



OREGON

MARION COUNTY BOARD OF COMMISSIONERS

Management Update Summary Minutes

July 29, 2025. 9:30 AM

Courthouse Square, 555 Court St. NE, Salem
5th Floor, Suite 5232, Commissioners Board Room

ATTENDANCE:

Commissioners: Danielle Bethell, Kevin Cameron, and Colm Willis.

Board's Office: Matt Lawyer, Heather Inyama, Trevor Lane, Alvin Klausen, Rand Freres, Chris Eppley, and Jon Heynen.

Legal Counsel: Steven Elzinga, Sebastian Tapia

Public Works: Ryan Crowther, Chris Einmo, Brian May, Brandon Reich, and Brian Nicholas.

Health and Human Services: Ryan Matthews, Rhett Martin, Tryna Luton, and Phil Blea.

Information Technology: Steve Brooks.

Human Resources: Lori Klemesen, and Sherry Linter.

Community Services: Steve Dickey, and Kelli Weese, Chip Burry.

Commissioner Danielle Bethell called the meeting to order at 9:40 a.m.

INFORMATIONAL:

1. Contract with Shannon & Wilson Inc for Geotechnical Services

-Ryan Crowther

Summary of Presentation:

- County requires emergency geotechnical response contract for landslide mitigation.
- Contract value up to \$350,000 for immediate technical assessments.
- Consultants will provide on-site slope stability evaluations within 24 hours.
- Services include soil sampling, risk assessment, and excavation safety recommendations.
- Designed to prevent potential hazards during road clearing operations.
- Focuses on North Fork road and canyon area landslide response.
- Provides expert analysis to protect county operations crews.

Board Direction:

- Approve contract on consent agenda.
- Confirm insurance and liability coverage for consultant's on-site assessments

2. Contract Amendment #1 with HP Civil, Inc. for Ferry Boat System Improvements

-Ryan Crowther

Summary of Presentation:

- Upgrade Wheatland Ferry with dual winch system configuration.
- Replace previously specified single winch system.
- Requires boat modifications to accommodate new winch technology.

- 80% federal dollars and 20% county road fund match.
- Improves ferry operational capabilities and steering control.
- Enhances safety and efficiency of ferry operations.
- Addresses previous limitations in ferry control mechanisms.

Board Direction:

- Approve contract amendment on consent agenda.
- Request detailed breakdown of expected operational improvements.
- Verify long-term cost-effectiveness of new system upgrade.
- Ensure compliance with federal funding requirements.

3. Brooks Water Project – Property Purchase & Salem Agreement

-Chris Einmo

Summary of Presentation:

- Selected Dwyer Construction Management Construction (CMC) as owner's representative for project.
- Proposal valued at \$204,995 for project management services.
- Aims to provide comprehensive oversight and coordination.
- Involves coordination between construction firm and engineering partners.
- Focuses on permit processing and project timeline development.
- Includes community outreach and stakeholder communication strategies.
- Addresses previous project management challenges.

Board Direction:

- Approve contract and authorize backdating to July 22nd.
- Request detailed project timeline and milestones.
- Ensure clear communication protocols with project stakeholders
- Verify budget compliance and cost control mechanisms.
- Establish regular progress reporting requirements.

4. Removal of the Solid Waste Management Advisory Council (SWMAC) Members

-Brian May

Summary of Presentation:

- Formal removal of current SWMAC members
- Preparation for reinstating new council membership.
- Part of broader organizational restructuring effort.
- Aligns with evolving waste management and recycling strategies.
- Supports transition to more comprehensive materials management approach.
- Ensures fresh perspective and updated governance.
- Maintains continuity of advisory council functions.

Board Direction:

- Approve removal of current members.
- Develop clear criteria for new member selection.
- Ensure diverse representation in new council composition.
- Establish a transparent recruitment process.
- Define specific goals for new advisory council.

