



OREGON

MARION COUNTY BOARD OF COMMISSIONERS

Management Update Summary Minutes

October 28, 2025. 9:30 AM

Courthouse Square, 555 Court St. NE, Salem
5th Floor, Suite 5232, Commissioners Board Room

ATTENDANCE:

Commissioners: Danielle Bethell, Kevin Cameron, and Colm Willis.

Board's Office: Matt Lawyer, Trevor Lane, Heather Inyama, Alvin Klausen, and Jon Heynen.

Legal Counsel: Steve Elzinga.

Sheriff's Office: Nick Hunter, and Mike Hartford.

Public Works: Brian Nicholas, Tsige Woldegiorgis, Ryan Crowther, and Lani Radtke.

Health and Human Services: Carol Heard, Wendy Ziekier, and Carole Boliou.

Clerk's Office: Cailey Moe.

Human Resources: Sherry Linter.

Citizen: Kathy Rogers.

Commissioner Danielle Bethell called the meeting to order at 9:34 a.m.

INFORMATIONAL:

1. 2025-2027 Oregon Department of Corrections Biennial State Plan

-Commander Mike Hartford

Summary of Presentation:

- Plan will govern use of approximately \$29.2 million retroactive state grant funds:
 - From July 1, 2025, through June 30, 2027.
- Support some of the following:
 - Day-to-day supervision of adults on parole and probation.
 - Post-prison supervision.
 - Jail sanctions.
 - Contracted offender treatment services.
 - 35 community corrections deputies, management, and administrative staff.
- Data reporting mandated under state law and associated requirements funded.
- Strong outcomes:
 - Employment rates for supervised individuals are above state benchmarks.
 - Positive case closures are near 67%.
 - County recidivism rates are consistently below comparable counties.
- Proposal to place approval on the Board's December 3 consent agenda; retroactivity confirmed. Potential for mid-cycle adjustments acknowledged.

Board Direction:

- Approved to move forward in consent.
- Monitor and report out on outcomes/benchmarks.

2. 2025-2027 Justice Reinvestment Program Grant Agreement

-Commander Mike Hartford

Summary of Presentation:

- 2025–2027 Intergovernmental Agreement with Oregon Criminal Justice Commission (CJC).
- Provide \$5.5 million in state funds:
 - Effective retroactively from July 1, 2025, through June 30, 2027.
- Funding supports:
 - Marion County Justice Reinvestment Initiative:
 - Focus on reducing recidivism.
 - Decrease inappropriate prison use for property/drug offenders.
 - Enhance community-based supervision and services.
- Key funded strategies:
 - Prison diversion.
 - Reentry and transition services.
 - Gender-responsive supervision.
 - Victim services (10% pass-through to nonprofits).
 - Housing/treatment.
- Trend shows a slight decrease in allocations this biennium versus last.
- Remain Oregon’s second-largest community corrections recipient:
 - High supervised population.

Board Direction:

- Approved to move forward.
- Inquiry to CJC for historical funding totals for House Bill 3194.

3. Safe Routes to School Grant for Auburn Elementary

-Lani Radtke

Summary of Presentation:

- Pedestrian safety initiative near Auburn Elementary:
 - Center Street crossing project.
- Original Safe Routes to School grant awarded in 2020:
 - For a rectangular rapid-flashing beacon at Center Street.
- Project was bundled with a larger Center Street improvement for efficiency:
 - Larger project’s delay risked missing original grant deadline.
- Engineering staff identified alternative Safe Routes funding:
 - Rapid Response Program.
 - Meet timely and urgent opportunity criteria.
- Plan requires canceling original grant, but aims to secure new funds to proceed:
 - About \$128,500 remaining.
- No substantive change to project scope; only the funding vehicle changes.
- Some expenditures from original grant may require reimbursement to Oregon Department of Transportation (ODOT):
 - Staff are negotiating to minimize this.
- Plan to deliver safety project as an add-on to year’s broader Center Street work.

Board Direction:

- Approved to move forward.
- Continue coordination with ODOT to minimize reimbursement obligations.

4. Solid Waste Land Use Code Amendments

-Brandon Reich

Summary of Presentation:

- Removed from Agenda

Board Direction:

- N/A

5. Asset Works – FleetFocus Inventory and Maintenance Management

-Dennis Mansfield

Summary of Presentation:

- Removed from Agenda.

Board Direction:

- N/A

6. Brooks-Hopmere Water Improvement Project – Budget & Tank Color

-Brian Nicholas

Summary of Presentation:

- Project budget status update:
 - Anticipated total project cost is \$14.28 million.
 - Available funding of \$14.57 million.
 - Leaves a \$287,000 construction contingency.
- Review of all costs:
 - Utility, staff, contractor, and consultant expenses.
 - Efforts ongoing to secure necessary easements and property titles.
- Large project-scale changes are now unlikely given the advanced contract status:
 - Construction Manager/General Contractor.
- Every available grant dollar will be used to maximize installed water main length.
- Budget supports project moving into final construction with minimal risk:
 - Savings can be rolled into additional work through change orders.
- Options for water tank paint color:
 - Recommend avoiding white, tan, or light blue due to weathering/dirt.
 - Preference for “forest green” or “cobalt blue.”

