

## BOARD OF COMMISSIONERS

### MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, April 9, 2014  
9:00 a.m.

Commissioners' Board Room  
1115 Commercial Street NE  
Salem, OR 97301

**PRESENT:** Commissioner Patti Milne and Commissioner Janet Carlson. Also present were Gloria Roy as county counsel and Kim Hulett as recorder.

**ABSENT:** Commissioner Sam Brentano.

Commissioner Milne called the meeting to order at 9:00 a.m.

### **PRESENTATION**

Marion County Fair Report – Willamette University Open Door Ideas, Chantel Variot

#### **Summary of presentation:**

- Open Door Ideas:
  - Team of first-year MBA students from Willamette Atkinson School of Management's Practical Applications for Career and Enterprises (PACE) program;
  - Presented research, findings, and recommendations to increase attendance at the Marion County Fair; and
  - Presented proposed layout for future Marion County Fairgrounds.

#### **Board discussion:**

- Marion County to incorporate some recommendations into the 2014 Marion County Fair; and
- Open Door Ideas to present their client project (Marion County Fair) at PACE Team Competition on Friday, April 11, 2014.

Annual Volunteer Report and Awards – Cathy Crocker

#### **Summary of presentation:**

- April 6-13, 2014, Volunteer Week in Marion County;
- Notes of appreciation sent to Marion County volunteers;
- In 2013, 3,380 volunteers contributed 143,528 hours;
- Marion County Volunteer Report 2013 PowerPoint presentation (Attachment A); and

- Dog Shelter Office Manager Sonya Pulvers, Mid-Valley Behavioral Care Network Consumer Affairs Specialist Helen Lara, and Sheriff's Office Volunteer Coordinator Doc Nelson were commended for helping to make the Marion County Volunteer Program a success.

**Board discussion:**

- Board presented the 2013 Marion County Volunteer Awards (Attachment B); and
- Thanked Capital Community Television (CCTV) volunteers.

**PUBLIC COMMENT**

None.

**CONSENT**

BUSINESS SERVICES – HUMAN RESOURCES

Approve an order appointing Kristin Petersen as a voting management representative to the Health Insurance Study Committee (HISC).

HEALTH

Approve an interdepartmental agreement for \$180,001 for the Sheriff's Office to provide mobile crisis response services for the Health Department.

PUBLIC WORKS

Approve a five-year agreement for \$511,517 with SCS Engineers to provide environmental monitoring and reporting for the North Marion County Disposal Facility and the Browns Island Demolition Landfill.

Notification of bid award of \$147,400 to Oregon Cascade Plumbing and Heating, Inc. for the replacement of rooftop air conditioning units on Building 1 at the Public Works campus.

PUBLIC WORKS – PLANNING

Receive Planning Commission's decision dismissing Subdivision Case No. SUB13-001/Lancaster Duplexes, LLC, Clerks File 5682.

TAX COLLECTOR

Approve an order authorizing a property tax refund in the amount of \$30,310.02 to Johnco Investments I, LLC.

**MOTION:** Commissioner Carlson moved approval of the consent calendar. Seconded by Commissioner Milne; motion carried. A voice vote was unanimous.

## ACTION

*Video Time (01:01:57)*

### ASSESSOR

1. Consider a resolution approving the FY 2014-15 County Assessment Function Funding Assistance (CAFFA) grant in the amount of \$6,041,591. – Tom Rohlfing, Leslie Box

#### **Summary of presentation:**

- County Assessment Function Funding Assistance (CAFFA) Grant Program created in 1989 to mitigate statewide deterioration of property tax system;
- Oregon Department of Revenue uses grant application to allocate each county's share of the total statewide CAFFA funding which is based on the budgets of all counties;
- CAFFA funds derived from a percentage of interest collected on delinquent property taxes and fees for the recording of documents through the Clerk's Office; and
- Total CAFFA funds to be distributed statewide in the fiscal year 2014-2015 are projected to be \$19.5 million which is a decrease of one percent from the expected fiscal year 2013-2014 distribution.

#### **Board discussion:**

- Resolution approving CAFFA grant is an annual process;
- CAFFA funds go into Marion County's general fund to offset expenditures of the assessment and taxation system;
- One percent decrease will have little impact on Assessor's Office budget; and
- CAFFA program ensures each county has resources allocated appropriately to run programs funded with property tax dollars.

**MOTION:** Commissioner Carlson moved approval of a resolution approving the fiscal year 2014-15 County Assessment Function Funding Assistance (CAFFA) grant in the amount of \$6,041,591. Seconded by Commissioner Milne; motion carried. A voice vote was unanimous.

*Video Time (01:12:54)*

### COMMUNITY SERVICES

2. Consider approval of an order waiving a security deposit for election costs for a petition to initiate formation of a Marion County Extension and 4-H Service District. – Tami Goettsch, Derek Godwin, John Burt, Cara Fischer

#### **Summary of presentation:**

- Final Feasibility Study (Attachment C):
  - Required for prospective petition; and
  - Includes City of Salem's "Small Farms and Community Food Systems" position.
- Letter to the City of Salem from Marion County Board of Commissioners:
  - Explains how small farms position would benefit the City.
- Small farm programs:
  - Have a history of success in the mid-valley and surround counties; and
  - Have a proven track record in working with growers.

**Board discussion:**

- Marion County Board of Commissioners would be governing body of new service district;
- Salem City Council will receive board's letter on Monday, April 14, 2014;
- Target filing date May 2014;
- Marion County's incorporated cities will be asked to become part of the service district;
- Donations are not tax deductible until petition is accepted for ballot in November;
- Clerk's Office \$10,000 security deposit requirement:
  - Money for deposit has not been raised;
  - Citizens for Marion County Extension request the board's support and assistance with the security deposit;
  - No security deposit required if referred by Board of Commissioners;
  - Security deposit used to cover election costs if district not formed and chief petitioners responsible for costs that exceed \$10,000;
  - If the measure is not successful and the board referred, county assumes excess costs; or
  - If measure successful, costs come from the service district's initial budget when it is formed.
- Difficulties in meeting initiative petition signature gathering requirements; and
- Extension service districts have been formed in 21 counties.

**MOTION:** Commissioner Carlson moved approval of an order waiving a security deposit for election costs for a petition to initiate formation of a Marion County Extension and 4-H Service District. Seconded by Commissioner Milne; motion carried. A voice vote was unanimous.

**PUBLIC HEARING  
9:30 A.M.**

None.

Commissioner Milne read the weekly calendar.

Commissioner Milne adjourned the meeting at 10:47 a.m.

Attachments: (A) Marion County Volunteer Report 2013 PowerPoint presentation.  
(B) 2013 Marion County Volunteer Awards.  
(C) Final Feasibility Study.

ABOVE MINUTES APPROVED BY MOTION ON DECEMBER 22, 2014.

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CHAIR

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