



O R E G O N

MARION COUNTY BOARD OF COMMISSIONERS

# Management Update Summary Minutes

**April 29, 2025. 9:00 AM**

Courthouse Square, 555 Court St. NE, Salem  
5th Floor, Suite 5232, Commissioners Board Room

## ATTENDANCE:

**Commissioners:** Kevin Cameron, Danielle Bethell, and Colm Willis.

**Board's Office:** Jan Fritz, Chad Ball, Toni Whitler, Matt Lawyer, Trevor Lane, Chris Eppley, Heather Inyama, Jon Heynen, and Alvin Klausen.

**Legal Counsel:** Steve Elzinga.

**Sheriff's Office:** Jacob Ramsey.

**Public Works:** Ryan Crowther, Brian May, Andrew Johnson, Brandon Reich, and Austin Barnes.

**Health and Human Services:** Ryan Matthews, and Carol Heard.

**Information Technology:** Gary Christofferson, and Eric Reid.

**Business Services:** Tamra Goettsch, and Wesly Miller.

Jan Fritz called the meeting to order at 9:00 a.m.

## INFORMATIONAL:

### **1. Contract Amendment #6 with Trinity Services Group, Inc for Food Services**

-Commander Jacob Ramsey

#### **Summary of Presentation:**

- \$261,000 added to the existing contract, bringing total to approximately \$422,000.
- Contract value for fiscal year 2025-2026.
- Covers food services for adults in custody and jail staff.
- Contract expires June 30, 2026.

#### **Board Direction:**

- Approved to move forward.
- Prepare for new RFP within six months.

### **2. Code Updates for Farm and Forest Zones**

-Brandon Reich, Austin Barnes

#### **Summary of Presentation:**

- Comprehensive updates from Department of Land Conservation and Development (DLCD).
- Affects 9 key areas:
  - Conditional uses.
  - Agritourism.
  - Transportation.
  - Private parks.
  - Farm use.

- Farm Dwellings
- Farm Stands
- Home Occupations
- Replacement Dwellings
- New requirements include:
  - Detailed farm impact analysis.
  - IRS tax transcript mandatory for farm dwelling income verification.
- Administrative costs within existing budget.
- Potential impact on approximately 40-50 farm properties in Marion County.

**Board Direction:**

- Approved to move forward.
- Directed to:
  - Post information on county website.
  - Provide printed materials at counter.
  - Notify existing farm stand operators about new requirements
- Requested future tracking of farm stand impacts.

**3. Contract Amendment #4 with DOWL, LLC for North Fork Road Slide Stabilization**

-Ryan Crowther

**Summary of Presentation:**

- Total project cost estimate is nearly \$30 million.
- Current amendment is \$615,162 added to the existing contract.
- Federally funded through the Fixing America's Surface Transportation (FAST) program.
- The county match is \$63,177.
- Addresses one of three identified slide areas.
- Construction expected spring 2026.
- Mitigation of long-standing geological instability.

**Board Direction:**

- Approved to move forward.

**4. Contract with North Santiam Paving Co. for Asphalt Concrete Resurfacing of Various County Roads**

-Ryan Crowther

**Summary of Presentation:**

- The total bid is \$3,902,349.68.
- Four competitive bids received.
- Covers 7 specific roads near Mount Angel.
- 100% county-funded project.
- Includes the following roads:
  - McKee School Road.
  - Monitor McKee Road.
  - Wade Park Drive.
  - West Church Street.
  - Saratoga Drive.

- North Howell Road.

**Board Direction:**

- Approved to move forward.

**5. School Zone Infrastructure at Hayesville Elementary School**

-Carl Lund

**Summary of Presentation:**

- Proposed infrastructure improvements estimated at \$40,000 per school.
- Breakdown:
  - Signage is \$20,000.
  - Installation is \$18,000 to \$24,000.
- Annual maintenance costs are staff-managed and a minimal additional expense.
- Covers approximately 40-50 schools in Marion County.

