



MARION COUNTY BOARD OF COMMISSIONERS  
MANAGEMENT UPDATE

Minutes

Tuesday, February 3, 2026, 9:30 a.m. – 10:30 a.m.  
Commissioners' Boardroom  
Courthouse Square, 555 Court St. NE, Suite 5231  
Salem, Oregon 97301

Attendance:

**Commissioners:** Danielle Bethell, Colm Willis and Kevin Cameron.

**Board's Office:** Trevor Lane, Jon Heynen, Chris Eppley, Heather Inyama, Alvin Klausen, Toni Whitler, and Matt Lawyer.

**Legal Counsel:** Steve Elzinga.

**Sheriff's Office:** Anna Jefferson.

**Public Works:** Dennis Mansfield, Kevin Thompson, Erin Burt, Andrew Johnson, and Ryan Crowther.

**Community and Economic Development:** Kelli Weese, and Chip Bury.

**Finance:** Jeff White.

**Human Resources:** Sherry Linter.

**Information Technology:** Gary Christofferson.

**Health and Human Services:** Ryan Matthews, and Naomi Hudkins.

**Citizen:** Kathy Rogers.

Commissioner Colm Willis called the meeting to order at 9:35 a.m.

Informational

**1. Climate-Friendly and Equitable Communities Scenario Plan Submission to Department of Land and Conservation and Development**

-Austin Barnes & Carl Lund

**Summary of Presentation:**

- Removed from Agenda.

**Board Direction:**

- N/A

**2. Parks Parking Passes for Canyon Libraries**

-Erin Burt

**Summary of Presentation:**

- Nominal parking fee at county parks.
- Propose free parking passes through Chemeketa Regional Library Service:
  - Available through library's "library of things" program.
  - Non-book items can be checked out.
- Passes would:
  - Annual Marion County parks parking passes.
  - Loaned 3 days at a time.
  - Accrue late fees:

- If fees reach full value of pass, patron must pay that amount.
  - Be fully administered by the library system:
    - Checkout, returns, and penalties.
- Participating libraries:
  - Mount Angel.
  - Salem.
  - Lyons.
- Concerns:
  - Salem Library's historical issues with enforcing returns of high-value items:
    - Kayaks and popcorn machines.
  - Risk that passes may not be returned, shifting costs to taxpayers.
- Accountability:
  - Limit number of passes provided.
  - If passes are not returned there is no automatic replenishment.
  - Libraries to return passes at end of the year and report how many missing.
  - If passes are not fully returned, reevaluate program structure in future years.
- Track use by:
  - Patron zip code or city.
  - Park intended to be visited.
- Use end-of-year usage report to understand population interest and demand.

**Board Direction:**

- Approved to move forward.

**3. Consider Marion County Parks Commissioner Membership**

- **Membership Update**
- **Hunter McClure, New Appointment**
- **Alton Hoover, Chair**
- **Tabitha Henricksen, Vice Chair**

-Kevin Thompson

**Summary of Presentation:**

- Member Update:
  - Noted resignations/changes:
    - Mr. Hall resigned from the Parks Commission.
    - The current chair will not request reappointment:
      - Willing to assist on biking-related issues as needed.
  - Another resignation due to differences:
    - Perceive poor fit with majority of commission.
  - Need for broader geographic representation.
  - Ongoing general recruitment.
- Hunter McClure – New Appointment:
  - Resident of East Salem Service District, adjacent to Santana Village Park.
  - Involved by volunteering at Santana Village Park and attending meetings.
  - Professional background in logistics, planning, and data-oriented work:
    - Farm to Consumer and Business Services.
  - Intelligent, data-focused:
    - Interested in helping in logistics and planning for parks improvements.
  - Concerns and clarifications:
  - Santana Village Park involvement sparked broader interest in county parks:
    - Goal to support entire Parks program, not just the neighborhood park.
- Alton Hoover – Chair:
  - Parks Commission leadership cycle:
    - Chair and Vice Chair positions are nominated every two years.
  - Current Vice Chair, Mr. Hoover, recommended to serve as new Chair.
    - resource with extensive experience in parks and recreation services.

- Tabitha Henricksen – Vice Chair:
  - Works with Oregon Parks and Recreation.
  - Grew up in the canyon:
    - Now lives near Parkdale in the Hayesville neighborhood.
  - Strong advocate for recreation and valuable resource:
    - Extensive experience in parks and recreation services.

**Board Direction:**

- Approved to move forward.

