



O R E G O N

MARION COUNTY BOARD OF COMMISSIONERS

# Management Update Summary Minutes

**July 22, 2025. 9:30 AM**

Courthouse Square, 555 Court St. NE, Salem  
5th Floor, Suite 5232, Commissioners Board Room

## ATTENDANCE:

**Commissioners:** Danielle Bethell, Kevin Cameron, and Colm Willis.

**Board's Office:** Matt Lawyer, Heather Inyama, Trevor Lane, Alvin Klausen, Rand Freres, and Jon Heynen.

**Sheriff's Office:** Nick Hunter, Jason Bernards, and Mike Hartford.

**Legal Counsel:** Steven Elzinga, Scott Norris, and John Pettifer.

**Public Works:** Brian May, Brian Nicholas, Dennis Mansfield, Brandon Reich, Stephanie Pulvers, Ryan Wade, Ryan Crowther, Lani Radtke, and Max Hepburn.

**Health and Human Services:** Wendy Zieker, Alisa Zastoupil, Phil Blea, Jennifer Chun, and Rhett Martian.

**Business Services:** William White.

**Finance:** Jeff White.

Commissioner Willis called the meeting to order at 9:30 a.m.

## INFORMATIONAL:

### **1. Amendment #2 to the Agreement with US Forest Service**

-Commander Mike Hartford

#### **Summary of Presentation:**

- Contract amendment for Adults in Custody (AIC) work crews at Detroit Lake and wildfire clean-up.
- Total cash value is \$99,750.
- Previous contract values:
  - The original contract is \$34,000.
  - The first amendment is \$38,000.

#### **Board Direction:**

- Approved to move forward on consent.

### **2. Agreement to Add Certified Paramedics to Special Weapons and Tactics (SWAT)**

-Sheriff Nick Hunter and Commander Jason Bernards

#### **Summary of Presentation:**

- Adding certified paramedics from Marion County Fire District One to SWAT team.
- Aims to meet National Tactical Officers Association (NTOA) tier two standards.
- Paramedics will be fully trained SWAT operators with primary medical role.
- Employee liability and insurance coverage rests with the employer.

- Paramedics must be firearms certified and meet team training requirements.

**Board Direction:**

- Approved to move forward as an action item.
- Request additional discussion on implementation details.

**3. Reworld Brooks Site Rehabilitation and Restoration**

-Brandon Reich and Brian May

**Summary of Presentation:**

- Comprehensive site demolition and restoration plan.
- Scope includes:
  - Removing all structures.
  - Removing asphalt and concrete.
  - Removing underground pipes.
  - Restoring topography.
  - Adding topsoil.
- Retain existing pond, ditch, trees, and grass area.
- Potential future use as an agricultural discovery center.

**Board Direction:**

- Approved to move forward.
- Explore potential future uses.
- Maintain regular updates on restoration process.

**4. Recycling Modernization Act Updates**

-Brian May

**Summary of Presentation:**

- Standardized recycling across Oregon.
- New recyclable materials added:
  - Egg cartons.
  - Aseptic containers.
- Implementation strategy:
  - Bill inserts.
  - Social media education.
  - Potential Marion County Today insert.

**Board Direction:**

- Develop comprehensive public education materials.
- Create multi-channel communication approach.
- Prepare insert for Marion County Today.
- Ensure clear messaging about new recyclable materials.

**5. Grant Agreement STRS25-24, Scott Elementary School**

-Ryan Crowther

**Summary of Presentation:**

- Safe Routes to School rapid response grant
- Project details:
  - Enhanced crossing.
  - Americans with Disabilities Act (ADA) ramps.

- Located at Brown Road and Arizona.
- 100% reimbursable project.
- Triggered by previous student safety incident.

**Board Direction:**

- Approved to move forward on consent.

**6. Steiwer Road – Options for Paving Request**

-Max Hepburn

**Summary of Presentation:**

- Explored multiple paving options:
  - Private contractor.
  - Local Improvement District (LED).
  - Modified LED.
  - Special road district.
- Detailed discussion on funding mechanisms.
- Maintain 60% participation threshold.

**Board Direction:**

- Explore private contractor rates.
- Prepare for meeting with property owners.
- Maintain 60% participation threshold.
- Avoid creating new special districts.
- Provide clear cost breakdown options.

**7. Authorization to Pursue Oregon Watershed Enhancement Board (OWEB) Technical Assistance Grant**

- Stephanie Pulvers and Ryan Wade

**Summary of Presentation:**

- Grant for stream side shading evaluation.
- Objectives:
  - Address temperature Total Maximum Daily Load (TMDL) requirements.
  - Develop planting plans.
  - Engage watershed councils.
- Deadline: May 9, 2028.

**Board Direction:**

- Approved to move forward.
- Coordinate with watershed partners.
- Ensure community engagement.
- Develop detailed implementation plan.
- Provide regular updates on grant progress.

**8. Marion Water Quality Advisory Committee Bylaws**

-Stephanie Pulvers

**Summary of Presentation:**

- Comprehensive review of bylaws not updated since 2010.
- Key proposed changes:
  - Clarify membership process.
  - Restructure goals section.

- Add public awareness components.

**Board Direction:**

- Revise bylaws to ensure clear governance structure.
- Align with other county committee practices.
- Clarify membership process.
- Simplify application and appointment procedures.
- Ensure transparency in committee operations.

**9. Amendment #1 Choice Model Services Intergovernmental Agreement (IGA)**

-Jennifer Chun

**Summary of Presentation:**

- Six-month contract extension with Oregon Housing Authority.
- Additional funding: \$419,209.
- Extends contract to December 31, 2025.
- Provides oversight and care coordination.