**Board Direction:**

- Approved to move forward.

**6. North Marion Recycling and Transfer Station (NMRTS) Status Update**

-Brian May

**Summary of Presentation:**

- Customer reduction of 3,056 customers.
- Tonnage reduction of 6,100 tons:
  - From 8,100 to 3,100 tons.
- Financial impact:
  - Revenue decrease by approximately \$500,000.
  - Cost savings of about \$400,000-\$425,000.
  - Net financial impact is approximately a \$100,000 loss.
- Staff reduction of 4.5 Full-Time Equivalents (FTEs).

**Board Direction:**

- Schedule a work session.

**7. National Nurses Week Proclamation**

-Carol Heard

**Summary of Presentation:**

- May 6 to 12, 2025 is recognized as National Nurses Week.
- Recognizes all nurses but highlights nurses from the Marion County Health and Human Services department.

**Board Direction:**

- Approved to move forward.

**8. Our Place Funding Discussion**

-Ryan Matthews, Katrina Griffith

**Summary of Presentation:**

- Potential funding sources:
  - Willamette Health Council community grant.
  - Opioid settlement funds of approximately \$4 million.
- Lease costs are \$90,000 annually for six apartments.

- Monthly lease is approximately \$7,500.

**Board Direction:**

- Approved to move forward.

**9. Behavioral Health Crisis Center Capital Investment**

-Ryan Matthews

**Summary of Presentation:**

- The total capital investment is \$2.9 million.
- The funding source is House Bill 5030 grant.
- Funding process:
  - Grant solicitation for shovel-ready projects.
  - Lengthy contract negotiation process.
  - Work continued during funding approval period
- Project Background:
  - Property purchased in September 2022.
  - Initial assessment revealed more extensive renovation needs.
  - Original expectations of simple flooring and paint updates.
  - Actual renovation requirements significantly more complex and costly.
- Project Timeline:
  - Construction currently in progress.
  - Anticipated construction completion: September-October 2025.
  - Expected move-in date: November 2025.
  - Project duration: Approximately three-year construction timeline.
- Property purchase and renovation costs significantly exceeded initial estimates.

**Board Direction:**

- Approved to move forward.

**10. Contract Amendment #1 with Nathaniel Kravitz for Medical Assessment and Psychiatric Mental Health Nurse Practitioner Services**

-Carol Heard

**Summary of Presentation:**

- The contract extension is two years.
- Added funding is \$275,000.
- The new total contract value is \$675,000.
- Services to be done include medical assessments and medication supervision.
- The service level is up to 21 hours a week:
  - Currently scheduled for 16 hours a week.

**Board Direction:**

- Approved to move forward.

**11. Consider Proclamation for May 14, 2025, as Facilities Management Day**

-Tamra Goettsch

**Summary of Presentation:**

- This is the third annual recognition.
- There are no direct financial implications.
- A breakfast celebration is planned for the facilities management staff.

**Board Direction:**

- Approved to move forward.

**12. Contract with Garland/DBS, INC. for Roof Replacement of the New Behavioral Health Crisis Center**

-Tamra Goettsch

**Summary of Presentation:**

- The project's location is 1234 Commercial Street.
- Comprehensive roof replacement including:
  - Flat roof in mechanical well.
  - Shingle pitch roof.
  - 100% roof flashings.
  - Wall panel replacements.
- Garland DBS selected as primary contractor:
  - Receiving bids from three local contractors.
- Warranty and Specifications:
  - A 30-year warranty.
  - No cost cap for labor, materials, or future repairs.
  - Includes full coverage for potential future repairs.
- Rationale for Current Replacement:
  - Optimal timing during unoccupied facility period.
  - Avoid disruption to 24-hour facility operations.
  - Aligned with initial evaluation recommending replacement within 3-5 years.

**Board Direction:**

- Approved to move forward.

**13. Board Session**

-Commissioner Danielle Bethell

**Summary of Presentation:**

- Commissioner Kevin Cameron will not be at board session:
  - Testifying at the capital.

