County Commissioners
Colm Willis, Chair
Kevin Cameron
Danielle Bethell

Chief Administrative Officer
Jan Fritz

MARION COUNTY BOARD OF COMMISSIONERS
WORK SESSION

Sheriff's Office Updates
Minutes

Tuesday, November 3, 2026, 1:30 p.m. – 3:30 p.m.
Commissioners' Boardroom
Courthouse Square, 555 Court St. NE, Suite 5231
Salem, Oregon 97301

ATTENDANCE:
Commissioners: Danielle Bethell, Colm Willis and Kevin Cameron.
Board's Office: Alvin Klausen, Matt Lawyer, Trevor Lane and Toni Whitler.
Legal Counsel: Cody Hawkins.
Sheriff's Office: Nick Hunter, Matt Wilkinson, Todd Moquin, Jason Bernards, Jacob Ramsey and Stacy Rejaian.

Commissioner Kevin Cameron called the meeting to order at 1:36 p.m.

1. Welcome & Introductions
-Commissioner Kevin Cameron

2. Code Enforcement
-Commander Matt Wilkinson

Summary of Discussion:
Code Enforcement has three officers, supervised by Lieutenant Todd Moquin. An approximate annual budget of $480,000, funded through the County's 100 fund and a transfer from Public Works. The presentation covered 2026 case and activity data, including 244 open code cases and Computer-Aided Dispatch (CAD) activity related to abandoned vehicles and graffiti. Discussion noted 13 RVs towed since the prior July, at an estimated cost of $2,500–$4,000 per removal. Commissioners discussed concerns about repeated vehicle movement in residential areas, possible gaps in parking and towing ordinances, and long-running code cases. Including cases complicated by probate or difficulty identifying a responsible owner. Discussed if selected cases might be better handled in Circuit Court, how long-standing nuisance cases could be brought forward for consideration, and possible cost and structure of a revolving cleanup fund. No fund amount or case-escalation threshold was established.

Direction and Follow-up:
Commissioner Colm Willis requested a breakdown of 2026 illegal-parking CADs distinguishing vehicles that required towing from those addressed through a move-along or other response. Nick Hunter proposed reviewing parking, abandoned-vehicle, and tow ordinances with Legal and Code Enforcement and returning with options. The Commissioners discussed further analysis of common code-enforcement case types and possible Circuit Court routing. Danielle Bethell supported that discussion. The legal

requirements for maintaining a Justice Court were requested for clarification. Potential revolving fund and the process for elevating long-running cases remain unresolved.

Task: Provide 2026 breakdown of illegal-parking CADs, distinguishing towed vehicles from non-tow responses.
Assigned to: Matt Wilkinson.
Deadline/Timeline: Not specified.

Task: Review parking, abandoned-vehicle, and tow ordinances with Legal and Code Enforcement, and bring findings and options back to the Commissioners.
Assigned to: Nick Hunter.
Deadline/Timeline: Not specified.

Task: Determine legal requirements for maintaining a Justice Court in a county of Marion County's size and report them to Danielle Bethell.
Assigned to: Cody Hawkins.
Deadline/Timeline: Not specified.

Task: Develop data on common code-enforcement case types and potential Circuit Court routing for further discussion.
Assigned to: Nick Hunter.
Deadline/Timeline: Not specified.

Task: Further examine potential costs and structure of revolving fund for nuisance-property cleanup.
Assigned to: Nick Hunter.
Deadline/Timeline: Not specified.

3. Interview Room Camera
-Commander Jason Bernards

Summary of Discussion:
Interview-room cameras at Public Safety Building are failing and no longer supported by vendor. IT's efforts to keep equipment operational are also failing. Nick Hunter described an Axon-based approach intended to align interview recordings with body-worn and vehicle video systems and reduce evidentiary risks. Project costs were not yet known because planning had not begun. Danielle Bethell emphasized coordination with District Attorney. Request a complete plan covering costs, ongoing funding, system compatibility, and potential Congressionally Directed Spending before the February funding window.

Direction and Follow-up:
Danielle Bethell supported continued planning and requested a complete proposal before February funding window. No final project cost or purchase approval was recorded.

Task: Develop a complete camera-replacement plan with IT, the District Attorney, and relevant partners, including system compatibility, one-time and ongoing costs, and potential funding options.
Assigned to: Jason G. Bernards.
Deadline/Timeline: Before February funding window.

4. Evidence Move Update
- Commander Jason Bernards

Summary of Discussion:
Jason G. Bernards reported that the evidence room was open and accepting evidence. He said the feedback he had received from staff and deputies was positive.

5. Jail Medical
-Commander Jacob Ramsey

Summary of Discussion:
Proposed jail-medical discussion was stopped after Nick Hunter advised that, on legal advice, it needed to occur in executive session. The matter was not discussed further in open session.
Jail population was reported at approximately 440–450 and trending down after summer, with no forced releases in preceding couple of weeks. Feedback on new kitchen contract was positive. Reported six jail deputy vacancies, with three candidates in process. An open nurse medical manager position with interviews expected around November 12th. Discussion also covered approximately 10 patrol vacancies and expected December 4th–January 18th Enterprise Resource Planning (ERP) onboarding blackout.

Direction and Follow-up:
Board asked staff to coordinate with Steve to determine if jail-medical matter could be added to next day's posted executive session, with a memo beforehand if required. Otherwise, it should be scheduled at the earliest available opportunity.

Task: Consult with Steve about executive-session placement and provide memo beforehand if required or arrange earliest available session.
Assigned to: Cody Hawkins.
Deadline/Timeline: Seek placement on November 4, 2026, if feasible. Otherwise, the earliest available session

6. Other
-All

Summary of Discussion:
Danielle Bethell reported that Law Enforcement Assisted Diversion (LEAD) Navigator job-description and minimum-qualification language was being revised to broaden applicant pool beyond grant-era lived-experience requirements. A draft was awaiting her review. The Boad discussed Julota implementation, which had completed an IT Capital Improvement Project (CIP) the prior week. The need to consider licenses and coordination with Salem-area teams and health services for cross-agency information sharing. Discussion addressed collaboration with the City of Salem on homeless-camp responses. Including concern that displacement without a coordinated plan could move issues elsewhere. Danielle Bethell said she would contact Gary in IT that day for a Julota status update and requested the license-request ticket from Commander Bernards.

Direction and Follow-up:
Danielle Bethell requested a same-day status inquiry to IT regarding Julota and asked Commander Bernards to provide license-request ticket for review.

Task: Contact Gary in IT for an update on the Julota implementation.
Assigned to: Danielle Bethell.
Deadline/Timeline: November 3, 2026.

Task: Send Danielle Bethell the Julota license-request ticket.
Assigned to: Jason Bernards.
Deadline/Timeline: Not specified.

7. Next Steps
-All

Summary of Discussion:
No separate next-steps discussion was recorded. Follow-up arising from the work session is listed under the relevant agenda items.

Adjourned – time: 2:38 p.m.
Minutes by: Mary Vityukova
Reviewed by: Gary L. White