5. Renaming the SWMAC to Material Management Advisory Council (MMAC)

-Brian May

Summary of Presentation:

- Transition from traditional waste management focus.
- Reflect modern approach to materials lifecycle and sustainability.
- Emphasize circular economy and resource stewardship principles.
- Align with state-level recycling modernization efforts.
- Update the council's strategic vision and operational framework.
- Signal commitment to innovative waste reduction strategies.
- Broaden scope beyond traditional waste management.

Board Direction:

- Approve council name change.
- Develop comprehensive new bylaws.
- Clarify expanded council responsibilities.
- Create communication strategy for stakeholders.
- Establish metrics for measuring council's effectiveness.

6. Aurora Airport Masterplan Update

-Brandon Reich, Matt Lawyer

Summary of Presentation:

- Final draft of 20-year airport development plan.
- Propose extending the runway by 500 feet to the north.
- Requires relocation of Hubbard Highway by 80 feet.
- Potential impact on 13 residential and 4 commercial properties.
- Identifies improvements to accommodate future aircraft growth.
- Seeks public comments and stakeholder input.
- Requires coordination with county land use authorities.

Board Direction:

- Preserve county's land use authority.
- Request detailed impact assessment on affected properties.
- Ensure comprehensive public involvement process.
- Develop a strategic approach to potential zoning changes.
- Maintain careful review of proposed modifications.

7. Leasing Opportunity at Community Resource Center

-Ryan Matthews

Summary of Presentation:

- Proposed suite for county multi-service programming.
- Located near Boys and Girls Club on Lancaster Drive.
- Offers collaborative space for various county services.
- Potential services include youth mental health, Women, Infants and Children (WIC), and prevention programs.
- Supports community hub concept with integrated service delivery.
- Rental costs \$1.75 per square foot.
- Enables cross-departmental service coordination.

Board Direction:

- Approve leasing opportunity.
- Develop comprehensive service schedule.
- Establish clear cost-sharing mechanisms.

- Create performance metrics for service delivery.
- Ensure flexible programming options.

8. Mental Health Advisory Committee (MHAC) Bylaws Revisions

-Ryan Matthews

Summary of Presentation:

- Propose maximum committee membership of 11 members.
- Clarify officer appointment process.
- Establish two-year terms for chair and vice chair positions.
- Formalize meeting frequency (minimum 10 meetings annually).
- Address historical ambiguities in committee operations.
- Enhance transparency in leadership selection.
- Standardize committee governance procedures.

Board Direction:

- Approve bylaws with minor language adjustments.
- Ensure board retains final approval authority.
- Mandate clear officer selection criteria.
- Require annual performance review.
- Promote diverse committee representation.

9. Local Alcohol & Drug Planning Committee (LADPC) Bylaw Revisions

-Ryan Matthews

Summary of Presentation:

- Parallel revisions to MHAC bylaws.
- Establish clear membership size limitations.
- Define precise officer appointment procedures.
- Implement two-year leadership term restrictions.
- Formalize meeting frequency and operational guidelines.
- Enhance committee governance transparency.
- Align committee structure with best practices.

Board Direction:

- Approve bylaws with a consistent language approach.
- Ensure the board maintains final decision-making authority.
- Request legal counsel review committee structure.
- Promote inclusive committee membership.
- Establish clear performance evaluation metrics.

10. Contract Amendment #2 with Bridgeway Community Health to Provide Drug and Alcohol Treatment and Mental Health Services for Specialty Court Programs

-Rhett Martin

Summary of Presentation:

- Support mental health court program counseling services.
- Add \$21,753 in funding to maintain program operations.
- Provide dedicated counselors for specialty court programs.
- Support up to 30 participants in the court program.
- Ensure continuity of mental health and addiction treatment.
- Bridge funding gap until new grant allocation.
- Maintain specialized counseling support.

Board Direction:

- Approve contract amendment on consent agenda.
- Request detailed program performance report.
- Verify long-term funding sustainability.
- Confirm participant outcome tracking.

11. Contract Amendment #7 with EnSoftek, Inc. for Electronic Health Records (EHR) Management System

-Rhett Martin & Tryna Luton

Summary of Presentation:

- Renew EHR management system.
- Extend contract through August 31, 2030.
- Add over \$3 million in funding.
- Reduce unnecessary user and telehealth licenses.
- Streamline service level agreements.
- Optimize system usage and cost-effectiveness.
- Transition from implementation to ongoing support.

