



**MARION COUNTY BOARD OF COMMISSIONERS
MANAGEMENT UPDATE**

Minutes

Tuesday, June 9, 2026, 9:30 a.m. – 11:30 a.m.
Commissioners' Boardroom
Courthouse Square, 555 Court St. NE, Suite 5231
Salem, Oregon 97301

Attendance:

Commissioners: Danielle Bethell and Kevin Cameron.

Board's Office: Chris Eppley, Matt Lawyer, Alvin Klausen, Jon Heynen, Jonathan Sanford, Trevor Lane, and Kendall Hall

Legal Counsel: Steve Elzinga, Andrew Mittendorf, and Grace Pearl

Public Works: Brian Nicholas, Brian May, Lani Radtke, Shane Ottosen, and Ryan Crowther.

Health and Human Services (HHS): Naomi Hudkins, Debbie Wells, Rhett Martin, Aliza Zastoupil, Diana Camacho, Kristina Ballow, and Dr. Castillo.

Business Services: Tamra Goettsch.

Finance: Toby Giddings.

Juvenile: Alicia Cozad.

Community and Economic Development: Chip Bury.

Sheriff's Office: Nick Hunter, Jason Bernards, Jacob Ramsey, and Mike Hartford.

Commissioner Kevin Cameron called the meeting to order at 9:33 a.m.

Informational

1. Initial Board Review Sheriff's Office

- a. 2026-2027 Traffic Enforcement Grants
 - Commander Jason Bernards
- b. Fiscal Year (FY) 2026 Services for Victims of Crime Grant Application
 - Commander Mike Hartford
- c. Request for Quotes for Lab and Phlebotomy Services for Adults in Custody (AIC)
 - Commander Jacob Ramsey

Summary of Presentation:

- a. 2026-2027 Traffic Enforcement Grants:
 - a. Oregon Impact Traffic Safety Grant application:
 - o For high-visibility traffic enforcement.
 - b. Total grant amount is \$60,000:
 - o Same as prior years.
 - c. Proposed allocation:
 - o \$30,000 – Speed enforcement
 - o \$15,000 – Distracted driving (cell phone) enforcement
 - o \$10,000 – DUII enforcement
 - o \$5,000 – Safety belt enforcement
 - d. Grant funds overtime for traffic safety team in partnership with Public Works.
 - e. Clarification on in-kind/match structure:
 - o Likely 20% match via regular traffic patrol hours.

- b. FY 2026 Services for Victims of Crime Grant Application:
 - Federal grant to restore services eliminated due to reduced state funding.
 - Grant amount is \$500,000 over 30–36 months with no match required.
 - Restore previous Victim Services Coordinator in Community Corrections.
 - Grant requires sustainability plan beyond 36-month period.
 - Position is valuable and need to prioritize in budget to avoid hiring into role that may not be sustainable.
- c. Request for Quotes for Lab and Phlebotomy Services AIC:
 - Jail and juvenile seeking quotes as current contract term with provider ended.
 - Need includes advanced/difficult blood draws.
 - Certain draws that must be done by a phlebotomist rather than nursing staff.

Board Direction:

- o Proceed.
- b. Proceed.
- c. Proceed.

2. Contract with Locum Tenens, LLC for Psychiatric Nurse Practitioners (NP) and Physicians for Jail and Juvenile Department

-Commander Jacob Ramsey, Troy Gregg, and Alicia Cozad

Summary of Presentation:

- Provide psychiatric NP/physicians for jail and juvenile departments.
- Total contract amount is \$586,800 through June 30, 2029.
- Service level:
 - o Regular on-site physician presence at jail and juvenile facilities.
 - o Approximately two days per week at jail.
 - o Limited hours at juvenile.
- Considered temporary solution:
 - o Due to difficulty recruiting and rising malpractice costs for prior provider.
- Long term direction likely fully contracted medical services model.
- Legal and Risk review has not yet been completed.

Board Direction:

- Approved to move forward on consent.
- Conduct legal and risk review.
- Broader strategic discussion on long-term medical services strategy.

