price List
- D. Exhibit C – Ballot Custodial Agreement (by reference only)

3. CONSIDERATION

- A. The maximum, not-to-exceed compensation payable to Contractor under this Contract, which includes any allowable expenses, is **\$300,000.00**. County will not pay Contractor any amount in excess of the not-to-exceed compensation of this Contract for completing the Work and will not pay for Work performed before the date this Contract becomes effective or after the termination of this Contract. If the maximum compensation is increased by amendment of this Contract, the amendment must be fully effective before Contractor performs Work subject to the amendment.
- B. Interim payments to Contractor shall be made in accordance with the payment schedule and requirements in Exhibit A.
- C. If specified below, county's payments to Contractor under this Contract will be paid in whole or in part with federal funds. If so specified, by signing this agreement, Contractor certifies neither it nor its employees, contractors, subcontractors or subgrantees who will perform the Project activities are currently employed by an agency or department of the federal government. If applicable, Contractor shall comply with [Appendix II to Title 2, Part 200](#) of the Code of Federal Regulations.

In accordance with 2 CFR 200.331, Contractor has been designated:

- ☐ Subrecipient
- ☐ Contractor/Vendor
- ☒ Not applicable – (there are no federal funds tied to the contract)

4. COMPLIANCE WITH STATUTES AND RULES

- A. County and Contractor agree to comply with the provisions of this Contract, its exhibits and attachments and all applicable federal, state, and local statutes and rules.

Unless otherwise specified, responsibility for all taxes, assessment, and any other charges imposed by law upon employers shall be the sole responsibility of Contractor. Failure of Contractor or County to comply with the provisions of this Contract and all applicable federal, state, and local statutes and rules shall be cause for termination of this Contract as specified in sections concerning recovery of funds and termination.

County's performance under this Contract is conditioned upon Contractor's compliance with the obligations intended for contractors under ORS 279B.220, 279B.225 (if applicable to this Contract), 279B.230, 279B.235 (if applicable to this Contract) and ORS 652, which are incorporated by reference herein.

- B. Contractor must, throughout the duration of this Contract and any extensions, comply with all tax laws of this state and all applicable tax laws of any political subdivision of this state. For the purposes of this Section, "tax laws" includes all the provisions described in subsection 29. C. (i) through (iv) of this Contract.

Any violation of subsection B of this section shall constitute a material breach of this Contract. Further, any violation of Contractor's warranty, in subsection 29.C of this Contract, that Contractor has complied with the tax laws of this state and the applicable tax laws of any political subdivision of this state also shall constitute a material breach of this Contract. Any violation shall entitle County to terminate this Contract, to pursue and recover any and all damages that arise from the breach and the termination of this Contract, and to pursue any or all of the remedies available under this Contract, at law, or in equity, including but not limited to:

- i. Termination of this Contract, in whole or in part;
 - ii. Exercise of the right of setoff, and withholding of amounts otherwise due and owing to Contractor, in an amount equal to State's setoff right, without penalty; and
 - iii. Initiation of an action or proceeding for damages, specific performance, declaratory or injunctive relief. County shall be entitled to recover any and all damages suffered as the result of Contractor's breach of this Contract, including but not limited to direct, indirect, incidental and consequential damages, costs of cure, and costs incurred in securing replacement Goods and Services or a replacement contractor.
- C. These remedies are cumulative to the extent the remedies are not inconsistent, and County may pursue any remedy or remedies singly, collectively, successively, or in any order whatsoever.

5. CIVIL RIGHTS, REHABILITATION ACT, AMERICANS WITH DISABILITIES ACT AND TITLE VI OF THE CIVIL RIGHTS ACT

Contractor agrees to comply with the Civil Rights Act of 1964, and 1991, Americans with Disabilities Act of 1990, and Section 504 of the Rehabilitation Act of 1973, and Title VI as implemented by 45 CFR 80 and 84 which states in part, No qualified person shall on the basis of disability, race, color, or national origin be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity which received or benefits from federal financial assistance.

6. TIME IS OF THE ESSENCE

Contractor agrees that time is of the essence in the performance of this Contract.

7. FORCE MAJEURE

Neither County nor Contractor shall be responsible for any failure to perform or for any delay in the performance of any obligation under this Contract caused by fire, riot, acts of God, terrorism, war, or any other cause which is beyond the breaching party's reasonable control. Contractor shall, however, make all reasonable efforts to remove or eliminate the cause of Contractor's delay or breach and shall, upon the cessation of the cause, continue performing under this Contract. County may terminate this Contract upon written notice to Contractor after reasonably determining that the delay or breach will likely prevent successful performance of this Contract.

8. FUNDING MODIFICATION

- A. County may reduce or terminate this Contract when state or federal funds are reduced or eliminated by providing written notice to the respective parties.
- B. In the event the Board of Commissioners of County reduces, changes, eliminates, or otherwise modifies the funding for any of the services identified, Contractor agrees to abide by any such decision including termination of service.

9. RECOVERY OF FUNDS

Expenditures of Contractor may be charged to this Contract only if they (1) are in payment of services performed under this Contract, (2) conform to applicable state and federal regulations and statutes, and (3) are in payment of an obligation incurred during the Contract period.

Any County funds spent for purposes not authorized by this Contract and payments by County in excess of authorized expenditures shall be deducted from future payments or refunded to County no later than thirty (30) days after notice of unauthorized expenditure or notice of excess payment.

Contractor shall be responsible to repay for prior contract period excess payments and un-recovered advanced payments provided by County. Repayment of prior period obligations shall be made to County in a manner agreed on.

10. ACCESS TO RECORDS

- A. Contractor shall permit authorized representatives of County, State of Oregon, or the applicable audit agencies of the U.S. Government to review the records of Contractor as they relate to the Contract services in order to satisfy audit or program evaluation purposes deemed necessary by County and permitted by law.

- B. Contractor agrees to establish and maintain financial records, which indicate the number of hours of work provided, and other appropriate records pertinent to this Contract shall be retained for a minimum of three (3) years after the end of the Contract period. If there are unresolved audit questions at the end of the three-year period, the records must be maintained until the questions are resolved.

11. REPORTING REQUIREMENTS

Contractor shall provide County with periodic reports at the frequency and with the information prescribed by County. Further, at any time, County has the right to demand adequate assurances that the services provided by Contractor shall be in accordance with the Contract. Such assurances provided by Contractor shall be supported by documentation in Contractor's possession from third parties.

12. CONFIDENTIALITY OF RECORDS

- A. Contractor shall not use, release, or disclose any information concerning any employee, client, applicant or person doing business with County for any purpose not directly connected with the administration of County's or Contractor's responsibilities under this Contract except upon written consent of County, and if applicable, the employee, client, applicant or person.
- B. Contractor shall ensure that its agents, employees, officers, and subcontractors with access to County and Contractor records understand and comply with this confidential provision.
- C. If Contractor receives or transmits protected health information, Contractor shall enter into a Business Associate Agreement with County, which shall become part of this Contract, if attached hereto.
- D. Client records shall be kept confidential in accordance with ORS 179.505, OAR 309-014-0036(3), 45 CFR 205.50 and 42 CFR Part 2 as applicable.

13. INDEMNIFICATION AND INSURANCE

- A. Contractor shall defend, save, indemnify, and hold harmless County, its officers, agents, and employees from and against all claims, suits, actions, losses, damages, liabilities, costs, and expenses of any nature whatsoever, including attorney fees, resulting from, arising out of, or relating to the activities of Contractor or its officers, employees, subcontractors, or agents under this Contract. Contractor shall have control of the defense and settlement of any claim that is subject to this section. However, neither Contractor nor any attorney engaged by Contractor shall defend the claim in the name of either County or any department of County, nor purport to act as legal representative of either County or any of its departments, without first receiving from County Legal Counsel authority to act as legal counsel for County, nor shall Contractor settle any claim on behalf of County without the approval of County Legal Counsel. County may, at its election and expense, assume its own defense and settlement.
- B. Contractor shall obtain the insurance required under section 24 prior to performing under this Contract and shall maintain the required insurance throughout the duration of this Contract and all warranty periods.
- C. County, pursuant to applicable provisions of ORS 30.260 to 30.300, maintains a self-insurance program that provides property damage and personal injury coverage.

