

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, February 26, 2014

9:00 a.m.

Commissioners' Board Room
1115 Commercial Street NE
Salem, OR 97301

PRESENT: Commissioner Sam Brentano, Commissioner Patti Milne, and Commissioner Janet Carlson. Also present were John Lattimer as chief administrative officer, Scott Norris as county counsel and Kim Hulett as recorder.

PUBLIC COMMENT

None.

CONSENT

BUSINESS SERVICES – HUMAN RESOURCES

Approve recommendation to uphold the pay ranges of the following classifications: Environmental Health Specialist 2, Mental Health Specialist 1, Mental Health Specialist 2, Drug Treatment Case Manager, and Licensed Practical Nurse.

Approve recommendation to increase the pay ranges of the following classifications: Engineering Technician 1, Engineering Technician 2, Senior Engineering Technician, Environmental Health Specialist 3, Mental Health Specialist 3, Mental Health Associate, Drug Treatment Associate 1, Dog Control Officer, Senior Office Manager, Office Manager, Juvenile Director, Undersheriff, Deputy County Administrative Officer, and Case Aide.

Approve recommendation to establish new classification of Personal Property Appraisal Technician Trainee.

Approve recommendation to establish new classification of Care Coordinator Trainee.

Approve recommendation to establish new classification of Care Coordinator.

Approve recommendation to establish new classification of Senior Cartographer/GIS Technician.

PUBLIC WORKS

Approve the Annual Road Easement Dedication Report for 2013.

PUBLIC WORKS - PLANNING

Schedule adoption of an administrative ordinance for March 5, 2014, #LA 14-001, amendments to the Marion County Urban and Rural Zone Codes.

Approve an order appointing Richard Massey and Scott Anderson to the Marion County Planning Commission with terms expiring February 26, 2018.

SHERIFF'S OFFICE

Approve amendment #1 to extend the contract term with Consolidated Food Management until June 30, 2014.

Approve amendment #1 to extend the contract term with Keefe Commissary Network, LLC until June 30, 2014.

MOTION: Commissioner Milne moved approval of the consent calendar. Seconded by Commissioner Carlson; motion carried. A voice vote was unanimous.

ACTION

BOARD OF COMMISSIONERS

1. Consider approval of amendment #5 to add \$35,000 to a contract with Trane of Oregon to complete controls support and necessary mechanical repairs to the HVAC system as part of the Courthouse Square Remediation project. – John Lattimer, Peggy Mitchell

Chief Administrative Officer John Lattimer said that during the remediation work at the Courthouse Square complex, the county has worked with Structural Preservations Systems, LLC (SPS) to keep the HVAC system protected and running throughout the course of the project. Early in 2013, issues surfaced with communication, controls and operational components of the system and both parties have worked together to get them resolved to keep the project moving forward. For the most part, the remediation work did not impact the HVAC system, unless duct work was in an area requiring column enlargements and strengthening work. Mr. Lattimer said that communications between the system components and the controls were periodically disconnected by SPS due to work in the area and caused the system to not function properly in maintaining certain temperatures necessary to complete the remediation work. He added that one of the four air conditioners on the roof is state of the art and the adjustment controls were only able to be adjusted by people that are no longer available.

Contracts and Procurement Manager Peggy Mitchell said that a third party engineering firm was selected to perform testing and balance services of the entire HVAC system to ensure that the system would be fully functioning upon the return to Courthouse Square. As part of the HVAC system testing and balancing, this scope of work was added to the current contract with Trane of Oregon to assist the engineer with control settings and fixing any of the mechanical components of the system that needed repair due to age and/or remediation work. She added that any necessary repairs caused by the remediation work would be at SPS's expense. Remaining repairs due to normal wear and tear are the responsibility of the Owners. Ms. Mitchell requested approval of amendment #5 to add \$35,000 to the contract with Trane of Oregon.

Commissioner Carlson confirmed that there would not be any air quality issues.

MOTION: Commissioner Carlson moved approval of amendment #5 to add \$35,000 to the contract with Trane of Oregon to complete controls support and necessary mechanical repairs to the HVAC system as part of the Courthouse Square Remediation project. Seconded by Commissioner Milne; motion carried. A voice vote was unanimous.

BUSINESS SERVICES

2. Consider ratification of Federation of Oregon Parole and Probation Officers (FOPPO) collective bargaining agreement effective July 1, 2013, through June 30, 2015. – Mina Hanssen, Undersheriff Troy Clausen

Business Services Director Mina Hanssen said that negotiation of contracts are always started before the expiration date, but often the expiration date is surpassed due to the bargaining process taking longer. She said that this contract did expire on June 30, 2013, and the current contract began on July 1, 2013, and will expire on June 30, 2015. Ms. Hanssen said there were minor housekeeping changes throughout the contract and the commissioners were supplied a redlined copy in advance of the meeting today. She said a cost of living adjustment (COLA) will not be given to the Federation of Oregon Parole and Probation Officers, but it was agreed that the county would pay the PERS pickup. Ms. Hanssen said that in order to bring this group into market, there needed to be a five-to-six percent increase and that by providing the PERS pickup the county pays less than it would for a COLA or wage increase. The PERS pickup is pre-tax and creates some savings for the county. She explained that in addition to the board signing the bargaining contract, PERS has requested a resolution be signed stating the board authorizes the PERS pickup.

