



MARION COUNTY BOARD OF COMMISSIONERS

# Management Update Summary Minutes

OREGON

**August 26, 2025. 9:30 AM**

Courthouse Square, 555 Court St. NE, Salem  
5th Floor, Suite 5232, Commissioners Board Room

## ATTENDANCE:

**Commissioners:** Danielle Bethell, Kevin Cameron, and Colm Willis.

**Board's Office:** Trevor Lane, Matt Lawyer, Toni Whitler, Heather Inyama, and Alvin Klausen.

**Legal Counsel:** Steven Elzinga.

**Information Technology:** Gary Christofferson.

**Public Works:** Dennis Mansfield, Brian May, Stephanie Pulvers, Max Hepburn, Caroline Ming, Madison Stackpole, Hayden Leask, Aidan Bradley, Caleb Farmer, Jeremy Flowers, Osvaldo Maria, Kirk Wildermuth, Kevin Thompson, Brian Nicholas, and Andrew Johnson.

**Health and Human Services:** Jennifer Chun, and Phil Blea.

**Human Resources:** Sherry Linter.

**Community Resources:** Kelli Weese, and Steve Dickey.

**Citizen:** Kathy Rogers

Commissioner Kevin Cameron called the meeting to order at 9:30 a.m.

## INFORMATIONAL:

### **1. Household Hazardous Waste Facility Operation**

-Andrew Johnson

#### **Summary of Presentation:**

- Contract for operation of the household hazardous waste facility at the transfer station.
- Contract negotiations are complete:
  - Clean Earth is the selected vendor.
- Three-year contract with a two-year renewal option:
  - Initial contract amount is \$1.5 million.
- Request for Proposal (RFP) process was conducted:
  - Contract selection and negotiations took several months.
- Subsidized by the solid waste fund for Marion County residents:
  - Some cost recovery from Polk and Yamhill counties through Intergovernmental Agreements (IGAs) and event reimbursements.
- Scheduled for board session on September 3.

#### **Board Direction:**

- Approved to move forward at the September 3 board session.

### **2. Consider Appointment of Gary White to the Marion Water Quality Advisory Committee (MWQAC)**

-Stephanie Pulvers

**Summary of Presentation:**

- Gary White is being reappointed as his previous term expired.
- He is currently the chair of the committee and has served since 2021.
- Appointment is considered a reappointment.

**Board Direction:**

- Approved to move forward on consent.

**3. Consider Appointments to the Materials Management Advisory Council**

- **Marie Trager, New Appointment**
- **Kevin Cameron, Chair**
- **Frank Lonergan, Vice Chair**

-Brian May

**Summary of Presentation:**

- Marie Trager, nominated by the City of Silverton:
  - Appointed to fill a slot on the council.
- Three open positions remain:
  - Two citizen positions and one non-voting community member.
- Kevin Cameron appointed as chair.
- Frank Lonergan (Mayor of Woodburn) as vice chair.

**Board Direction:**

- Approved to move forward on consent.

**4. Wildfire Hazard Map Update S83 (2025)**

-Brandon Reich

**Summary of Presentation:**

- Removed from the agenda.

**Board Direction:**

- N/A

**5. Release of Septic Easements**

-Brandon Reich

**Summary of Presentation:**

- Removed from agenda.

**Board Direction:**

- N/A

**6. IGA Amendment #1 with OHA and Developing Chances, LLC to Provide Foster Care Services to Underfunded Individuals**

-Jennifer Chun

**Summary of Presentation:**

- Amendment adds \$150,000 to the contract:
  - Total of \$170,000; and
  - Expiration unchanged (June 30, 2027).

- Funding supports residents in adult foster homes who are unfunded or uninsured.
- County acts as fiscal intermediary:
  - Oregon Health Authority reimburses the county.
- Ongoing discussions with OHA about them taking over direct payment responsibilities.

**Board Direction:**

- Approved to move forward on consent.
- Contract be flagged as a priority for OHA to assume direct payment in the future.
- Update board on negotiations.

**7. Requesting Approval for IT Service Management Tool Upgrade**

-Gary Christofferson

**Summary of Presentation:**

- Current IT service management tool is outdated, unsupported, and license limited.
- New tool (TeamDynamix) selected.
- Market research and consultation with Gartner was done.
- ServiceNow was considered but was cost prohibitive.
- TeamDynamix is \$43,000/year.
- Budget covers the new tool:
  - \$12,000 additional for implementation services.
- Purchase made through a vetted cooperative contract.

**Board Direction:**

- Approved to move forward.
- Review and policy direction on the use of cooperative purchasing agreements.