14. EARLY TERMINATION

This Contract may be terminated as follows:

- A. County and Contractor, by mutual written agreement, may terminate this Contract at any time.
- B. County in its sole discretion may terminate this Contract for any reason on 30 days written notice to Contractor.
- C. Either County or Contractor may terminate this Contract in the event of a breach of the Contract by the other. Prior to such termination the party seeking termination shall give to the other party written notice of the breach and intent to terminate. If the party committing the breach has not entirely cured the breach within 15 days of the date of the notice, then the party giving the notice may terminate the Contract at any time thereafter by giving a written notice of termination.
- D. Notwithstanding section 14C, County may terminate this Contract immediately by written notice to Contractor upon denial, suspension, revocation, or non-renewal of any license, permit or certificate that Contractor must hold to provide services under this Contract.

15. PAYMENT ON EARLY TERMINATION

Upon termination pursuant to section 14, payment shall be made as follows:

- A. If terminated under 14A or 14B for the convenience of County, County shall pay Contractor for Work performed prior to the termination date if such Work was performed in accordance with the Contract. County shall not be liable for direct, indirect, or consequential damages. Termination shall not result in a waiver of any other claim County may have against Contractor.
- B. If terminated under 14C by Contractor due to a breach by County, then County shall pay Contractor for Work performed prior to the termination date if such Work was performed in accordance with the Contract.
- C. If terminated under 14C or 14D by County due to a breach by Contractor, then County shall pay Contractor for Work performed prior to the termination date provided such Work was performed in accordance with the Contract less any setoff to which County is entitled.

16. INDEPENDENT CONTRACTOR

- A. Contractor is a separate and independently established business, retains sole and absolute discretion over the manner and means of carrying out Contractor's activities and responsibilities for the purpose of implementing the provisions of this Contract, and maintains the appropriate license/certifications, if required under Oregon Law. This Contract shall not be construed as creating an agency, partnership, joint venture, employment relationship or any other relationship between the parties other than that of independent parties. The Contractor is acting as an "independent contractor" and is not an employee of County and accepts full responsibility for taxes or other obligations associated with payment for services under this Contract. As an "independent contractor", Contractor will not receive any benefits normally accruing to County employees unless required by applicable law. Furthermore, Contractor is free to contract with other parties for the duration of the Contract.

- B. **SUBCONTRACTING/NONASSIGNMENT.** No portion of the Contract may be contracted or assigned to any other individual, firm or entity without the express and prior approval of County.

17. GOVERNING LAW AND VENUE

This Contract shall be governed by the laws of the State of Oregon. Any action commenced in connection with this Contract shall be in the Circuit Court of Marion County. All rights and remedies of County shall be cumulative and may be exercised successively or concurrently. The foregoing is without limitation to or waiver of any other rights or remedies of County according to law.

18. OWNERSHIP AND USE OF DOCUMENTS

All documents, or other material submitted to County by Contractor shall become the sole and exclusive property of County. All material prepared by Contractor under this Contract may be subject to Oregon's Public Records Laws.

19. NO THIRD-PARTY BENEFICIARIES

- A. County and Contractor are the only parties to this Contract and are the only parties entitled to enforce its terms.
- B. Nothing in this Contract gives or provides any benefit or right, whether directly, indirectly, or otherwise, to third persons unless such third persons are individually identified by name in this Contract and expressly described as intended beneficiaries of this Contract.

20. SUCCESSORS IN INTEREST

The provisions of this Contract shall be binding upon and inure to the benefit of the parties and their successors and approved assigns.

21. MERGER CLAUSE

This Contract and the attached exhibits constitute the entire agreement between the parties.

- A. All understandings and agreements between the parties and representations by either party concerning this Contract are contained in this Contract.
- B. No waiver, consent, modification or change in the terms of this Contract shall bind either party unless in writing signed by both parties.
- C. Any written waiver, consent, modification, or change shall be effective only in the specific instance and for the specific purpose given.

22. WAIVER

The failure of any Party to enforce any provision of this Contract shall not constitute a waiver by that Party or any other provision. Waiver of any default under this Contract by any Party shall not be deemed to be a waiver of any subsequent default or a modification of the provisions of this Contract.

23. REMEDIES

In the event of breach of this Contract, the Parties shall have the following remedies:

- A. If terminated under 14C by County due to a breach by Contractor, County may complete the Work either itself, by agreement with another contractor, or by a combination thereof. If the cost of

completing the Work exceeds the remaining unpaid balance of the total compensation provided under this Contract, then Contractor shall pay to County the amount of the reasonable excess.

- B. In addition to the remedies in sections 14 and 15 for a breach by Contractor, County also shall be entitled to any other equitable and legal remedies that are available.
- C. If County breaches this Contract, Contractor's remedy shall be limited to termination of the Contract and receipt of Contract payments to which Contractor is entitled.

24. INSURANCE

- A. **REQUIRED INSURANCE.** Contractor shall obtain at Contractor's expense the insurance specified in this section prior to performing under this Contract and shall maintain it in full force and at its own expense throughout the duration of this Contract and all warranty periods. Contractor shall obtain the following insurance from insurance companies or entities that are authorized to transact the business of insurance and issue coverage in Oregon and that are acceptable to County:

- i. **WORKERS COMPENSATION.** All employers, including Contractor, that employ subject workers, as defined in ORS 656.027, shall comply with ORS 656.017 and shall provide workers' compensation insurance coverage for those workers, unless they meet the requirement for an exemption under ORS 656.126(2). Contractor shall require and ensure that each of its subcontractors complies with these requirements.

- ii. **PROFESSIONAL LIABILITY.** Covering any damages caused by an error, omission or any negligent acts related to the services to be provided under this Contract. Contractor shall provide proof of insurance of not less than the following amounts as determined by County:

- ☒ **Required by County** ☐ **Not required by County.**
- ☒ \$1,000,000 Per occurrence limit for any single claimant; and
- ☒ \$2,000,000 Per occurrence limit for multiple claimants
- ☐ Exclusion Approved by Risk Manager

- iii. **CYBER LIABILITY.** Covering network security, breach of data, and coverage for regulatory fines and fees imposed against County due to failures in products and services provided under this Contract. Cyber Liability coverage must include errors, omissions, negligent acts, denial of service, media liability (including software copyright), dishonesty, fraudulent or criminal acts by a person or persons whether identified or not, intellectual property infringement, computer system attacks, unauthorized access and use of computer system, regulatory actions, and contractual liability.

- ☐ **Required by County** ☒ **Not required by County.**
- ☐ \$2,000,000 Per occurrence limit for any single claimant; and
- ☐ \$5,000,000 Per occurrence limit for multiple claimants
- ☐ Exclusion Approved by Information Technology Director and Risk Manager

- iv. **COMMERCIAL GENERAL LIABILITY.** Covering bodily injury, death, and property damage in a form and with coverages that are satisfactory to County. This insurance shall include personal injury liability, products and completed operations. Coverage shall be written on an occurrence

basis. Contractor shall provide proof of insurance of not less than the following amounts as determined by County:

☒ **Required by County** ☐ **Not required by County.**

Minimum Limits:

- ☒ \$1,000,000 Per occurrence limit for any single claimant; and
- ☒ \$2,000,000 Per occurrence limit for multiple claimants
- ☐ Exclusion Approved by Risk Manager
- ☐ \$500,000 Per occurrence limit for any single claimant
- ☐ \$1,000,000 Per occurrence limit for multiple claimant

- v. **AUTOMOBILE LIABILITY INSURANCE.** Covering all owned, non-owned, or hired vehicles. This coverage may be written in combination with the Commercial General Liability Insurance (with separate limits for "Commercial General Liability" and "Automobile Liability"). Contractor shall provide proof of insurance of not less than the following amounts as determined by County:

☒ **Required by County** ☐ **Not required by County.**

Minimum Limits:

- ☒ Oregon Financial Responsibility Law, ORS 806.060 (\$25,000 property damage/\$50,000 bodily injury \$5,000 personal injury).
- ☐ \$500,000 Per occurrence limit for any single claimant; and
- ☐ \$1,000,000 Per occurrence limit for multiple claimants
- ☐ Exclusion Approved by Risk Manager

- B. **ADDITIONAL INSURED.** The Commercial General Liability insurance required under this Contract shall include Marion County, its officers, employees, and agents as Additional Insureds but only with respect to Contractor's activities to be performed under this Contract. Coverage shall be primary and non-contributory with any other insurance and self-insurance.
- C. **NOTICE OF CANCELLATION OR CHANGE.** There shall be no cancellation, material change, potential exhaustion of aggregate limits or non-renewal of insurance coverage(s) without 30 days written notice from this Contractor or its insurer(s) to County. Any failure to comply with the reporting provisions of this clause shall constitute a material breach of Contract and shall be grounds for immediate termination of this Contract by County.
- D. **CERTIFICATE(S) OF INSURANCE.** Contractor shall provide to County Certificate(s) of Insurance for all required insurance before delivering any Goods and performing any Services required under this Contract. The Certificate(s) must specify all entities and individuals who are endorsed on the policy as Additional Insured (or Loss Payees). Contractor shall pay for all deductibles, self-insured retention, and self-insurance, if any.