3. Contract with Trinity Services Group, Inc for Marion County Jail Food Services

-Commander Jacob Ramsey

Summary of Presentation:

- Reviewed results of Request for Proposal (RFP) for jail food services:
 - o Three proposals received.
- Recommended vendor:
 - o Trinity Services Group.
 - o Current provider.
 - o Three-year contract with two renewal options.
- Annual cost approximately is \$1,671,874:
 - o Three-year total approximately \$5,015,624.
- Budgeted amount for FY 26–27 was approximately \$1.3 million:
 - o New contract is roughly \$300,000/year higher.
- Contract includes capital improvement contributions:
 - o Including partial contribution toward replacing an aging dishwasher.
- Changes include upgraded quality/grade of food for AICs and staff.

Board Direction:

- Approved to move forward.
- Schedule as regular board session item to allow short presentation on:
 - Food service upgrades and menu/quality changes.
 - Capital improvements included.
- Request a brief PowerPoint from the Sheriff's Office to illustrate improvements.

4. Contract with DPI Security, INC for Unarmed Security Services with Marion County Courts

-Commander Matt Wilkinson

Summary of Presentation:

- Two-year contract for unarmed court screening/security at:
 - Courthouse (front entrance).
 - Juvenile court.
 - Court annex.
- Services funded by state court security funds - Oregon Department of Justice (OJD):
 - Passed through Marion County.
 - County holds contract but is not directing operations.
- Total contract is approximately \$914,848 for two years.
- Vendor is Qualified Rehabilitation Facility (QRF) with statewide contracts for courthouse screening.
- Concern of state choosing vendor and controlling operations:
 - While county holds contractual responsibilities.

Board Direction:

- Approved to move forward on consent.
- Review if OJD can directly contract and pay DPI without county pass through.
- Report back options to reduce county administrative burden and potential liability.
- Place current contract on consent agenda, with follow-up analysis at a later meeting.

5. Franchise Amendment for Marion Resource Recovery Facility (MRRF), LLC

-Brian May

Summary of Presentation:

- One-time amendment to franchise agreement with MRRF.
- Create mechanism to pass through \$430,000 in recycling promotion funds received from an outside funding source to haulers.
- Structure:
 - County receives funds.
 - County reimburses MRRF via franchise for "recycling promotion activities."
 - MRRF then passes funds to haulers.
- Amendment limited in scope to funding mechanism:
 - Intended as one-time, one-year solution to meet June 30th deadline.
- Separate, broader franchise negotiations underway but not tied to this addendum.

Board Direction:

- Approved to move forward.
- Require:
 - Clear redline showing only new clauses being added.
 - Explicit confirmation that term is one year/one time only.
- Place for board session adoption (walk on if necessary) once language is finalized.

6. Stormwater Services for the East Salem Service District (ESSD)

-Brian Nicholas

Summary of Presentation:

- Renewal of existing agreement:
 - Public Works provides stormwater services for ESSD:
 - Staff and equipment.
- ESSD reimburses Public Works for its share of stormwater costs.
- Original term:
 - 5 years with option to extend an additional 5 years.
 - Agreement expires at end of this month.
- Clarified that:
 - ESSD funds are not paying for maintenance outside district.
 - Brooks and Labish Village have some urban stormwater systems:
 - Covered by Roads, not ESSD.
- Prior discussions involved potentially broader funding models:
 - Adding fees in Brooks/Labish.
- Item is only an extension of existing ESSD agreement.

Board Direction:

- Approved to move forward on consent.

7. Bid Results for Longitudinal Pavement Markings on Orville and Vitae Springs Road

-Carl Lund

Summary of Presentation:

- Reinstall longitudinal pavement markings on Orville and Vitae Springs Roads:
 - Profiled striping and raised markers.
- Original striping was removed during chip seal:
 - This project reinstalls safety countermeasure.
 - Installed in 2018 with safety funds
- Improvements include:
 - Profiled thermoplastic striping that provides tactile feedback when crossed:
 - Center and edge lines.
 - Raised pavement markers placed approximately every 20 feet.
- Part of larger strategy to reduce lane departure crashes:
 - Make up more than half of fatal crashes nationally.

Board Direction:

- Approved to move forward on consent.

8. Advisory Curve Warning Signs at Various Locations

-Carl Lund

Summary of Presentation:

- Reviewed contract for installation of advisory curve warning signs and chevrons on county roads.
- Purpose: Bring curve signage (location, spacing, speeds) up to current standards and improve safety on roads with >1,000 vehicles per day.
- Work includes:
 - Replacing outdated or incorrectly placed signs.
 - Adding additional chevrons where needed.
- This contract continues countywide implementation of this safety countermeasure.