**4. Supplemental Project Agreement Amendment #1 with Oregon Department of Transportation (ODOT) for State Street – 4106 State Street to 46<sup>th</sup> Avenue**

-Ryan Crowther

**Summary of Presentation:**

- Funding:
  - Adds construction funding awarded through Salem- Keizer Area Transportation Study (SKATS).
  - Combined with earlier awards for preliminary engineering and right-of-way.
  - Total project cost increased to approximately \$9,061,672:
    - Significant portion federally funded.
- Scope:
  - Near The Yard east to approximately 46<sup>th</sup> Avenue.
  - Estimated length around four to five blocks.
  - Includes:
    - Center turn lane.
    - Sidewalks on one side (south side) of State Street.
    - Bike lanes.
  - Conceptual long-range cross-section envisions a future 5-lane road.
  - Current project builds 3 lanes configured so future expansion is possible.
- Right-of-way:
  - Resolution of Need required by ODOT to obligate federal right-of-way funds.
  - The resolution:
    - Covers the entire project.
    - Allows initiation of right-of-way acquisition.
    - Does not authorize or commit to specific condemnations.
  - Proposed condemnations require separate, detailed review and discussion.
- There is a large tree near a church along the project corridor.
- Per-block cost is high but reflective of current transportation project realities.
- Contrast between county’s vision for expanding capacity and some city’s reducing.

**Board Direction:**

- Approved to move forward.

**5. Interdepartmental Agreement with Health and Human Services (HHS) and Marion County (MC) Sheriff’s Office for Clinical Supervision for Qualified Mental Health Professional (QMHP)**

-Ryan Crowther, Naomi Hudkins

**Summary of Presentation:**

- HHS to provide clinical supervision for a QMHP to be hired by the Sheriff’s Office.
- Background:
  - Existing role in Transition Center:
    - Formerly held by a licensed clinician with private practice provided:
      - Psychopathy assessments (P-Scan).
      - Mental health assessments and some therapy.

- Support special services unit in treatment/supervision.
  - Present to Student Opportunities for Achieving Results (SOAR) about mental health and substance use.
- Clinician retired and position is being reconfigured as a QMHP role.
- Clinical Supervision Needs:
  - Must practice under clinical supervision:
    - With defined hours and standards set in statute and SOAR.
  - Sheriff's Office does not have the licensed staff to provide this supervision.
  - HHS has licensed staff and Oregon Health Authority (OHA) certificate of approval to operate clinical programs.
- Roles:
  - Sheriff's Office/Community Corrections:
    - Hiring, directing daily work, and operational oversight of position.
  - HHS:
    - Clinical supervision and oversight of clinical quality, ethics, and adherence to mental health standards.
    - Clinical supervisor:
      - Licensed Professional Counselor (LPC).
      - Registered with the Oregon Licensing Board.
      - Designated as a clinical supervisor within HHS.
- Funding:
  - Funding expected to come from Justice Reinvestment Initiative (JRI) funds.
  - HHS clinical supervision absorbed by existing leadership capacity:
    - One additional supervisee expected to be manageable.

**Board Direction:**

- Approved to move forward.

**6. Investment Policy 496 Adoption**

-Jeff White

**Summary of Presentation:**

- Annual review of the Marion County Investment Policy:
  - Governs allowed investment instruments.
  - Including investments longer than 18 months.
  - Requires annual Board review due to statutory requirements.
- No substantive policy changes since last adoption.
- Oversight and approvals:
  - Policy originally reviewed and approved by Oregon Short Term Fund Board.
  - County's investment advisor operates within this policy and reviews annually.
- Noted clerical correction:
  - "Previously adopted" version date incorrect:
    - Listed as September 14 or 10/40.
  - It should reference the last readoption date of October 23.
- Policy reflects state constraints placed on local government investments:
  - Based on historic incidents of problematic investing.

**Board Direction:**

- Approved to move forward.

**7. Opal Creek Construction Funding Proposal for Detroit Marinas**

-Chip Bury

**Summary of Presentation:**

- Draft proposal to access \$3 million from Opal Creek construction funding.
- Funds:

- Support Detroit marina-related projects.
- Cover approximately 40% of listed activities in budget.
- Proposal consistent with the established program budget.
- Proposal to be submitted to Oregon Business for review and approval of fund release.

**Board Direction:**

- Approved to move forward.