Ms. Hanssen said there were changes negotiated between the Sheriff's Office and the union in regard to the complaint investigation process. Undersheriff Clausen stated the complaint process for the Marion County Law Enforcement Association and the Federation of Parole and Probation Officers were vastly different and the goal was to bring them closer together to treat all employees equally. Ms. Hanssen added that the health insurance cap will remain the same and not be increased.

Commissioner Carlson said that she was glad an agreement was reached. Commissioner Milne stated that these negotiations are difficult and take a lot of hard work. She thanked all the Parole and Probation Officers for their work.

MOTION: Commissioner Milne moved approval of the ratification of the Federation of Oregon Parole and Probation Officers (FOPPO) collective bargaining agreement effective July 1, 2013, through June 30, 2015, and approve the resolution authorizing the PERS pickup. Seconded by Commissioner Carlson; motion carried. A voice vote was unanimous.

Commissioner Brentano recessed the meeting at 9:24 a.m.

Commissioner Brentano reconvened the meeting at 9:30 a.m.

PUBLIC HEARING
9:30 A.M.

Commissioner Brentano said that the meeting was now reconvened as the East Salem Service District meeting.

EAST SALEM SERVICE DISTRICT

A. Public hearing as the governing body of the East Salem Service District to consider approval of an order for the formation of the Durbin-Glenwood Street Lighting District. – Alan Haley

Acting Public Works Director Alan Haley said this meeting is to consider a public hearing for the formation of the Durbin-Glenwood Street Lighting District. He said the petitioner has received more than 80 percent of the required signatures to form a district. Mr. Haley said that this district will have 131 members. The cost per household will be \$14.80 annually or approximately \$1.23 per property per month. He said that there are approximately 130 lighting districts in the East Salem Service District and the county likes to see new lighting districts because it is a form of safety for the neighborhoods. Mr. Haley said this is the first of several that will be coming before the board from the petitioners who are engaging in lighting up east Salem. He added that the smallest lighting district is 3 members and most average 40 to 45 members.

Commissioner Carlson confirmed that this public hearing was formalizing a previous discussion held by the East Salem Service District.

Testimony

Support:

Michael Johnson, 4429 Glenwood Drive SE, Salem, said he is representing the East Salem Suburban Neighborhood Association. He displayed a petition book for a lighting district to begin at Center Street S. to Munkers Street SE, and extending out to the 4900 block of Macley Road. He said there will be eight districts with approximately 1200 households to be lit. Mr. Johnson said the Sheriff's Office has communicated that street lighting does two things immediately. The first is it makes the road safer and the second is that it drives down crime. He said that Glenwood Drive is probably the darkest street in Salem. Mr. Johnson requested that the board approve this lighting district.

Mr. Haley added that he was the district secretary for East Salem Service District and requested that the board close the public hearing and approve the formation of Durbin-Glenwood Lighting District.

MOTION: Commissioner Carlson moved that the board of the East Salem Service District close the public hearing and approve an order that forms the Durbin-Glenwood Street Lighting District. Seconded by Commissioner Milne; motion carried. A voice vote was unanimous.

Commissioner Brentano closed the meeting of the East Salem Service District and continued the Board of Commissioners meeting.

Commissioner Brentano read the weekly calendar.

PRESENTATION

Troy Thompson Humanitarian Award Presentation

Commissioner Brentano said that Troy Thompson imparted inspiration to all who knew him. He was passionate, embraced a spirit of giving, and had a commitment to life that lives on in those he touched. The Troy Thompson Humanitarian award is given to any Marion County employee that meets the criteria and standard set by Troy Thompson. He said this humanitarian award was created to honor persons who are making significant contributions to the community with their time, actions, and dedication. This award was originally developed to commemorate the life of Troy Thompson.

The commissioners then read a summary regarding Julia Alpernas's strong passion and willingness to give her time and abilities to improve people's lives, particularly in the area of women's health and breast cancer awareness and fundraising. Ms. Alpernas tirelessly works for the betterment of others with no expectation of recognition or praise. In addition, Ms. Alpernas has had an active role in supporting the United Way campaign for Marion County. The commissioners then presented Ms. Alpernas with a book written by Troy Thompson's wife regarding his legacy, a Troy Thompson Humanitarian Award plaque, and her name was added to the perpetual plaque that hangs in the Board of Commissioners office.

Commissioner Brentano adjourned the meeting at 9:45 a.m.

CHAIR

COMMISSIONER

COMMISSIONER