**Board Direction:**

- None.

**14. Legislative Update**

-Alvin Klausen

**Summary of Presentation:**

- SB 916 - Unemployment Insurance (UI) for Striking Workers:
  - Proposed bill would disqualify workers on strike from receiving UI benefits.
  - One unpaid week proposed.
  - Potential financial implications for workers.
- SB 1189 - North Sandy Sewer Construction:
  - Passed unanimously in both legislative chambers.
  - Awaiting governor's signature.
  - Contacted Beth Witkowski from Regional Solutions.
- SB 1067 - Flow Control Opt-Out for Cities:
  - Letter sent to City of Salem.
  - Detailed legislative committee discussion.

- Complicated negotiation process.
  - Currently tabled, no immediate hearing scheduled.
- Specific Discussions:
  - Woodburn and Aurora's potential positions on legislation.
  - Complexity of municipal decision-making processes.
  - Potential long-term implications for county services.
- Juvenile Justice Concerns:
  - Issues with Guaranteed Attendance Program (GAP).
  - Delays in processing juvenile releases.
  - Contracted third-party causing significant processing delays.
  - Potential negative impacts on juvenile detention.
- Ongoing Investigations:
  - Drafting letter to Office of Juvenile Justice.
  - Working with county staff to address processing delays.
  - Seeking resolution to expedite juvenile release process.

#### **Board Direction:**

- Oppose SB 916;
- Draft communication regarding juvenile justice processing delays.
- Support SB 1189.
- Continue monitoring legislative actions.
- Maintain communication with state representatives.

#### COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE

##### **Commissioner Danielle Bethell**

- N/A

##### **Commissioner Kevin Cameron**

- N/A

##### **Commissioner Colm Willis**

- N/A

#### Other

##### **Letter to Property Owners**

-Brandon Reich

##### **Summary of Presentation:**

- Addresses approximately 45 property owners with destroyed dwellings.
- Focuses on land use provisions for rebuilding.
- Specific statutory provision expires September 30, 2025.
- Key Provisions:
  - Opportunity to apply for administrative review.
  - Potential to lock in rebuilding rights for 6 to 11 years.
  - Multiple options available for property owners.
  - Current provision allows specific rebuilding pathway.

#### **Board Direction:**

- Approved to move forward.
- Directed staff to:
  - Refine letter language.

- Emphasize September 30 deadline.
- Clear communication of options.
- Prepare for potential property owner inquiries.

## **Community Survey Vendor Selection**

-Jon Heynen

### **Summary of Presentation:**

- Total applicants received 20:
  - Compared to 8 in previous year.
- Review panel composition:
  - Aaron Burt (Public Works Communications Coordinator).
  - Melissa Gable (Health and Human Services Communications Coordinator).
  - Terri Darvell from Community Services.
- Vendor Evaluation Details:
  - Pricing range is approximately \$30,000.
  - Most proposals are under \$30,000.
  - Minimal cost differences between the top vendors.
- Clarity and Zen City were the top scored vendors.
- Concerns and Discussion Points:
  - Potential political bias in selected vendor.
  - Perceived left-leaning political orientation.
  - Concerns about survey design objectivity.
  - Vendor's previous municipal survey experience.
- Previous vendors (DHM, Ragnar) ranked in middle of applicant pool.
- Scoring variations based on:
  - Outreach methods.
  - Survey customization.
  - Proposed project timelines.
  - Relevant experience in Oregon.
  - County-specific survey experience.
  - Outreach methodology.

### **Board Direction:**

- Not approved to move forward.

## **Signs of Hope**

-Jon Heynen

### **Summary of Presentation:**

- May 7, 2025, is Mental Health Awareness Day.
- Individuals will be out holding Signs of Hope throughout the day.
- Write message in chalk on the sidewalk.

### **Board Direction:**

- Good with the update.

**Adjourned** – time: 10:29 a.m.

**Minutes by:** Mary Vityukova

**Reviewed by:** Gary L. White