25. NOTICE

Except as otherwise expressly provided in this Contract, any communications between the parties hereto or notices to be given hereunder shall be given in writing, to Contractor or County at the address or email set forth below or to such other addresses or emails as either party may hereafter indicate in writing. Delivery may be by personal delivery, or mailing the same, postage prepaid.

A. Any communication or notice by personal delivery shall be deemed delivered when actually given to the designated person or representative.

B. Any communication or notice mailed shall be deemed delivered five (5) days after mailing. Any notice under this Contract shall be mailed by first class postage delivered to:

To Contractor:

Lynx Group, Inc.

leta@lynxgroup.com

2746 Front St NE

Salem, OR, 97301

To County

Contracts and Procurement Manager

PO_Contracts@co.marion.or.us

555 Court Street NE, Suite 4247

P.O. Box 14500

Salem, Oregon 97309

26. SURVIVAL

All rights and obligations shall cease upon termination or expiration of this Contract, except for the rights and obligations set forth in sections 3, 8, 9, 10, 11, 12, 13, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 26 and 27.

27. SEVERABILITY

If any term or provision of this Contract is declared illegal or in conflict with any law by a court of competent jurisdiction, the validity of the remaining terms and provisions that shall not be affected and the rights and obligations of the parties shall be construed and enforced as if the Contract did not contain the particular term or provision held to be invalid.

28. AMENDMENTS

This Contract may be amended if mutually agreed to by both parties.

A. Anticipated Amendments

This Contract is anticipated to be amended for the following reasons:

- i. To extend the Contract term and increase the maximum not-to-exceed amount to cover those extension term.
- ii. To adjust the unit pricing or other rate(s) of compensation, set forth in Exhibit A.

B. Unanticipated Amendments

All other amendments for purposes not listed as Anticipated Amendments will be deemed Unanticipated Amendments.

29. CONTRACTOR'S REPRESENTATIONS AND WARRANTIES

Contractor represents and warrants to County that:

A. Contractor has the power and authority to enter into and perform this Contract.

B. This Contract, when executed and delivered, is a valid and binding obligation of Contractor, enforceable in accordance with its terms.

C. Contractor (to the best of Contractor's knowledge, after due inquiry), for a period of no fewer than six calendar years preceding the effective date of this Contract, faithfully has complied with:

- i. All tax laws of this state, including but not limited to ORS 305.620 and ORS chapters 316, 317, and 318;
 - ii. Any tax provisions imposed by a political subdivision of this state that applied to Contractor, to Contractor's property, operations, receipts, or income, or to Contractor's performance of or compensation for any work performed by Contractor;
 - iii. Any tax provisions imposed by a political subdivision of this state that applied to Contractor, or to goods, services, or property, whether tangible or intangible, provided by Contractor; and
 - iv. Any rules, regulations, charter provisions, or ordinances that implemented or enforced any of the foregoing tax laws or provisions.
- D. Any Good or Services delivered to County under this Contract, and Contractor's Services rendered in the performance of Contractor's obligations under this Contract, shall be provided to County free and clear of any and all restrictions on or conditions of use, transfer, modification, or assignment, and shall be free and clear of any and all liens, claims, mortgages, security interests, liabilities, charges, and encumbrances of any kind.

30. CERTIFICATIONS AND SIGNATURE. THIS CONTRACT MUST BE SIGNED BY AN AUTHORIZED REPRESENTATIVE OF CONTRACTOR

The undersigned certifies under penalty of perjury both individually and on behalf of Contractor is a duly authorized representative of Contractor, has been authorized by Contractor to make all representations, attestations, and certifications contained in this Contract and to execute this Contract on behalf of Contractor.

MARION COUNTY SIGNATURES
BOARD OF COMMISSIONERS:

Chair		Date
Commissioner		Date
Commissioner		Date
Authorized Signature:	DocuSigned by:  7391562EA8AE448...	11/4/2025
	Department Director or designee	Date
Authorized Signature:	DocuSigned by:  DC16351248DE4EC	11/7/2025
	Chief Administrative Officer	Date
Reviewed by Signature:	Signed by:  60C98A6F708240B...	11/5/2025
	Marion County Legal Counsel	Date
Reviewed by Signature:	DocuSigned by:  65F72231E6F54E3...	11/4/2025
	Marion County Contracts & Procurement	Date

LYNX GROUP, INC. SIGNATURE

Authorized Signature: _____ Date _____

Title: _____

EXHIBIT A STATEMENT OF WORK

1. STATEMENT OF SERVICES

Contractor shall perform Services as described below.

A. GENERAL INFORMATION.

Marion County Elections has the responsibility of conducting all federal, state, and county elections and certain elections for municipalities, districts, and other political subdivisions. Marion County has approximately 229,000 registered voters. All elections in Oregon are conducted by mail. Marion County conducts approximately two to six (2-6) elections per year.

Regular scheduled election dates are:

- The second Tuesday in March
- The third Tuesday in May
- The fourth Tuesday in August
- The first Tuesday after the first Monday in November

Unscheduled Emergency and Recall elections can be filed with Marion County Elections at any time. Notice of an Emergency or Recall election will immediately be given to Contractor when this occurs.

Marion County Elections currently utilizes the Hart Verity voting system (Hart Verity) to conduct elections. Hart Verity gives the County the ability to print ballots at the Elections office and ballots are also prepared in electronic form for commercial printers to print larger more economic quantities.

B. REQUIRED SERVICES, DELIVERABLES AND DELIVERY SCHEDULE.

- i. **Security.** Contractor must securely maintain its chain of custody of ballots and materials. Contractor must adhere to security agreement, signed and acceptable to the Marion County Clerk. Security agreements are filed with the Secretary of State.
- ii. **Quantities.** Marion County Elections will order Official Ballots, Test Ballots and informational inserts in "As Needed" quantities on an "As Needed" basis. Quantities ordered will vary according to the type of election and are in no way to be construed as commitment on the part of Marion County.
- iii. **Requirements for Ballot Printing.**
 - a. At all times during the duration of the contract, Contractor must be an approved Hart Verity ballot printer meeting the Hart InterCivic "certified" or "qualified" classifications as defined by Hart InterCivic.
 - b. Contractor shall follow all guidelines and procedures detailed in the latest Verity Ballot Printing Guide provided by Hart Intercivic.
- iv. **Printing Specifications for Ballot Printing.**
 - a. **Official Ballots**

Ballot printing files are created by Marion County Elections in a Postscript file format and converted to Portable Document Format (PDF). Ballot printing files are hand delivered to Contractor or uploaded via secure file transfer by Marion County Elections.