Board Direction:

- Approve contract with detailed fiscal review.
- Request comprehensive system integration plan.
- Verify data security and privacy protocols.
- Establish performance and cost optimization metrics.
- Ensure interoperability with other county systems.

12. Contract Amendment #3 with Gibraltar Medical Staffing, LLC to Provide Mental Health Counseling and Medication Management

-Phil Blea

Summary of Presentation:

- Add \$500,000 to continue telehealth mental health services.
- Reduce number of out-of-state telehealth providers from 10 to 2.
- Maintain critical mental health and hospital coordination services.
- Ensure continuity of specialized medical staffing.
- Address potential influx of mental health service needs.
- Provide flexible funding for ongoing service requirements.
- Support specialized medical service delivery.

Board Direction:

- Approve contract amendment on consent agenda.
- Request quarterly service utilization report.
- Develop a long-term staffing sustainability plan.
- Verify compliance with state telehealth regulations.
- Assess potential in-person service capacity.

13. Purchase Authorization – Backup Repository, CVE Technologies Groups

-Steve Brooks

Summary of Presentation:

- Annual service subscription renewal for cybersecurity infrastructure.
- Maintain critical network protection systems.

- Ensure continuous technological security updates.
- Support ongoing IT infrastructure resilience.
- Minimize potential cybersecurity vulnerabilities.
- Provide consistent technological support.
- Maintain current security protocol effectiveness.

Board Direction:

- Approved purchase order.
- Request comprehensive security assessment.
- Verify cost-effectiveness of current subscription.
- Ensure alignment with county technological strategies.
- Confirm vendor performance metrics.

14. Purchase Authorization – Backup Repository, CDW-G

-Steve Brooks

Summary of Presentation:

- Replace the current backup repository system.
- Implement Evergreen system for ongoing technological upgrades.
- Ensure data redundancy and protection.
- Consolidate multiple backup systems.
- Improve data storage and retrieval capabilities.
- Enhance technological infrastructure resilience.
- Optimize long-term IT resource management.

Board Direction:

- Approve purchase with detailed fiscal review.
- Request comprehensive implementation plan.
- Verify data migration and security protocols.
- Establish performance monitoring metrics.
- Ensure a cost-effective long-term solution.

15. MC Health Insurance Study Committee (HISC) Member Recommendation

Katrina Griffith

-Lori Klemsen

Summary of Presentation:

- Recommend Katrina Griffith as new committee member.
- Replace current member Chad Ball.
- Maintain diverse committee representation.
- Ensure continuity of committee operations.
- Address potential representation gaps.
- Support transparent member selection process.
- Align with committee governance requirements.

Board Direction:

- Defer final decision.
- Consult with Jan about committee representation.
- Verify member qualification criteria.
- Ensure balanced committee composition.
- Request additional background information.

16. 2026 Volunteer Award Presentation Ceremony

-Sherry Linter

Summary of Presentation:

- Continue hosting ceremony at county fair.
- Recognize volunteer contributions across county departments.
- Maintain long-standing recognition tradition.
- Spread volunteer appreciation throughout the year.
- Highlight community service achievements.
- Support volunteer engagement and motivation.
- Celebrate community involvement.

Board Direction:

- Maintain current volunteer recognition approach.
- Develop comprehensive recognition strategy.
- Ensure diverse volunteer representation.
- Create metrics for volunteer impact assessment.
- Support ongoing volunteer engagement efforts.

17. Approval 2025 Subrecipient Agreements

-Steve Dickey

Summary of Presentation

- Review agreements for Catholic Community Services.
- Evaluate Marion Polk Food Share expansion.
- Assess Liberty House operational support.
- Ensure sustainable service delivery models.
- Verify alignment with county strategic objectives.
- Support community service infrastructure.
- Promote effective resource allocation.