Board Direction:

- Good with the update.
- Color of tank to be blue.

7. Brooks-Hopmere Water Improvement Project – Slayden Guaranteed Maximum Price

-Brian Nicholas

Summary of Presentation:

- Final Guaranteed Maximum Price (GMP) proposal by Slayden Construction reviewed:
 - Five early work amendments.
- Full summary and side-by-side view of the original versus revised GMP proposal:

- Left side of table summarized original proposal amount, scope, and terms.
- Right side displayed updated proposal, dated October 17:
 - Incorporated adjustments based on team's feedback and negotiations.
- Changes primarily reflect answers to technical questions and detailed review:
 - Resulted in certain scope refinements and cost modifications.
- Negotiated GMP amount is approximately \$300,000 less than original:
 - Cost savings through clarification and negotiation.
- Revised proposal provides accurate reflection of current project needs:
 - Final round of negotiations remains before board acceptance.
- Board feedback and review will inform final GMP contract brought for action.
- Scope as defined focuses on improvements to water system:
 - Utility connections for both campus and adjacent properties.

Board Direction:

- Approved to move forward.
- Bring final proposal before Thanksgiving, if possible.

8. Contract Amendment #6 with Keller Associates Brooks-Hopmire Water Improvement Project

-Brian Nicholas

- Extends Keller's consulting engineering contract through project construction.
- Covers specialty inspections, on-site supervision needs, review of submittals, and responding to technical requests for information.
- Value increase confirmed in the amendment:
 - Board reviewed budget impact and contract documentation.
- Ongoing work with Keller includes advancing environmental clearances for possible alternative water sources, pending agency review.
- Project management details and minor owner documentation/corrections discussed.

Board Direction:

- Approved to move forward.

9. Contract with Acoustic Technology for Canyon Alerts Projects

-Brian Nicholas

Summary of Presentation:

- Canyon Alert project:
 - Funded by a \$1.8 million Community Oriented Policing Services (COPS) grant.
- Contractor Acoustic Technology Inc (ATI) Systems selected via competitive Request for Procurement (RFP) at a price of \$1,399,410:
 - Covers all required sites and both visual/sound alert systems.
- Remaining \$400,000 for staff time and contingency for unexpected project expenses or change orders.
- Project progressing towards contract finalization:
 - 30% system designs received giving confidence in vendor abilities.
- Long-term cost considerations include monthly communications (FirstNet, satellite service) once operational.

Board Direction

- Finalize statement of work and engage stakeholders in design.
- Approved to move forward.

- Contractor to provide visual materials for board review.
- Engage board and sheriff's offices early in design approval.
- Develop plan for communicating ongoing operational costs.

10. Contract #3 with Don Cushing Associates, Inc for Marion County Radio Project Update

-Brian Nicholas

Summary of Presentation:

- Tait Communications project manager turnover has delayed deliverables.
- Project behind schedule on Detailed Design Report (DDR) packages:
 - Impacting cost and critical procurement timelines.
- Interim solution:
 - Accept partial DDRs for rack equipment needed for procurement.
 - Complete remainder later.
 - Goal is to order equipment before factory backlog.
- Additional contract amendments proposed to Don Cushing Associates:
 - Consulting support.
 - Includes about \$60,000 for site redesign and added contingencies.
- Legal rights to recover additional costs caused by contractor delays:
 - Emphasis on documenting extra expenses for potential claw-back.
- Significant services costs now projected:
 - Including expanded consulting to ensure dispatch console system integration and avoid failures.
- Additional costs attributed to unforeseen site conditions and late design changes:
 - In part due to Tate's nonperformance.

Board Direction:

- Approve contract.
- Contractual, technical, and legal recourse for delays is being tracked.
- Need for additional consulting to ensure successful dispatch system integration.

11. Consider Appointment to the Property Value Appeals Board

- **George Grabenhorst**
- **Bob Riggi**
- **Jennifer Sasaki**
- **Jack Yarbrough**

-Cailey Moe

Summary of Presentation:

- Clerk's Office recommendations for the 2025–2027 term.
- Three are existing members:
 - Bob Riggi.
 - Jennifer Sasaki.
 - Jack Yarbrough.
- George Grabenhorst has extensive real estate and planning commission experience.
- Deanna Gwen determined ineligible due to current role on city council.
- All recommendations vetted for eligibility, expertise, and conflicts:
 - Legal and departmental consultations confirmed.
- Terms begin upon appointment and run through June 30, 2027.

Board Direction:

- Approved to move forward.

12. Contract with Caroline Grady Castillo to Provide Medical Director Services to Public Health Program

-Wendy Zieker

- Marion County Public Health seeks to renew Dr. Caroline Castillo's contract:
 - Health officer and medical director.
 - From January 1, 2026, to December 31, 2028.
 - For \$600,000.
- Dr. Castillo leads communicable disease, tuberculosis, and sexually transmitted disease teams.
- Recognized for her professionalism and expertise.