**8. Jail D-Pod Exercise Space New Partitions**

-Tamra Goettsch

- Capital improvement project to create new exercise spaces in the jail D pod.
- Contract awarded to Cedar Mill Construction for \$774,500;
  - Total CIP is \$978,320.
- Project addresses accreditation requirements for inmate exercise time.
- Funding includes general fund and \$300,000 from COVID resources.
- Work session scheduled for September 2 to discuss priorities and funding.
- Project scheduled for board session on September 3.

**Board Direction:**

- Move forward as scheduled, pending discussion at the September 2 work session.
- Ensure the jail commander is present to address questions.

**9. 2024-2025 Community Development Block Grant (CDBG) and Home Investment Partnerships Program (HOME) Consolidated Annual Performance Evaluation Reports (CAPER)**

-Steve Dickey

**Summary of Presentation:**

- Annual report summarizes activities and outcomes for CDBG and HOME programs.
- Includes projects such as:
  - Church at the Park;
  - Santiam Hospital;

- Chemeketa Community College.
- Data is aggregated and reported to United States Department of Housing and Urban Development (HUD) in 11 categories.
- Concerns raised about compliance, transparency, and communication from grantees.
- Staff to provide regular updates and documentation as received.

#### **Board Direction**

- Provide performance and financial reports on all projects as they are received.
- Provide a memo on current activities, partners, and viability for Church at the Park.
- Consider amending contracts to shift funding to Catholic Community Services if compliance or viability issues arise.

### **10. Scotts Mills Park Fees**

-Commissioner Danielle Bethell

#### **Summary of Presentation:**

- Eligibility for complimentary park passes for Scotts Mills residents.
- Proposal to expand eligibility to all residents within the Scotts Mills School District:
  - Not just city limits.
- Administration of passes currently handled by the city manager.
- Ongoing planning for park improvements, including community engagement and feedback.
- Meeting scheduled with city manager to discuss park issues.

#### **Board Direction:**

- Approved to move forward.
- Staff to coordinate with the city manager and report back on implementation and community input.

### **11. Legislative Update**

-Alvin Klausen

#### **Summary of Presentation:**

- Cherriots Tax Opposition Letter:
  - Interest in a partnership regarding this.
  - Need to discuss with community partners to see what desired results are.
- Transportation Tax:
  - Draft letter prepared in opposition to a proposed transportation tax:
    - Concerns about taxation without representation.
    - Multiple new taxes in the community.
  - Association of Oregon Counties (AOC) position and communication issues regarding support for the tax.
  - Impact and distribution of the proposed payroll tax increase for transit districts.
  - Proposed changes allowing the Oregon Transportation Commission to adjust fuel tax and weight-mile rates without legislative approval.
- Federal Emergency Management Agency (FEMA) National Flood Insurance Program (NFIP) Draft Environmental Impact Statement (EIS) and Potential Lawsuit Collaboration:
  - Overview of the FEMA NFIP draft EIS and its implications.
  - Work with legal and Public Works to thoroughly review

- Regarding potential collaborative action or lawsuit.
- Public comment is due October 6, 2025.

**Board Direction:**

- Cherriots Tax:
  - Draft a letter in opposition for Commissioner Danielle to sign
- Transportation Tax:
  - Draft a letter in opposition.
- FEMA NFIP Draft EIS and Potential Lawsuit Collaboration:
  - Coordinate with legal and other counties regarding potential collaborative action.

**10. Board Session Agenda Review**

-Commissioner Danielle Bethell

**Summary of Presentation:**

- Overview of board session agenda:

**Board Direction:**

- Approved to move forward.

COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE

**Commissioner Danielle Bethell**

- N/A

**Commissioner Kevin Cameron**

- N/A

**Commissioner Colm Willis**

- N/A

Other

**Tourism Tax**

Commissioner Kevin Cameron

**Summary of Presentation:**

- Potential countywide travel and tourism (TOT) tax:
  - Similar to Lane County's, to support parks and the Expo Center.
- Salem already collects a 9% city TOT, raising significant revenue.
- Board interested in exploring feasibility and potential revenue of a county TOT.

**Board Direction:**

- Bring topic to board for further discussion.

**Resident Road Maintenance**

Brian Nicholas

**Summary of Presentation:**

- Resident request paving and maintenance of segment of Juniper Road and 46<sup>th</sup> Street.
- Review of historical agreements and maintenance responsibilities for paved and gravel road segments.

- Consider traffic patterns, dust issues, and need a traffic study to assess usage.
- Legislative constraints on in-house paving work discussed, with the need to evaluate contractor involvement.

**Board Direction:**

- Staff to contact residents to clarify requests and gather any historical agreements.
- Conduct a traffic study to assess current usage and dust impact.
- Provide the board with cost estimates and options for road improvements, including contractor versus in-housework.
- Report findings and recommendations to the board for further action.

**Adjourned** – time: 11:14 a.m.

**Minutes by:** Mary Vityukova

**Reviewed by:** Gary L. White