Board Direction:

- Approved to move forward on consent.

9. Federal Lands Access Program (FLAP) Grants Submittal and Signature Request

-Brian Nicholas

Summary of Presentation:

- FLAP grant submittal now be signed by an elected official rather than just Chief Administrative Officer (CAO).
- Grant supports access improvements to federal lands:
 - Key county roads and bridges serving federal sites.
- No substantive change to terms:
 - This is an administrative/signature update.

Board Direction:

- Authorize Vice Chair, or Chair as applicable, to complete electronic signature.
- Staff to email link and instructions to designated commissioner and copy CAO staff.
- Commissioner Cameron to sign electronically today.

10. Emergency Management Performance Grant

-Greg Walsh & Brian Nicholas

Summary of Presentation:

- Oregon Department of Emergency Management's (OEM) FY grant agreement supporting core emergency management operating costs.
- Grant amount is approximately \$119,045:
 - Consistent with budget.
- Agreement must be executed by end of month to allow reimbursement submissions before July deadline.
- Clause on constitutional equal protection and economic equity risk factors flagged:
 - Likely not applicable because county uses funds internally.
 - Does not distribute benefits to external subrecipients through this grant.

Board Direction:

- Approved to move forward on consent.
- Legal to review language for any later obligations:
 - Proceed if there are no issues.

11. Center Street Bowling Alley Right-of-Way Condemnation

-Brian Nicholas & Shame Ottosen

Summary of Presentation:

- Update on right-of-way acquisition needed for transportation project:
 - Near Center Street bowling alley.
- Obligation agreement on price was reached about year ago:
 - Easement documents have not been signed despite repeated attempts.
- Final notice sent giving deadline of June 19th for receipt of signed documents.
- Delay risks loss of project funding.

Board Direction:

- If documents not received by June 19th proceed with condemnation.

12. Marion County Health and Human Service Immunization Workplan

-Alisa Zastoupil & Diana Camacho

Summary of Presentation:

- Immunization Work Plan tied to Oregon Health Authority Program Element 43.
- Program components:

- Vaccines for Children (VFC):
 - Federally funded vaccines at no cost for eligible children.
 - Medicaid, uninsured, underinsured, American Indian/Alaska Native.
- Vaccine Access Program:
 - Funding via Medicaid/Medicare to support adult vaccination access.
- Work includes:
 - Clinic vaccination services.
 - Data tracking and support for School Exclusion Day compliance.
 - Extra clinics before exclusion day:
 - Evenings/weekends, targeted to barriers such as transportation.
- Enforcement language clarified:
 - Schools enforce exclusion.
 - County issues letters and tracks orders/exemptions.
- 500–600 exclusion orders:
 - only 200–230 resulted in non-compliance in recent years.
 - Do children leave system or are stuck in process barriers.
- Commitment to outreach through trusted community hubs.

Board Direction:

- Approved to move forward on consent.
- Provide board with copy of exclusion letters and process description:
 - Including options for medical/non-medical exemptions.
- Follow up on the 230 non-compliant students to understand outcomes and barriers.
- Explore partnerships with rural and culturally trusted sites for clinics.
- Ms. Hall to reach out to Whitney Davis in HHS

13. IGA with Oregon Department of Human Services (ODHS) Amendment #6 for Provision of Strengthening, Preserving and Reunifying Families Services

-Naomi Hudkins, and Troy Gregg

Summary of Presentation:

- Housing and stabilization for ODHS child welfare families needing reunification.
- Self-Sufficiency Program (SSP):
 - Families needing help maintaining existing housing.
- Supports Full-Time Equivalent (FTE):
 - Flexible funds for deposits, application fees, etc.
- ODHS budget cuts have reduced flex funds, especially on self-sufficiency side:
 - Child welfare flex dollars remain.
- Outcomes:
 - Approximately 15 cases per year combined:
 - Child welfare and SSP.
 - Roughly 50% completion/success rate:
 - Limited data on reasons for non-completion.
- Concern:
 - County may be filling operational gaps for ODHS without adequate compensation.
 - Need clearer data on how services differ from core ODHS responsibilities and how effective they are.