Board Direction:

- Approved to move forward.
- Request periodic public health updates from Dr. Castillo:
 - Including outcomes and program status.
- Ensure clear deliverables and reporting expectations are built into contract.

13. Lease Agreement with Silverton Area Community Aid for Women Infants Children (WIC) Service to be Provider in Silverton

-Carole Boliou, Wendy Zieker, Patty Vega

Summary of Presentation:

- Public health's WIC services lease in Silverton Area Community Aid's new building.
- Building management and facility issues in old armory suspended services.
- Confirmed all new contracts should come before board regardless of dollar value.
- Plan to restart in-person services, schedule tour of site, and give contract for review.
- WIC usage increasing:
 - Staff preparing for possible increased caseload linked to Supplemental Nutrition Assistance Program (SNAP) benefit changes.
- Leverage food banks and previous successful food relief efforts.
- Overlap of SNAP and WIC benefits.
- Challenges facing WIC families.
- Consideration for future food distribution partnerships should there be a SNAP lapse.

Board Direction:

- Approved to move forward, pending contract review.
- Provide caseload data by zip code and regular updates.
- Organize a board tour of facility.
- Evaluate emergency food support strategies for WIC clients.

14. Consider Reappointments to Local Alcohol & Drug Planning Committee Member

- **Josh Lair, Chair**
- **Carlos Texidor Maldonado**

-Carol Heard

Summary of Presentation:

- Renewal requests for members.
- Extension of Josh Lair's chair role to December 31, 2027.

- Inclusion of representatives from culturally specific organizations (Painted Horse, 4D Recovery):
 - Current attendance as guests with expectation of future membership.

Board Direction:

- Approved to move forward.
- Actively recruit and include culturally specific partners in committee membership.

15. Consider Reappointment Mental Health Advisory Committee Member

- **Dr. Earlene Camarillo**
- **Dr. Leon Harrington**

-Phil Blea

Summary of Presentation:

- Four-year reappointments proposed for Dr. Camarillo and Dr. Harrington:
 - Both original post-COVID committee members.
- Bring expertise in transitional youth and youth mental health issues.
- Both valued for ongoing advisory and knowledge support.
- Neither wishes to serve as chair at this time.

Board Direction:

- Approved to move forward.

16. Legislative Update

-Alvin Klausen

Summary of Presentation:

- Draft letter of Veteran Affairs (VA) property designation:
 - Purpose to advocate for or expedite official property designation by the VA.
 - Use BCC in emails to comply with public meeting laws.
 - Part of effort to move forward with veterans' cemetery-related initiatives.

Board Direction:

- Draft letter of VA:
 - All three commissioners signing the letter to strengthen its impact.
 - Communications need to be filed and tracked.
 - Toni Whitler to keep track of communications.
- Continue advocacy and use of contacts, pending reopening of affected federal offices.

17. Board Session Agenda Review

-Commissioner Danielle Bethell

Summary of Presentation:

- Overview of board session agenda.
- Two consent items, two action items, and three public hearings.
- Suggestions made regarding the order of public hearings for efficiency:
 - Juvenile, finance, then Woodburn Creative Electric.

Board Direction:

- Approved to move forward.

COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE

Commissioner Danielle Bethell

- Schedule meeting with Marion and Polk County commissioners.
- HEAT Project Meeting with Commissioner Willis attending as well.

Commissioner Kevin Cameron

- Linn County Commissioner Nyquist:
 - Set up meeting to discuss solid waste

Commissioner Colm Willis

- N/A

Other

Public Safety Coordination and "Heat" Data Analysis Discussion

Commissioner Danielle Bethell

Summary of Presentation:

- Prioritization of public safety intervention strategies.
- Current data analysis is focused on downtown due to both need and project size:
 - Other areas (including East Salem) will be included in the approach.
- Need for a data-driven strategy for public safety "hot spots":
 - Once findings are ready, the analysis and action plan will be broadened.
- Need to work with Polk County to reduce crime in West Salem.
- Data is being analyzed, and deputies are continuing work in those areas.
- Concerns about public perception:
 - Ensure communication about priorities is clear and inclusive.
 - Not to appear to prioritize one community to the exclusion of another.

Board Direction:

- Need periodic updates:
 - Internal governance and external communications.

Commissioners Day Letter

Jon Heynen

Summary of Presentation:

- Letter for the commissioners to sign.
- Employees to have one day off to use.

Board Direction:

- Approved to sign.

Intellectual and Developmental Disabilities (IDD) Program Manager Interviews

Matt Lawyer

Summary of Presentation:

- Ryan Matthews reached out schedule second-round interviews for IDD program manager position.
- Commissioners need to respond and participate in these interviews.

Board Direction:

- Commissioner Colm Willis will help with the interview.

Adjourned – time: 11:33 a.m.
Minutes by: Mary Vityukova
Reviewed by: Gary L. White