- (1) Contractor shall follow the Digital Print Specifications and procedures as detailed in the Verity Ballot Printing Guide provided by Hart Intercivic.
 - (2) Ballots are to be printed in the order of the files provided in the Ballot printing files.
 - (3) Each ballot has a printed front and back side.
 - (4) Ballots will be printed in one of four (4) sizes depending on the type of election on #1 grade bond, laser guaranteed. 28# basis weight or 70# offset weight meeting the following specifications:
 - (A) 8.5" X 11"
 - (B) 8.5" X 14"
 - (C) 8.5" X 17"
 - (D) 11" X 17"
 - (5) Each ballot within an election must have the same weight.
 - (6) Contractor is responsible for folding ballots. Air feed folders or by hand folded for insertion into a Ballot Secrecy Sleeve. Folds cannot go through ballot option boxes on either side of ballot.
 - (7) Ballots must be voter useable and machine readable.
- b. Informational Inserts
- Insert print files are created by Marion County Elections and converted to Portable Document Format (PDF). Insert PDF is deliverable to Contractor via email. Each election could have multiple inserts, using various paper sizes and colors.
- c. Special Printing Requirements
- (1) Marion County Elections has occasional need for special printing or finishing requirements such as colored bars printed on the ballots.
 - (2) Contractor must be able to print solid or screened printed bars 1/4" to 3/8" along the top and bottom edges of both sides of the Official ballot. The printed stripes may not extend left or right beyond the vertical plane(s) of the copy box, nor anywhere inside the copy box (the rectangular outline box within which all ballot copy resides). Hart specifications require the use of only laser-safe inks and a 48-hour allowance for drying purposes prior to laser imaging of ballot copy.
 - (3) The printed bars must be printed in one of the following Pantone Matching System (PMS) colors:

1. Green 352	2. Brown 464
3. Tan 468	4. Blue 297
5. Gray Cool #3	6. Peach 163

7. Cherry 183	8. Purple 251
9. Yellow 3945	10. Green 7479
11. Blue 2915	12. NA

d. Delivery Specifications

- (1) State law requires Military/Overseas and early absence ballots to be mailed no later than 45 days prior to Election Day. Ballot file and insert PDF for Military/Overseas and early absentee voters will be delivered to Contractor approximately 7-9 days prior to mailing deadline. Printed ballots and inserts for the Military/Overseas and early absentee voters must be delivered to Marion County Elections no later than 2 days prior to the 45th day prior to the election to allow time for testing, insertion and mailing preparation.
- (2) State law requires ballots mailed within the state of Oregon to be mailed no sooner than the 20th day prior to Election Day. Main ballot print file(s) and insert PDF will be deliverable to Contractor for printing approximately 45-50 days prior to Election Day. Ballots and inserts must be delivered to Marion County Elections no later than the 30th day prior to the election to allow time for testing, insertion and mailing preparation.
- (3) Emergency and Recall election schedules will vary per election.

e. Packaging, Transport and Delivery Specifications

- (1) Printed ballots are to be packaged in the order provided in the ballot print files.
- (2) Printed ballots are to be separated into mail trays by precinct number, party and ballot style. Precinct order should be from largest numbered precinct to the smallest.
- (3) Trays containing ballots shall be labeled by precinct number, party, ballot style, quantity and tray number (ex. 1 of 3, 2 or 3, etc.)
- (4) All trays must be secured by tray sleeves during transport and delivery.
- (5) Ballots shall not be left unattended at any time during transportation and delivery.
- (6) Contractor is responsible for the secure transportation and delivery of official ballots.
 - (A) Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA) ballots shall be delivered to the Marion County Elections office at 555 Court St. NE, 2nd Floor, Salem OR 97301.
 - (B) Main Run ballots and inserts shall be delivered to Sendit Direct at 12715 NE Whitaker Way, Portland, OR 97230.

- C. SPECIAL REQUIREMENTS. Contractor shall be solely responsible for and shall have control over the means, methods, techniques, sequences, and procedures of performing the work, subject to the plans and specifications under this Contract and shall be solely responsible for the errors and omissions of its employees, subcontractors, and agents.

Contractor has the skill and knowledge possessed by well-informed members of its industry, trade or profession and Contractor will apply that skill and knowledge with care and diligence and perform Services in a timely, professional, and workmanlike manner in accordance with standards applicable to Contractor's industry, trade or profession.

- D. **KEY PERSONS.** Contractor and County agree that each individual specified below is an individual whose special qualifications and involvement in Contractor's performance of Services form part of the basis of agreement between the parties for this Contract and is an individual through whom Contractor shall provide to County the expertise, experience, judgment, and personal attention required to perform Services ("Key Person"). Each of the following is a Key Person under this Contract:

Leta Brown, Account Manager - manages County projects at the direction of the Clerk's Office.

Neither Contractor nor any Key Person of Contractor shall delegate performance of Services that any Key Person is required to perform under this Contract to others without first obtaining County's written consent. Further, Contractor shall not, without first obtaining County's prior written consent, re-assign or transfer any Key Person to other duties or positions so that the Key Person is no longer available to provide County with that Key Person's expertise, experience, judgment, and personal attention. If Contractor requests County to approve a re-assignment or transfer of a Key Person, County shall have the right to interview, review the qualifications of, and approve or disapprove the proposed replacement(s) for the Key Person. Any individual County approves as a replacement for a Key Person is deemed a Key Person under this Contract.

2. **COMPENSATION**

The total amount available for payment to Contractor under Exhibit A, section 2.A and for authorized reimbursement to Contractor under Exhibit A, section 2.C is **\$300,000.00**.

- A. **METHOD OF PAYMENT FOR SERVICES:** County shall pay Contractor amounts specified for each of the deliverables and Goods that County has accepted as described in Exhibit B, attached and incorporated herein.
- B. **BASIS OF PAYMENT FOR SERVICES.** County shall pay Contractor payments upon County's approval of Contractor's invoice submitted to County for completed Services and delivered Goods, but only after County has determined that Contractor has completed, and County has accepted the completed Services and County has accepted the delivered goods.
- C. **EXPENSE REIMBURSEMENT.** County will not reimburse Contractor for any expenses under this Contract.
- D. **GENERAL PAYMENT PROVISIONS.** Notwithstanding any other payment provision of this Contract, failure of Contractor to submit required reports when due, or failure to perform or document the performance of contracted services, may result in withholding of payments under this Contract. Such withholding of payment for cause shall begin thirty (30) days after written notice is given by County to Contractor, and shall continue until Contractor submits required reports, performs required services or establishes, to County's satisfaction, that such failure arose out of causes beyond the control, and without the fault or negligence of Contractor.
- E. **INVOICES.** Contractor shall send all invoices to County's Contract Administrator at the address specified below or to any other address as County may indicate in writing to Contractor.

Marion County
Attn: Clerk's Office, Administration
elections@co.marion.or.us
clerkadmin@co.marion.or.us
PO BOX 14500
Salem , OR 97309

Exhibit B
Price List**LYNX GROUP, INC.**
QUALITY PRINTING**Marion County Clerk's Office**555 Court Street NE
Ste 2130
Salem OR 97309
United States**Quotation****Lynx Group, Inc.**
2746 Front Street NE
Salem, OR 97301
T: 503-588-9339Quotation
Pages
Attention
Issue Date**Q08461v2**
1 of 2
Rebekah Stern Doll
09/24/25**Ballot Insert 8.5 x 11 K/K****Description**3.66x8.5 6 pages Printed Black x 2 sides on 60# Husky Offset Op White
06pp Letterfold

Carton Pack

Pre-Press:

Proof: Physical Proof Required, Web Enabled Proof Required

Finished Size: 3.66x8.5

Delivery Address

Receiving Department, Marion County Clerk's Office, 555 Court Street NE, Ste 2130, Salem, OR 97309

Quantity	1000	5000	15000	25000
Unit Price	\$0.3116	\$0.1340	\$0.0823	\$0.0699
Price	\$311.60	\$670.18	\$1,234.65	\$1,747.30
Total Price	\$311.60	\$670.18	\$1,234.65	\$1,747.30



LYNX GROUP, INC.
QUALITY PRINTING

Marion County Clerk's Office
555 Court Street NE
Ste 2130
Salem OR 97309
United States

Quotation

Lynx Group, Inc.
2746 Front Street NE
Salem, OR 97301
T: 503-588-9339

Quotation	Q08461v2
Pages	2 of 2
Attention	Rebekah Stern Doll
Issue Date	09/24/25

Ballot Insert 8.5 x 11 K/K

Description

3.66x8.5 6 pages Printed Black x 2 sides on 60# Husky Offset Op White
06pp Letterfold

Carton Pack

Pre-Press:

Proof: Physical Proof Required, Web Enabled Proof Required

Finished Size: 3.66x8.5

Delivery Address Receiving Department, Marion County Clerk's Office, 555 Court Street NE, Ste 2130, Salem, OR 97309

Quantity	50000	100000	200000	300000
Unit Price	\$0.0603	\$0.0556	\$0.0532	\$0.0524
Price	\$3,015.48	\$5,564.35	\$10,635.03	\$15,707.85
Total Price	\$3,015.48	\$5,564.35	\$10,635.03	\$15,707.85

Quote freight price is estimated at \$0.00

Prices subject to change based on stock availability when order is placed.
Please feel free to give me a call if you have any additional questions or concerns.