**Board Direction:**

- Approved to move forward on consent.
- Request periodic review of contract effectiveness.
- Ensure continued alignment with county goals.

**10. Environmental Health License Fees**

-Alisa Zastoupil and Wendy Zieker

**Summary of Presentation:**

- Proposed 4% increase for 2026-2028
- Covers:
  - Restaurants.
  - Pools.
  - Other environmental health services.
- Introduced new fees for:
  - Benevolent meal sites.
  - Expedited plan reviews.

**Board Direction:**

- Approved to move forward on consent.
- Monitor impact of fee increases on local businesses.
- Ensure transparency in fee structure.
- Provide justification for proposed increases.

**11. Behavioral Health Addiction Services Programs**

-Wendy Zieker

**Summary of Presentation:**

- Problem Gambling prevention services contract.
- Direct contract with Oregon Health Authority.
- Prevention activities include:
  - Older adult outreach.
  - School-based prevention.
  - Youth video content.

**Board Direction:**

- Request more detailed outcome tracking.
- Develop comprehensive impact measurement strategy.
- Explore additional prevention methods.
- Seek deeper understanding of program effectiveness.

**12. HIPPA Task Force Charter**

-William White

**Summary of Presentation:**

- Update departmental representation.
- Add standing members from:
  - Health.
  - Human Resources (HR).
  - Juvenile Services.
  - Information Technology (IT).
- Quarterly training rotation.

**Board Direction:**

- Approved to move forward on consent.
- Ensure ongoing compliance with privacy regulations.
- Review departmental representation annually.

**13. Oracle Fusion Cloud Purchase Order with Mythics Service Partner**

-Jeff White

**Summary of Presentation:**

- Five-year licensing for \$2.57 million:
  - Approximately \$514,000 annually.
- Cloud-based system replacement.
- Current licensing costs of Oracle:
  - Approximately \$512,000; and
  - Additional equipment costs of \$60,000 to \$70,000 annually.
- Price pre-negotiated for potential five-year renewal;
- Oracle agreed to waive maintenance costs on current system for 15 months during implementation

**Board Direction:**

- Approved to move forward on consent.
- Monitor implementation timeline.
- Ensure smooth transition to new system.
- Track potential cost savings.

**14. Street Vendor Ordinance Update**

-Steve Elzinga

**Summary of Presentation:**

- Comprehensive draft ordinance for street vending regulations.
- Street Vendor:
  - Selling products at non-permanent locations.
  - Within public roads or 50 feet of right-of-way.
  - Includes various products: fruits, slushies, flags, etc.
- Oregon Farm Bureau did not give comment.

- Addresses vending within public road rights-a-way.
- Key provisions:
  - Permit requirements.
  - Insurance mandates.
  - Enforcement mechanisms.
- Permit and Compliance Requirements:
- Mandatory permit for street vending
- Required documentation:
  - Full legal names of all vendors.
  - Government-issued identification.
  - \$1 million commercial liability insurance.
  - Written property owner consent for private.
- Specific Vendor Exceptions:
  - Property owners and immediate relatives.
  - Licensed food trucks.
  - Special event vendors.
  - Ice cream trucks with specific restrictions.
  - Lemonade stands by property owners/relatives.
- Enforcement Mechanisms:
  - Fines up to \$1,000 per day.
  - Equipment impoundment.
  - Non-perishable product seizure.
  - Due process hearing options.
- Geographical Limitations:
  - Cannot apply within city boundaries without city consent.
  - Requires individual city opt-in agreements.
  - Potential coordination with Salem, Woodburn, and Kaiser.
- Implementation Challenges:
  - Limited expected permit applications.
  - Self-certification application process.
  - Coordination with sheriff's office for enforcement.
  - Potential storage logistics for impounded equipment.

#### **Board Direction:**

- Schedule public hearing in two weeks.
- Seek additional feedback from cities and stakeholders.
- Clarify enforcement mechanisms.
- Develop clear guidelines for vendors.
- Ensure public safety and fair business practices.

## **15. Legislative Update**

-Alvin Klausen

#### **Summary of Presentation:**

- Federal lobbying RFP review and selection completed
- Potential special session for transportation package
- Potential special session for transportation package:
  - Uncertain timeline (potentially September).
  - Lack of clear information from legislative representatives.

#### **Board Direction:**

- Continue tracking legislative developments.
- Maintain communication with legislative representatives.
- Prepare for potential special session.
- Monitor transportation package discussions.
- Stay informed about potential county impacts.

### **13. Board Session Agenda Review**

-Commissioner Danielle Bethell

#### **Summary of Presentation:**

- Overview of board session agenda.

#### **Board Direction:**

- Approved to move forward

#### COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE

##### **Commissioner Danielle Bethell**

- N/A

##### **Commissioner Kevin Cameron**

- N/A

##### **Commissioner Colm Willis**

- N/A

#### Other

##### **Parkdale Park Ribbon Cutting**

Matt Lawyer

#### **Summary of Presentation:**

- Event Details:
  - Scheduled for upcoming week
  - Ribbon cutting for new park facility
- Invitation Considerations:
  - Ward Councilor Dr. Brown.
  - Mayor.
  - Park Board.
  - Jan Rae Community.
  - Kathy Rogers confirmed for attendance.
- Scheduled time:
  - 3:00 PM to 5:00 PM.
- Agenda being finalized and will be circulated within next day.

#### **Board Direction:**

- Complete event by 4:00 p.m.

**Adjourned** – time: 11:09 a.m.

**Minutes by:** Mary Vityukova

**Reviewed by:** Gary L. White