Board Direction:

- Approved to move forward on consent.
- Provide copy of report given to ODHS.
- Improve outcome reporting.
- Clarify how county activities differ from ODHS's core responsibilities.

14. IGA Amendment #1 for Oregon Health Authority (OHA) for Financial assistance Behavioral Health Resource Network (BHRN) Operation and Contract Services for Drug Addiction Treatment and Recovery Services

-Carol Heard & Troy Gregg

Summary of Presentation:

- System wide 14% reduction in BHRN funding:
 - Lower statewide marijuana tax revenues.
- Marion County reduction is approximately \$997,500 over three years.
- Removed three FTE from BHRN budgets:
 - Two long vacant positions.
 - One reallocated to other funding such as opioid settlement dollars.
 - Adjusted service levels and budgets to align with reduced revenue.
- Board committed to avoid long-term positions funded by one-time opioid dollars:
 - Need clarity on any positions temporarily shifted to that funding.
- Clear narrative of BHRN strategy, investments, and outcomes:
 - Especially in advance of the 2027 legislative session.
- Coordination with community partners seeking bridge funding via opioid dollars.

Board Direction:

- Approved to move forward.
- Provide comprehensive BHRN summary:
 - Funding, positions, allocations, outcomes, and reductions.
- Provide opioid settlement funding summary:
 - Positions, duration, and exit plan.
- Partner agencies submit timely applications:
 - Contracts can be processed before program staff are cut.

15. IGA Amendment #8 with OHA for Financing Public Health

-Carol Heard, and Troy Gregg

Summary of Presentation:

- Add Rural Health Transformation Fund dollars to support improved outreach/services in rural areas:
 - Approximately \$522,682.
- Run Request for Proposal (RFP) to distribute funds to community organizations:
 - To expand rural outreach and access.
 - Intentionally cast wide net to maximize impact.
- OHA still reviewing the county's proposal; response expected by mid-June.

Board Direction:

- Approved to move forward on consent.
- Board to be directly involved in reviewing and forming RFP.
- RFP to go through Legal review.

16. Contract Amendment #1 with OHA for Financing of Community Mental Health Program

-Debbie Well & Troy Gregg

Summary of Presentation:

- Amendment linked to Criminal Fine and Assessment Account (CFAA) and aid and assist funding.
- Recalculation by state resulted in additional \$844,206.47:
 - For aid and assist related services.
- Board concerns:
 - State may be attempting to dictate local priorities and service populations:
 - Potentially beyond statutory authority.

- Ensure funds don't lock county into mandates conflicting with local control or existing CFAA strategy.
- Some related costs proposed for general fund without clarity on why CFAA/OHA funds could not be used:
 - DA aid and assist staff needs.

Board Direction:

- Do not proceed, needs to come back to Management Update.
- Review language and flag constraints of local discretion or expanding obligations.
- Clarify how additional funds may be used in alignment with county priorities.

17. Contract Amendment #2 with Legacy Silverton Medical Center to Receive Crisis Services for Marion County (MC) Behavioral Health Crisis Center

-Debbie Wells

Summary of Presentation:

- Overnight crisis assessments 7 days a week:
 - Approximately 9 pm–8 am.
 - With daytime coverage when possible.
 - Response goal within 2 hours of request:
 - Conditions permitting.
- Amendment:
 - Extends agreement through June 30, 2028.
 - Consolidates prior amendments to single agreement.
 - Updates payment methodology:
 - Capacity retainer increased from \$2,500 to \$3,000 a month.
 - Flat rate \$350 per crisis screening:
 - Includes travel/transportation time.
- Current volume is approximately 1–2 screenings per month:
 - Minimal workload impact.

Board Direction:

- Approved to move forward on consent.

18. Leasing for Homes for Client Program Housing:

- a. Iris House, 2420 Greenway Drive NE
-Debbie Wells
- b. Client Housing, 2430 Greenway Drive NE
-Phil Blea
- c. Lotus House, 2240 Greenway Drive NE
-Debbie Wells

Summary of Presentation:

- a. Iris House, 2024 Greenway Drive NE:
 - Residential treatment home on Oregon State Hospital (OSH) campus used for crisis/co-occurring services.
 - Part of Homes for Client Program.
 - Provide structured care for individuals with serious mental illness and substance use disorders.
- b. Client Housing, 2430 Greenway Drive NE:
 - Supportive housing unit providing stabilization and supportive services for individuals with serious mental illness.
 - Managed under housing/supportive services rather than crisis team.
- c. Lotus House, 2440 Greenway Drive NE:
 - Second crisis/co-occurring residential treatment home similar to Iris House.
 - Provides stabilization and treatment in structured setting.