Kind Regards

Leta Brown
Customer Service Representative
Phone: 503-588-9339



LYNX GROUP, INC.
QUALITY PRINTING

Marion County Clerk's Office
555 Court Street NE
Ste 2130
Salem OR 97309
United States

Quotation

Lynx Group, Inc.
2746 Front Street NE
Salem, OR 97301
T: 503-588-9339

Quotation
Pages
Attention
Issue Date

Q08462v2
1 of 2
Rebekah Stern Doll
09/24/25

Ballot Insert 8.5 x 14 K/K

Description

3.5"x8.5" 8 pages Printed Black x 2 sides on 60# Husky Offset Op White
4 Panel Double Parallel Fold

Carton Pack

Pre-Press:

Proof: Physical Proof Required, Web Enabled Proof Required

Finished Size: 3.5"x8.5"

Delivery Address

Receiving Department, Marion County Clerk's Office, 555 Court Street NE, Ste 2130, Salem, OR 97309

Quantity	1000	5000	15000	25000
Unit Price	\$0.3926	\$0.1627	\$0.0969	\$0.0844
Price	\$392.63	\$813.32	\$1,452.99	\$2,109.81
Total Price	\$392.63	\$813.32	\$1,452.99	\$2,109.81



LYNX GROUP, INC.
QUALITY PRINTING

Marion County Clerk's Office
555 Court Street NE
Ste 2130
Salem OR 97309
United States

Quotation

Lynx Group, Inc.
2746 Front Street NE
Salem, OR 97301
T: 503-588-9339

Quotation	Q08462v2
Pages	2 of 2
Attention	Rebekah Stern Doll
Issue Date	09/24/25

Ballot Insert 8.5 x 14 K/K

Description

3.5"x8.5" 8 pages Printed Black x 2 sides on 60# Husky Offset Op White
4 Panel Double Parallel Fold

Carton Pack

Pre-Press:

Proof: Physical Proof Required, Web Enabled Proof Required

Finished Size: 3.5"x8.5"

Delivery Address Receiving Department, Marion County Clerk's Office, 555 Court Street NE, Ste 2130, Salem, OR 97309

Quantity	50000	100000	200000	300000
Unit Price	\$0.0745	\$0.0695	\$0.0669	\$0.0661
Price	\$3,724.21	\$6,953.71	\$13,377.75	\$19,818.54
Total Price	\$3,724.21	\$6,953.71	\$13,377.75	\$19,818.54

Quote freight price is estimated at \$0.00

Prices subject to change based on stock availability when order is placed.
Please feel free to give me a call if you have any additional questions or concerns.

Kind Regards

Leta Brown
Customer Service Representative
Phone: 503-588-9339



LYNX GROUP, INC.
QUALITY PRINTING

Marion County Clerk's Office
555 Court Street NE
Ste 2130
Salem OR 97309
United States

Quotation

Lynx Group, Inc.
2746 Front Street NE
Salem, OR 97301
T: 503-588-9339

Quotation	Q08464v2
Pages	1 of 2
Attention	Rebekah Stern Doll
Issue Date	09/24/25

Ballot Insert 8.5 x 11 - Pastel

Description

3.66x8.5 6 pages Printed Black x 2 sides on 60# Lettermark Txt Green
06pp Letterfold

Carton Pack

Pre-Press:

Proof: Physical Proof Required, Web Enabled Proof Required

Finished Size: 3.66x8.5

Delivery Address Receiving Department, Marion County Clerk's Office, 555 Court Street NE, Ste 2130, Salem, OR 97309

Quantity	1000	5000	15000	25000
Unit Price	\$0.3384	\$0.1434	\$0.0868	\$0.0740
Price	\$338.43	\$717.16	\$1,302.25	\$1,850.08
Total Price	\$338.43	\$717.16	\$1,302.25	\$1,850.08



LYNX GROUP, INC.
QUALITY PRINTING

Marion County Clerk's Office
555 Court Street NE
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Salem, OR 97301
T: 503-588-9339

Quotation	Q08464v2
Pages	2 of 2
Attention	Rebekah Stern Doll
Issue Date	09/24/25

Ballot Insert 8.5 x 11 - Pastel

Description

3.66x8.5 6 pages Printed Black x 2 sides on 60# Lettermark Txt Green
06pp Letterfold

Carton Pack

Pre-Press:

Proof: Physical Proof Required, Web Enabled Proof Required

Finished Size: 3.66x8.5

Delivery Address Receiving Department, Marion County Clerk's Office, 555 Court Street NE, Ste 2130, Salem, OR 97309

Quantity	50000	100000	200000	300000
Unit Price	\$0.0641	\$0.0592	\$0.0567	\$0.0560
Price	\$3,203.23	\$5,924.81	\$11,348.39	\$16,788.05
Total Price	\$3,203.23	\$5,924.81	\$11,348.39	\$16,788.05

Quote freight price is estimated at \$0.00

Prices subject to change based on stock availability when order is placed.
Please feel free to give me a call if you have any additional questions or concerns.

Kind Regards

Leta Brown
Customer Service Representative
Phone: 503-588-9339



LYNX GROUP, INC.
QUALITY PRINTING

Marion County Clerk's Office
555 Court Street NE
Ste 2130
Salem OR 97309
United States

Quotation

Lynx Group, Inc.
2746 Front Street NE
Salem, OR 97301
T: 503-588-9339

Quotation	Q08465v2
Pages	1 of 2
Attention	Rebekah Stern Doll
Issue Date	09/24/25

Ballot Insert 8.5 x 14 - Pastel

Description

3.5"x8.5" 8 pages Printed Black x 2 sides on 60# Lettermark Txt Green
4 Panel Double Parallel Fold

Carton Pack

Pre-Press:

Proof: Physical Proof Required, Web Enabled Proof Required

Finished Size: 3.5"x8.5"

Delivery Address Receiving Department, Marion County Clerk's Office, 555 Court Street NE, Ste 2130, Salem, OR 97309

Quantity	1000	5000	15000	25000
Unit Price	\$0.4002	\$0.1596	\$0.0983	\$0.0853
Price	\$400.19	\$797.84	\$1,474.07	\$2,132.32
Total Price	\$400.19	\$797.84	\$1,474.07	\$2,132.32



LYNX GROUP, INC.
QUALITY PRINTING

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United States

Quotation

Lynx Group, Inc.
2746 Front Street NE
Salem, OR 97301
T: 503-588-9339

Quotation	Q08465v2
Pages	2 of 2
Attention	Rebekah Stern Doll
Issue Date	09/24/25

Ballot Insert 8.5 x 14 - Pastel

Description

3.5"x8.5" 8 pages Printed Black x 2 sides on 60# Lettermark Txt Green
4 Panel Double Parallel Fold

Carton Pack

Pre-Press:

Proof: Physical Proof Required, Web Enabled Proof Required

Finished Size: 3.5"x8.5"

Delivery Address Receiving Department, Marion County Clerk's Office, 555 Court Street NE, Ste 2130, Salem, OR 97309

Quantity	50000	100000	200000	300000
Unit Price	\$0.0753	\$0.0707	\$0.0680	\$0.0673
Price	\$3,766.18	\$7,072.40	\$13,606.37	\$20,179.54
Total Price	\$3,766.18	\$7,072.40	\$13,606.37	\$20,179.54

Quote freight price is estimated at \$0.00

Prices subject to change based on stock availability when order is placed.
Please feel free to give me a call if you have any additional questions or concerns.

