



O R E G O N

MARION COUNTY BOARD OF COMMISSIONERS

# Work Session Summary Minutes

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## Solid Waste

July 1, 2025. 1:30 PM

Courthouse Square, 555 Court St. NE, Salem  
5th Floor, Suite 5232, Commissioners Board Room

### ATTENDANCE:

**Commissioners:** Kevin Cameron, Colm Willis, and Danielle Bethell.

**Board's Office:** Alvin Klausen, Jan Fritz, Heather Inyama, Toni Whitler, Trevor Lane, and Matt Lawyer.

**Legal Counsel:** Steve Elzinga.

**Public Works:** Brian Nicholas, Carl Lund, Lani Radtke, and Max Hepburn.

Commissioner Colm Willis called the meeting to order at 1:40 p.m.

### Options

- Option 1 - Roadway Functional Classification:
  - Review driveways on roads with 2000+ vehicles per day.
  - Only review if development creates 50+ peak hour trips.
  - Exempt agricultural uses.
  - Apply to arterial and principal arterial roads.
  - Focuses on substantial changes to existing driveways.
- Option 2 - Low-Impact vs. High-Impact Use Categories:
  - Categorize uses as low-impact (personal/agricultural) or high-impact (commercial).
  - Low impact:
    - Residential, small agricultural operations.
  - High impact:
    - Services, schools, manufacturing, large commercial developments.
  - Wineries and their classification.
- Option 3 - International Traffic Engineering (ITE) Codes:
  - Use ITE codes to categorize traffic impacts.
  - Potential complications with residential subdivisions.
  - Less preferred due to complexity.

### Discussion

- Detailed examination of what constitutes a "substantial" change to a driveway.
- Safety concerns existing driveways, especially on high-traffic roads.
- Crash pattern analysis process:
  - Requires multiple crashes related to specific driveway.
  - Careful evaluation of crash location and causation.
- Balancing property owner rights with public safety.

- Financial burden of potential driveway modifications.
- Flexibility in reviewing driveway changes.
- Specific case studies:
  - Winery access.
  - Agricultural property with multiple driveways.
  - Blueberry farm access considerations.

### **Other**

- Capital Futbol Club (CFC) project status review.
- Traffic signal timing discussion (Cordon and State Street).
- Permit requirements for driveway modifications.
- Traffic control considerations for road-adjacent improvements.
- Education strategies for property owners.

### **Next Steps**

- Implement modified Option 1 approach:
  - Exempt residential and agricultural uses.
  - Review only developments with 50+ peak hour trips.
  - Bring cases with crash patterns to Board of Commissioners.
- Create website guidance for driveway improvements.
- Develop clear communication process for property owners.
- Allow paving of existing gravel driveways without permits.
- Follow up on CFC project details.
- Establish a flexible review process for unique situations.

**Adjourned** – time: 2:57 p.m.

**Minutes by:** Mary Vityukova

**Reviewed by:** Gary L. White