- Current leases expire June 30, 2026.
- New proposal:
 - Five-year lease terms beginning July 1st this year.
 - Option for additional three-year extension.
- Incorporate properties into county's risk and facilities oversight processes.

Board Direction:

- a. Proceed.
- b. Proceed.
- c. Proceed

19. Consider Fair Board Appointment of Jeffery Simons

-Chip Bury

Summary of Presentation:

- Fair Board member, Dana, has resigned:
 - Board previously acknowledged her service.
- Fair Board recommends appointing Jeffrey Simons, a long-time key volunteer.
- Current framework envisions key volunteers as pipeline to Fair Board membership to ensure familiarity with fair operations

Board Direction:

- Approved to move forward on consent:
 - Unless Mr. Simons would like to attend.

20. Center Street Parking Lot Improvements

-Tamra Goettsch

Summary of Presentation:

- Design/engineering contract for comprehensive campus wide parking and drainage project at Center Street campus:
 - Approximately \$238,000.
- Scope includes:
 - Parking expansion for Juvenile and Health:
 - Including front yard of old juvenile building.
 - Drainage, sewer, and storm system upgrades:
 - Pipes, roots, backups.
 - Compliance with City of Salem requirements:
 - Planning, drainage, possible landscaping triggers.
 - Information Technology (IT) infrastructure to remove reliance on 3030 building as a hub:
 - New conduit and access vaults
- Timeline:
 - Design and city review expected to take up to a year:
 - Driven partly by city processes.
 - Project must be completed by June 18th of next year due to loan maturity.
- Considerations:
 - Use of pervious paving to mitigate stormwater fees.
 - Need for interim parking solutions during construction:
 - Relocating fleet vehicles, remote parking options.
 - Communication with employees about progress and impacts.

Board Direction:

- Approved to move forward.

21. Juvenile Fresh Start Market Walk-In Cooler & Freezer Replacements

-Tamra Goettsch

Summary of Presentation:

- Capital Improvement Plan (CIP) for walk in cooler/freezer Fresh Start Market.
- Original plan was to replace existing large walk-in unit by CIP.
- Recent development:
 - Existing walk-in failed unexpectedly.
 - Purchased smaller, temporary unit to bridge gap and have backup capacity:
 - About \$2,500.
- Proceeds with full CIP walk-in replacement, separate from interim unit.

Board Direction:

- Approved to move forward on consent

22. Proposed Contracting Rules Update

-Steve Elzinga, Toby Giddings & Andrew Mittedorf

Summary of Presentation:

- New ability for Board to suspend county rules by order in unusual circumstances:
 - Not state/federal law.
- Numerous non-substantive typo corrections.
- Contracts may be reinstated more than once:
 - Recognize reality of state delays, especially with OHA/ODHS.
- Proposal to eliminate retroactive approval memos:
 - Shifting focus from paperwork to process management.
- Draft framework to align contract signing authority with spending authority:
 - Supervisors up to \$5k.
 - Managers to \$25k.
 - CAO to \$100k.
 - Limitations on non-monetary terms.
- Board concerns:
 - Need strong process controls to address risk of retroactive contracts:
 - Particularly health contracts with OHA.
 - Clear policy and procedures requiring advance board notice when contracts may be performed without signed agreements or guaranteed reimbursement.
 - Authority tiers for signing contracts and limits on non-monetary obligations require deeper discussion:
 - Including with all three commissioners and key legal/finance staff.

Board Direction:

- Not approved to move forward.
- Will need to be brought back for further discussion.

23. Updated Mid-Willamette Valley Council of Governments (MWVCOG) Rate Structure

-Gary White

Summary of Presentation:

- Used on an as needed basis such as project administration.
- County already pays separate membership dues:
 - Contract addresses project specific services only.
- Project costs for MWVCOG services are typically baked into project budgets:
 - When county chooses to use them.
- Question raised about current membership dues and timing of future dues approval:
 - Board wants to align dues decisions with broader policy direction.