Kind Regards

Leta Brown
Customer Service Representative
Phone: 503-588-9339



LYNX GROUP, INC.
QUALITY PRINTING

Marion County Clerk's Office
555 Court Street NE
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Salem OR 97309
United States

Quotation

Lynx Group, Inc.
2746 Front Street NE
Salem, OR 97301
T: 503-588-9339

Quotation	Q08466v2
Pages	1 of 2
Attention	Rebekah Stern Doll
Issue Date	09/24/25

Ballot Insert 11 x 17 - Pastel

Description

3.66x8.5 12 pages Printed Black x 2 sides on 60# Lettermark Txt Green
12pp Half - Right Angle Letter Fold

Carton Pack

Pre-Press:

Proof: Physical Proof Required, Web Enabled Proof Required

Finished Size: 3.66x8.5

Delivery Address Receiving Department, Marion County Clerk's Office, 555 Court Street NE, Ste 2130, Salem, OR 97309

Quantity	1000	5000	15000	25000
Unit Price	\$0.4871	\$0.2348	\$0.1429	\$0.1282
Price	\$487.05	\$1,173.91	\$2,143.78	\$3,205.63
Total Price	\$487.05	\$1,173.91	\$2,143.78	\$3,205.63



LYNX GROUP, INC.
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555 Court Street NE
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United States

Quotation

Lynx Group, Inc.
2746 Front Street NE
Salem, OR 97301
T: 503-588-9339

Quotation	Q08466v2
Pages	2 of 2
Attention	Rebekah Stern Doll
Issue Date	09/24/25

Ballot Insert 11 x 17 - Pastel

Description

3.66x8.5 12 pages Printed Black x 2 sides on 60# Lettermark Txt Green
12pp Half - Right Angle Letter Fold

Carton Pack

Pre-Press:

Proof: Physical Proof Required, Web Enabled Proof Required

Finished Size: 3.66x8.5

Delivery Address Receiving Department, Marion County Clerk's Office, 555 Court Street NE, Ste 2130, Salem, OR 97309

Quantity	50000	100000	200000	300000
Unit Price	\$0.1146	\$0.1093	\$0.1060	\$0.1051
Price	\$5,730.33	\$10,927.24	\$21,191.42	\$31,520.23
Total Price	\$5,730.33	\$10,927.24	\$21,191.42	\$31,520.23

Quote freight price is estimated at \$0.00

Prices subject to change based on stock availability when order is placed.
Please feel free to give me a call if you have any additional questions or concerns.

Kind Regards

Leta Brown
Customer Service Representative
Phone: 503-588-9339



LYNX GROUP, INC.
QUALITY PRINTING

Marion County Clerk's Office

555 Court Street NE
Ste 2130
Salem OR 97309
United States

Quotation

Lynx Group, Inc.
2746 Front Street NE
Salem, OR 97301
T: 503-588-9339

Quotation
Pages
Attention
Issue Date

Q08467v4
1 of 2
Rebekah Stern Doll
09/24/25

Ballots - 8.5 x 11

Description

3.66x8.5 6 pages Printed Black x 2 sides on 70# Cougar Op Text Sm White FSC 10% Rec
06pp Letterfold

Carton Pack

Pre-Press:

Proof: Physical Proof Required, Web Enabled Proof Required

Finished Size: 3.66x8.5

Delivery Address

Receiving Department, Marion County Clerk's Office, 555 Court Street NE, Ste 2130, Salem, OR 97309

Quantity	1000	5000	15000	25000
Unit Price	\$0.4785	\$0.2433	\$0.2135	\$0.2034
Price	\$478.50	\$1,216.44	\$3,202.75	\$5,083.91
Total Price	\$478.50	\$1,216.44	\$3,202.75	\$5,083.91



LYNX GROUP, INC.
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555 Court Street NE
Ste 2130
Salem OR 97309
United States

Quotation

Lynx Group, Inc.
2746 Front Street NE
Salem, OR 97301
T: 503-588-9339

Quotation	Q08467v4
Pages	2 of 2
Attention	Rebekah Stern Doll
Issue Date	09/24/25

Ballots - 8.5 x 11

Description

3.66x8.5 6 pages Printed Black x 2 sides on 70# Cougar Op Text Sm White FSC 10% Rec
06pp Letterfold

Carton Pack

Pre-Press:

Proof: Physical Proof Required, Web Enabled Proof Required

Finished Size: 3.66x8.5

Delivery Address Receiving Department, Marion County Clerk's Office, 555 Court Street NE, Ste 2130, Salem, OR 97309

Quantity	50000	100000	200000	300000
Unit Price	\$0.1954	\$0.1915	\$0.1893	\$0.1887
Price	\$9,768.47	\$19,151.86	\$37,860.54	\$56,620.12
Total Price	\$9,768.47	\$19,151.86	\$37,860.54	\$56,620.12

Quote freight price is estimated at \$0.00

Prices subject to change based on stock availability when order is placed.
Please feel free to give me a call if you have any additional questions or concerns.

Kind Regards

Leta Brown
Customer Service Representative
Phone: 503-588-9339



LYNX GROUP, INC.
QUALITY PRINTING

Marion County Clerk's Office

555 Court Street NE
Ste 2130
Salem OR 97309
United States

Quotation

Lynx Group, Inc.
2746 Front Street NE
Salem, OR 97301
T: 503-588-9339

Quotation
Pages
Attention
Issue Date

Q08479v2
1 of 2
Rebekah Stern Doll
09/24/25

Ballot Insert 11 x 17 K/K

Description

3.66x8.5 12 pages Printed Black x 2 sides on 60# Husky Offset Op White
12pp Half - Right Angle Letter Fold

Carton Pack

Pre-Press:

Proof: Physical Proof Required, Web Enabled Proof Required

Finished Size: 3.66x8.5

Delivery Address

Receiving Department, Marion County Clerk's Office, 555 Court Street NE, Ste 2130, Salem, OR 97309

Quantity	1000	5000	15000	25000
Unit Price	\$0.4588	\$0.2181	\$0.1269	\$0.1132
Price	\$458.79	\$1,090.68	\$1,903.10	\$2,829.03
Total Price	\$458.79	\$1,090.68	\$1,903.10	\$2,829.03



LYNX GROUP, INC.
QUALITY PRINTING

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555 Court Street NE
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Salem OR 97309
United States

Quotation

Lynx Group, Inc.
2746 Front Street NE
Salem, OR 97301
T: 503-588-9339

Quotation
Pages
Attention
Issue Date

Q08479v2
2 of 2
Rebekah Stern Doll
09/24/25

Ballot Insert 11 x 17 K/K

Description

3.66x8.5 12 pages Printed Black x 2 sides on 60# Husky Offset Op White
12pp Half - Right Angle Letter Fold

Carton Pack

Pre-Press:

Proof: Physical Proof Required, Web Enabled Proof Required

Finished Size: 3.66x8.5

Delivery Address

Receiving Department, Marion County Clerk's Office, 555 Court Street NE, Ste 2130, Salem, OR 97309

Quantity	50000	100000	200000	300000
Unit Price	\$0.1075	\$0.1021	\$0.0991	\$0.0981
Price	\$5,373.06	\$10,207.63	\$19,810.15	\$29,442.36
Total Price	\$5,373.06	\$10,207.63	\$19,810.15	\$29,442.36

Quote freight price is estimated at \$0.00

Prices subject to change based on stock availability when order is placed.
Please feel free to give me a call if you have any additional questions or concerns.

Kind Regards

Leta Brown
Customer Service Representative
Phone: 503-588-9339



LYNX GROUP, INC.
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United States

Quotation

Lynx Group, Inc.
2746 Front Street NE
Salem, OR 97301
T: 503-588-9339

Quotation
Pages
Attention
Issue Date

Q08481v6
1 of 1
Rebekah Stern Doll
09/24/25

Ballot Insert 8.5 x 14 K/K Flooded

Description

3.5x8.5 (7x8.5 Flat) 8 pages Printed Black & 1 PMS x 2 sides on 60# Summit Offset Text Web 10%
PCW White
4 Panel Double Parallel Fold

Pre-Press:
Proof: Web Enabled Proof Required

Finished Size: 3.5x8.5 (7x8.5 Flat)

Delivery Address Receiving Department, Marion County Clerk's Office, 555 Court Street NE, Ste 2130, Salem, OR 97309

Quantity	100000	200000	300000
Unit Price	\$0.0808	\$0.0746	\$0.0725
Price	\$8,078.97	\$14,918.25	\$21,757.12
Total Price	\$8,078.97	\$14,918.25	\$21,757.12

Quote freight price is estimated at \$0.00

Prices subject to change based on stock availability when order is placed.
Please feel free to give me a call if you have any additional questions or concerns.