Board Direction:

- Approve agreements with sustainability conditions.
- Request detailed long-term sustainability documentation.
- Establish performance monitoring mechanisms.
- Verify alignment with county strategic goals.
- Ensure transparent funding accountability

18. Detroit Marinas Excavation – Owners Representative Solicitation Award

-Kelli Weese

Summary of Presentation:

- Select Dwyer CMC as owner's representative.
- Provide comprehensive project management services.
- Coordinate between construction and engineering teams.
- Support permit processing and project timeline development.
- Implement community outreach strategies.
- Address previous project management challenges.
- Ensure effective project oversight.

Board Direction:

- Approve contract and authorize backdating.
- Request detailed project implementation plan.

- Establish clear communication protocols.
- Verify budget and cost control mechanisms.
- Require regular progress reporting.

19. Legislative Update

-Alvin Klausen

Summary of Presentation:

- Agritourism and Farm Stands Rule Making:
 - Recent Oregon Department of Land Conservation and Development (DLCD) rule-making controversy regarding farm stands and agritourism.
 - 1000 Friends of Oregon seeking to restrict farm stand sales to only products grown on-site or adjacent farms.
 - The issue originated from concerns about expansive farm stand operations, particularly in Sauvie Island in Multnomah County.
 - Drafted a letter addressing the proposed rule changes:
 - Will send to the local delegation and Representative Breese Iverson.
- Transportation Package Special Session:
 - Recently called special session transportation package.
 - Proposed changes include:
 - \$0.06 gas increase.
 - \$42 base registration fee.
 - \$30 fee for electric vehicles.
 - \$139 increase in title fees.
 - 0.1% payroll tax increase.
 - This will generate \$650 million for the state highway fund each biennium:
 - This will bring in about \$195 million to counties.

Board Direction:

- Continue tracking legislative developments and providing updates.

20. Board Session Agenda Review

-Commissioner Danielle Bethell

Summary of Presentation:

- Overview of board session agenda.

Board Direction:

- Approved to move forward

COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE

Commissioner Danielle Bethell

- Attended Eastern Oregon Summit:
 - Discussed court care program potential expansion.
 - Explored energy policy challenges.
 - Learned about California and Oregon energy regulations.
 - Gained insights on power transmission line controversies.
 - Highlighted inter-county communication importance.

Commissioner Kevin Cameron

- Meeting with US Forest Service Discussion:
 - 25% harvest increase in timber production.

- Challenges in staffing and resource management.
 - Explored potential 20-year timber contracts.
 - Ongoing efforts to rebuild the forest service workforce.
- Climate Friendly Equitable Communities (CFEC) meeting:
 - Draft will be created.

Commissioner Colm Willis

- N/A.

Other

Marion County Today and Community Survey Presentation

Jon Heynen

Summary of Presentation:

- Marion County Today:
 - Proposal to include a budget pamphlet in the next Marion County Today publication.
 - Suggest adding a short message from the board about financial transparency and fiscal responsibility.
 - Discussed potential inclusion of Recycling Modernization Act (RMA) insert.
- Community Survey Meeting Scheduling:
 - Options for scheduling community survey presentation
 - Potential inclusion in the upcoming Board of Commissioners/Chief Administrative Officer (BOC/CAO) meeting.
 - Discussed time constraints and meeting agenda limitations.
 - Considering 30-minute presentation slot.

Board Direction:

- Proceed with a budget pamphlet in the Marion County Today.
- RMA insert to be done in a future Marion County Today publication.
- Confirm presentation length for community survey and schedule it.

Water Quality Advisory Committee Bylaws

Commissioner Colm Willis

Summary of Presentation:

- Policy analyst reviewed water quality advisory committee bylaws.
- Potential standardization with mental health advisory committee bylaws.
- Potential duplication with soil and water conservation efforts.
- Need to clarify the committee's specific purpose and legal standing.

Board Direction:

- Have legal counsel review committee's legal status.
- Clarify committee's purpose and scope.
- Ensure the board maintains final decision-making authority.
- Evaluate the necessity of maintaining the committee.
- Standardize bylaws with other advisory committee formats.

Adjourned – time: 11:40 a.m.

Minutes by: Mary Vityukova

Reviewed by: Gary L. White