



MARION COUNTY BOARD OF COMMISSIONERS

Board Session Agenda Review Form

Meeting date: October 22, 2025

Department: Finance

Title: Special Procurement to Extend Teller Point-of-Sale System

Management Update/Work Session Date: October 14, 2025 Audio/Visual aids ☐

Time Required: 5 min Contact: Jeff White Phone: x4433

Requested Action: Approval of Special Procurement to extend current contract with Can/Am Technologies, Inc. for the support of our Teller Point-of-Sale (POS) System.

Issue, Description & Background: Can/Am Technologies was selected for a POS system via Request for Proposals in 2016. In 2021, a Special Procurement was approved (up to \$100,000) to renew services through 2025. Approval to add time and funding would allow the ERP team to implement a replacement and match term lengths of related contracts on or about November 1, 2026.

Financial Impacts: The current contract would be increased to about \$130,000 (currently \$96,000).

Impacts to Department & External Agencies: No financial impact to departments outside of Finance.

List of attachments: Special Procurement Request, First Public Notice

Presenter: Jeff White

Department Head Signature: Henry Downs



CONTRACT-SPECIFIC SPECIAL PROCUREMENT

FI1736-25

for

Support of Teller Point-of-Sale System

Marion County is conducting a Special Procurement pursuant to ORS 279B.085 and MCPCR 20-0285.

1. BACKGROUND

Marion County established a contract with Can/Am Technologies for an Enterprise Point-of-Sale System via a Request for Proposals in 2016. In 2021, a Special Procurement was approved to renew support services for the integrated system, and a new contract was issued through September 2025, since extended through December 31, 2025. As the County completes an Enterprise Resource Planning (ERP) project through November 2026, additional time and funding is necessary to maintain current services with Can/Am and establish a sufficient replacement.

2. CONTRACTING PROCEDURE

If the Special Procurement is approved, the current contract with Can/Am will be extended up to, but not limited to, November 2026 to mirror the ERP timeline. When a replacement contract has been sourced and executed, the current contract for Teller services will be closed.

3. GOODS OR SERVICES

Ongoing maintenance and support of the Teller Enterprise Point-of-Sale Software, which Marion County currently has a license agreement for.

4. REQUIREMENTS

Pursuant to MCPCR 20-0285 The county may award a contract as a special procurement pursuant to the requirements of ORS 279B.085. The Board may approve a special procurement if the procurement:

A. ORS 279B.085(4)(a)

Is unlikely to encourage favoritism in the awarding of public contracts or to substantially diminish competition for public contracts; and

B. ORS 279B.085(4)(b)(A)

Is reasonably expected to result in substantial cost savings to the contracting agency or to the public; or

C. ORS 279B.085(4)(b)(B)

Otherwise substantially promotes the public interest in a manner that could not practicably be realized by complying with requirements that are applicable under ORS 279B.055, 279B.060, 279B.065 or 279B.070 or under any rules adopted thereunder.

5. DETERMINATION AND FINDINGS

A. ORS 279B.085(4)(a)

This special procurement is intended to bridge a software integration gap short-term, to keep current systems up and running while a separate sourcing method for a replacement is executed.

B. ORS 279B.085(4)(b)(B)

County ERP project staff are striving to be efficient stewards of public funds throughout this process. Due to the integration timelines, a bridge contract is only expected to be necessary for one year. The cost of an additional year to the current contract would be less than twenty percent of a first-year implementation of a new system.

6. LENGTH OF TIME

The length of time/duration for this special procurement is anticipated to be one year, or until a sufficient replacement has been established.

7. RESULTS OF INITIAL POSTING

No responses were received.

8. REVIEW AND APPROVAL

**MARION COUNTY SIGNATURES
BOARD OF COMMISSIONERS:**

Chair

Date

Commissioner

Date

Commissioner

Date



NOTICE OF REQUEST for APPROVAL of a SPECIAL PROCUREMENT

FI1736-25

for

Support of Teller Point of Sale System

Release Date: September 30, 2025

Comments / Questions / Protest Due: **October 7, 2025 at 3:00 PM PST**

1. NOTICE

The County will be requesting its Board of Commissioners approve a special procurement.

Prior to the request being presented to the Board, pursuant to MCPCR 20-0285, a notice must be advertised providing the public an opportunity to protest the request.

2. DOCUMENTS

Electronic copies of this notice and all related documents can be obtained from the Marion County Procurement Collaboration Portal at the following URL:

<https://contracts-marioncountygcc.msapproxy.net/gateway/>

3. REQUEST

Please review the document titled “FI1736-25 – Special Procurement”. This document includes all of the elements required to satisfy ORS 279B.085 and MCPCR 20-0285, Special Procurement.

4. COMMENT, QUESTION, AND PROTEST OPPORTUNITY

MCPCR 20-0285(4) states that an affected person may protest the approval of or request for approval of a special procurement in accordance with ORS 279B.400 and section 20-0700.

If you wish to provide comment, questions, or a protest to the request for approval of a Special Procurement, it must be done so through the Marion County Procurement Collaboration Portal at the URL listed above, by the time and date listed above.

5. RESPONSE INSTRUCTIONS

A. Log Into the Procurement Collaboration Portal

- i Go to the Marion County Procurement Collaboration Portal which can be found at:
<https://contracts-marioncountygcc.msapproxy.net/gateway/>
- ii Sign In or Create an Account
- iii Creating an account MUST be completed 15-30 minutes before files will be able to be submitted through the portal.

B. Solicitations Tab

- i At the top of the page, hover over Solicitations
- ii Select Search All Solicitations
- iii Click View next to the applicable solicitation

C. Opportunity Details

- i **Viewing Documents** – Scroll down the page to the Files, Documents, Images section, Public Files: subsection. Here you will find all of the relevant files.
- ii **Submitting a Question** – If you would like to submit a question, scroll down the page to the Questions & Answers section. Type your question in the My Questions/Answers text box and click the Ask Question box.
- iii **Register as Respondent** - If you are interested in responding to the posting, click the button Register as Respondent on the left side of the screen.
- iv **Submitting Documents** – If you would like to submit a response to this posting, scroll down the page to the Files, Documents, Images section, My Files: subsection. Here you will Select a file, select a File Category, and type a description before clicking the Save File button.
- v **Response Status** – Once you have registered as a respondent and submitted documents, scroll to the bottom of the page to the Response Status section and select the appropriate status for your submission, then click Submit.

6. **DISCLAIMER**

This notice is issued to support the Special Procurement; it does not constitute a solicitation on its own. There will not be an evaluation or scoring of the material submitted. No information received in response to this notice will be returned. Responses to this notice are not an offer and cannot be accepted by the County to form a binding contract. Respondents will not necessarily be notified the result of this notice, or future solicitation opportunities.