Kind Regards

Leta Brown
Customer Service Representative
Phone: 503-588-9339



LYNX GROUP, INC.
QUALITY PRINTING

Marion County Clerk's Office

555 Court Street NE
Ste 2130
Salem OR 97309
United States

Quotation

Lynx Group, Inc.
2746 Front Street NE
Salem, OR 97301
T: 503-588-9339

Quotation
Pages
Attention
Issue Date

Q08482v2
1 of 1
Rebekah Stern Doll
09/24/25

Ballot Insert 11 x 17 K/K Flooded

Description

3.66x8.5 12 pages Printed Black & 1 PMS x 2 sides on 60# Summit Offset Text Web 10% PCW White
12pp Half - Right Angle Letter Fold

Pre-Press:

Proof: Web Enabled Proof Required

Finished Size: 3.66x8.5

Delivery Address

Receiving Department, Marion County Clerk's Office, 555 Court Street NE, Ste 2130, Salem, OR 97309

Quantity	50000	100000	200000	300000
Unit Price	\$0.1043	\$0.0913	\$0.0849	\$0.0827
Price	\$5,215.60	\$9,134.87	\$16,972.25	\$24,809.58
Total Price	\$5,215.60	\$9,134.87	\$16,972.25	\$24,809.58

Quote freight price is estimated at \$0.00

Prices subject to change based on stock availability when order is placed.
Please feel free to give me a call if you have any additional questions or concerns.

Kind Regards

Leta Brown

Customer Service Representative
Phone: 503-588-9339



LYNX GROUP, INC.
QUALITY PRINTING

Marion County Clerk's Office

555 Court Street NE
Ste 2130
Salem OR 97309
United States

Quotation

Lynx Group, Inc.
2746 Front Street NE
Salem, OR 97301
T: 503-588-9339

Quotation
Pages
Attention
Issue Date

Q08483v2
1 of 1
Rebekah Stern Doll
09/24/25

Ballot Insert 8.5x11 K/K Flooded

Description

3.66x8.5 6 pages Printed Black & 1 PMS x 2 sides on 60# Summit Offset Text Web 10% PCW White
06pp Letterfold

Pre-Press:

Proof: Web Enabled Proof Required

Finished Size: 3.66x8.5

Delivery Address

Receiving Department, Marion County Clerk's Office, 555 Court Street NE, Ste 2130, Salem, OR 97309

Quantity	50000	100000	200000	300000
Unit Price	\$0.0660	\$0.0537	\$0.0476	\$0.0456
Price	\$3,299.86	\$5,373.70	\$9,520.01	\$13,667.82
Total Price	\$3,299.86	\$5,373.70	\$9,520.01	\$13,667.82

Quote freight price is estimated at \$0.00

Prices subject to change based on stock availability when order is placed.
Please feel free to give me a call if you have any additional questions or concerns.

Kind Regards

Leta Brown

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Phone: 503-588-9339



LYNX GROUP, INC.
QUALITY PRINTING

Marion County Clerk's Office
555 Court Street NE
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Salem OR 97309
United States

Quotation

Lynx Group, Inc.
2746 Front Street NE
Salem, OR 97301
T: 503-588-9339

Quotation	Q08498v5
Pages	1 of 2
Attention	Rebekah Stern Doll
Issue Date	09/24/25

Ballots - 8.5 x 14

Description

3.5"x8.5" 8 pages Printed Black x 2 sides on 70# Cougar Op Text Sm White FSC 10% Rec
4 Panel Double Parallel Fold

Carton Pack

Pre-Press:

Proof: Physical Proof Required, Web Enabled Proof Required

Finished Size: 3.5"x8.5"

Delivery Address Receiving Department, Marion County Clerk's Office, 555 Court Street NE, Ste 2130, Salem, OR 97309

Quantity	1000	5000	15000	25000
Unit Price	\$0.6022	\$0.3616	\$0.3411	\$0.3307
Price	\$602.25	\$1,808.22	\$5,116.16	\$8,266.99
Total Price	\$602.25	\$1,808.22	\$5,116.16	\$8,266.99



LYNX GROUP, INC.
QUALITY PRINTING

Marion County Clerk's Office

555 Court Street NE
Ste 2130
Salem OR 97309
United States

Quotation

Lynx Group, Inc.
2746 Front Street NE
Salem, OR 97301
T: 503-588-9339

Quotation	Q08498v5
Pages	2 of 2
Attention	Rebekah Stern Doll
Issue Date	09/24/25

Ballots - 8.5 x 14

Description

3.5"x8.5" 8 pages Printed Black x 2 sides on 70# Cougar Op Text Sm White FSC 10% Rec
4 Panel Double Parallel Fold

Carton Pack

Pre-Press:

Proof: Physical Proof Required, Web Enabled Proof Required

Finished Size: 3.5"x8.5"

Delivery Address

Receiving Department, Marion County Clerk's Office, 555 Court Street NE, Ste 2130, Salem, OR 97309

Quantity	50000	100000	200000	300000
Unit Price	\$0.3076	\$0.3038	\$0.3010	\$0.3004
Price	\$15,379.82	\$30,378.58	\$60,207.27	\$90,114.83
Total Price	\$15,379.82	\$30,378.58	\$60,207.27	\$90,114.83

Quote freight price is estimated at \$0.00

Prices subject to change based on stock availability when order is placed.
Please feel free to give me a call if you have any additional questions or concerns.

Kind Regards

Leta Brown

Customer Service Representative
Phone: 503-588-9339



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Salem OR 97309
United States

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Quotation
Pages
Attention
Issue Date

Q08499v2
1 of 2
Rebekah Stern Doll
09/24/25

Ballots - 11 x 17

Description

11x17 2 pages Printed Black x 2 sides on 70# Cougar Op Text Sm White FSC 10% Rec

Binding: 12pp (6 Panels 3x2 Layout) Poster Fold

Carton Pack

Pre-Press:

Proof: Physical Proof Required, Web Enabled Proof Required

Finished Size: 3.66x8.5

Delivery Address Receiving Department, Marion County Clerk's Office, 555 Court Street NE, Ste 2130, Salem, OR 97309

Quantity	1000	5000	15000	25000
Unit Price	\$0.7014	\$0.3949	\$0.3625	\$0.3491
Price	\$701.42	\$1,974.53	\$5,436.96	\$8,726.26
Total Price	\$701.42	\$1,974.53	\$5,436.96	\$8,726.26



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Salem, OR 97301
T: 503-588-9339

Quotation	Q08499v2
Pages	2 of 2
Attention	Rebekah Stern Doll
Issue Date	09/24/25

Ballots - 11 x 17

Description

11x17 2 pages Printed Black x 2 sides on 70# Cougar Op Text Sm White FSC 10% Rec

Binding: 12pp (6 Panels 3x2 Layout) Poster Fold

Carton Pack

Pre-Press:

Proof: Physical Proof Required, Web Enabled Proof Required

Finished Size: 3.66x8.5

Delivery Address Receiving Department, Marion County Clerk's Office, 555 Court Street NE, Ste 2130, Salem, OR 97309

Quantity	50000	100000	200000	300000
Unit Price	\$0.3377	\$0.3325	\$0.3294	\$0.3285
Price	\$16,886.33	\$33,250.54	\$65,888.28	\$98,563.00
Total Price	\$16,886.33	\$33,250.54	\$65,888.28	\$98,563.00

Quote freight price is estimated at \$0.00

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Kind Regards

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Quotation

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Quotation
Pages
Attention
Issue Date

Q08500v2
1 of 2
Daniel Brummer
09/24/25

Shells 2026 Election - Rep/Dem Color Bar

Description Shell Run - 11x17 Flat
11x17 2 pages Printed 2 PMS Colors (PMS Democrat Green, Republican Yellow) front 2 PMS Colors (PMS Republican Yellow, Democrat Green) reverse on 70# Cougar Op Text Sm White FSC 10% Rec

Pre-Press: pickup stet art from J04690

Proof: Physical Proof Required no proofs needed, Web Enabled Proof Required no proofs needed

Finished Size: 11x17

Delivery Address Receiving Department, Lynx Group, Inc., 2746 Front Street NE, Salem, OR 97301

Quantity	1000	5000	15000	25000
Unit Price	\$0.0000	\$0.0000	\$0.0000	\$0.0000
Price	\$0.00	\$0.00	\$0.00	\$0.00
Total Price	\$0.00	\$0.00	\$0.00	\$0.00



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Quotation	Q08500v2
Pages	2 of 2
Attention	Daniel Brummer
Issue Date	09/24/25

Shells 2026 Election - Rep/Dem Color Bar

Description Shell Run - 11x17 Flat
11x17 2 pages Printed 2 PMS Colors (PMS Democrat Green, Republican Yellow) front 2 PMS Colors (PMS Republican Yellow, Democrat Green) reverse on 70# Cougar Op Text Sm White FSC 10% Rec

Pre-Press: pickup stet art from J04690

Proof: Physical Proof Required no proofs needed, Web Enabled Proof Required no proofs needed