**8. Legislative Update**

-Alvin Klausen

**Summary of Presentation:**

- Joint Project with Marion County Fire District #1 and Keizer Fire District Letter:
  - Relocate Clear Lake Station to a new site on River Road.
  - Potential to House:
    - Fire/Emergency Medical Services (EMS)
    - Oregon Department of Emergency Management (OEM).
    - Possible space for Sheriff's Office, Keizer Police and other partners.
  - Help improve capacity and create back-up dispatch center.
  - Request around \$760,000 to legislature to support planning and feasibility.
  - Early-stage and opportunistic given session timing,:
    - Useful to start conversation.
- City of Detroit Letter Request:
  - \$100,000 legislative request to address cleanup and related needs:
    - Post-fire context.
  - Developed with state legislative offices and local city leadership.
- Battery Extended Producer Responsibility (EPR) House Bill (HB 4144):
  - Battery producers pay fees to fund collection, recycling, and safety programs.
  - Motivated by:
    - Frequent fires in landfills, transfer stations, and collection trucks due to improperly disposed lithium and other batteries.
    - Insurance challenges for solid waste facilities.
  - Marion County established curbside battery collection and glass bin battery collection earlier than many jurisdictions.
  - Program may benefit from cost reimbursement under a statewide system.
- Federal Community-Initiated Funding (CIF) requests:
  - Two letters related:
    - Horizon House and Her Place Too.
  - Requests to Senators Merkley and Wyden for funding to expand services.
- Short-session legislative environment:
  - Short session is 35 days with very tight timelines.
  - Bills must be scheduled for work session by March 8<sup>th</sup> to be viable.
  - Key Topics:
    - Partially disconnect state from certain federal tax provisions.
    - Law enforcement legislation impacts local agencies but not federal agencies.
    - Limited likelihood of changes to state sanctuary policies in this session.
- Process for monitoring bills:
  - Legislative list compiled and sorted by department.
  - Distributed to department heads for review of impacts.
  - Options to share with Commissioners electronically and by policy area for focused tracking.

**Board Direction:**

- City of Detroit Letter Request:
  - Approved to move forward.

- Battery EPR House Bill (HB 4144):
  - Approved to move forward.
- Federal Community-Initiated Funding (CIF) requests:
  - Specific dollar amounts should be listed.
  - Work Session with HHS.

## **9. Board Session**

- **February 4, 2026 – Agenda Review**
- **February 11, 2026 – Agenda Review**
- **February 18, 2026 – No Meeting**
- **February 25, 2026 – No Meeting**
- **March 4, 2026**

-Commissioner Colm Willis

### **Summary of Presentation:**

- Agenda overview.

### **Board Direction:**

- Good with update.

## COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE

### **Commissioner Danielle Bethell**

- N/A

### **Commissioner Kevin Cameron**

- N/A

### **Commissioner Colm Willis**

- N/A

## Other

### **Information Technology (IT) Hardware Purchase - Dell Contract Purchase Order (PO)**

-Gary Christofferson

#### **Summary of Presentation:**

- Planned endpoint hardware replacements and other Dell equipment needs.
- Purchases made directly from Dell per a prior Invitation to Bid (ITB):
  - This is the most cost-effective method.
  - Resellers mark-up Dell products.
- Contract PO total is \$1.5 million.
- Funding is already included in capital budgets, and this is not a new funding request.

#### **Board Direction:**

- Approved to move forward.

### **Enterprise Resource Planning (ERP) Project Director – Professional Services Contract**

-Gary Christofferson

#### **Summary of Presentation:**

- At project startup, the implementer brought strong project management resources.
- Hired project director via Robert Half for six months to match implementer capacity.
- That six-month term has ended.
- New contract structure:

- County conducted a Request for Proposals (RFP) for a project director.
- Received seven proposals.
- The current project director:
  - Was ranked top choice by all evaluators.
  - Submitted the lowest-cost proposal.
- Contract period runs through June, but need is expected through January.
- Costs are already budgeted within the ERP project.

**Board Direction:**

- Approved to move forward.

**Public Records Request (PRR) Process – Policy 215 Update**

-Jon Heynen

**Summary of Presentation:**

- Ensure county-wide consistency and legal compliance in responding to PRRs.
- Prevent individual departments from independently handling PRRs in ways that can expose county to risk.
- Key elements of proposed update:
  - When any department or elected office receives a PRR:
    - Must notify Communications Coordinator in Board's Office or designee.
    - To be aware and may choose to review/approve outgoing responses.
    - Simple, routine requests, departments handle directly:
      - Provided central communications is at least informed.
- Intended to apply county-wide, including elected offices and departments.

**Board Direction:**

- Good with update.

**Adjourned** – time: 10:32 a.m.

**Minutes by:** Mary Vityukova

**Reviewed by:** Gary L. White