Board Direction:

- When invoice arrives bring as separate policy discussion to the board.
- Approved to move forward.

24. FY 2025-26 Second Supplemental Budget

-Daniel Adatto & Zivile Sliosoraite

Summary of Presentation:

- Net increase of approx. \$4.4 million in total county budget:
 - Sheriff's Office:
 - \$245,000 general fund allocation for mobile data terminals:
 - Life cycle replacement.
 - Why was this not handled as CIP in regular budget process.
 - Three totaled vehicles being replaced.
 - General fund contribution of \$51,000 with balance via Risk/insurance.
 - General Fund Transfers:
 - Adjustments to cover shortfalls:
 - Land Use Planning revenues below forecast.
 - Reduction of transfer to capital projects as actual capital portion:
 - \$150,000 vs. \$400,000 originally allocated.
 - Justice Court case management system.
 - \$250,000 returned to American Rescue Plan Act (ARPA) pool for potential future operational Software as a Service (SaaS) costs.
 - Health Department:
 - Eliminate of several FTEs:
 - Keep personnel budget flat.
 - Result in higher unappropriated ending fund balance.
 - About \$7 million.
 - Board strong concern about:
 - Using end balance for capital projects without board direction:
 - New health building
 - Lack of transparency on unspent personnel dollars use.
 - Various Public Works and Grants Funds:
 - Federal and Oregon Housing and Community Services (OHCS) wildfire funds:
 - Gates tree removal, Detroit marinas, and wastewater collection projects.
 - Costs for Salmon Falls wetland restoration coming from contingency.
 - Aid and Assist / CFAA / District Attorney (DA) & Health:
 - Concern about small general fund transfers for aid and assist.
 - CFAA/OHA funds may be more appropriate:
 - \$2,200 to DA grants.
- Board emphasized:
 - Departments should not propose general fund use in supplementals without board policy.
 - Finance put in difficult position when items appear late in process without prior alignment.

Board Direction:

- Sheriff's Office:
 - Provide memo explaining circumstances and timing on vehicles.
- Health Department:
 - Bring broader policy discussion on ending fund balances
- Provide clarity on original funding sources:
 - Especially General Fund.
- Supplemental is scheduled for board session next week:

- Not yet approved.
- Commissioners will:
 - Review document independently and send questions to departments:
 - Copying Finance.
 - Discuss requested changes at next management update and finalize direction.
- Finance:
 - Be prepared to amend supplemental at board session if needed.
 - Track general fund uses and their origins more explicitly in summaries:
 - Especially in Health and Public Works projects
- Longer term:
 - Schedule meeting on ending fund balances and capital funding transparency:
 - Starting with Health.

25. Legislative Update

-Alvin Klausen

Summary of Presentation:

- N/A.

Board Direction:

- N/A.

26. Board Session

- **June 10, 2026 – Agenda**
- **June 17, 2026 – Draft Agenda**
- **June 24, 2026 – Draft Agenda**

-Commissioner Colm Willis

Summary of Presentation:

- N/A.

Board Direction:

- N/A.

COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE

Commissioner Danielle Bethell

- N/A

Commissioner Kevin Cameron

- N/A

Commissioner Colm Willis

- N/A

Other

Silverton Property

-Tamra Goettsch

Summary of Presentation:

- Board order from September 2025 authorized any one commissioner or the CAO to sign purchase/sale documents for Silverton Road properties to be used for Public Works and New Horizon.
- Requires specific individual's name to appear on closing documents.
- Documents need to be prepared and signed immediately:
 - So that closing can occur by Friday.

Board Direction:

- Commissioner Daneille Bethell will be listed as designated signatory.
- Another commissioner of CAO may sign if Commissioner Bethell is unavailable.

United Way Fundraiser

-Gary White

Summary of Presentation:

- Move fundraiser activities from October to February.
- Enterprise Resource Planning (ERP) Fusion rolling out at the same time:
 - Individuals may be too busy to participate in fundraising.

Board Direction:

- Approved to move forward.

Adjourned – time: 10:58 a.m.

Minutes by: Mary Vityukova

Reviewed by: Gary L. White