Finished Size: 11x17

Delivery Address Receiving Department, Lynx Group, Inc., 2746 Front Street NE, Salem, OR 97301

Quantity	50000	100000	200000	300000
Unit Price	\$0.0000	\$0.0000	\$0.0000	\$0.0000
Price	\$0.00	\$0.00	\$0.00	\$0.00
Total Price	\$0.00	\$0.00	\$0.00	\$0.00

Quote freight price is estimated at \$0.00

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Quotation
Pages
Attention
Issue Date

Q08501v3
1 of 2
Rebekah Stern Doll
09/24/25

General Election Ballots - K/K on preprinted Shells - 14" OR 17"

Description

11x17 2 pages Printed Black x 2 sides on 70# Offset/Opaque Shells For Imprint

Binding: 12pp (6 Panels 3x2 Layout) Poster Fold

Carton Pack

Pre-Press:

Proof: Physical Proof Required, Web Enabled Proof Required

Finished Size: 3.66x8.5

Delivery Address Recieving Department, Sendit Direct Mail & Fullfillment, 12715 NE Whitaker Way, Portland, OR 97230

Quantity	1000	5000	15000	25000
Unit Price	\$1.2011	\$0.5461	\$0.4323	\$0.4122
Price	\$1,201.11	\$2,730.46	\$6,484.74	\$10,305.36
Total Price	\$1,201.11	\$2,730.46	\$6,484.74	\$10,305.36



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T: 503-588-9339

Quotation	Q08501v3
Pages	2 of 2
Attention	Rebekah Stern Doll
Issue Date	09/24/25

General Election Ballots - K/K on preprinted Shells - 14" OR 17"

Description

11x17 2 pages Printed Black x 2 sides on 70# Offset/Opaque Shells For Imprint

Binding: 12pp (6 Panels 3x2 Layout) Poster Fold

Carton Pack

Pre-Press:

Proof: Physical Proof Required, Web Enabled Proof Required

Finished Size: 3.66x8.5

Delivery Address Recieving Department, Sendit Direct Mail & Fullfillment, 12715 NE Whitaker Way, Portland, OR 97230

Quantity	50000	100000	200000	300000
Unit Price	\$0.3955	\$0.3879	\$0.3834	\$0.3821
Price	\$19,776.42	\$38,785.37	\$76,680.35	\$114,619.67
Total Price	\$19,776.42	\$38,785.37	\$76,680.35	\$114,619.67

Quote freight price is estimated at \$0.00

Prices subject to change based on stock availability when order is placed.
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Salem, OR 97301

T: 503-588-9339

Quotation
Pages
Attention
Issue Date

Q08502v2
1 of 2
Daniel Brummer
09/24/25

Shells 2026 Election - Rep/Dem Color Bar

Description Shell Run - 8.5x11 Flat
8.5x11 2 pages Printed 2 PMS Colors (PMS Democrat Green, Republican Yellow) front 2 PMS Colors (PMS Republican Yellow, Democrat Green) reverse on 70# Cougar Op Text Sm White FSC 10% Rec

Pre-Press: pickup stet art from J04690

Proof: Physical Proof Required no proofs needed, Web Enabled Proof Required no proofs needed

Finished Size: 8.5x11

Delivery Address Receiving Department, Lynx Group, Inc., 2746 Front Street NE, Salem, OR 97301

Quantity	1000	5000	15000	25000
Unit Price	\$0.0000	\$0.0000	\$0.0000	\$0.0000
Price	\$0.00	\$0.00	\$0.00	\$0.00
Total Price	\$0.00	\$0.00	\$0.00	\$0.00



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Pages
Attention
Issue Date

Q08502v2
2 of 2
Daniel Brummer
09/24/25

Shells 2026 Election - Rep/Dem Color Bar

Description Shell Run - 8.5x11 Flat
8.5x11 2 pages Printed 2 PMS Colors (PMS Democrat Green, Republican Yellow) front 2 PMS Colors (PMS Republican Yellow, Democrat Green) reverse on 70# Cougar Op Text Sm White FSC 10% Rec

Pre-Press: pickup stet art from J04690

Proof: Physical Proof Required no proofs needed, Web Enabled Proof Required no proofs needed

Finished Size: 8.5x11

Delivery Address Receiving Department, Lynx Group, Inc., 2746 Front Street NE, Salem, OR 97301

Quantity	50000	100000	200000	300000
Unit Price	\$0.0000	\$0.0000	\$0.0000	\$0.0000
Price	\$0.00	\$0.00	\$0.00	\$0.00
Total Price	\$0.00	\$0.00	\$0.00	\$0.00

Quote freight price is estimated at \$0.00

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Quotation
Pages
Attention
Issue Date

Q08503v3
1 of 2
Rebekah Stern Doll
09/24/25

General Election Ballots - K/K on preprinted Shells - 11"

Description

3.66x8.5 6 pages Printed Black x 2 sides on 70# Offset/Opaque Shells For Imprint
3 Panel Fold

Carton Pack

Pre-Press:

Proof: Physical Proof Required, Web Enabled Proof Required

Finished Size: 3.66x8.5

Delivery Address Recieving Department, Sendit Direct Mail & Fullfillment, 12715 NE Whitaker Way, Portland, OR 97230

Quantity	1000	5000	15000	25000
Unit Price	\$1.0532	\$0.4131	\$0.3087	\$0.2896
Price	\$1,053.23	\$2,065.42	\$4,629.93	\$7,241.21
Total Price	\$1,053.23	\$2,065.42	\$4,629.93	\$7,241.21



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Quotation
Pages
Attention
Issue Date

Q08503v3
2 of 2
Rebekah Stern Doll
09/24/25

General Election Ballots - K/K on preprinted Shells - 11"

Description

3.66x8.5 6 pages Printed Black x 2 sides on 70# Offset/Opaque Shells For Imprint
3 Panel Fold

Carton Pack

Pre-Press:

Proof: Physical Proof Required, Web Enabled Proof Required

Finished Size: 3.66x8.5

Delivery Address

Receiving Department, Sendit Direct Mail & Fulfillment, 12715 NE Whitaker Way, Portland, OR 97230

Quantity	50000	100000	200000	300000
Unit Price	\$0.2735	\$0.2663	\$0.2616	\$0.2604
Price	\$13,675.19	\$26,628.55	\$52,317.64	\$78,126.06
Total Price	\$13,675.19	\$26,628.55	\$52,317.64	\$78,126.06

Quote freight price is estimated at \$0.00

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2746 Front Street NE
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T: 503-588-9339

Quotation	Q08504v2
Pages	1 of 2
Attention	Daniel Brummer
Issue Date	09/24/25

Shells 2026 Election - Rep/Dem Color Bar

Description Shell Run - 8.5x14 Flat
8.5"x14" 2 pages Printed 2 PMS Colors (PMS Democrat Green, Republican Yellow) front 2 PMS Colors (PMS Republican Yellow, Democrat Green) reverse on 70# Cougar Op Text Sm White FSC 10% Rec

Pre-Press: pickup stet art from J04690

Proof: Physical Proof Required no proofs needed, Web Enabled Proof Required no proofs needed

Finished Size: 8.5"x14"

Delivery Address Receiving Department, Lynx Group, Inc., 2746 Front Street NE, Salem, OR 97301

Quantity	1000	5000	15000	25000
Unit Price	\$0.0000	\$0.0000	\$0.0000	\$0.0000
Price	\$0.00	\$0.00	\$0.00	\$0.00
Total Price	\$0.00	\$0.00	\$0.00	\$0.00



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Quotation	Q08504v2
Pages	2 of 2
Attention	Daniel Brummer
Issue Date	09/24/25

Shells 2026 Election - Rep/Dem Color Bar

Description Shell Run - 8.5x14 Flat
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Pre-Press: pickup stet art from J04690

Proof: Physical Proof Required no proofs needed, Web Enabled Proof Required no proofs needed

Finished Size: 8.5"x14"

Delivery Address Receiving Department, Lynx Group, Inc., 2746 Front Street NE, Salem, OR 97301

Quantity	50000	100000	200000	300000
Unit Price	\$0.0000	\$0.0000	\$0.0000	\$0.0000
Price	\$0.00	\$0.00	\$0.00	\$0.00
Total Price	\$0.00	\$0.00	\$0.00	\$0.00

Quote freight price is estimated at \$0.00

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