



# Management Update Minutes

OREGON

**Tuesday, April 26, 2022, 9:30 a.m.**

Courthouse Square, 555 Court St. NE, Salem  
5th Floor, Suite 5231, Commissioners Boardroom

## ATTENDANCE:

Commissioners Kevin Cameron, Danielle Bethell, and Colm Willis, Jan Fritz, Chad Ball, Jessica Stanton, Robert Manier, Jon Heynen, Tanisha Bush, Matt Lawyer, Max Hepburn, Lani Radtke, Jane Vetto, Scott Norris, Lori Klemsen, Colleen Coons-Chaffins, Lore Christopher, Natasha McVey, Rex Weisner, and Brian Nicholas.

Jan Fritz called the meeting to order at 9:30 a.m.

## INFORMATIONAL:

### **Compensation Board Recommendations**

-Colleen Coons-Chaffins, Lore Christopher

#### ***Summary of presentation:***

- This item was moved up on the agenda; and
- The following three recommendations were made:
  - Base salary adjustments:
    - Marion County salaries are low when measured against four comparators; and
    - Recommendation is to adjust salaries to the mean of the comparators:
      - Important for recruiting.
  - Cost-of-living adjustment:
    - Recommendation is to use the Marion County Employees Association (MCEA) recommendation.
  - Bilingual incentive:
    - There is a bilingual incentive for employees, but there is not one for elected officials;
    - The Justice of the Peace performs a lot of marriages, and other work, in Spanish; and
    - Recommendation is to provide a bilingual incentive with the following parameters:
      - Needed for 25 percent of the job; and
      - Elected officials would need to meet the standards of the Oregon Certified Court Interpreter Credential program.

#### ***Board discussion:***

- The Justice of the Peace is currently the only elected position where a language other than English is required for at least 25 percent of the job.

## **East Park Private Development Agreement**

-Lani Radtke, Max Hepburn

### **Summary of presentation:**

- Around 2008 to 2009 the East Park subdivision development between Auburn Road and State Street applied to the City of Salem to be annexed:
  - At the time county staff recognized that there would be impacts on Cordon Road, the intersection of Auburn Road and Cordon Road, the intersection of State Street and Cordon Road; and
  - The county requested that the city require the developer to enter into an agreement with the county to address the impacts on county infrastructure, and to improve Cordon Road and the two intersections:
    - The agreement was entered into from 2010 to 2011 and included county expectations and a requirement that the county would not appeal the Urban Growth Area and annexation decisions issued by the city.
- In 2018 East Park applied to the City of Salem to subdivide the property to include:
  - 600 plus lot subdivision;
  - Apartments; and
  - Commercial development.
- As part of phase 2 of the development the city requires the developer to enter into a new agreement with the county to further identify improvements required on Cordon Road and the two intersections;
- The requirements of the developer in the new agreement include:
  - Right of way dedications on Cordon Road for a parkway;
  - Develop a multi-use path on the west side of Cordon Road;
  - Widening a section of Cordon Road;
  - Construction of a signal at the Cordon and Auburn intersection;
  - Improving the Cordon and State intersection;
  - Pay approximately \$1.3 million for their proportionate share of the traffic impacts to other county intersections; and
  - The developer will bear any overage costs for intersection improvements.
- The county's obligations under the new agreement include:
  - \$62,750 to Cordon and Auburn intersection improvements;
  - \$313,750 to Cordon and State intersection improvements;
  - The county can use a portion of the \$1.3 million for the intersection improvements; and
  - The county will not oppose future land use decisions issued by the city consistent with the phasing plan:
    - The county can request conditions of approval.
- Phase 1, lots 1 to 148, will be released immediately as it does not trigger any traffic impacts.

### **Board discussion:**

- The Commissioners would like staff to determine how children will safely walk from the Cordon and State intersection to the Capital Futbol Club:

- There will probably be a lot of children moving into the new development.
- The county will receive property tax revenue from the new homes being built; and
- This will be brought to a future Board Session.

**Proposed Increase to the Tax Collector’s Refund Authority**

-Rex Weisner, Natasha McVey

**Summary of presentation:**

- Currently the tax collector can issue refunds up to \$15,000:
  - This authority was given in 2006.
- Over the last couple of years property values and taxes have been going up so there have been more refunds that are \$15,000 or more; and
- Staff is asking if the Board would be interested in raising the amount that the tax collector can refund without Board approval to \$20,000.

**Board discussion:**

- The Commissioners are fine with raising the limit to \$20,000.

Meeting adjourned at 10:22 a.m.

COMPLETED BY: **Betsy Orr**

*Reviewed by: Shawnnell Fuentes*